

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
	(b)(6)
<b>CC:</b>	(b)(6)
	(b)(6)
<b>Subject:</b>	Invoice S Madison Dinner Jan. 31, 19
<b>Date:</b>	Tue, 5 Feb 2019 23:01:38 +0000

Good evening,

Please let me know if you have any questions or concerns.

(b)(6)	
<b>Sender:</b>	(b)(6)
	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)
	(b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	1/31/2019
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event
AMOUNT SPENT:	\$688.50
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	*See Attached Sheet
DATE INVOICE RECEIVED:	1/31/2019
DATE INVOICE SUBMITTED:	2/5/2019
PAYMENT DUE DATE:	2/19/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



**U.S. Department of State**  
**Invoice Review Form Attachment**

<b>U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State</b>						
	(b)(6)	<b>Date</b>	<b>Invoice No.</b>	<b>Time In &amp; Out</b>	<b>Total Hours &amp; Pay Rate</b>	<b>Amount</b>
1		1/31/2019	013119RA1W	4:30pm - 9:00pm	4.5 hours @ \$27.00 per hour	\$121.50
					Total:	\$121.50
2		1/31/2019	013119YB1P	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00
					Total:	\$189.00
3		1/31/2019	013119CC1W	4:30pm - 9:00pm	4.5 hours @ \$27.00 per hour	\$121.50
					Total:	\$121.50
4		1/31/2019	013119RG1W	4:30pm - 9:00pm	4.5 hours @ \$27.00 per hour	\$121.50
					Total:	\$121.50
5		1/31/2019	013119JL1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
					Grand Total:	\$688.50



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	1/31/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$709.28
AMOUNT BUDGETED:	\$800.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Whole Foods Market \$374.80 and Costco \$334.48)
DATE INVOICE RECEIVED:	1/31/2019
DATE INVOICE SUBMITTED:	2/5/2019
PAYMENT DUE DATE:	2/19/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

S MADISON DINNER  
1/31

# WHOLE FOODS. MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYO Bag MA			-\$0.10
OG CELERY HEARTS			\$2.99 F
CRNCH OG PEELD GARLIC			\$3.99 F
OG BTRNT SQUASH			\$6.99 F
RWK OG LS VEGGIE JC			
2	@	\$4.19 ea	\$8.38 F
WFM ITALIAN WTR SGL			\$0.79 F
FRN WHL FENNEL SEED			
2	@	\$3.99 ea	\$7.98 F
YELLOW BROWN ONION			
2.15 lb	@	\$0.99 /lb	\$2.13 F
Tare Weight 0.01 lb			
SALAD BAR			
0.90 lb	@	\$8.99 /lb	\$8.09 FT
Tare Weight 0.06 lb			
5 STEM HYACINTH			
2	@	\$6.99 ea	\$13.98 T
10ST TULIPS			
3	@	\$7.99 ea	\$23.97 T
WTG ROSE 40CM ASSRTD			
2	@	\$12.99 ea	\$25.98 T
WTG BABY HYDRANGEA			
3	@	\$5.99 ea	\$17.97 T
10ST IRIS			
2	@	\$7.99 ea	\$15.98 T
BAG REFUND			
2 EACH			

Subtotal:	\$139.22
Net Sales:	\$139.12
Sales Tax 10.00%	\$0.81
Sales Tax 6.00%	\$5.87
<b>Total:</b>	<b>\$145.80</b>
Sold Items:	24

Paid:  
American Express \$145.80  
Purchase \$ 145.80

American Express (b)(6)  
Auth # 489031  
Lane # 208 Cashier # 703383  
01/31/19 07:58 Ref/Seq # 208857  
EPS Sequence # 208857  
Entry Method : RFID

S MADISON Dinner  
1/31

# WHOLE FOODS<sup>®</sup> MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYO Bag MA			-\$0.25
ACECC SEASONAL 6PK			\$11.99 T
PORT OPTIMAL WIT 6PK			\$11.99 T
PECAN RAISIN SD			\$5.99 F
HERBS WATERCRESS			
2	@	\$2.99 ea	\$5.98 F
BLACK RUSSIAN			\$4.99 F
OG STRAWBERRIES			\$6.99 F
CIABATTA			\$3.99 F
PARSNIPS			\$2.99 F
OG BASIL			\$4.99 F
SHENA OG MICROGREENS			\$3.99 F
SHENA OG MICROGREENS			
2	@	\$3.99 ea	\$7.98 F
OG ROSEMARY			
3	@	\$2.99 ea	\$8.97 F
SHENA CHIVES			
2	@	\$1.29 ea	\$2.58 F
OG THYME			\$2.99 F
BRUSSEL SPROUTS			
2	@ 2 for	\$6.00	\$6.00 F
WFM WFM RED CURRANTS			\$4.99 F
CV BLACKBERRIES 6OZ			
2	@ 2 for	\$5.00	\$5.00 F
WFM OG BABY ARUGULA CLAM			\$3.49 F
OGGRL OG BABY SPRING MIX			\$4.99 F
CRYSTALLIZED GINGER			
0.34 lb	@	\$7.99 /lb	\$2.72 F
Tare Weight 0.01 lb			
365 OG YLW POTATOES 3LB			\$3.99 F
BAGUETTE BREAD IH			\$2.69 F
OG LEEKS			
1.44 lb	@	\$2.99 /lb	\$4.31 F
Tare Weight 0.01 lb			
OG ZUCCHINI			
2.11 lb	@	\$2.99 /lb	\$6.31 F
Tare Weight 0.01 lb			

365 CITRUS DISH SOAP			\$3.19 T
365 DISH SOAP			\$3.19 T
CILANTRO BUNCH			\$0.99 F
OG WTG YELLOW SQUASH			
1.57 lb	@	\$2.99 /lb	\$4.69 F
Tare Weight 0.01 lb			
OG YELLOW ONION			
3.33 lb	@	\$1.69 /lb	\$5.63 F
Tare Weight 0.01 lb			
OG HONEYCRISP APPLES			
2.11 lb	@	\$3.99 /lb	\$8.42 F
Tare Weight 0.01 lb			
OG RED RADISH BUNCH			
1	@ 2 for	\$5.00	\$2.50 F
SHENA TARRAGON HERB			
2	@	\$1.99 ea	\$3.98 F
RLND GRN PEPPERCORN			\$3.99 F
CARA CARA RED CRANSE			
4	@ 4 for	\$5.00	\$5.00 F
365 SNDRD TOMATOES			\$2.99 F
BREAKFAST BAR			
1.71 lb	@	\$8.99 /lb	\$15.37 T
Tare Weight 0.12 lb			
BREAKFAST BAR			
3.04 lb	@	\$8.99 /lb	\$27.33 T
Tare Weight 0.22 lb			
PRODUCE EA DEPT KEY			\$3.99
BAG REFUND			
5 EACH			

Subtotal:	\$222.16
Net Sales:	\$221.91
Sales Tax 10.25%	\$2.45
Sales Tax 10.00%	\$4.26
Sales Tax 6.00%	\$0.38
<b>Total:</b>	<b>\$229.00</b>
<b>Sold Items:</b>	<b>54</b>

Paid:  
American Express \$229.00

Purchase \$ 229.00

American Express (b)(6)

Auth # 635029

Lane # 208

Cashier # 2092974

01/29/19 08:16

Ref/Seq # 208166

EPS Sequence

# 208166

Entry Method : RFID



Washington DC #1120  
 2441 Market St. NE  
 Washington DC, DC 20018

WO Member 111845124094

E	958762 GL PROVOLONE	7.39
E	504657 KS MARCONA	9.99
E	33605 TENDERL STK	53.57
E	33605 TENDERL STK	59.64
E	458141 KS SEABASS	39.99
E	1225274 SHIITAKEMUSH	4.99
E	9090 KS GOAT LOG	6.59
E	3133113 KS PEPGRINDR	6.89
E	33605 TENDERL STK	63.48
E	33605 TENDERL STK	55.49
E	1225274 SHIITAKEMUSH	4.99
E	1225274 SHIITAKEMUSH	4.99
E	1010490 CELLO WHISPS	9.99
E	21046 MEDLEY TOMS	6.49
	SUBTOTAL	334.48
	TAX	0.00
****	TOTAL	334.48

(b)(6) H  
 AID: A000000031010  
 Seq# 9245 App#: 41198D  
 Costco Visa Resp: APPROVED  
 Tran ID#: 90280009245....  
 Merchant ID: 99120

APPROVED - Purchase  
 AMOUNT: \$334.48  
 01/28/2019 15:32 1120 9 308 19

Costco Visa 334.48  
 CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 14  
 01/28/2019 15:32 1120 9 308 19  
 OP#: 19 Name: Feread B  
 Thank You!  
 Please Come Again  
 Whse:1120 Trm:9 Trn:308 OP:19

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6)
<b>CC:</b>	Fenton, Catherine S (b)(6) (b)(6)
<b>Subject:</b>	Invoice S Madison Dinner July 29, 2019
<b>Date:</b>	Thu, 1 Aug 2019 13:06:55 +0000

Good morning,

Please let me know if you have any questions or concerns.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6) Fenton, Catherine S (b)(6) (b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/29/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	12
AMOUNT SPENT:	\$995.00		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/29/2019		
DATE INVOICE SUBMITTED:	07/30/2019		
PAYMENT DUE DATE:	08/05/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**U.S. Department of State**  
**Invoice Review Form Attachment**

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State						
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount
1	(b)(6)	7/29/2019	072919CC1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
2		7/29/2019	072919YB1P	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
3		7/29/2019	072919DM1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
4		7/29/2019	072919KLC1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
5		7/29/2019	072919VA1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
6		7/29/2019	072919JL1S	4:00pm - 9:00pm	5.0 hours @ \$37.00 per hour	\$185.00
					Total:	\$185.00
7		7/29/2019	072919LG1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
					Grand Total:	\$995.00



Madison July 29

(b)(6)

**From:**

(b)(6)

**Sent:**

Tuesday, July 30, 2019 10:17 AM

**To:**

(b)(6)

**Subject:**

Your FreshDirect order is in the works! Here's your receipt



(b)(6)

We're busy picking and packing your order (#17403377598), and it's looking fresh and delicious. It will be delivered between **03:00 PM and 05:00 PM** on **Thursday, July 25, 2019**.

Your final order amount is **\$719.76**.

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

#### ORDER INFORMATION for ORDER NUMBER 17403377598

##### TIME

Thursday, July 25, 2019  
03:00 PM - 05:00 PM

##### ORDER TOTAL

\$719.76

##### ADDRESS

(b)(6) Ofc of the Chief of  
Protocol  
2201 C Street NW, Suite 1238  
Washington, DC 20018

##### PAYPAL

(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

##### ALTERNATE DELIVERY

No Delivery Setting

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
	<b>Bakery &amp; Pastry</b>				
1/1	<b>Amy's Bread Potato Onion Dill Loaf, Frozen - (11.5oz)</b>		(\$5.99/ea)		<b>\$5.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Ciabatta Sandwich Rolls - (6ct)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Dark Wheat Bread (Made with Organic Flour) - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
	<b>Beverages</b>				

2/2	<b>San Pellegrino Organic Sparkling Juice and Tea Beverage Blend, Pesca &amp; Tè, Cans</b> - (6ct, 8.45fl oz ea)	(\$5.49/ea)	<b>\$10.98 T</b>
<b>Cheese Shop</b>			
1/1.2	<b>Greek Feta</b>	0.60 lb (\$15.99/lb)	<b>\$9.59</b>
<b>Dairy &amp; Juice</b>			
4/4	<b>Nature's Yoke Natural Cage-Free Large Brown Eggs</b> - (1 dozen)	(\$3.99/ea)	<b>\$15.96</b>
4/4	<b>Organic Valley Heavy Whipping Cream</b> - (1 pint)	(\$3.69/ea)	<b>\$14.76</b>
1/1	<b>Organic Valley Organic Cultured Lowfat Buttermilk, Plastic Bottle</b> - (1 quart)	(\$3.99/ea)	<b>\$3.99</b>
6/6	<b>Vermont Creamery Crème Fraîche</b> - (8oz)	(\$4.99/ea)	<b>\$29.94</b>
1/1	<b>Wallaby Organic Greek Whole Milk Yogurt, Plain</b> - (32oz)	(\$7.49/ea)	<b>\$7.49</b>
<b>Fine Cheese &amp; Deli</b>			
3/3	<b>Beretta Prosciutto, Pre-Sliced</b> - (4oz)	(\$6.99/ea)	<b>\$20.97</b>
2/2	<b>Roasted Red Peppers</b> - (approx. 0.5lb)	(\$3.99/ea)	<b>\$7.98</b>
<b>Freezer</b>			
1/1	<b>FreshDirect Frozen Oven-Ready Rosemary Ciabatta</b> - (16oz)	(\$3.99/ea)	<b>\$3.99</b>
<b>Fruit &amp; Vegetables</b>			
10/10	<b>Altobelli Family Farm Local Bicolor Corn</b>	(\$0.50/ea)	<b>\$5.00 S</b>
2/2	<b>Earthbound Farm Organic Baby Arugula Salad</b> - (approx. 5oz)	(\$3.00/ea)	<b>\$6.00</b>
2/2	<b>Hepworth Farms Local Organic Cilantro</b> - (approx. 4oz)	(\$1.99/ea)	<b>\$3.98</b>
4/2.9	<b>Hepworth Farms Local Organic Green Zucchini</b>	1.74 lb (\$2.49/lb)	<b>\$4.33</b>
3/3	<b>Hepworth Farms Local Organic Scallions</b> - (approx. 6oz)	(\$1.99/ea)	<b>\$5.97</b>
2/2	<b>Italian Parsley</b> - (approx. 4oz)	(\$1.29/ea)	<b>\$2.58</b>
2/2	<b>Lancaster Farm Fresh Cooperative Local Organic Mixed Cherry Tomatoes</b> - (approx. 12oz)	(\$5.99/ea)	<b>\$11.98</b>
2/2	<b>Mini Organic Cantaloupe</b>	(\$4.99/ea)	<b>\$9.98</b>
1/1	<b>Organic Jewel Yams</b> - (approx. 3lb)	(\$5.49/ea)	<b>\$5.49</b>
3/3	<b>Organic Peaches</b> - (7ct, approx. 2.5lb)	(\$7.99/ea)	<b>\$23.97</b>
2/2	<b>Organic Rainbow Pepper Pack</b> - (approx. 1.3lb)	(\$7.99/ea)	<b>\$15.98</b>
4/5.05	<b>Organic Yellow Onion, Medium</b>	2.02 lb (\$1.99/lb)	<b>\$4.02</b>
2/2.06	<b>Red Onion, Large</b>	1.44 lb (\$1.49/lb)	<b>\$2.15</b>
2/2	<b>Satur Farms Local Wild Arugula Pack</b> - (approx. 5oz)	(\$3.49/ea)	<b>\$6.98</b>
2/2	<b>Savor Fresh Farms Summer Kiss Melon</b>	(\$4.50/ea)	<b>\$9.00</b>
1/1	<b>Seedless Watermelon</b> - (approx. 13-18lb)	(\$8.99/ea)	<b>\$8.99</b>
2/2	<b>Shallots</b> - (approx. 1lb bag)	(\$2.99/ea)	<b>\$5.98</b>
4/4	<b>Sunset Wild Wonders Tomatoes</b> - (approx. 12oz)	(\$4.99/ea)	<b>\$19.96</b>

4/3.13	<b>Wells Homestead Acres Local Golden Zucchini</b>	1.41 lb (\$1.49/lb)	<b>\$2.10</b>
4/4	<b>Wells Homestead Acres Local Squash Blossoms</b> - (approx. 8ct)	(\$3.99/ea)	<b>\$15.96</b>
<b>Meat</b>			
26/26.4	<b>Local Angus RWA Filet Mignon</b> - (Thin, about 5oz, Standard Pack)	8.25 lb (\$36.99/lb)	<b>\$305.17</b>
<b>Pantry</b>			
2/2	<b>Bob's Red Mill Pearl Couscous</b> - (16oz)	(\$3.99/ea)	<b>\$7.98 T</b>
1/1	<b>California Olive Ranch Everyday Extra-Virgin Olive Oil</b> - (1 liter)	(\$18.99/ea)	<b>\$18.99</b>
2/2	<b>Crisco Pure Vegetable Oil</b> - (64fl oz)	(\$7.99/ea)	<b>\$15.98</b>
2/2	<b>David's Kosher Salt</b> - (16oz)	(\$3.69/ea)	<b>\$7.38</b>
2/2	<b>King Arthur Unbleached All-Purpose Flour</b> - (5lb)	(\$5.99/ea)	<b>\$11.98</b>
2/2	<b>Morton Coarse Kosher Salt</b> - (48oz)	(\$3.29/ea)	<b>\$6.58</b>
4/4	<b>Natalie's Orchid Island Juice Co. Squeezed 100% Pure Lemon Juice, Plastic Bottle</b> - (12fl oz)	(\$2.99/ea)	<b>\$11.96</b>
1/1	<b>Rustic Bakery Organic Sourdough Flatbread, Rosemary and Olive Oil</b> - (6oz)	(\$6.99/ea)	<b>\$6.99</b>
1/1	<b>Rustic Bakery Organic Sourdough Flatbread, Sweet Onion &amp; Crème Fraîche</b> - (6oz)	(\$6.99/ea)	<b>\$6.99</b>
2/2	<b>V8 Low Sodium Vegetable Juice, Plastic Bottle</b> - (46fl oz)	(\$3.99/ea)	<b>\$7.98</b>
Subtotal:			<b>\$718.00</b>
Tax:			\$1.46
State Bottle Deposit:			\$0.00

Total Tax:	\$1.48	
Delivery Fee :	\$0.00	
Tip :	\$0.00	
Fuel Surcharge:	\$0.28	T
<b>ORDER TOTAL:</b>	<b>\$719.76</b>	

**T = Taxable Item**  
**S = Special Price**  
**D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to [https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17403377598](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17403377598) for a printer-friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**  
 FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>CC:</b>	(b)(6)
<b>Subject:</b>	Invoices Foreign Policy Dinner Nov. 27, 18
<b>Date:</b>	Wed, 28 Nov 2018 13:15:30 +0000

Please let me know if you have any questions.

(b)(6)

**Official**

**UNCLASSIFIED**

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	11/27/2018
DESCRIPTION OF SERVICE:	Purchased food/beverage items to be served during the official event hosted by the Secretary of State
AMOUNT SPENT:	\$1163.54
AMOUNT BUDGETED:	\$1,200.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipt (Costco \$733.41, Mom's \$63.07 & Whole Foods Market \$367.06)
DATE INVOICE RECEIVED:	11/27/2018
DATE INVOICE SUBMITTED:	11/28/2018
PAYMENT DUE DATE:	12/12/2018
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	11/27/2018
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event
AMOUNT SPENT:	\$851.50
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	*See Attached Sheet
DATE INVOICE RECEIVED:	11/27/2018
DATE INVOICE SUBMITTED:	11/28/2018
PAYMENT DUE DATE:	12/12/2018
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**U.S. Department of State**  
**Invoice Review Form Attachment**

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State						
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount
1	(b)(6)	11/27/2018	112718RA1W	2:00pm - 9:30pm	7.5 hours @ \$27.00 per hour	\$202.50
					Total:	\$202.50
2		11/27/2018	112718JL1W	4:00pm - 9:30pm	5.5 hours @ \$27.00 per hour	\$148.50
					Total:	\$148.50
3		11/27/2018	112718ER1W	4:00pm - 9:30pm	5.5 hours @ \$27.00 per hour	\$148.50
					Total:	\$148.50
4		11/27/2018	112718CL1W	4:00pm - 9:30pm	5.5 hours @ \$27.00 per hour	\$148.50
					Total:	\$148.50
5		11/27/2018	112718CM1S	4:00pm - 9:30pm	5.5 hours @ \$37.00 per hour	\$203.50
					Total:	\$203.50
					Grand Total:	\$851.50



11/25



1501 New York Avenue NE  
Washington, DC 20002  
202-791-3826  
MOM's Organic Market

11/26/18 3:51 PM Receipt #: 261387-03  
Your cashier today is LaQuon P

011826200017	VIB&C CREME FRAICHE 8 OZ	\$4.69
	Save:\$0.60	
857330000329	NBN HEAVY CREAM 16 FZ	\$23.94
	6 @ \$3.99	
074682107302	KNDS VERY VEGGIE LS OG 32FZ	\$2.99
	Save:\$0.90	
042563603779	FD LIQ DISH DTRNGNT LAV 25 FZ	\$2.99
042563603786	FD LIQ DISH DTRG FREE CLR 25 FZ	\$2.99
894319001229	TWIST LOOFAH #50	\$4.89
94751	SQUASH- Acorn OG	\$2.61
	Tare:0.02 lb	
	1.14 lb @ \$2.29/lb	
93127	POMEGRANATES OG	\$2.99
033383902036	CARROTS- 5lb OG	\$3.99
94625	HORSERADISH OG	\$2.66
	Tare:0.02 lb	
	0.38 lb @ \$6.99/lb	
789707720052	SALAD- 5oz Arugula, Olivia OG	\$3.99

789707720137	SALAD- 5oz Kale, Olivia OG	\$3.99
	Paid Out - Reusable Bag Credit	\$-0.10
	Paid Out - Reusable Bag Credit	\$-0.10
	Paid Out - Reusable Bag Credit	\$-0.10
	SUBTOTAL	\$62.42
	DC Tax 6%	\$0.65
	TOTAL	\$63.07
	Charge 16550	\$63.07
	TOTAL TENDERED	\$63.07
	Change	\$0.00

## CARD INFORMATION:

Card Type: Amex  
Account: (b)(6)  
Amount: USD \$63.07  
Approval #: 238026  
Date:  
Reference #: 003261387001  
MID: \*\*8115



Washington DC #1120  
2441 Market St. NE  
Washington DC, DC 20018

7M Member 111845124094

\*\*\*\*\*Bottom of Basket\*\*\*\*\*

\*\*\*\*\*BOB Count 0 \*\*\*\*\*

E	121288	ORG BELLAS	4.49
E	16712	CHANTERELLE	10.99
E	16712	CHANTERELLE	10.99
E	16712	CHANTERELLE	10.99
E	16712	CHANTERELLE	10.99
E	16712	CHANTERELLE	10.99
E	817261	ALOUETTE RSV	5.79
E	0000200299 / 817261		1.80-
E	817261	ALOUETTE RSV	5.79
E	0000200299 / 817261		1.80-
E	817261	ALOUETTE RSV	5.79
E	0000200299 / 817261		1.80-
E	817261	ALOUETTE RSV	5.79
E	0000200299 / 817261		1.80-
E	46973	CRAN WALNUT	7.99
E	22662	WHOLEGRAIN	6.99
E	203444	PECANS 2 LB	14.99
E	284601	ALMONDS 3LB	12.99
E	121288	ORG BELLAS	4.49
E	1014381	ORGAN CASHEW	19.99
E	613536	CIDERVINEGAR	5.99
E	504657	MARCONA ALMD	10.99
E	27398	GREY POUPON	6.79

\*\*\*\*\*Bottom of Basket\*\*\*\*\*

\*\*\*\*\*BOB Count 0 \*\*\*\*\*

E	494885	WH ORG MILK	10.49
E	55553	PEELED TEND	71.76
E	55553	PEELED TEND	98.35
E	55553	PEELED TEND	73.96
E	55553	PEELED TEND	82.56
E	55553	PEELED TEND	71.16
E	1283267	ROASTMASTER	11.89
E	251813	KS GRN GARLC	5.99
E	557055	XSML OYSTERS	7.99
E	557055	XSML OYSTERS	7.99
E	1172471	SLTD BUTTER	10.99
E	577943	ALLNAT SCLOP	6.79
E	0000199013 / 577943		2.10-
E	577943	ALLNAT SCLOP	6.79
E	0000199013 / 577943		2.10-
E	14221	FRENCH BEANS	4.99
E	14221	FRENCH BEANS	4.99
E	647465	AVOCADOS 6CT	6.99
E	60357	MIXED PEPPER	7.99
E	88402	CELERY STICK	4.49
E	99161	HONEYCRISP	13.99
E	427381	KS ORG EGGS	5.99
E	427381	KS ORG EGGS	5.99
E	14256	RED PEP CHED	8.98
E	99558	JH CAVE AGED	9.26
E	53163	STILTON	12.36
E	206364	SLICD MOZZ	7.79
E	702669	BLACKBERRIES	3.49
E	18600	CLEMENTINES	6.99
		SUBTOTAL	733.41
		TAX	0.00

\*\*\* TOTAL **733.41**

(b)(6)

H

AID: A0000000031010

Seq# 7265 App#: 33118D

Costco Visa Resp: APPROVED

Tran ID#: 832800007265....

Merchant ID: 991120

APPROVED - Purchase

AMOUNT: \$733.41

11/24/2018 11:58 1120 7 93 99

# WHOLE FOODS. MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYO Bag MA		- \$0.20
REBBL OG TURMRC ELIXR		
2 @ \$3.99 ea	\$7.98 F	
GVO OG LF PLN KEFIR	\$6.49 F	
SEEDUCTION	\$4.99 F	
CAVMEZ TAHINI SAUCE	\$4.99 F	
EFRS OG GOLD POTATO	\$5.99 F	
SHENA OG MICROGREENS	\$3.99 F	
SHENA OG MICROGREENS	\$3.99 F	
SHENA OG MICROGREENS	\$3.99 F	
HERB THYME BUNCH CV		
2 @ \$1.99 ea	\$3.98 F	
PHMSH OG MAITAKE MSHR		
3 @ \$4.99 ea	\$14.97 F	
PHMSH MUSHROOM MEDLEY		
6 @ \$5.99 ea	\$35.94 F	
JFRM ROSEMARY		
2 @ \$1.99 ea	\$3.98 F	
DRSCL OG BLACKBERRIES 6OZ	\$4.99 F	
DRSCL OG RASPBERRIES	\$5.99 F	
OG CHERRY TOMATO	\$3.49 F	
MTICA REGGIANO 24 M		
0.60 lb @ \$19.99 /lb	\$11.99 F	
CV DRNG GRP TOMATO	\$3.99 F	
MKG OG CRSHD RSTD TOM		
2 @ \$2.99 ea	\$5.98 F	
SMT CRUSHED TOMATOES	\$4.49 F	
OG SHALLOT		
3.19 lb @ \$5.99 /lb	\$19.11 F	
Tare Weight 0.01 lb		
CAOLVRNCH MLLRS O-OIL	\$16.99 F	
WFM ITALIAN WTR SGL	\$0.79 F	
AURP PUB SPICY BLEND		
2 @ \$5.99 ea	\$11.98 F	
CAOLVRNCH ARBSN O-OIL	\$16.99 F	
SALAD BAR		
1.18 lb @ \$8.99 /lb	\$10.61 F	
Tare Weight 0.01 lb		
OG ITALIAN PARSLEY BUNCH		
2 @ \$1.99 ea	\$3.98 F	
YELLOW BROWN ONION		
2.73 lb @ \$0.99 /lb	\$2.70 F	
Tare Weight 0.01 lb		
RED ONION		
1.17 lb @ \$0.99 /lb	\$1.16 F	
Tare Weight 0.01 lb		
OG LOOSE BEETS		
1.01 lb @ \$1.99 /lb	\$2.01 F	
Tare Weight 0.01 lb		
CHERRIES		
1.08 lb @ \$9.99 /lb	\$10.79 F	
Tare Weight 0.01 lb		

Tare Weight 0.01 lb		
OYSTER MUSHROOMS		
0.93 lb @ \$7.99 /lb	\$7.43 F	
Tare Weight 0.01 lb		
GALA APPLE		
1.91 lb @ \$1.79 /lb	\$3.42 F	
Tare Weight 0.01 lb		
OG PINK LADY APPLE		
1.88 lb @ \$2.99 /lb	\$5.62 F	
Tare Weight 0.01 lb		
BELGIAN ENDIVE		
1.41 lb @ \$4.99 /lb	\$7.04 F	
Tare Weight 0.01 lb		
OG SHALLOT		
1.77 lb @ \$5.99 /lb	\$10.60 F	
Tare Weight 0.01 lb		
LG HASS AVOCADO		
4 @ \$1.49 ea	\$5.96 F	
ILLEX		
2 @ \$12.99 ea	\$25.98 T	
WTG BABY HYDRANGEA		
4 @ \$5.99 ea	\$23.96 T	
WTG MIXED GREENS 8ST	\$5.99 T	
WTG 40CM ROSE 12 STEM		
2 @ \$12.99 ea	\$25.98 T	
BAG REFUND		
4 EACH		

Subtotal:	\$361.29
Net Sales:	\$361.09
Sales Tax 10.00%	\$1.06
Sales Tax 6.00%	\$4.91
<b>Total:</b>	<b>\$367.06</b>
Sold Items:	65

Paid:	
American Express	\$367.06

Purchase \$ 367.06

American Express (b)(6)  
Auth # 691026  
Lane # 208 Cashier # 703383  
11/26/18 08:15 Ref/Seq # 208583  
EPS Sequence # 208583  
Entry Method : RFID

Earn 5% Back at Whole Foods Market  
with the Amazon Prime Rewards Visa.  
Learn more at [amazon.com/amazonvisa](https://amazon.com/amazonvisa)

# WHOLE FOODS. MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYO Bag MA			
REBBL OG TURMRC ELIXR			
2 @	\$3.99 ea	\$7.98 F	
GVO OG LF PLN KEFIR		\$6.49 F	
SEEDUCTION		\$4.99 F	
CAVMEZ TAHINI SAUCE		\$4.99 F	
EFRS OG GOLD POTATO		\$5.99 F	
SHENA OG MICROGREENS		\$3.99 F	
SHENA OG MICROGREENS		\$3.99 F	
SHENA OG MICROGREENS		\$3.99 F	
HERB THYME BUNCH CV			
2 @	\$1.99 ea	\$3.98 F	
PHMSH OG MAITAKE MSHR			
3 @	\$4.99 ea	\$14.97 F	
PHMSH MUSHROOM MEDLEY			
6 @	\$5.99 ea	\$35.94 F	
JFRM ROSEMARY			
2 @	\$1.99 ea	\$3.98 F	
DRSCL OG BLACKBERRIES 6OZ		\$4.99 F	
DRSCL OG RASPBERRIES		\$5.99 F	
OG CHERRY TOMATO		\$3.49 F	
MTICA REGGIANO 24 M			
0.60 lb @	\$19.99 /lb	\$11.99 F	
CV ORNG GRP TOMATO		\$3.99 F	
MRG OG CRSHD RSTD TOM			
2 @	\$2.99 ea	\$5.98 F	
SMT CRUSHED TOMATOES		\$4.49 F	
OG SHALLOT			
3.19 lb @	\$5.99 /lb	\$19.11 F	
Tare Weight 0.01 lb			
CAOLVRNCH MLLRS O-OIL		\$16.99 F	
WFM ITALIAN WTR SGL		\$0.79 F	
AURP PUB SPICY BLEND			
2 @	\$5.99 ea	\$11.98 F	
CAOLVRNCH ARBSN O-OIL		\$16.99 F	
SALAD BAR			
1.18 lb @	\$8.99 /lb	\$10.61 FT	
Tare Weight 0.01 lb			
OG ITALIAN PARSLEY BUNCH			
2 @	\$1.99 ea	\$3.98 F	
YELLOW BROWN ONION			
2.73 lb @	\$0.99 /lb	\$2.70 F	
Tare Weight 0.01 lb			
RED ONION			
1.17 lb @	\$0.99 /lb	\$1.16 F	
Tare Weight 0.01 lb			
OG LOOSE BEETS			
1.01 lb @	\$1.99 /lb	\$2.01 F	
Tare Weight 0.01 lb			
CHERRIES			
1.08 lb @	\$9.99 /lb	\$10.79 F	
Tare Weight 0.01 lb			

Tare Weight 0.01 lb			
OYSTER MUSHROOMS			
0.93 lb @	\$7.99 /lb	\$7.43 F	
Tare Weight 0.01 lb			
GALA APPLE			
1.91 lb @	\$1.79 /lb	\$3.42 F	
Tare Weight 0.01 lb			
OG PINK LADY APPLE			
1.88 lb @	\$2.99 /lb	\$5.62 F	
Tare Weight 0.01 lb			
BELGIAN ENDIVE			
1.41 lb @	\$4.99 /lb	\$7.04 F	
Tare Weight 0.01 lb			
OG SHALLOT			
1.77 lb @	\$5.99 /lb	\$10.60 F	
Tare Weight 0.01 lb			
LG HASS AVOCADO			
4 @	\$1.49 ea	\$5.96 F	
ILLEX			
2 @	\$12.99 ea	\$25.98 T	
WTG BABY HYDRANGEA			
4 @	\$5.99 ea	\$23.96 T	
WTG MIXED GREENS 8ST		\$5.99 T	
WTG 40CM ROSE 12 STEM			
2 @	\$12.99 ea	\$25.98 T	
BAG REFUND			
4 EACH			

Subtotal:	\$361.29
Net Sales:	\$361.09
Sales Tax 10.00%	\$1.06
Sales Tax 6.00%	\$4.91
<b>Total:</b>	<b>\$367.06</b>
Sold Items:	65

Paid:	
American Express	\$367.06

Purchase \$ 367.06

American Express (b)(6)  
Auth # 691026  
Lane # 208 Cashier # 703383  
11/26/18 08:15 Ref/Seq # 208583  
EPS Sequence # 208583  
Entry Method : RFID

Earn 5% Back at Whole Foods Market  
with the Amazon Prime Rewards Visa.  
Learn more at [amazon.com/amazonvisa](https://amazon.com/amazonvisa)

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
	(b)(6)
<b>CC:</b>	(b)(6)
<b>Subject:</b>	Invoices S Madison Dinner Jan. 9, 2020
<b>Date:</b>	Wed, 15 Jan 2020 17:14:08 +0000

Good afternoon,

Please let me know if you have any questions or concerns.

Thanks,

(b)(6)

<b>Sender:</b>	(b)(6)
	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)

(b)(6)

**From:**

(b)(6)

**Sent:**

Friday, January 10, 2020 3:52 PM

**To:**

(b)(6)

**Subject:**

Your FreshDirect order receipt

**Dear**

(b)(6)

We're busy picking and packing your order (#17565404903), and it's looking fresh and delicious. It will be delivered between **12:00 PM and 01:00 PM** on **Monday, January 06, 2020**.

Your final order amount is **\$436.91**.

Remember that shopping your favorites is fast and easy with [Reorder](#). You can also create custom [shopping lists](#) to make getting your go-to groceries a piece of cake.

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group



**ORDER INFORMATION for ORDER NUMBER 17565404903**

**TIME**

Monday, January 06, 2020  
12:00 PM - 01:00 PM

**ORDER TOTAL**

\$436.91

**ADDRESS**

(b)(6) Ofc of the Chief of  
Protocol  
2201 C Street NW, Suite 1238  
Washington, DC 20520

**PAYPAL**

(b)(6)  
PYPL # (b)(6)

Phone (b)(6)

**ALTERNATE DELIVERY**

No Delivery Setting

**FRESHDIRECT TIPPING POLICY**

**Quantity  
Ordered/Delivered**

**Final  
Weight**

**Unit  
Price**

**Options  
Price**

**Final  
Price**

1/1

**Bakery & Pastry**  
**Amy's Bread Potato Onion Dill**  
**Loaf, Frozen - (11.5oz)**

(\$5.99/ea)

**\$5.99**

2/2	<b>Mushroom King Organic</b>	(\$4.99/ea)	<b>\$9.98</b>	
	<b>Heirloom Brown Beech</b>			
	<b>Mushrooms</b> - (approx. 3.5oz)			
1/1	<b>Ocean Mist Farms Romaine</b>	(\$3.99/ea)	<b>\$3.99</b>	
	<b>Hearts</b> - (3ct)			
3/3	<b>Organic Chives</b> - (approx. 0.75oz)	(\$1.99/ea)	<b>\$5.97</b>	
4/4	<b>Organic Easter Egg</b>	(\$2.49/ea)	<b>\$9.96</b>	
	<b>Radish</b> - (bunch)			
3/3	<b>Organic Rosemary</b> - (approx. 1.28oz)	(\$2.00/ea)	<b>\$6.00</b>	<b>S</b>
6/6	<b>Pete's Greens Clean Organic Real</b>	(\$5.00/ea)	<b>\$30.00</b>	
	<b>Baby Carrots</b> - (approx. 1.5lb)			
2/2	<b>Radicchio</b> - (head)	(\$2.99/ea)	<b>\$5.98</b>	
3/3	<b>Radicle Farm Autumn Greens</b>	(\$3.50/ea)	<b>\$10.50</b>	
	<b>Mix</b> - (approx. 4oz)			
3/3	<b>Radicle Farm Spicy Heirloom</b>	(\$3.50/ea)	<b>\$10.50</b>	
	<b>Mix</b> - (4oz)			
1/1	<b>Red Onions</b> - (approx. 2lbs)	(\$1.99/ea)	<b>\$1.99</b>	
1/1	<b>Yellow Onions, Bag</b> - (approx. 2lb)	(\$1.99/ea)	<b>\$1.99</b>	

Subtotal: **\$427.47**

Tax: \$4.14

State Bottle Deposit: \$0.00

Total Tax: \$4.16

Delivery Fee : \$5.00

Tip : \$0.00

Fuel Surcharge: \$0.28 **T****ORDER TOTAL: \$436.91****T = Taxable Item****S = Special Price****D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to  
[https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17565404903](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17565404903) for a printer-friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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# WHOLE FOODS. MARKET

H Street HST 202-469-7410

CRSPIN ORIG CDR 6PK \$10.99 T

ALLA TRIPPEL

4 @ \$9.99 ea \$39.96 T  
BYO Bag MA -\$0.15

BAG REFUND

3 EACH

MULTIGRAIN

\*Sale\* \$3.99 \$4.99 F

Prime Extra 10% -\$1.00

SEEDUCTION \$4.99 F

AURP AUST GNGR CHNK \$7.99 F

AURP CRYSLZD GNGR \$4.29 F

PFCRS PARM CRISPS \$7.99 F

PFCRS PARM CRISPS \$7.99 F

SLD ROMAINE HEARTS BAG OG \$3.49 F

\*\*PRIME MEMBER DEAL -\$0.87

SATSUMA MANDARIN

2.26 lb @ \$2.99 /lb \$6.76 F

Tare Weight 0.01 lb

CHERRIES

0.97 lb @ \$8.99 /lb \$8.72 F

Tare Weight 0.02 lb

OG KIWI FRUIT

4 @ \$0.79 ea \$3.16 F

OG BLUEBERRIES \$5.99 F

OG BLACKBERRIES 6OZ \$4.99 F

DRSCL OG RASPBERRIES \$6.99 F

SBELL CURRANTS \$4.99 F

SUNST BABY CCMBR 12OZ \$2.99 F

SALAD BAR

0.94 lb @ \$8.99 /lb \$8.45 FT

Tare Weight 0.06 lb

OG RED MANGO

2 @ \$2.99 ea \$5.98 F

PAPAYA ROYAL STAR

1.66 lb @ \$1.99 /lb \$3.30 F

Tare Weight 0.01 lb

WTG CV PINEAPPLE \$2.99 F

SMT CRSHD TOM ASPTC

2 @ \$4.79 ea \$9.58 F

Subtotal: \$167.57

Total Savings: -\$2.42

Net Sales: \$165.15

Sales Tax 10.25% \$5.21

Sales Tax 10.00% \$0.85

Total: \$171.21

Sold Items: 33

Paid:

VISA

\$171.21

01/09/2020

10:26:26

MID:001899898

TID: 1

206157

CREDIT CARD

PURCHASE

CARD #:

Chip Card AID:

ATC:

TC:

TSI: 0000

(b)(6)

A0000000031010

000C

49D2F24003C44EE4

ARC: 08820D

F00100100

RIVERSIDE LIQUORS

2123 E ST NW

WASHINGTON DC 20037

202-338-4882

Terminal ID: \*\*\*\*\*159

\*\*\*\*0

1/9/20

4:19 PM

CHASE VISA - INSERT

AID: A0000000031010

ACCT # (b)(6)

CREDIT SALE

UID: 000931053556

REF #: 7142

BATCH #: 225

AUTH #: 08218D

AMOUNT

\$61.78

APPROVED

ARQC - 520FADF7685AB6E6

CUSTOMER COPY



S MADISON OMMA  
119



Washington DC #1120  
2441 Market St. NE  
Washington DC, DC 20018

X8 Member 111845124094

\*\*\*\*\*Bottom of Basket\*\*\*\*\*

921279 FRZ GAL ZIPR 14.99 A  
0000225522 / 921279 3.00-A

E 31410 GOLD POTATO 8.99

\*\*\*\*\*BOB Count 2 \*\*\*\*\*

E 1364969 KS ORG MILK 10.69  
E 1364969 KS ORG MILK 10.69  
E 427381 KS ORG EGGS 5.99  
E 427381 KS ORG EGGS 5.99

E 45553 TENDERLOIN 104.37  
E 45553 TENDERLOIN 108.00

E 45553 TENDERLOIN 102.41  
E 45553 TENDERLOIN 108.98

E 114171 HNY RST NUTS 13.99  
E 164950 KS PEPPRCORN 4.59  
E 1293996 KS COOKSPRAY 5.99  
E 5288 KS UNSLT NUT 15.69  
E 1284652 KS MARCONA 9.49  
E 673667 HALF & HALF 1.99  
E 36285 KS WALNUTS 12.69  
E 673678 HVY CREAM QT 3.99  
E 7556 VEG BASE 6.29  
E 949025 GRTD PARM 14.49  
E 782294 POWER GREENS 5.99  
E 11422 CABOT 3YR CH 12.10  
E 673667 HALF & HALF 1.99  
E 287780 CHIX BASE 5.99  
E 673678 HVY CREAM QT 3.99  
E 118765 CABOT PPRJCK 6.99  
E 673667 HALF & HALF 1.99  
E 1172471 IRISH BUTTER 12.99  
E 30134 WRAPS 5.29  
E 673678 HVY CREAM QT 3.99  
E 805342 PALMETTO DIP 6.99  
E 121288 ORG BELLAS 4.99  
E 1329527 BLUE CHEESE 6.99  
E 1076903 PISTACHIO 13.99  
E 1312346 ORG DATES 8.99  
E 11952 CHIKNROLLER 9.99 F  
E 1076903 PISTACHIO 13.99

E 647465 AVOCADOS 6.49

TOTAL NUMBER OF ITEMS SOLD = 38  
SUBTOTAL 701.03  
TAX 1.72  
\*\*\*\* TOTAL 702.75  
CASH 0.00

(b)(6)

H

AID: A0000000031010  
Seq# 9081 App#: 52612D  
Costco Visa Resp: APPROVED  
Tran ID#: 000200009081....  
Merchant ID: 991120

APPROVED - Purchase  
AMOUNT: \$702.75  
01/02/2020 16:32 1120 9 290 72



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	01/09/2020		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	14
AMOUNT SPENT:	\$914.00		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	01/09/2020		
DATE INVOICE SUBMITTED:	01/15/2020		
PAYMENT DUE DATE:	01/30/2020		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	**See attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(signature)

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:  
*Budget Analyst*

---

(signature)

(date)

**U.S. Department of State**  
**Invoice Review Form Attachment**

**U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State**

	<b>Vendor</b>	<b>Date</b>	<b>Invoice No.</b>	<b>Time In &amp; Out</b>	<b>Total Hours &amp; Pay Rate</b>	<b>Amount</b>	
<b>1</b>	(b)(6)	<b>1/9/2020</b>	<b>010920CM1S</b>	<b>4:00pm - 9:00pm</b>	<b>5.0 hours @ \$37.00 per hour</b>	<b>\$185.00</b>	
					<b>Total:</b>	<b>\$185.00</b>	
<b>2</b>		<b>1/9/2020</b>	<b>010920JB1W</b>	<b>4:00pm - 9:00pm</b>	<b>5.0 hours @ \$27.00 per hour</b>	<b>\$135.00</b>	
					<b>Total:</b>	<b>\$135.00</b>	
<b>3</b>		<b>1/9/2020</b>	<b>010920ER1W</b>	<b>4:00pm - 9:00pm</b>	<b>5.0 hours @ \$27.00 per hour</b>	<b>\$135.00</b>	
					<b>Total:</b>	<b>\$135.00</b>	
<b>4</b>		<b>1/9/2020</b>	<b>010920JR1W</b>	<b>4:00pm - 9:00pm</b>	<b>5.0 hours @ \$27.00 per hour</b>	<b>\$135.00</b>	
					<b>Total:</b>	<b>\$135.00</b>	
<b>5</b>		<b>1/9/2020</b>	<b>010920YB1P</b>	<b>2:00pm - 9:00pm</b>	<b>7.0 hours @ \$27.00 per hour</b>	<b>\$189.00</b>	
					<b>Total:</b>	<b>\$189.00</b>	
<b>6</b>		<b>1/9/2020</b>	<b>010920RA1W</b>	<b>4:00pm - 9:00pm</b>	<b>5.0 hours @ \$27.00 per hour</b>	<b>\$135.00</b>	
					<b>Total:</b>	<b>\$135.00</b>	
					<b>Grand Total:</b>	<b>\$914.00</b>	



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	06/12/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	18
AMOUNT SPENT:	\$15.62		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Whole Foods \$15.62)		
DATE INVOICE RECEIVED:	06/12/2019		
DATE INVOICE SUBMITTED:	06/13/2019		
PAYMENT DUE DATE:	06/24/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

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- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	3/5/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$57.47
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Hobby Lobby \$4.22 and Fancy Sprinkles \$53.25)
DATE INVOICE RECEIVED:	3/5/2019
DATE INVOICE SUBMITTED:	3/12/2019
PAYMENT DUE DATE:	3/26/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

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- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	06/12/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	18
AMOUNT SPENT:	\$575.73		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Whole Foods \$349.77, Mom's \$72.67 & Costco \$153.29)		
DATE INVOICE RECEIVED:	06/12/2019		
DATE INVOICE SUBMITTED:	06/13/2019		
PAYMENT DUE DATE:	06/24/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
	(b)(6)
<b>CC:</b>	(b)(6)
	(b)(6)
<b>Subject:</b>	2019 Invoice Review Form (b)(6) S Dinner Madison Mar. 26, 19.pdf
<b>Date:</b>	Thu, 28 Mar 2019 17:29:41 +0000

My apologies,

Here is the corrected form for (b)(6) with the Madison Dinner.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)
	(b)(6)
	(b)(6)





Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	03/26/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	18
AMOUNT SPENT:	\$896.76		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Costco \$407.44 and Fresh Direct \$489.02)		
DATE INVOICE RECEIVED:	03/26/2019		
DATE INVOICE SUBMITTED:	03/28/2019		
PAYMENT DUE DATE:	04/11/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

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(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

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(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

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- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	3/5/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$809.04
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Whole Foods Market \$239.30, McArthur Beverage \$143.82, FreshDirect.com \$386.51 and Amazon.com \$39.41)
DATE INVOICE RECEIVED:	3/5/2019
DATE INVOICE SUBMITTED:	2/12/2019
PAYMENT DUE DATE:	3/26/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

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(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	06/12/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	18
AMOUNT SPENT:	\$887.00		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	06/12/2019		
DATE INVOICE SUBMITTED:	06/13/2019		
PAYMENT DUE DATE:	06/27/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	3/5/2019
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event
AMOUNT SPENT:	\$877.50
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	*See Attached Sheet
DATE INVOICE RECEIVED:	3/5/2019
DATE INVOICE SUBMITTED:	3/7/2019
PAYMENT DUE DATE:	3/21/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	05/23/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	14
AMOUNT SPENT:	\$779.00		
AMOUNT BUDGETED:	\$800.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	05/23/2019		
DATE INVOICE SUBMITTED:	05/28/2019		
PAYMENT DUE DATE:	04/11/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	11/18/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	18
AMOUNT SPENT:	\$1,410.00		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	11/18/2019		
DATE INVOICE SUBMITTED:	11/30/2019		
PAYMENT DUE DATE:	12/15/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	**See attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(signature)

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:  
*Budget Analyst*

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(signature)

(date)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	02/27/2020		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	20
AMOUNT SPENT:	\$914.00		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	02/27/2020		
DATE INVOICE SUBMITTED:	02/29/2020		
PAYMENT DUE DATE:	03/15/2020		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	**See attached Sheet		

APPROVED FOR PAYMENT:  
Assistant Chief of Protocol

(b)(6)  
\_\_\_\_\_  
(signature)

3/12/2020  
\_\_\_\_\_  
(date)

APPROVED BY:  
Executive Director of Management

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

\_\_\_\_\_



*Budget Analyst*

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(signature)

(date)

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State							
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount	
1	(b)(6)	2/27/2020	022720CM1S	4:00pm - 9:00pm	5.0 hours @ \$37.00 per hour	\$185.00	
					Total:	\$185.00	
2		2/27/2020	022720JB1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00	
					Total:	\$135.00	
3		2/27/2020	022720MM1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00	
					Total:	\$135.00	
4		2/27/2020	022720RA1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00	
					Total:	\$135.00	
5		2/27/2020	022720GG1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00	
					Total:	\$135.00	
6		2/27/2020	022720YB1P	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00	
					Total:	\$189.00	
					Grand Total:	\$914.00	

<b>Grand Total:</b>	<b>\$914.00</b>
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Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

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- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
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☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	02/24/2020		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	18
AMOUNT SPENT:	\$1,015.00		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	02/24/2020		
DATE INVOICE SUBMITTED:	02/29/2020		
PAYMENT DUE DATE:	03/15/2020		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	**See attached Sheet		

APPROVED FOR PAYMENT:  
Assistant Chief of Protocol

(b)(6)  
(signature)

3/12/2020  
(date)

APPROVED BY:  
Executive Director of Management

(signature)

(date)

PAID BY:

*Budget Analyst*

---

(signature)

(date)

**U.S. Department of State**  
**Invoice Review Form Attachment**

**U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State**

	<b>Vendor</b>	<b>Date</b>	<b>Invoice No.</b>	<b>Time In &amp; Out</b>	<b>Total Hours &amp; Pay Rate</b>	<b>Amount</b>	
1	(b)(6)	2/24/2020	022420CM1S	2:00pm - 9:00pm	7.0 hours @ \$37.00 per hour	\$259.00	
					Total:	\$259.00	
2		2/24/2020	022420JB1W	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00	
					Total:	\$189.00	
3		2/24/2020	022420ER1W	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00	
					Total:	\$189.00	
4		2/24/2020	022420RA1W	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00	
					Total:	\$189.00	
5		2/24/2020	022420YB1P	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00	
					Total:	\$189.00	
					Grand Total:	\$1,015.00	



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	02/24/2020		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	18
AMOUNT SPENT:	\$1,082.82		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Costco \$1,051.73 and Party City \$31.09)		
DATE INVOICE RECEIVED:	02/24/2020		
DATE INVOICE SUBMITTED:	02/29/2020		
PAYMENT DUE DATE:	03/15/2020		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(b)(6)

(signature)

3/13/2020

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:

*Budget Analyst*

(signature)

(date)



S Mad Dinner 2/24

Washington DC #1120  
2441 Market St. NE  
Washington DC, DC 20018

3C Member 111845124094

E	55553 TENDERLOIN	116.33
E	38293 PEELED TEND	134.63
E	38293 PEELED TEND	106.92
E	55553 TENDERLOIN	124.90
E	55553 TENDERLOIN	115.45
E	55553 TENDERLOIN	110.17
E	55553 TENDERLOIN	137.88

E	38742 SWEET CORN	5.99
E	1272465 KS BRWN RICE	8.99
E	1272465 KS BRWN RICE	8.99
E	669434 CAPE COD RF	6.49
E	0000227789 / 669434	2.30-
E	1157377 BRWN BASMATI	10.99
E	1157377 BRWN BASMATI	10.99
E	1364969 KS ORG MILK	10.99
E	111616 POWDERD SUGR	4.79
E	1329527 BLUE CHEESE	6.99
E	1329527 BLUE CHEESE	6.99
E	41181 GRUYERE	10.99
E	41181 GRUYERE	10.99
E	673678 HVY CREAM QT	3.99
E	673678 HVY CREAM QT	3.99
E	5288 KS UNSLT NUT	15.99
E	114171 HNY RST NUTS	13.99
E	440493 KS CLUSTERS	9.99
E	9090 KS GOAT LOG	6.59
E	414 HELLMAN MAYO	6.99
E	121288 ORG BELLAS	4.99
E	11952 CHIKNROLLER	9.99 F
E	287780 BTB CHICKEN	5.99
E	287780 BTB CHICKEN	5.99
E	1195254 KS CALT EVOO	9.59
E	538259 BUTTER LTTC	4.49
	SUBTOTAL	1,050.73
	TAX	1.00
	**** TOTAL	1,051.73

(b)(6)

H

AID: A0000000031010

Seq# 10888 App#: 89076D

Costco Visa Resp: APPROVED

Tran ID#: 005100010888....

Merchant ID: 991120

APPROVED - Purchase

AMOUNT: \$1,051.73

02/20/2020 14:56 1120 10 338 22

S MARDI GRAS DINNER on 2/24

MARDI GRAS

**Party City**

NOBODY HAS MORE PARTY FOR LESS

5402 NEW HOPE COMMONS  
DURHAM, NC 27707  
919 493-7997

013051400736 GLD HARLEQUI	\$2.99	T
GLD HARLEQUIN DOMINO MASK		
048419386926 HARLEQUIN GL	\$5.98	T
HARLEQUIN GLTR MASK		
2 @ \$2.99		
013051703240 AD HOLO MASK	\$7.98	T
AD HOLO MASK MARDI GRAS		
2 @ \$3.99		
013051675196 24CT GLD BEA	\$6.99	T
24CT GLD BEAD NECKLACE		
048419941729 8CT GRN BEAD	\$2.49	T
8CT GRN BEAD		
048419941699 8CT PRPL BEA	\$2.49	T
8CT PRPL BEAD		
=====		
SUBTOTAL	\$28.92	
GEN MERCH TAX @ 7.500%	\$2.17	
TOTAL	\$31.09	
CR AMEX	\$31.09	
ITEMS = 8		

=====

CR AMEX SALE \$31.09

(b)(6) CHIP

APPR: 811714

JOURNAL: 0147115136029740

AID: A000000025010801

Application Label: AMERICAN EXPRESS

Cryptogram Type: TC

Cryptogram: A31D7223A1737784

=====



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$1114.12
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Whole Foods Market \$292.41 and Costco \$821.71)
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(b)(6)

2/21/19

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

2/26/19

(date)

APPROVED BY:

*Front Office*

(b)(6)

(signature)

2/26/19

(date)





Washington DC #1120  
2441 Market St. NE  
Washington DC, DC 20018

1S Member 111845124094  
E 145704 ORG CARROTS 8.99  
E 38293 PEELED TEND 145.28  
E 55553 TENDERLOIN 91.15  
E 38293 PEELED TEND 120.07  
E 38293 PEELED TEND 142.69  
E 38293 PEELED TEND 130.73  
E 46973 CRAN WALNUT 7.99  
E 22662 WHOLE RAIN 6.99  
E 427381 KS ORG EGGS 5.99  
E 427381 KS ORG EGGS 5.99  
E 1117221 LACROIX 7.99  
578568 CONTAINERS 9.49 A  
E 60357 MIXED PEPPER 7.99  
E 171104 ROMA TOMATO 4.99  
E 1172471 IRISH BUTTER 11.49  
E 88402 CELERY STICK 4.99  
E 782294 POWER GREENS 5.99  
E 577943 SCLP POTATO 6.79  
E 577943 SCLP POTATO 6.79  
E 577943 SCLP POTATO 6.79  
E 27398 GREY POUPON 6.79  
E 673678 HVY CREAM QT 4.59  
E 494885 KS OMEGA MLK 10.49  
E 1172471 IRISH BUTTER 11.49  
E 18328 KS CASHEWS 15.99  
E 647465 AVOCADOS 5.49  
E 14221 FRNH GR BEAN 4.99  
E 14221 FRNH GR BEAN 4.99  
E 121288 ORG BELLAS 4.99  
E 11422 CABOT 3YR CH 12.16  
SUBTOTAL 821.14  
TAX 0.57  
\*\*\*\* TOTAL 821.71

(b)(6)

H

AID: A0000000031010  
Seq# 7779 App#: 888350  
Costco Visa Resp: APPROVED  
Tran ID#: 904500007779....  
Merchant ID: 991120

APPROVED - Purchase  
AMOUNT: \$821.71  
02/14/2019 11:01 1120 7 62 13

Costco Visa 821.71  
CHANGE 0.00

A 6.00% TAX 0.57  
TOTAL TAX 0.57  
TOTAL NUMBER OF ITEMS SOLD - 30  
02/14/2019 11:02 1120 7 62 13

# WHOLE FOODS<sup>®</sup> MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYO Bag MA				
GTS OG WTRMLN KOMBUCHA				-\$0.20
HBDYR WHOLE BTRMLK				\$3.29 F
KEVITA OG LEMON GNDR				\$3.19 F
GVO OG PLAIN KEFIR				\$3.19 FT
LQURCIA NDUJA SPRD				\$6.49 F
COLAMECO SORESSATA				\$7.99 F
365 PROVOLONE				\$7.99 F
0.54 lb	@	\$6.99 /lb		\$3.77 F
365 PROVOLONE				
0.56 lb	@	\$6.99 /lb		\$3.91 F
PFCRS PARM CRISPS				
3	@	\$7.99 ea		\$23.97 F
OG THYME				\$2.99 F
OG ROSEMARY				\$2.99 F
OG BASIL				\$4.99 F
CV TOMATO MEDLEY				\$4.49 F
CV BLACKBERRIES 6OZ				
2	@	\$3.49 ea		\$6.98 F
BABY KIWI				\$3.99 F
WFM WFM RED CURRANTS				\$4.99 F
DRSCL OG RASPBERRIES				\$7.99 F
CV LEMON LIME BAG				\$4.99 F
OG EASTER EGG RADISH				\$2.49 F
BRUSSELS SPROUT				\$3.99 F
RED GRPS CLM 2LB CV				\$4.99 F
RWK OG LS VEGGIE JC				\$4.19 F
365 DISH SOAP				\$3.19 T
CAOLVRNCH ARBSN O-OIL				\$16.99 F
RLND GRN PEPPERCN				\$2.77 F
JFFNTS OG CAPERS				\$3.99 F
VNCNZ SLCD FENNEL SALAMI				
2	@	\$7.99 ea		\$15.98 F
CAOLVRNCH MLLRS O-OIL				\$16.99 F
TAZO TEA PASSION				
2	@	\$4.49 ea		\$8.98 F
OLIVE BAR				
1.17 lb	@	\$10.99 /lb		\$12.86 FT
Tare Weight 0.21 lb				
SALAD BAR				
3.29 lb	@	\$8.99 /lb		\$29.58 FT
Tare Weight 0.19 lb				
OG HONEYCRISP APPLES				
1.52 lb	@	\$3.99 /lb		\$6.06 F
Tare Weight 0.01 lb				
AMORE TOMATO PASTE				\$3.19 F
OG ANISE FENNEL BULB				
0.86 lb	@	\$2.99 /lb		\$2.57 F
Tare Weight 0.01 lb				
GREEN SCALLION				
2	@	\$0.99 ea		\$1.98 F
RUSSET POTATO				
3.00 lb	@	\$0.79 /lb		\$2.37 F
Tare Weight 0.01 lb				
PAPAYA ROYAL STAR CV				

2.05 lb	@	\$1.99 /lb		\$4.08 F
Tare Weight 0.01 lb				
YELLOW BROWN ONION				
2.26 lb	@	\$0.99 /lb		\$2.24 F
Tare Weight 0.01 lb				
SHALLOT				
1.38 lb	@	\$3.99 /lb		\$5.51 F
Tare Weight 0.01 lb				
OG ZUCCHINI				
0.88 lb	@	\$2.99 /lb		\$2.63 F
Tare Weight 0.01 lb				
CARA CARA RED ORANGE				
4	@	4 for \$5.00		\$5.00 F
CILANTRO BUNCH				\$0.99 F
NAVEL ORANGE				
1	@	5 for \$5.00		\$1.00 F
OG RED BELL PEPPER				
1.05 lb	@	\$4.99 /lb		\$5.24 F
Tare Weight 0.01 lb				
OG RED MANGO				
2	@	\$2.99 ea		\$5.98 F
OG ITALIAN PARSLEY BUNCH				
2	@	\$1.99 ea		\$3.98 F
BAG REFUND				
4 EACH				

Subtotal:		\$288.00
Net Sales:		\$287.80
Sales Tax	10.00%	\$4.23
Sales Tax	6.00%	\$0.38
Total:		\$292.41
Sold Items:		61

Paid:		
American Express		\$292.41
Purchase	\$	292.41

American Express (b)(6)  
Auth # 395018  
Lane # 206 Cashier # 2155199  
02/18/19 10:33 Ref/Seq # 206694  
EPS Sequence # 206694  
Entry Method : RFID

OFFICE OF THE CHIEF OF PROTOCOL  
OFFICIAL ACCOUNT  
USDOS TAX I.D.#530200682

BANK OF AMERICA, NA  
WASHINGTON, DC 20020  
15-120/540

28131

2/25/2019

PAY TO THE  
ORDER OF

(b)(6)

\$ \*\*1,114.12

One Thousand One Hundred Fourteen and 12/100\*\*\*\*\* DOLLARS

PROTECTED AGAINST FRAUD



(b)(6)



(b)(6)



MEMO

USFPD Dinner Series - Store Receipts

028131 054001204

(b)(4)

OFFICE OF THE CHIEF OF PROTOCOL

28131

(b)(6)

2/25/2019

SECSTATE/Mrs. Pompeo - USFPD Dinner Series - S

1,114.12

1780 - GENERAL EN USFPD Dinner Series - Store Receipts

1,114.12

OFFICE OF THE CHIEF OF PROTOCOL

28131

(b)(6)

2/25/2019

SECSTATE/Mrs. Pompeo - USFPD Dinner Series - S

1,114.12

PAYMENT  
RECORD

1780 - GENERAL EN USFPD Dinner Series - Store Receipts

1,114.12



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/03/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	17
AMOUNT SPENT:	\$1,094.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/03/2019		
DATE INVOICE SUBMITTED:	07/08/2019		
PAYMENT DUE DATE:	07/22/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(b)(6)

(signature)

8/1/19

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:

*Budget Analyst*

(signature)

(date)

[illegible]

**U.S. Department of State**  
**Invoice Review Form Attachment**




Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/29/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	12
AMOUNT SPENT:	\$719.76		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Fresh Direct \$719.76)		
DATE INVOICE RECEIVED:	07/29/2019		
DATE INVOICE SUBMITTED:	07/30/2019		
PAYMENT DUE DATE:	08/05/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:  
Assistant Chief of Protocol

(b)(6)

\_\_\_\_\_  
(signature)

8/5/19  
\_\_\_\_\_  
(date)

APPROVED BY:  
Executive Director of Management

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:  
Budget Analyst

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

Madison July 29

(b)(6)

**From:**

(b)(6)

**Sent:**

Tuesday, July 30, 2019 10:17 AM

**To:**

(b)(6)

**Subject:**

Your FreshDirect order is in the works! Here's your receipt

**Dear**

(b)(6)

We're busy picking and packing your order (#17403377598), and it's looking fresh and delicious. It will be delivered between **03:00 PM and 05:00 PM** on **Thursday, July 25, 2019**.

Your final order amount is **\$719.76**.

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

#### ORDER INFORMATION for ORDER NUMBER 17403377598

##### TIME

Thursday, July 25, 2019  
03:00 PM - 05:00 PM

##### ORDER TOTAL

\$719.76

##### ADDRESS

(b)(6) / Ofc of the Chief of  
Protocol  
2201 C Street NW, Suite 1238  
Washington, DC 20018

##### PAYPAL

(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

##### ALTERNATE DELIVERY

No Delivery Setting

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
	<b>Bakery &amp; Pastry</b>				
1/1	<b>Amy's Bread Potato Onion Dill Loaf, Frozen - (11.5oz)</b>		(\$5.99/ea)		<b>\$5.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Ciabatta Sandwich Rolls - (6ct)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Dark Wheat Bread (Made with Organic Flour) - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
	<b>Beverages</b>				



2/2	<b>San Pellegrino Organic Sparkling Juice and Tea Beverage Blend, Pesca &amp; Tè, Cans</b> - (6ct, 8.45fl oz ea)	(\$5.49/ea)	<b>\$10.98 T</b>
<b>Cheese Shop</b>			
1/1.2	<b>Greek Feta</b>	0.60 lb (\$15.99/lb)	<b>\$9.59</b>
<b>Dairy &amp; Juice</b>			
4/4	<b>Nature's Yoke Natural Cage-Free Large Brown Eggs</b> - (1 dozen)	(\$3.99/ea)	<b>\$15.96</b>
4/4	<b>Organic Valley Heavy Whipping Cream</b> - (1 pint)	(\$3.69/ea)	<b>\$14.76</b>
1/1	<b>Organic Valley Organic Cultured Lowfat Buttermilk, Plastic Bottle</b> - (1 quart)	(\$3.99/ea)	<b>\$3.99</b>
6/6	<b>Vermont Creamery Crème Fraîche</b> - (8oz)	(\$4.99/ea)	<b>\$29.94</b>
1/1	<b>Wallaby Organic Greek Whole Milk Yogurt, Plain</b> - (32oz)	(\$7.49/ea)	<b>\$7.49</b>
<b>Fine Cheese &amp; Deli</b>			
3/3	<b>Beretta Prosciutto, Pre-Sliced</b> - (4oz)	(\$6.99/ea)	<b>\$20.97</b>
2/2	<b>Roasted Red Peppers</b> - (approx. 0.5lb)	(\$3.99/ea)	<b>\$7.98</b>
<b>Freezer</b>			
1/1	<b>FreshDirect Frozen Oven-Ready Rosemary Ciabatta</b> - (16oz)	(\$3.99/ea)	<b>\$3.99</b>
<b>Fruit &amp; Vegetables</b>			
10/10	<b>Altobelli Family Farm Local Bicolor Corn</b>	(\$0.50/ea)	<b>\$5.00 S</b>
2/2	<b>Earthbound Farm Organic Baby Arugula Salad</b> - (approx. 5oz)	(\$3.00/ea)	<b>\$6.00</b>
2/2	<b>Hepworth Farms Local Organic Cilantro</b> - (approx. 4oz)	(\$1.99/ea)	<b>\$3.98</b>
4/2.9	<b>Hepworth Farms Local Organic Green Zucchini</b>	1.74 lb (\$2.49/lb)	<b>\$4.33</b>
3/3	<b>Hepworth Farms Local Organic Scallions</b> - (approx. 6oz)	(\$1.99/ea)	<b>\$5.97</b>
2/2	<b>Italian Parsley</b> - (approx. 4oz)	(\$1.29/ea)	<b>\$2.58</b>
2/2	<b>Lancaster Farm Fresh Cooperative Local Organic Mixed Cherry Tomatoes</b> - (approx. 12oz)	(\$5.99/ea)	<b>\$11.98</b>
2/2	<b>Mini Organic Cantaloupe</b>	(\$4.99/ea)	<b>\$9.98</b>
1/1	<b>Organic Jewel Yams</b> - (approx. 3lb)	(\$5.49/ea)	<b>\$5.49</b>
3/3	<b>Organic Peaches</b> - (7ct, approx. 2.5lb)	(\$7.99/ea)	<b>\$23.97</b>
2/2	<b>Organic Rainbow Pepper Pack</b> - (approx. 1.3lb)	(\$7.99/ea)	<b>\$15.98</b>
4/5.05	<b>Organic Yellow Onion, Medium</b>	2.02 lb (\$1.99/lb)	<b>\$4.02</b>
2/2.06	<b>Red Onion, Large</b>	1.44 lb (\$1.49/lb)	<b>\$2.15</b>
2/2	<b>Satur Farms Local Wild Arugula Pack</b> - (approx. 5oz)	(\$3.49/ea)	<b>\$6.98</b>
2/2	<b>Savor Fresh Farms Summer Kiss Melon</b>	(\$4.50/ea)	<b>\$9.00</b>
1/1	<b>Seedless Watermelon</b> - (approx. 13-18lb)	(\$8.99/ea)	<b>\$8.99</b>
2/2	<b>Shallots</b> - (approx. 1lb bag)	(\$2.99/ea)	<b>\$5.98</b>
4/4	<b>Sunset Wild Wonders Tomatoes</b> - (approx. 12oz)	(\$4.99/ea)	<b>\$19.96</b>

4/3.13	<b>Wells Homestead Acres Local Golden Zucchini</b>	1.41 lb (\$1.49/lb)	<b>\$2.10</b>
4/4	<b>Wells Homestead Acres Local Squash Blossoms</b> - (approx. 8ct)	(\$3.99/ea)	<b>\$15.96</b>
<b>Meat</b>			
26/26.4	<b>Local Angus RWA Filet Mignon</b> - (Thin, about 5oz, Standard Pack)	8.25 lb (\$36.99/lb)	<b>\$305.17</b>
<b>Pantry</b>			
2/2	<b>Bob's Red Mill Pearl Couscous</b> - (16oz)	(\$3.99/ea)	<b>\$7.98 T</b>
1/1	<b>California Olive Ranch Everyday Extra-Virgin Olive Oil</b> - (1 liter)	(\$18.99/ea)	<b>\$18.99</b>
2/2	<b>Crisco Pure Vegetable Oil</b> - (64fl oz)	(\$7.99/ea)	<b>\$15.98</b>
2/2	<b>David's Kosher Salt</b> - (16oz)	(\$3.69/ea)	<b>\$7.38</b>
2/2	<b>King Arthur Unbleached All-Purpose Flour</b> - (5lb)	(\$5.99/ea)	<b>\$11.98</b>
2/2	<b>Morton Coarse Kosher Salt</b> - (48oz)	(\$3.29/ea)	<b>\$6.58</b>
4/4	<b>Natalie's Orchid Island Juice Co. Squeezed 100% Pure Lemon Juice, Plastic Bottle</b> - (12fl oz)	(\$2.99/ea)	<b>\$11.96</b>
1/1	<b>Rustic Bakery Organic Sourdough Flatbread, Rosemary and Olive Oil</b> - (6oz)	(\$6.99/ea)	<b>\$6.99</b>
1/1	<b>Rustic Bakery Organic Sourdough Flatbread, Sweet Onion &amp; Crème Fraîche</b> - (6oz)	(\$6.99/ea)	<b>\$6.99</b>
2/2	<b>V8 Low Sodium Vegetable Juice, Plastic Bottle</b> - (46fl oz)	(\$3.99/ea)	<b>\$7.98</b>
Subtotal:			<b>\$718.00</b>
Tax:			\$1.46
State Bottle Deposit:			\$0.00

Total Tax:	\$1.48	
Delivery Fee :	\$0.00	
Tip :	\$0.00	
Fuel Surcharge:	\$0.28	T
<b>ORDER TOTAL:</b>	<b>\$719.76</b>	

**T = Taxable Item**  
**S = Special Price**  
**D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to [https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17403377598](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17403377598) for a printer-friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**  
 FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/29/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	12
AMOUNT SPENT:	\$995.00		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/29/2019		
DATE INVOICE SUBMITTED:	07/30/2019		
PAYMENT DUE DATE:	08/05/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(b)(6)

(signature)

8/2/19

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:

*Budget Analyst*

(signature)

(date)

[illegible]

**U.S. Department of State**  
**Invoice Review Form Attachment**


<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6) (b)(6)
<b>CC:</b>	(b)(6) (b)(6)
<b>Subject:</b>	Invoice S Madison Dinner May 23, 2019
<b>Date:</b>	Thu, 13 Jun 2019 13:32:16 +0000

All,

This is the second invoice for the event, we had to get a second copy that is why it is submitted after the others. Let me know if you have any questions or concerns.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6) (b)(6) (b)(6) (b)(6)

**D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to  
[https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17329105696](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17329105696) for a printer-  
 friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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1/1	<b>Dream Greens Baby Spicy Mix</b> - (approx. 4.5oz)	(\$3.99/ea)	<b>\$3.99</b>	
2/2	<b>Hakeuri Turnips</b> - (approx. 16oz)	(\$2.99/ea)	<b>\$5.98</b>	
6/6	<b>Jersey Fresh Asparagus</b> - (approx. 1lb)	(\$3.60/ea)	<b>\$21.60</b>	<b>S</b>
3/4.09	<b>Jumbo Yellow Onion</b>	2.86 lb (\$0.99/lb)	<b>\$2.83</b>	
2/2	<b>Meadows and More Jumbo Organic Maitake Mushroom</b> - (approx. 10oz)	(\$9.99/ea)	<b>\$19.98</b>	
3/3	<b>Mushroom King Organic Heirloom Asian Blend</b> - (approx. 8oz)	(\$7.99/ea)	<b>\$23.97</b>	
2/2	<b>Mushroom King Organic Heirloom Brown Beech Mushrooms</b> - (approx. 3.5oz)	(\$5.99/ea)	<b>\$11.98</b>	
2/2	<b>Mushroom King Organic Heirloom Extra Large Shiitake Mushroom Caps</b> - (approx. 4oz)	(\$4.99/ea)	<b>\$9.98</b>	
1/1	<b>Organic Basil</b> - (approx. 2oz)	(\$3.99/ea)	<b>\$3.99</b>	
4/4	<b>Organic Cauliflower</b> - (approx. 1.5lb)	(\$4.99/ea)	<b>\$19.96</b>	
1/1	<b>Organic Cilantro</b> - (approx. 4oz)	(\$1.99/ea)	<b>\$1.99</b>	
3/3	<b>Organic Easter Egg Radish</b> - (bunch)	(\$2.99/ea)	<b>\$8.97</b>	
3/3.08 lb	<b>Organic Fava Beans</b>	3.08 lb (\$5.99/lb)	<b>\$18.45</b>	
2/2	<b>Organic Fennel</b> - (approx. 4-5oz)	(\$3.99/ea)	<b>\$7.98</b>	
3/3	<b>Organic Ginger Root</b> - (approx. 6oz)	(\$2.00/ea)	<b>\$6.00</b>	<b>S</b>
4/1.42	<b>Organic Green Zucchini</b>	0.71 lb (\$1.99/lb)	<b>\$1.41</b>	
1/1	<b>Organic Italian Parsley</b> - (approx. 4oz)	(\$1.99/ea)	<b>\$1.99</b>	
2/2.17	<b>Organic Red Onion</b>	1.30 lb (\$1.49/lb)	<b>\$1.94</b>	
4/4	<b>Organic Scallions</b> - (approx. 3oz)	(\$1.99/ea)	<b>\$7.96</b>	
1/1	<b>Organic Tarragon</b> - (approx. 0.75oz)	(\$2.49/ea)	<b>\$2.49</b>	
2/1.62	<b>Organic Yellow Zucchini</b>	0.81 lb (\$2.99/lb)	<b>\$2.42</b>	
2/2	<b>Oyster Mushrooms, Packaged</b> - (approx. 3.5oz)	(\$2.99/ea)	<b>\$5.98</b>	
2/2	<b>Pete's Greens Clean Organic Rainbow Carrots</b> - (approx. 1.5lb)	(\$5.00/ea)	<b>\$10.00</b>	
3/2.3	<b>Plum Tomato, Large</b>	0.69 lb (\$1.99/lb)	<b>\$1.37</b>	
1/1	<b>Radicle Farm Spicy Heirloom Mix</b> - (4oz)	(\$3.99/ea)	<b>\$3.99</b>	
1/1	<b>Radicle Farm Spring Shoots Salad</b> - (4oz)	(\$3.99/ea)	<b>\$3.99</b>	
2/2	<b>Shallots</b> - (approx. 1lb bag)	(\$2.99/ea)	<b>\$5.98</b>	
1/1	<b>Sunset Angel Sweet Grape Tomatoes</b> - (approx. 32oz)	(\$7.99/ea)	<b>\$7.99</b>	
1/1	<b>Sunset Wild Wonders Tomatoes</b> - (approx. 12oz)	(\$4.99/ea)	<b>\$4.99</b>	
3/3	<b>Wild Fiddlehead Ferns</b> - (approx. 4oz)	(\$4.05/ea)	<b>\$12.15</b>	<b>S</b>

Subtotal: **\$751.17**

Tax: \$0.37

State Bottle Deposit: \$0.00

Total Tax: \$0.87

Delivery Fee: \$7.99 **T**Fuel Surcharge: \$0.28 **T****ORDER TOTAL: \$760.31****T = Taxable Item****S = Special Price**

2/2	<b>Vermont Creamery European Style Cultured Butter, Lightly Salted - (8oz)</b>	(\$5.79/ea)	<b>\$11.58</b>	
3/3	<b>Frozen Cascadian Farm Organic Edamame Shelled Soy Beans - (10oz)</b>	(\$2.99/ea)	<b>\$8.97</b>	
1/1	<b>Fruit Cara Cara Oranges - (6-8ct, approx. 3lb bag)</b>	(\$7.99/ea)	<b>\$7.99</b>	
2/2	<b>Driscoll's Blackberries - (approx. 6oz)</b>	(\$3.99/ea)	<b>\$7.98</b>	
3/3	<b>Driscoll's Organic Raspberries - (approx. 6oz)</b>	(\$5.99/ea)	<b>\$17.97</b>	
1/1	<b>Family Tree Farms Jumbo Ultra-Premium Blueberries - (approx. 9.8oz)</b>	(\$8.99/ea)	<b>\$8.99</b>	
1/1	<b>Fresh Cubed Honeydew Melon - (approx. 8oz)</b>	(\$3.99/ea)	<b>\$3.99</b>	
1/1	<b>Fresh Cubed Organic Mango - (approx. 8oz)</b>	(\$5.99/ea)	<b>\$5.99</b>	
1/1	<b>Fresh Cubed Watermelon, Medium - (approx. 8oz)</b>	(\$3.49/ea)	<b>\$3.49</b>	
1/1	<b>Fresh Pineapple Chunks - (approx. 8oz)</b>	(\$3.99/ea)	<b>\$3.99</b>	
2/2	<b>Lemons and Limes - (9-11ct, approx. 3lb bag)</b>	(\$7.99/ea)	<b>\$15.98</b>	
4/4	<b>Organic Kiwifruit</b>	(\$1.00/ea)	<b>\$4.00</b>	<b>S</b>
1/1.72	<b>Red Cherries</b>	1.72 lb (\$9.99/lb)	<b>\$17.18</b>	
1/1.31	<b>Red Seedless Grapes - (approx. 2lbs)</b>	2.61 lb (\$3.99/lb)	<b>\$10.41</b>	
1/1	<b>Household Seventh Generation Natural Dish Liquid, Free and Clear - (50fl oz)</b>	(\$6.19/ea)	<b>\$6.19</b>	<b>T</b>
2/2	<b>Meals FreshDirect Frozen Parmesan Straws with Roasted Garlic - (12ct)</b>	(\$9.99/ea)	<b>\$19.98</b>	
2/2	<b>Meat FreshDirect American Waygu Ground Beef - (approx. 1lb)</b>	2.00 lb (\$8.99/lb)	<b>\$17.98</b>	
20/20.32	<b>Local Angus RWA Filet Mignon - (Thin, about 5oz, Standard Pack)</b>	6.35 lb (\$36.99/lb)	<b>\$234.89</b>	
1/1	<b>Pantry Argo Corn Starch - (16oz)</b>	(\$2.59/ea)	<b>\$2.59</b>	
1/1	<b>California Olive Ranch Everyday Extra-Virgin Olive Oil - (1 liter)</b>	(\$18.99/ea)	<b>\$18.99</b>	
1/1	<b>Just FreshDirect Roasted Salted Shelled Pistachios - (8oz)</b>	(\$10.79/ea)	<b>\$10.79</b>	
1/1	<b>King Arthur Unbleached All-Purpose Flour - (5lbs)</b>	(\$5.99/ea)	<b>\$5.99</b>	
1/1	<b>Polaner All Fruit Spreadable Fruit, Concord Grape - (10oz)</b>	(\$3.69/ea)	<b>\$3.69</b>	
1/1	<b>Vegetables Dream Greens Baby Arugula - (approx. 4.5oz)</b>	(\$3.99/ea)	<b>\$3.99</b>	

(b)(6)

**To:**

(b)(6)

**Subject:**

Your FreshDirect order is in the works! Here's your receipt

**Dear**

(b)(6)

Your final order amount is **\$760.31**.**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

**ORDER INFORMATION for ORDER NUMBER 17329105696****TIME**Monday, May 13, 2019  
03:00 PM - 05:00 PM**ORDER TOTAL**

\$760.31

**ADDRESS**(b)(6) Ofc of the Chief of  
Protocol  
2201 C STREET NW, SUITE 1238  
Washington, DC 20520**PAYPAL**(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
	Bakery & Pastry				
1/1	Brooklyn Mills Stone Ground Whole Grain Peasant Bread, Frozen - (22oz)		(\$6.99/ea)		\$6.99
1/1	FreshDirect Frozen Oven-Ready Ciabatta Sandwich Rolls - (6ct)		(\$3.99/ea)		\$3.99
1/1	FreshDirect Frozen Oven-Ready Rosemary Ciabatta - (16oz)		(\$3.99/ea)		\$3.99
1/1	FreshDirect Frozen Oven-Ready Traditional European Bread (Made with Organic Flour) - (16oz)		(\$3.99/ea)		\$3.99
	Dairy				
2/2	Beretta Prosciutto, Pre- Sliced - (4oz)		(\$6.99/ea)		\$13.98
2/2	Just FreshDirect Local Organic Small Farmer's Eggs - (1 dozen)		(\$3.69/ea)		\$7.38
2/2	Kerrygold Salted Pure Irish Butter - (8oz)		(\$3.79/ea)		\$7.58
2/2	Organic Valley Heavy Whipping Cream - (1 pint)		(\$3.69/ea)		\$7.38

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
	(b)(6) (b)(6)
<b>CC:</b>	(b)(6)
	(b)(6)
<b>Subject:</b>	Invoice S Madison Dinner Sept. 30, 2019
<b>Date:</b>	Tue, 1 Oct 2019 00:35:38 +0000

Good evening,

Please let me know if you have any questions or concerns.

Thanks,

(b)(6)

UNCLASSIFIED

<b>Sender:</b>	(b)(6)
	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6)
	(b)(6)
	(b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	09/30/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	16
AMOUNT SPENT:	\$1,148.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	09/30/2019		
DATE INVOICE SUBMITTED:	09/30/2019		
PAYMENT DUE DATE:	10/01/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

\_\_\_\_\_

UNCLASSIFIED

*Budget Analyst*

---

(signature)

(date)

**U.S. Department of State**  
**Invoice Review Form Attachment**

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State						
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount
1	(b)(6)	6/12/2019	061219RA1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
2		6/12/2019	061219YB1P	3:00pm - 9:00pm	6.0 hours @ \$27.00 per hour	\$162.00
					Total:	\$162.00
3		6/12/2019	061219NM1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
4		6/12/2019	061219CC1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
5		6/12/2019	061219CM1S	4:00pm - 9:00pm	5.0 hours @ \$37.00 per hour	\$185.00
					Total:	\$185.00
6		6/12/2019	061219JL1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
					Grand Total:	\$887.00

**U.S. Department of State**  
**Invoice Review Form Attachment**

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State						
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount
1	(b)(6)	3/5/2019	030519RA1W	4:00pm - 10:30pm	6.5 hours @ \$27.00 per hour	\$175.50
					Total:	\$175.50
2		3/5/2019	030519YB1P	4:00pm - 10:30pm	6.5 hours @ \$27.00 per hour	\$175.50
					Total:	\$175.50
3		3/5/2019	030519JL1W	4:00pm - 10:30pm	6.5 hours @ \$27.00 per hour	\$175.50
					Total:	\$175.50
4		3/5/2019	030519ER1W	4:00pm - 10:30pm	6.5 hours @ \$27.00 per hour	\$175.50
					Total:	\$175.50
5		3/5/2019	030519RS1W	4:00pm - 10:30pm	6.5 hours @ \$27.00 per hour	\$175.50
					Total:	\$175.50
					Grand Total:	\$877.50



**U.S. Department of State**  
**Invoice Review Form Attachment**

U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State						
	Vendor	Date	Invoice No.	Time In & Out	Total Hours & Pay Rate	Amount
1	(b)(6)	5/23/2019	052319RA1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
2		5/23/2019	052319YB1P	2:00pm - 9:00pm	7.0 hours @ \$27.00 per hour	\$189.00
					Total:	\$189.00
3		5/23/2019	052319DM1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
4		5/23/2019	052319JR1W	4:00pm - 9:00pm	5.0 hours @ \$27.00 per hour	\$135.00
					Total:	\$135.00
5		5/23/2019	053219CM1S	4:00pm - 9:00pm	5.0 hours @ \$37.00 per hour	\$185.00
					Total:	\$185.00
					Grand Total:	\$779.00

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6)
<b>CC:</b>	(b)(6) (b)(6)
<b>Subject:</b>	Invoices S Madison Dinner Sept. 12, 2019
<b>Date:</b>	Tue, 17 Sep 2019 17:57:31 +0000

Good afternoon,

Please let me know if you have any questions or concerns.

(b)(6)

Unclassified

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6) (b)(6) (b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	09/12/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	16
AMOUNT SPENT:	\$851.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	09/12/2019		
DATE INVOICE SUBMITTED:	09/17/2019		
PAYMENT DUE DATE:	09/30/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

\_\_\_\_\_

*Budget Analyst*

---

(signature)

(date)

[illegible]



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	09/12/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	16
AMOUNT SPENT:	\$986.75		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Fresh Direct \$949.45 and Amazon.com \$37.30)		
DATE INVOICE RECEIVED:	09/12/2019		
DATE INVOICE SUBMITTED:	09/17/2019		
PAYMENT DUE DATE:	09/30/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	PENDING INVOICES
<b>Date:</b>	Thu, 1 Aug 2019 18:38:59 +0000

More invoices for your approval, sorry....thanks!



(b)(6)  
 Budget Analyst  
 Office of the Chief of Protocol (S/CPR/M)  
 HST, Room 1238  
 Phone: (b)(6)  
 (b)(6)

Stay connected with Protocol:



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<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)





Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/03/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	17
AMOUNT SPENT:	\$1,094.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/03/2019		
DATE INVOICE SUBMITTED:	07/08/2019		
PAYMENT DUE DATE:	07/22/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

[illegible]

**U.S. Department of State**  
**Invoice Review Form Attachment**


<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	PENDING INVOICES
<b>Date:</b>	Wed, 10 Jul 2019 15:46:47 +0000

Hi (b)(6)

Attached are pending invoices for your review/approval. Thanks!



(b)(6)

Budget Analyst  
Office of the Chief of Protocol (S/CPR/M)  
HST, Room 1238  
Phone: (b)(6)

(b)(6)

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<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



Office of the Chief of Protocol of the  
United States of America

## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/03/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	17
AMOUNT SPENT:	\$1,094.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/03/2019		
DATE INVOICE SUBMITTED:	07/08/2019		
PAYMENT DUE DATE:	07/22/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

[illegible]

**U.S. Department of State**  
**Invoice Review Form Attachment**


<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>CC:</b>	(b)(6)
<b>Subject:</b>	RE: DUPLICATE CHECKS
<b>Date:</b>	Wed, 9 Oct 2019 20:29:43 +0000

Hi (b)(6)

It's for the attached...thanks!



(b)(6)  
CPR Budget Analyst  
(b)(6)

UNCLASSIFIED

**From:** (b)(6)  
**Sent:** Wednesday, October 9, 2019 4:00 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** RE: DUPLICATE CHECKS

Hi (b)(6)

I keep a tally of all of the expenses for events that are due to be reimbursed but I am having trouble figuring out what expenses the \$1,038.19 would have covered. Can you tell me which events that amount was for so I can mark them on my list as being paid?

Thanks,

(b)(6)

UNCLASSIFIED

**From:** (b)(6)  
**Sent:** Friday, October 4, 2019 5:18 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** RE: DUPLICATE CHECKS

Hi (b)(6)



As per below, I still need to collect \$1,076.12 for the duplicate checks that I've issued. I know it's been awhile but I am closing my book right now and it flagged.

I currently have two re-imbursement submitted on your behalf totaling \$1,038.19 which I can use to cover the duplicate check. However, I am still short by \$37.93. Can you please write me a check to zero this out? I am sorry that we have to do it this way but I am closing the book because MEDCS will be closing our account with Bank of America. We are in the process of opening an account with USFDC.

If this is too confusing, please call me. Thanks!



(b)(6)

CPR Budget Analyst

(b)(6)

UNCLASSIFIED

**From:** (b)(6)

**Sent:** Friday, August 2, 2019 2:28 PM

**To:** (b)(6)

**Cc:** (b)(6)

**Subject:** RE: DUPLICATE CHECKS

Okay, no worries. I can also take it out on your next re-imbursement. Thanks and have a great weekend!



(b)(6)

CPR Budget Analyst

(b)(6)

**From:** (b)(6)

**Sent:** Friday, August 2, 2019 2:03 PM

**To:** (b)(6)

**Cc:** (b)(6)

**Subject:** RE: DUPLICATE CHECKS

Hi (b)(6)

That solves the confusion as I have been trying to figure out what unpaid invoices the check was supposed to reimburse. It has been deposited so I will have to write you a check to reimburse the amount. Hopefully there will be other checks coming soon (b)(6)

(b)(6)

(b)(6)

**From:** (b)(6)  
**Sent:** Friday, August 2, 2019 1:55 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** DUPLICATE CHECKS

Hi (b)(6)

The attached checks are duplicates, there were two invoices submitted and I was not able to catch it. If you haven't cash the checks yet, please return one or reimbursed CPR for \$1076.12. Thanks and I apologize for the inconvenience.



(b)(6)  
 Budget Analyst  
 Office of the Chief of Protocol (S/CPR/M)  
 HST, Room 1238  
 Phone: (b)(6)

(b)(6)

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<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



**United States Department of State**

***Washington, D.C. 20520***

June 1, 2021

Case No. FL-2020-00134

Nikhel Sus  
Citizens for Responsibility and Ethics of Washington  
1101 K St., NW Suite 201  
Washington, DC 20005

Dear Mr. Sus:

As we noted in our letter dated April 29, 2021, we are processing your request for material under the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552. Thus far, the Department of State has identified an additional 22 responsive records subject to the FOIA. We have determined that all 22 records may be part. The processing of your request is ongoing.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made redactions, the applicable FOIA exemptions are marked on each document. All non-exempt material that is reasonably segregable from the exempt material has been released and is enclosed.

We will keep you informed as your case progresses. If you have any questions, your attorney may contact Assistant United States Attorney Benton Peterson at [Benton.Peterson@usdoj.gov](mailto:Benton.Peterson@usdoj.gov) or (202) 252-2534. Please refer to the case number, FL-2020-00134, and the civil action number, 20-cv-02076, in all correspondence about this case.

Sincerely,

A handwritten signature in black ink that reads "Jeanne Miller". The signature is fluid and cursive, with the first name "Jeanne" and last name "Miller" clearly distinguishable.

Jeanne Miller  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

The Freedom of Information Act (5 USC 552)

FOIA Exemptions

(b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:

- 1.4(a) Military plans, systems, or operations
- 1.4(b) Foreign government information
- 1.4(c) Intelligence activities, sources or methods, or cryptology
- 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
- 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
- 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
- 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
- 1.4(h) Weapons of mass destruction

(b)(2) Related solely to the internal personnel rules and practices of an agency

(b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:

ARMSEXP	Arms Export Control Act, 50a USC 2411(c)
CIA PERS/ORG	Central Intelligence Agency Act of 1949, 50 USC 403(g)
EXPORT CONTROL	Export Administration Act of 1979, 50 USC App. Sec. 2411(c)
FS ACT	Foreign Service Act of 1980, 22 USC 4004
INA	Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f)
IRAN	Iran Claims Settlement Act, Public Law 99-99, Sec. 505

(b)(4) Trade secrets and confidential commercial or financial information

(b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product

(b)(6) Personal privacy information

(b)(7) Law enforcement information whose disclosure would:

- (A) interfere with enforcement proceedings
- (B) deprive a person of a fair trial
- (C) constitute an unwarranted invasion of personal privacy
- (D) disclose confidential sources
- (E) disclose investigation techniques
- (F) endanger life or physical safety of an individual

(b)(8) Prepared by or for a government agency regulating or supervising financial institutions

(b)(9) Geological and geophysical information and data, including maps, concerning wells

Other Grounds for Withholding

NR Material not responsive to a FOIA request excised with the agreement of the requester

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	RE: SIGNED INVOICES for Your Approval
<b>Date:</b>	Fri, 12 Jul 2019 19:50:28 +0000

(b)(6)

**Deputy Assistant Chief for Ceremonials  
Office of the Chief of Protocol**

(b)(6)

---

**From:** (b)(6)  
**Sent:** Friday, July 12, 2019 2:05 PM  
**To:** (b)(6)  
**Subject:** PENDING INVOICES for Your Approval

Hi

(b)(6)

I will be on leave for the next two weeks and need the attached invoices paid. Thanks!



(b)(6)

Budget Analyst  
Office of the Chief of Protocol (S/CPR/M)  
HST, Room 1238

(b)(6)

(b)(6)

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<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	05/23/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	14
AMOUNT SPENT:	\$275.72		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Fresh Direct \$275.72)		
DATE INVOICE RECEIVED:	05/23/2019		
DATE INVOICE SUBMITTED:	05/28/2019		
PAYMENT DUE DATE:	06/11/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:  
Assistant Chief of Protocol

(b)(6)

7/12/19  
(date)

APPROVED BY:  
Executive Director of Management

(signature)

(date)

PAID BY:  
Budget Analyst

(signature)

(date)

S MADISON DINNER ON 5/23

(b)(6) FL-2020-00134 A-00000336400 "UNCLASSIFIED" 6/1/2021 3

To:

(b)(6)

L (S/CPR/A)

(b)(6)

Subject:

Your FreshDirect order is in the works! Here's your receipt



Dear (b)(6)

We're busy picking and packing your order (#17341852786), and it's looking fresh and delicious. It will be delivered between **03:00 PM and 5:00 PM on Wednesday, May 22, 2019.**

Your final order amount is **\$275.72**. [Click here](#) to view your order details.

Remember that shopping your favorites is fast and easy with [Reorder](#).

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

**ORDER INFORMATION for ORDER NUMBER 17341852786**

**TIME**

Wednesday, May 22, 2019  
03:00 PM - 5:00 PM

**ORDER TOTAL**

\$275.72

**ADDRESS**

(b)(6) Ofc of the Chief of  
Protocol  
2201 C STREET NW, SUITE 1238  
Washington, DC 20520

**PAYPAL**

(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

**ALTERNATE DELIVERY**

No Delivery Setting

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
2/2	Beverages <b>Q Tonic, A Spectacular Tonic Water, Glass Bottles</b> - (4ct, 6.7fl oz ea)		(\$6.99/ea)		<b>\$13.98 T</b>
6/6	Dairy <b>Organic Valley Heavy Whipping Cream</b> - (1 pint)		(\$3.69/ea)		<b>\$22.14</b>
4/4	<b>Organic Valley Ultra-Pasteurized Whole Milk, Carton</b> - (1/2 gallon)		(\$4.99/ea)		<b>\$19.96</b>

FL-2020-00134 A-00000336400 "UNCLASSIFIED" 6/1/2021 4

<b>Fruit</b>			
2/2	<b>Lemons and Limes</b> - (9-11ct, approx. 3lb bag)	(\$7.99/ea)	<b>\$15.98</b>
<b>Meat</b>			
8/7.9	<b>Local Angus RWA Filet Mignon</b> - (Thick, about 8oz, Standard Pack)	3.95 lb (\$36.99/lb)	<b>\$146.11</b>
<b>Pantry</b>			
2/2	<b>Cento Roasted Peppers</b> - (12oz)	(\$3.99/ea)	<b>\$7.98</b>
4/4	<b>More Than Gourmet Demi-Glace Gold</b> - (1.5oz)	(\$4.99/ea)	<b>\$19.96</b>
<b>Vegetables</b>			
2/2	<b>Radicle Farm Local Chef's Selection</b> - (approx. 4oz)	(\$3.50/ea)	<b>\$7.00</b>
2/2	<b>Radicle Farm Spicy Heirloom Mix</b> - (4oz)	(\$3.50/ea)	<b>\$7.00</b>
2/2	<b>Satur Farms Wild Arugula Pack</b> - (approx. 5oz)	(\$3.00/ea)	<b>\$6.00 S</b>

Subtotal: **\$266.11**

Tax: \$0.84

State Bottle Deposit: \$0.00

Total Tax: \$1.34

Delivery Fee: \$7.99 **T**

Fuel Surcharge: \$0.28 **T**

**ORDER TOTAL: \$275.72**

**T = Taxable Item**

**S = Special Price**

**D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to [https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17341852786](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17341852786) for a printer-friendly version of your order details.

[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>CC:</b>	(b)(6) (b)(6) (b)(6) (b)(6)
<b>Subject:</b>	RE: SIGNED INVOICES
<b>Date:</b>	Thu, 21 Feb 2019 19:35:38 +0000

Hi (b)(6)  
Here you go!

(b)(6)  
**Deputy Assistant Chief for Ceremonials**  
**Office of the Chief of Protocol**  
(b)(6)

---

**From:** (b)(6)  
**Sent:** Thursday, February 21, 2019 2:22 PM  
**To:** (b)(6)  
**Cc:** (b)(6) (b)(6) (b)(6)  
**Subject:** PENDING INVOICES

Hi (b)(6)

Kindly please review and sign the attached for approval. Thank you!



(b)(6)  
Budget Analyst  
Office of the Chief of Protocol (S/CPR/M)  
HST, Room 1238  
(b)(6)  
(b)(6)

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**Official - Transitory**

## UNCLASSIFIED

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)
	(b)(6)
	(b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$194.08
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Wegmans \$14.08 and Costco \$180.00)
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

2/21/19

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

APPROVED BY:

Front Office

(signature)

(date)



1413 SOUTH MAIN CHAPEL WAY  
GAMBRILLS, MD 21054  
(443) 332-6200

02/18/19 OP# 342119

MICHELE'S GRNLA TM	5.99 F
MICHELE GRANOLA	5.99 F
2 @ 0.99	
WEGMANS DISTIL WTR	1.98 B
TAX	0.12
**** BALANCE	14.08

VISA PURCHASE

ACCT: (b)(6)

AUTH: 012356

RCPT: 9617

CODE: 0000 Approved

CREDIT CARD	14.08
CHANGE	0.00

02/18/19 02:23PM 60 9 34 342119

# Now Hiring

Apply online  
[wegmans.com/careers](https://wegmans.com/careers)

stale



Arundel Mills #325  
7077 Arundel Mills Circle  
Hanover, MD 21076

V2 Member 111794897111

\*\*\*\*\*Bottom of Basket\*\*\*\*\*

E 490278 \*40/.5WATER\* 4.99 A  
BUS RENEWAL 180.00

VOID

E 490278 \*40/.5WATER\* 4.99-A  
\*\*\*\*\*BOB Count 0 \*\*\*\*\*  
SUBTOTAL 180.00  
TAX 0.00  
\*\*\* TOTAL 180.00

(b)(6)

H

AID: A0000000031010

Seq# 12213

App#: 21248D

Costco Visa

Resp: APPROVED

Tran ID#: 901200012213....

Merchant ID: 990325

APPROVED - Purchase

AMOUNT: \$180.00

01/12/2019 15:53 325 12 348 60

Costco Visa 180.00  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 0

01/12/2019 15:54 325 12 348 60

OP#: 60 Name: BLANCHE

Thank You!

Please Come Again

Whse:325 Trm:12 Trn:348 OP:60

28.25

762.25



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event
AMOUNT SPENT:	\$762.75
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	*See Attached Sheet
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

2/21/19

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

APPROVED BY:

Front Office

(signature)

(date)

**U.S. Department of State**

**Invoice Review Form Attachment**

FL-2020-00134

A-00000336446

"UNCLASSIFIED"

6/1/2021 11

**U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State**

	<b>Vendor</b>	<b>Date</b>	<b>Invoice No.</b>	<b>Time In &amp; Out</b>	<b>Total Hours &amp; Pay Rate</b>	<b>Amount</b>	
<b>1</b>	(b)(6)	<b>2/19/2019</b>	<b>021919RS1W</b>	<b>4:00pm - 9:15pm</b>	<b>5.25 hours @ \$27.00 per hour</b>	<b>\$141.75</b>	
					<b>Total:</b>	<b>\$141.75</b>	
<b>2</b>		<b>2/19/2019</b>	<b>021919YB1P</b>	<b>2:00pm - 9:15pm</b>	<b>7.25 hours @ \$27.00 per hour</b>	<b>\$195.75</b>	
					<b>Total:</b>	<b>\$195.75</b>	
<b>3</b>		<b>2/19/2019</b>	<b>021919KLC1W</b>	<b>4:00pm - 9:15pm</b>	<b>5.25 hours @ \$27.00 per hour</b>	<b>\$141.75</b>	
					<b>Total:</b>	<b>\$141.75</b>	
<b>4</b>		<b>2/19/2019</b>	<b>021919JL1W</b>	<b>4:00pm - 9:15pm</b>	<b>5.25 hours @ \$27.00 per hour</b>	<b>\$141.75</b>	
					<b>Total:</b>	<b>\$141.75</b>	
<b>5</b>		<b>2/19/2019</b>	<b>021919KCL1W</b>	<b>4:00pm - 9:15pm</b>	<b>5.25 hours @ \$27.00 per hour</b>	<b>\$141.75</b>	
					<b>Total:</b>	<b>\$141.75</b>	
					<b>Grand Total:</b>	<b>\$762.75</b>	

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	RE: Journals
<b>Date:</b>	Wed, 19 Jun 2019 20:03:54 -0400

Just resent the invoice. Thanks!

---

**From:** (b)(6)  
**Sent:** Wednesday, June 19, 2019 9:02 AM  
**To:** (b)(6)  
**Subject:** RE: Journals

Thanks, Katie! I just left you a voicemail- let me know if you have any questions!

Thanks

(b)(6)

---

**From:** (b)(6)  
**Sent:** Tuesday, June 18, 2019 8:17 PM  
**To:** (b)(6)  
**Subject:** RE: Journals

Hi (b)(6)

Apologies for the delay, just sent you the invoice. Let me know if that works.

Thank you!

Katie

---

**From:** (b)(6)  
**Sent:** Tuesday, June 18, 2019 9:47 AM  
**To:** (b)(6)  
**Subject:** RE: Journals

Hi Katie,

We did, thank you so much! Do you mind reissuing the invoice with the below title for the journals?

Journals for Secretary of State U.S. Foreign Policy Discussion Dinner Series

Thank you!

Best,

(b)(6)



---

**From:** (b)(6)  
**Sent:** Friday, June 14, 2019 2:27 PM  
**To:** (b)(6)  
**Subject:** RE: Journals

Hello,

Just making sure you received the journals with the Madison Dinners logo?

Thank you!  
Katie

---

**From:** (b)(6)  
**Sent:** Thursday, May 23, 2019 4:03 PM  
**To:** (b)(6)  
**Subject:** RE: Journals

Confirm! Thank you Katie!

(b)(6)

---

**From:** (b)(6)  
**Sent:** Thursday, May 23, 2019 2:47 PM  
**To:** (b)(6)  
**Subject:** RE: Journals

Can you confirm this is the correct shipping address?

**Company:** DOS-S/CPR-1238  
**Name:** (b)(6)  
**Address:**  
2201 C STREET NW  
WASHINGTON, DC 20520

Thank you!  
Katie

---

**From:** (b)(6)  
**Sent:** Thursday, May 23, 2019 12:44 PM  
**To:** (b)(6)  
**Subject:** RE: Journals

Yes, please!

---

**From:** (b)(6)  
**Date:** May 23, 2019 at 12:39:54 PM EDT

To: (b)(6)

Subject: RE: Journals

(b)(6)

Apologies for the delay!!

The pricing for a quantity of 150 journals with the Madison Dinners logo on it would be \$10/each.  
Would you like me to place the order now?

Thanks!

Katie

---

From: (b)(6)

Sent: Tuesday, May 21, 2019 6:30 AM

To: (b)(6)

Cc: 'Josh Deckard' (b)(6)

Subject: RE: Journals

Thanks you both!

(b)(6)

---

From: (b)(6)

Date: May 20, 2019 at 9:46:38 PM EDT

To: (b)(6)

Cc: 'Josh Deckard' (b)(6)

Subject: RE: Journals

Hi (b)(6)

Great to hear from you. I am looking into pricing and will get back to you tomorrow on this.  
Thank you for reaching out!

Katie

From: Josh Deckard (b)(6)

Sent: Monday, May 20, 2019 8:24 PM

To: (b)(6)

Cc: Katie Cox (b)(6)

Subject: Re: Journals

Found them, looks like they were not Shinola.

I've cc'd Katie who can help you get this order placed ASAP.

Thank you again!

On Monday, May 20, 2019, Josh Deckard (b)(6) wrote:

Thank you (b)(6) I'm so glad to hear from you. All is well here and I hope the same is true for you. Do you remember if they were Shinola or another brand? If not, I can check with the office. Either way, we will get this placed.  
THANK YOU!

On Monday, May 20, 2019, (b)(6) wrote:

Hi Josh,

Hope you're doing well! Can we order 150 of the navy blue journals we ordered from you that said "Madison Dinners" on them? Thank you so much! No rush on that.

(b)(6)

U.S. Department of State  
Office of the Chief of Protocol  
Diplomatic Gift Unit

(b)(6)

(b)(6)

**Official**  
**UNCLASSIFIED**

--

Sent from Gmail Mobile

--

Sent from Gmail Mobile

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6)
<b>Subject:</b>	RE: IRF and INVOICE APPROVAL
<b>Date:</b>	Thu, 13 Jun 2019 20:18:43 +0000

Hi (b)(6)

Can you please review and approve the attached pending invoices? Thanks!



(b)(6)

CPR Budget Analyst

(b)(6)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** (b)(6)  
**Sent:** Thursday, June 13, 2019 12:03 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** RE: IRF and INVOICE APPROVAL

Attached is the invoice review form.

**Official**  
**UNCLASSIFIED**

---

**From:** (b)(6)  
**Sent:** Thursday, June 13, 2019 11:46 AM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** FW: IRF and INVOICE APPROVAL

Hi (b)(6)

Can you fill out an Invoice Review Form for this and I'll sign it?

Thanks!

(b)(6)

**Deputy Assistant Chief for Ceremonials**

**Office of the Chief of Protocol**

(b)(6)

**From:** (b)(6)**Sent:** Monday, June 10, 2019 10:53 AM**To:** (b)(6)**Subject:** IRF and INVOICE APPROVAL

Good Morning (b)(6)

I need an IRF for the attached invoice and your approval. Thanks!



(b)(6)

Budget Analyst

Office of the Chief of Protocol (S/CPR/M)

HST, Room 1238

(b)(6)

(b)(6)

Stay connected with Protocol:

This e-mail and any attachments may contain confidential and/or proprietary information. If you received this e-mail in error, please notify the sender immediately by reply e-mail and delete the e-mail and any attachments; any further use of such e-mail or attachments is strictly prohibited.

**Official - Transitory****UNCLASSIFIED****Sender:**

(b)(6)

**Recipient:**

(b)(6)

(b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	Madison Dinner
DATE OF SERVICE:	May 23, 2019
DESCRIPTION OF SERVICE: (brief description on service provided)	Elevator Services
AMOUNT SPENT:	102.18
AMOUNT BUDGETED:	102.18
JUSTIFICATION IF OVER BUDGET:	
INVOICE #:	SS-EO-1905B-05
DATE INVOICE RECEIVED:	5/31/19
DATE INVOICE SUBMITTED:	6/13/19 Click here to enter a date.
PAYMENT DUE DATE:	6/13/19 Click here to enter a date.
NAME OF VENDOR: (exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	SemperServe, LLC

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



L-2020-00134

A-00000336368

"UNCLASSIFIED"

Phone: (202)647-3232

Fax: (202)736-4232

Email: (b)(6)  
6/1/2021 19

<b>SOLD TO:</b>	<b>U.S. Department Of State</b>	<b>INVOICE DATE:</b>	<b>31-Mar-19</b>
<b>AGENCY/OFFICE:</b>	<b>ATTN:</b> (b)(6)	<b>INVOICE NO.:</b>	<b>SS-EO-1905B-05</b>
<b>ADDRESS:</b>	<b>S/CPR</b>	<b>CONTACT(S):</b>	(b)(6)
	<b>2201 C Street, N.W.</b>	<b>TELEPHONE:</b>	(b)(6)
	<b>Washington, D.C. 20520</b>	<b>FAX:</b>	
<b>BILLING ADDRESS:</b>	<b>Same</b>	<b>Email:</b>	(b)(6)

**SERVICE INVOICE**

DATE(s)	TIME	DESCRIPTION	NO. PERSONS	QTY HRS.	UNIT PRICE	TOTAL AMOUNT
23-May-19	1730-2030	Elevator Services@HST for the Madison Dinner	1	3	\$34.06	\$102.18

**TOTAL DUE: \$102.18****PAYMENT INFORMATION**

Please indicate how you would like to pay:

☐ **CHECK**      ☐ **GOVERNMENT VISA**      ☐ **VISA**      ☐ **MASTERCARD****CARD HOLDER'S PRINT NAME:****BILLING ADDRESS:****NAME OF BANK:****CHECK NO.:****ACCOUNT NO.:****P.O. NO.:****EXP. DATE:****CREDIT CARD CODE:****AMOUNT:****SIGNATURE:****DATE:**

Please make check payable to: SemperServe, LLC

Forward payment to:

4425 Fitch Avenue  
Suite: 114

Baltimore, MD. 21236

Phone: (202) 647-4401      Fax.: (202) 736-4232

\*Federal Tax ID No. 26-4732852

## TASK ORDER TIME LOG

[illegible]

**ACOR or Representative mus+A6:I25t verify and sign each timesheet.**



# DRR ELEVATOR OPERATOR REQUEST FORM

(FOR DRR USE ONLY)

FA 2020-00134 A-00000336368

"UNCLASSIFIED"

6/1/2021 21

**\*Request for operator services requires 48 hours minimum notice\***

Date of Event:	May 23, 2019	Time In:	5:30pm	Time Out:	8:30pm
Note: Please add 15 – 30 minutes to the expected In and Out time.					
CORE No.	3	No. of Elevators	1	Floor No.	8
Preauthorization for Extended Time?		Yes	<input type="checkbox"/> X	No	<input type="checkbox"/>
CORE No.	2	No. of Elevators	0	Floor No.	8
Preauthorization for Extended Time?		Yes	<input type="checkbox"/> X	No	<input type="checkbox"/>
* Corridor 2= Elevators 18-21, LEFT of C St. Reception Corridor 3= Elevators 25-28, RIGHT of C St. Reception					
Elevator Options:					
Take up only	<input type="checkbox"/>	Take-up and return	<input type="checkbox"/>	Take-up and hold	<input checked="" type="checkbox"/> X
NOTE: All elevators are express directly to and from event locations unless previously arranged.					
Visitor/Event Name:	Madison Dinner				
Time of Event:	6:00 p.m.	No. of Attendees:	15	Event Location:	Madison Room
Contact Person:	(b)(6)	Bureau:	S/CPR	Phone No.:	(b)(6)
Requestor:	(b)(6)	Bureau:	A/OPR/GSM/SS/DRR	Phone No.:	(b)(6)
Special Instructions:	1 Core 3 op: 5:30pm to 8:30pm				

Please review and acknowledge the following requirements prior to submitting your request.

- Request for operator services require 48 hours (2 business days) minimum notice. Requests made less than 2 business days prior to event start should be followed immediately with telephone contact to (202) 647-2880 or (202) 647-3969 to coordinate the effort.
- Elevator service requests will be scheduled in priority order based upon the order in which they are received.
- After submitting a request to the Elevator Office, you are NOT automatically confirmed for the request. A separate email will be sent to you within one (1) business day with either your approval or denial.
- Confirmation of each request may be affected by factors such as previously granted requests.
- Elevator requirements from the Office of the Secretary (S/ES); Chief of Protocol (S/CPR) and Diplomatic Security (DS), automatically take precedent over standing or future requests. 48 hours rule N/A.
- Changes to the reservation must be made directly through the Elevator Office, not the operator assigned to the event.

I have reviewed and acknowledge the requirements listed above.

(b)(6)

Requestor's Initials

To be completed by SemperServe staff only:

Request Taken By:	Date:	Time:	Assigned Operator/s:
-------------------	-------	-------	----------------------



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	05/23/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	14
AMOUNT SPENT:	\$760.31		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Fresh Direct \$760.31)		
DATE INVOICE RECEIVED:	05/23/2019		
DATE INVOICE SUBMITTED:	06/10/2019		
PAYMENT DUE DATE:	06/24/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

FL-2020-00134

A-00000336368

"UNCLASSIFIED"

D = State Bottle Deposit  
6/17/2021 23

NOTE: If this email does not print out clearly, please go to  
[https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17329105696](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17329105696) for a printer-  
friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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1/1	Dream Greens Baby Spicy		(\$3.99/ea)	\$3.99	
FL-2020-00134	Mix A - (approx. 3.5oz)				
2/2	Hakeuri Turnips - (approx. 16oz)		(\$2.99/ea)	\$5.98	
6/6	Jersey Fresh		(\$3.60/ea)	\$21.60	S
	Asparagus - (approx. 1lb)				
3/4.09	Jumbo Yellow Onion	2.86 lb	(\$0.99/lb)	\$2.83	
2/2	Meadows and More Jumbo		(\$9.99/ea)	\$19.98	
	Organic Maitake				
	Mushroom - (approx. 10oz)				
3/3	Mushroom King Organic		(\$7.99/ea)	\$23.97	
	Heirloom Asian Blend - (approx. 8oz)				
2/2	Mushroom King Organic		(\$5.99/ea)	\$11.98	
	Heirloom Brown Beech				
	Mushrooms - (approx. 3.5oz)				
2/2	Mushroom King Organic		(\$4.99/ea)	\$9.98	
	Heirloom Extra Large Shiitake				
	Mushroom Caps - (approx. 4oz)				
1/1	Organic Basil - (approx. 2oz)		(\$3.99/ea)	\$3.99	
4/4	Organic Cauliflower - (approx. 1.5lb)		(\$4.99/ea)	\$19.96	
1/1	Organic Cilantro - (approx. 4oz)		(\$1.99/ea)	\$1.99	
3/3	Organic Easter Egg		(\$2.99/ea)	\$8.97	
	Radish - (bunch)				
3/3.08 lb	Organic Fava Beans	3.08 lb	(\$5.99/lb)	\$18.45	
2/2	Organic Fennel - (approx. 4-5oz)		(\$3.99/ea)	\$7.98	
3/3	Organic Ginger Root - (approx. 6oz)		(\$2.00/ea)	\$6.00	S
4/1.42	Organic Green Zucchini	0.71 lb	(\$1.99/lb)	\$1.41	
1/1	Organic Italian Parsley - (approx. 4oz)		(\$1.99/ea)	\$1.99	
2/2.17	Organic Red Onion	1.30 lb	(\$1.49/lb)	\$1.94	
4/4	Organic Scallions - (approx. 3oz)		(\$1.99/ea)	\$7.96	
1/1	Organic Tarragon - (approx. 0.75oz)		(\$2.49/ea)	\$2.49	
2/1.62	Organic Yellow Zucchini	0.81 lb	(\$2.99/lb)	\$2.42	
2/2	Oyster Mushrooms,		(\$2.99/ea)	\$5.98	
	Packaged - (approx. 3.5oz)				
2/2	Pete's Greens Clean Organic		(\$5.00/ea)	\$10.00	
	Rainbow Carrots - (approx. 1.5lb)				
3/2.3	Plum Tomato, Large	0.69 lb	(\$1.99/lb)	\$1.37	
1/1	Radicle Farm Spicy Heirloom		(\$3.99/ea)	\$3.99	
	Mix - (4oz)				
1/1	Radicle Farm Spring Shoots		(\$3.99/ea)	\$3.99	
	Salad - (4oz)				
2/2	Shallots - (approx. 1lb bag)		(\$2.99/ea)	\$5.98	
1/1	Sunset Angel Sweet Grape		(\$7.99/ea)	\$7.99	
	Tomatoes - (approx. 32oz)				
1/1	Sunset Wild Wonders		(\$4.99/ea)	\$4.99	
	Tomatoes - (approx. 12oz)				
3/3	Wild Fiddlehead Ferns - (approx. 4oz)		(\$4.05/ea)	\$12.15	S

Subtotal: \$751.17

Tax: \$0.37

State Bottle Deposit: \$0.00

Total Tax: \$0.87

Delivery Fee: \$7.99 T

Fuel Surcharge: \$0.28 T

**ORDER TOTAL: \$760.31**

T = Taxable Item

S = Special Price

FL-2020-00134	2/2	<b>Vermont Creamery European Style Cultured Butter, Lightly Salted</b> - (8oz)	UNCLASSIFIED	(\$5.79/ea)	6/1/2024	\$11.58	25
	3/3	<b>Frozen Cascadian Farm Organic Edamame Shelled Soy Beans</b> - (10oz)		(\$2.99/ea)		\$8.97	
	1/1	<b>Fruit Cara Cara Oranges</b> - (6-8ct, approx. 3lb bag)		(\$7.99/ea)		\$7.99	
	2/2	<b>Driscoll's Blackberries</b> - (approx. 6oz)		(\$3.99/ea)		\$7.98	
	3/3	<b>Driscoll's Organic Raspberries</b> - (approx. 6oz)		(\$5.99/ea)		\$17.97	
	1/1	<b>Family Tree Farms Jumbo Ultra-Premium Blueberries</b> - (approx. 9.8oz)		(\$8.99/ea)		\$8.99	
	1/1	<b>Fresh Cubed Honeydew Melon</b> - (approx. 8oz)		(\$3.99/ea)		\$3.99	
	1/1	<b>Fresh Cubed Organic Mango</b> - (approx. 8oz)		(\$5.99/ea)		\$5.99	
	1/1	<b>Fresh Cubed Watermelon, Medium</b> - (approx. 8oz)		(\$3.49/ea)		\$3.49	
	1/1	<b>Fresh Pineapple Chunks</b> - (approx. 8oz)		(\$3.99/ea)		\$3.99	
	2/2	<b>Lemons and Limes</b> - (9-11ct, approx. 3lb bag)		(\$7.99/ea)		\$15.98	
	4/4	<b>Organic Kiwifruit</b>		(\$1.00/ea)		\$4.00	S
	1/1.72	<b>Red Cherries</b>	1.72 lb	(\$9.99/lb)		\$17.18	
	1/1.31	<b>Red Seedless Grapes</b> - (approx. 2lbs)	2.61 lb	(\$3.99/lb)		\$10.41	
	1/1	<b>Household Seventh Generation Natural Dish Liquid, Free and Clear</b> - (50fl oz)		(\$6.19/ea)		\$6.19	T
	2/2	<b>Meals FreshDirect Frozen Parmesan Straws with Roasted Garlic</b> - (12ct)		(\$9.99/ea)		\$19.98	
	2/2	<b>Meat FreshDirect American Waygu Ground Beef</b> - (approx. 1lb)	2.00 lb	(\$8.99/lb)		\$17.98	
20/20.32		<b>Local Angus RWA Filet Mignon</b> - (Thin, about 5oz, Standard Pack)	6.35 lb	(\$36.99/lb)		\$234.89	
	1/1	<b>Pantry Argo Corn Starch</b> - (16oz)		(\$2.59/ea)		\$2.59	
	1/1	<b>California Olive Ranch Everyday Extra-Virgin Olive Oil</b> - (1 liter)		(\$18.99/ea)		\$18.99	
	1/1	<b>Just FreshDirect Roasted Salted Shelled Pistachios</b> - (8oz)		(\$10.79/ea)		\$10.79	
	1/1	<b>King Arthur Unbleached All-Purpose Flour</b> - (5lbs)		(\$5.99/ea)		\$5.99	
	1/1	<b>Polaner All Fruit Spreadable Fruit, Concord Grape</b> - (10oz)		(\$3.69/ea)		\$3.69	
	1/1	<b>Vegetables Dream Greens Baby Arugula</b> - (approx. 4.5oz)		(\$3.99/ea)		\$3.99	

To: (b)(6) (S/CPR/A) (b)(6)  
Subject: Your FreshDirect order is in the works! Here's your receipt



Dear (b)(6),

Your final order amount is **\$760.31**.

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

**ORDER INFORMATION for ORDER NUMBER 17329105696**

**TIME**  
Monday, May 13, 2019  
03:00 PM - 05:00 PM

**ORDER TOTAL**  
\$760.31

**ADDRESS**  
(b)(6) / Ofc of the Chief of  
Protocol  
2201 C STREET NW, SUITE 1238  
Washington, DC 20520

**PAYPAL**  
(b)(6)  
PYPL (b)(6)

Phone: (b)(6)

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
1/1	Bakery & Pastry <b>Brooklyn Mills Stone Ground Whole Grain Peasant Bread, Frozen - (22oz)</b>		(\$6.99/ea)		<b>\$6.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Ciabatta Sandwich Rolls - (6ct)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Rosemary Ciabatta - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Traditional European Bread (Made with Organic Flour) - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
2/2	Dairy <b>Beretta Prosciutto, Pre- Sliced - (4oz)</b>		(\$6.99/ea)		<b>\$13.98</b>
2/2	<b>Just FreshDirect Local Organic Small Farmer's Eggs - (1 dozen)</b>		(\$3.69/ea)		<b>\$7.38</b>
2/2	<b>Kerrygold Salted Pure Irish Butter - (8oz)</b>		(\$3.79/ea)		<b>\$7.58</b>
2/2	<b>Organic Valley Heavy Whipping Cream - (1 pint)</b>		(\$3.69/ea)		<b>\$7.38</b>



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	Stock item for official functions hosted by the Secretary of State and Chief of Protocol (menu cards and oath cards)		
DATE OF SERVICE:	4/19/2019		
DESCRIPTION OF SERVICE:	250 sheets 110# cover with 2 gold engraved seals for in house printing. 250 sheets 80# cover with 2 gold engraved seals for in house printing.	Number of Guests:	
AMOUNT SPENT:	\$685.00		
AMOUNT BUDGETED:	\$700.00		
JUSTIFICATION IF OVER BUDGET:			
INVOICE #:	#30195		
DATE INVOICE RECEIVED:	4/26/2019		
DATE INVOICE SUBMITTED:	5/9/2019		
PAYMENT DUE DATE:	5/26/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	Brewood		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

*Budget Analyst*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



- Fine Stationery
- Wedding Inv. and Announcements
- Monograms

EST. # 2020-00134

**BREWOD**

OF WASHINGTON, D.C.  
 1701 PENNSYLVANIA AVE N.W.  
 WASHINGTON, D.C. 20006  
 1-202-223-2300  
 Info@brewood.net

**ORIGINAL INVOICE**

INQUIRIES AND PAYMENTS TO

BREWOD

641 WASHINGTON BLVD  
 FARMERS MARKET 21230

INSIDE MD 1-800-640-5185

OUTSIDE MD 1-800-255-5185

STORE FAX# 1-202-223-343

FID# 052-1740201 DC EXEMPT# 0165843-001

**INVOICE TO:****SHIP TO**

U.S. DEPARTMENT OF STATE  
 2201 C STREET N.W. SUITE 1237  
 OFFICE OF THE CHIEF OF PROTOCOL  
 WASHINGTON DC 20520-7538  
 FOR: (b)(6)

Attn

INVOICE NO.	INV DATE	ORDER DATE	CUSTOMER PO #	SALES PERSON
30195	4/25/2019	4/16/2019		STORE 1

ORDERED	SHIPPED	COLOR	DIE / PLATE	PROD. NO.	INVENTORY	BREWOD JACKET NO	12922	AMOUNT
		JOB		OTHER				

**PLEASE PAY THIS TOTAL \$685.00**

250	250	-	0.00
-----	-----	---	------

11 X 8.5 110# CLASSIC CREST AVON BRILLIANT WHITE COVER ENGRAVE BURNISH GOLD 3/4  
 TWO GREAT SEALS 3/16 FROM TOP EDGE. CENTER FIRST AT 2 1/2

1	1	-	360.00
---	---	---	--------

AND 2ND SEAL 7 1/2 FROM LEFT EDGE

250	250	-	0.00
-----	-----	---	------

11 X 8.5 80# CLASSIC CREST AVON BRILLIANT WHITE COVER ENGRAVE BURNISH GOLD 3/4  
 TWO GREAT SEALS 3 1/16 FROM TOP EDGE CENTER FIRST SEAL AT 2 1/2

1	1	-	325.00
---	---	---	--------

AND SECOND SEAL AT 7 1/2 FROM LEFT EDGE

A Finance Charge of 2% per month, an annual percentage  
 rate of 24% will be charged on all accounts over 30 days

To better serve  
 you, we honor-



SUB TOTAL	TAX	S.H. CHGS
685.00	0.00	0.00

**INVOICE TOTAL 685.00**

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

US08

INVOICE NO. 30195

**INVOICE TOTAL 685.00**



<b>From:</b>	(b)(6)
<b>To:</b>	Henderson, Katherine C (b)(6)
<b>CC:</b>	(b)(6) Fisher, Mary-Kate (b)(6)
<b>Subject:</b>	RE: FY20 General Entertainment Quarterly Funding Request and Expenses Report
<b>Date:</b>	Mon, 30 Mar 2020 18:20:56 +0000

Hi Cam,

Mary-Kate have approved the attached for General Entertainment with edits corrected. I am forwarding them to you for your review and edits.

FY20 General Entertainment Quarterly Funds Request\_Cover

FY20 General Entertainment Quarterly Funds Request

FY20 Q2 General Entertainment Expenses Report

I will be forwarding you the rest of the report by division in separate emails after Mary-Kate's reviews/edits and approvals. We are on time since the **deadline for submission is April 7th**. Thank you and have a safe day!

Best,

(b)(6)

Budget Analyst (S/CPR/M)

(b)(6)

(b)(6)

Stay connected with Protocol:



This e-mail and any attachments may contain confidential and/or proprietary information. If you received this e-mail in error, please notify the sender immediately by reply e-mail and delete the e-mail and any attachments; any further use of such e-mail or attachments is strictly prohibited.

**Official - Transitory**

**UNCLASSIFIED**

---

**From:** Fisher, Mary-Kate (b)(6)  
**Sent:** Monday, March 30, 2020 12:58 PM  
**To:** (b)(6)  
**Cc:** (b)(6)  
**Subject:** Re: FY20 General Entertainment Quarterly Funding Request and Expenses Report

Copy all, thank you!

---

Mary-Kate Fisher  
Deputy Chief of Protocol

(b)(6)

**From:**

(b)(6)

**Sent:** Monday, March 30, 2020 12:56 PM**To:** Fisher, Mary-Kate (b)(6)**Cc:** (b)(6)**Subject:** RE: FY20 General Entertainment Quarterly Funding Request and Expenses Report

Edits to Q2 reporting - feedback

Non Responsive

Thanks - please incorporate those edits to the FY20 Q2 Expenses and then feel free to send to Cam for final approval. Will do, thanks!

Thanks and appreciate the efforts on this.

---

Mary-Kate Fisher  
Deputy Chief of Protocol

(b)(6)

**From:**

(b)(6)

**Sent:** Monday, March 30, 2020 11:51 AM

**To:** Fisher, Mary-Kate (b)(6)

**Cc:** (b)(6)

**Subject:** FY20 General Entertainment Quarterly Funding Request and Expenses Report

Hi Mary-Kate,

Please see attached General Entertainment funding request and expenses report for your review and edits. Thanks!

FY20 Q3 GE Funds Request\_Cover

FY20 Q3 GE Funds Request

FY20 Q2 General Entertainment Expenses Report



(b)(6)

Budget Analyst

Office of the Chief of Protocol (S/CPR/M)

HST, Room 1238

Office: (202) 647-3064

(b)(6)

(b)(6)

Stay connected with Protocol:



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**Official - Transitory**

**UNCLASSIFIED**

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	Henderson, Katherine C (b)(6)
	(b)(6)
	Fisher, Mary-Kate (b)(6)

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Food and Beverages for the Working Dinner hosted by SECSTATE with non-USG Officials for the U.S. Foreign Policy Discussion Dinner Series	Costco, Whole Foods, Riverside Liquors, Fresh Direct	\$1,372.65
Wait Staff for the Working Dinner hosted by SECSTATE with non-USG Officials for the U.S. Foreign Policy Discussion Dinner Series	(b)(6)	\$914.00

Non Responsive

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

**CATERERS****Purpose****Payee****Amount**

Non Responsive

Food and Beverages for the  
Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

Riverside Liquors, Fresh Direct, Whole  
Foods Market

\$1,027.93

Wait Staff for the Working  
Dinner hosted by SECSTATE  
with non-USG Officials for the  
U.S. Foreign Policy Discussion  
Dinner Series

(b)(6)

\$1,929.00

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
----------------	--------------	---------------

Food and Beverages for the Working Dinner hosted by SECSTATE with non-USG Officials for the U.S. Foreign Policy Discussion Dinner Series
--

Costco, Party City
--------------------

\$1,082.82
------------

Non Responsive
----------------

Non Responsive
----------------

Non Responsive
----------------



Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***CATERERS*****Purpose****Payee****Amount**

Non Responsive

Caterers - Total Second Quarter    \$167,391.95

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ELEVATOR OPERATOR SERVICES***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
----------------	--------------	---------------

Non Responsive

Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

SemperServe, LLC

\$119.21

Non Responsive

Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

SemperServe, LLC

\$204.36

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ELEVATOR OPERATOR SERVICES***

**Purpose**

**Payee**

**Amount**

Non Responsive

Elevator Operator Services - Total Second Quarter \$2,950.30

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ENGRAVING AND SPECIALIZED PRINTING***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
----------------	--------------	---------------

Non Responsive

200 Tour Tickets and 250 Menu  
Inserts for the Working Dinner  
hosted by SECSTATE with non-  
USG Officials for the U.S.  
Foreign Policy Discussion Dinner  
Series

Mosaic Express

\$206.89

Engraving and Specialized Printing - Total Second Quarter \$9,284.89

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***FLOWERS*****Purpose****Payee****Amount**

Non Responsive

Flowers - Total Second Quarter \$4,244.95

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***TRANSPORTATION***

**Purpose**

**Payee**

**Amount**

Non Responsive

Transportation - Total Second Quarter \$14,602.10

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***MISCELLANEOUS***

**Purpose**

**Payee**

**Amount**

Non Responsive

Miscellaneous - Total Second Quarter \$2,480.15

**GRAND TOTAL - GENERAL ENTERTAINMENT** **\$200,954.34**



<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6)
<b>CC:</b>	(b)(6) (b)(6)
<b>Subject:</b>	Invoices S Madison Dinner Sept. 12, 2019
<b>Date:</b>	Tue, 17 Sep 2019 17:57:31 +0000

Good afternoon,

Please let me know if you have any questions or concerns.

(b)(6)

Unclassified

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6) (b)(6) (b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	09/12/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	16
AMOUNT SPENT:	\$851.50		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	09/12/2019		
DATE INVOICE SUBMITTED:	09/17/2019		
PAYMENT DUE DATE:	09/30/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

PAID BY:

Budget Analyst  
FL 2020-00134

A-00000336398

(signature)

"UNCLASSIFIED"

6/1/2021

50

(date)

## 6/1/2021 51

[illegible]



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	09/12/2019		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	16
AMOUNT SPENT:	\$986.75		
AMOUNT BUDGETED:	\$1,000.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Fresh Direct \$949.45 and Amazon.com \$37.30)		
DATE INVOICE RECEIVED:	09/12/2019		
DATE INVOICE SUBMITTED:	09/17/2019		
PAYMENT DUE DATE:	09/30/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(signature)

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:

*Budget Analyst*

(signature)

(date)



<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6) (b)(6) (b)(6)
<b>CC:</b>	(b)(6) (b)(6)
<b>Subject:</b>	Invoice S Madison Dinner May 23, 2019
<b>Date:</b>	Thu, 13 Jun 2019 13:32:16 +0000

All,

This is the second invoice for the event, we had to get a second copy that is why it is submitted after the others. Let me know if you have any questions or concerns.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6) (b)(6) (b)(6) (b)(6) (b)(6)

NOTE: If this email does not print out clearly, please go to  
[https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17329105696](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17329105696) for a printer-  
friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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1/1	Dream Greens Baby Spicy		(\$3.99/ea)	\$3.99	
FL-2020-00134	Mix A-00000336382	"UNCLASSIFIED"		6/1/2021	56
2/2	Hakeuri Turnips - (approx. 16oz)		(\$2.99/ea)	\$5.98	
6/6	Jersey Fresh		(\$3.60/ea)	\$21.60	S
	Asparagus - (approx. 1lb)				
3/4.09	Jumbo Yellow Onion	2.86 lb	(\$0.99/lb)	\$2.83	
2/2	Meadows and More Jumbo		(\$9.99/ea)	\$19.98	
	Organic Maitake				
	Mushroom - (approx. 10oz)				
3/3	Mushroom King Organic		(\$7.99/ea)	\$23.97	
	Heirloom Asian Blend - (approx. 8oz)				
2/2	Mushroom King Organic		(\$5.99/ea)	\$11.98	
	Heirloom Brown Beech				
	Mushrooms - (approx. 3.5oz)				
2/2	Mushroom King Organic		(\$4.99/ea)	\$9.98	
	Heirloom Extra Large Shiitake				
	Mushroom Caps - (approx. 4oz)				
1/1	Organic Basil - (approx. 2oz)		(\$3.99/ea)	\$3.99	
4/4	Organic Cauliflower - (approx. 1.5lb)		(\$4.99/ea)	\$19.96	
1/1	Organic Cilantro - (approx. 4oz)		(\$1.99/ea)	\$1.99	
3/3	Organic Easter Egg		(\$2.99/ea)	\$8.97	
	Radish - (bunch)				
3/3.08 lb	Organic Fava Beans	3.08 lb	(\$5.99/lb)	\$18.45	
2/2	Organic Fennel - (approx. 4-5oz)		(\$3.99/ea)	\$7.98	
3/3	Organic Ginger Root - (approx. 6oz)		(\$2.00/ea)	\$6.00	S
4/1.42	Organic Green Zucchini	0.71 lb	(\$1.99/lb)	\$1.41	
1/1	Organic Italian Parsley - (approx. 4oz)		(\$1.99/ea)	\$1.99	
2/2.17	Organic Red Onion	1.30 lb	(\$1.49/lb)	\$1.94	
4/4	Organic Scallions - (approx. 3oz)		(\$1.99/ea)	\$7.96	
1/1	Organic Tarragon - (approx. 0.75oz)		(\$2.49/ea)	\$2.49	
2/1.62	Organic Yellow Zucchini	0.81 lb	(\$2.99/lb)	\$2.42	
2/2	Oyster Mushrooms,		(\$2.99/ea)	\$5.98	
	Packaged - (approx. 3.5oz)				
2/2	Pete's Greens Clean Organic		(\$5.00/ea)	\$10.00	
	Rainbow Carrots - (approx. 1.5lb)				
3/2.3	Plum Tomato, Large	0.69 lb	(\$1.99/lb)	\$1.37	
1/1	Radicle Farm Spicy Heirloom		(\$3.99/ea)	\$3.99	
	Mix - (4oz)				
1/1	Radicle Farm Spring Shoots		(\$3.99/ea)	\$3.99	
	Salad - (4oz)				
2/2	Shallots - (approx. 1lb bag)		(\$2.99/ea)	\$5.98	
1/1	Sunset Angel Sweet Grape		(\$7.99/ea)	\$7.99	
	Tomatoes - (approx. 32oz)				
1/1	Sunset Wild Wonders		(\$4.99/ea)	\$4.99	
	Tomatoes - (approx. 12oz)				
3/3	Wild Fiddlehead Ferns - (approx. 4oz)		(\$4.05/ea)	\$12.15	S

Subtotal: \$751.17

Tax: \$0.37

State Bottle Deposit: \$0.00

Total Tax: \$0.87

Delivery Fee: \$7.99 T

Fuel Surcharge: \$0.28 T

**ORDER TOTAL: \$760.31**

T = Taxable Item

S = Special Price

FL-2020-00134	2/2	<b>Vermont Creamery European Style Cultured Butter, Lightly Salted</b> - (8oz)	UNCLASSIFIED (\$5.79/ea)	6/1/2024	\$11.58	
	3/3	<b>Frozen Cascadian Farm Organic Edamame Shelled Soy Beans</b> - (10oz)	(\$2.99/ea)		\$8.97	
	1/1	<b>Fruit Cara Cara Oranges</b> - (6-8ct, approx. 3lb bag)	(\$7.99/ea)		\$7.99	
	2/2	<b>Driscoll's Blackberries</b> - (approx. 6oz)	(\$3.99/ea)		\$7.98	
	3/3	<b>Driscoll's Organic Raspberries</b> - (approx. 6oz)	(\$5.99/ea)		\$17.97	
	1/1	<b>Family Tree Farms Jumbo Ultra-Premium Blueberries</b> - (approx. 9.8oz)	(\$8.99/ea)		\$8.99	
	1/1	<b>Fresh Cubed Honeydew Melon</b> - (approx. 8oz)	(\$3.99/ea)		\$3.99	
	1/1	<b>Fresh Cubed Organic Mango</b> - (approx. 8oz)	(\$5.99/ea)		\$5.99	
	1/1	<b>Fresh Cubed Watermelon, Medium</b> - (approx. 8oz)	(\$3.49/ea)		\$3.49	
	1/1	<b>Fresh Pineapple Chunks</b> - (approx. 8oz)	(\$3.99/ea)		\$3.99	
	2/2	<b>Lemons and Limes</b> - (9-11ct, approx. 3lb bag)	(\$7.99/ea)		\$15.98	
	4/4	<b>Organic Kiwifruit</b>	(\$1.00/ea)		\$4.00	S
	1/1.72	<b>Red Cherries</b>	1.72 lb (\$9.99/lb)		\$17.18	
	1/1.31	<b>Red Seedless Grapes</b> - (approx. 2lbs)	2.61 lb (\$3.99/lb)		\$10.41	
	1/1	<b>Household Seventh Generation Natural Dish Liquid, Free and Clear</b> - (50fl oz)	(\$6.19/ea)		\$6.19	T
	2/2	<b>Meals FreshDirect Frozen Parmesan Straws with Roasted Garlic</b> - (12ct)	(\$9.99/ea)		\$19.98	
	2/2	<b>Meat FreshDirect American Waygu Ground Beef</b> - (approx. 1lb)	2.00 lb (\$8.99/lb)		\$17.98	
20/20.32		<b>Local Angus RWA Filet Mignon</b> - (Thin, about 5oz, Standard Pack)	6.35 lb (\$36.99/lb)		\$234.89	
	1/1	<b>Pantry Argo Corn Starch</b> - (16oz)	(\$2.59/ea)		\$2.59	
	1/1	<b>California Olive Ranch Everyday Extra-Virgin Olive Oil</b> - (1 liter)	(\$18.99/ea)		\$18.99	
	1/1	<b>Just FreshDirect Roasted Salted Shelled Pistachios</b> - (8oz)	(\$10.79/ea)		\$10.79	
	1/1	<b>King Arthur Unbleached All-Purpose Flour</b> - (5lbs)	(\$5.99/ea)		\$5.99	
	1/1	<b>Polaner All Fruit Spreadable Fruit, Concord Grape</b> - (10oz)	(\$3.69/ea)		\$3.69	
	1/1	<b>Vegetables Dream Greens Baby Arugula</b> - (approx. 4.5oz)	(\$3.99/ea)		\$3.99	

To: (b)(6)  
Subject: Your FreshDirect order is in the works! Here's your receipt



Dear (b)(6)

Your final order amount is **\$760.31**.

**Thanks for your shopping. Come back again soon!**

FreshDirect Customer Service Group

ORDER INFORMATION for **ORDER NUMBER 17329105696**

**TIME**  
Monday, May 13, 2019  
03:00 PM - 05:00 PM

**ORDER TOTAL**  
\$760.31

**ADDRESS**  
(b)(6) Ofc of the Chief of  
Protocol  
2201 C STREET NW, SUITE 1238  
Washington, DC 20520

**PAYPAL**  
(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
1/1	Bakery & Pastry <b>Brooklyn Mills Stone Ground Whole Grain Peasant Bread, Frozen - (22oz)</b>		(\$6.99/ea)		<b>\$6.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Ciabatta Sandwich Rolls - (6ct)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Rosemary Ciabatta - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
1/1	<b>FreshDirect Frozen Oven-Ready Traditional European Bread (Made with Organic Flour) - (16oz)</b>		(\$3.99/ea)		<b>\$3.99</b>
2/2	Dairy <b>Beretta Prosciutto, Pre- Sliced - (4oz)</b>		(\$6.99/ea)		<b>\$13.98</b>
2/2	<b>Just FreshDirect Local Organic Small Farmer's Eggs - (1 dozen)</b>		(\$3.69/ea)		<b>\$7.38</b>
2/2	<b>Kerrygold Salted Pure Irish Butter - (8oz)</b>		(\$3.79/ea)		<b>\$7.58</b>
2/2	<b>Organic Valley Heavy Whipping Cream - (1 pint)</b>		(\$3.69/ea)		<b>\$7.38</b>



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	07/29/2019		
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event	Number of Guests:	12
AMOUNT SPENT:	\$995.00		
AMOUNT BUDGETED:	\$1,200.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	*See Attached Sheet		
DATE INVOICE RECEIVED:	07/29/2019		
DATE INVOICE SUBMITTED:	07/30/2019		
PAYMENT DUE DATE:	08/05/2019		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet		

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

(b)(6)

(signature)

8/2/19

(date)

APPROVED BY:

*Executive Director of Management*

(signature)

(date)

PAID BY:

*Budget Analyst*

(signature)

(date)

## 6/1/2021 60

[illegible]

**U.S. Department of State**

**Invoice Review Form Attachment**

FL-2020-00134

A-00000336388

~~"UNCLASSIFIED"~~

6/1/2021 61




## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS (Include #of Guests)  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)		
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State		
DATE OF SERVICE:	02/27/2020		
DESCRIPTION OF SERVICE:	Purchased food and beverage items that were prepared and served during the official event	Number of Guests:	20
AMOUNT SPENT:	\$1,027.93		
AMOUNT BUDGETED:	\$1,500.00		
JUSTIFICATION IF OVER BUDGET:	N/A		
INVOICE #:	Individual Store Receipts (Riverside Liquors \$138.88, FreshDirect.com \$432.40 and Whole Foods Market \$456.65)		
DATE INVOICE RECEIVED:	02/27/2020		
DATE INVOICE SUBMITTED:	02/29/2020		
PAYMENT DUE DATE:	03/15/2020		
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)		

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

(signature)

3/12/2020

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

PAID BY:

Budget Analyst

(signature)

(date)

FL-2020-00134

A-00000336440

"UNCLASSIFIED"

6/1/2021 63

*S Mac Dinner 2/26*

RIVERSIDE LIQUORS  
2123 E ST NW  
WASHINGTON DC 20037  
202-338-4882

Terminal ID: \*\*\*\*\*159 \*\*\*0

-----  
2/27/20 2:47 PM

VISA CREDIT - INSERT

AID: A000000031010

ACCT #: \*\*\*\*\*

CREDIT SALE

UID: 005838542553 REF #: 0266

BATCH #: 268 AUTH #: 55957D

AMOUNT \$138.88

**APPROVED**

ARQC - 00DF72D7F5CE28E1

CUSTOMER COPY



**From:** (b)(6)  
**Sent:** Thursday, February 20, 2020 9:37 AM  
**To:** (b)(6)  
**Subject:** Your FreshDirect order is in the works! Here's your receipt



Dear (b)(6)

We're busy picking and packing your order (#17614769289), and it's looking fresh and delicious. It will be delivered between **02:00 PM and 04:00 PM** on **Thursday, February 20, 2020**.

Your final order amount is **\$432.40**.

Remember that shopping your favorites is fast and easy with [Reorder](#).

**Thanks for shopping. Come back again soon!**

FreshDirect Customer Service Group

**ORDER INFORMATION for ORDER NUMBER 17614769289**

**TIME**  
Thursday, February 20, 2020  
02:00 PM - 04:00 PM

**ORDER TOTAL**  
\$432.40

**ADDRESS**  
(b)(6) / Ofc of the Chief of Protocol  
2201 C STREET NW, SUITE 1238  
Washington, DC 20520

**PAYPAL**  
(b)(6)  
PYPL # (b)(6)

Phone: (b)(6)

**ALTERNATE DELIVERY**  
No Delivery Setting

Quantity Ordered/Delivered		Final Weight	Unit Price	Options Price	Final Price
2/2	<b>Bakery &amp; Pastry</b> <b>Amy's Bread Potato Onion Dill</b> <b>Loaf, Frozen - (11.5oz)</b>		(\$5.99/ea)		<b>\$11.98</b>
	<b>Beverages</b>				

1/1	<b>Grape Tomatoes, Case</b> - (12ct,	(\$32.99/cs)	<b>\$32.99</b>
FL-2020-00134	approx. 36440	"UNCLASSIFIED"	6/1/2021 65
2/3.18	<b>Green Bell Pepper</b>	1.27 lb (\$1.99/lb)	<b>\$2.53</b>
4/0.74	<b>Jumbo Yellow Onion</b>	0.52 lb (\$0.99/lb)	<b>\$0.51</b>
2/2	<b>Meadows and More Jumbo Organic Maitake Mushroom</b> - (approx. 10oz)	(\$12.99/ea)	<b>\$25.98</b>
4/4	<b>Mushroom King Organic Heirloom Asian Blend</b> - (approx. 8oz)	(\$6.99/ea)	<b>\$27.96</b>
2/2	<b>Organic Chives</b> - (approx. 0.75oz)	(\$1.99/ea)	<b>\$3.98</b>
2/2	<b>Organic Rainbow Pepper Pack</b> - (approx. 1.3lb)	(\$7.99/ea)	<b>\$15.98</b>
1/1	<b>Organic Romaine Hearts</b> - (3ct)	(\$3.99/ea)	<b>\$3.99</b>
4/3.92	<b>Poblano Pepper</b>	0.98 lb (\$2.49/lb)	<b>\$2.44</b>
2/2	<b>Radicle Farm Local Chef's Selection</b> - (approx. 4oz)	(\$3.50/ea)	<b>\$7.00</b>
2/2	<b>Radicle Farm Spicy Heirloom Mix</b> - (4oz)	(\$3.50/ea)	<b>\$7.00</b>
2/2	<b>Satur Farms Wild Arugula Pack</b> - (approx. 5oz)	(\$3.49/ea)	<b>\$6.98</b>
8/8	<b>Trimmed French Beans</b> - (approx. 8oz)	(\$2.50/ea)	<b>\$20.00 S</b>

Subtotal: **\$432.12**

Tax: \$0.00

State Bottle Deposit: \$0.00

Delivery Fee (waived) : \$0.00

Tip : \$0.00

Fuel Surcharge: \$0.28

**ORDER TOTAL: \$432.40**

**T = Taxable Item**

**S = Special Price**

**D = State Bottle Deposit**

NOTE: If this email does not print out clearly, please go to [https://www.freshdirect.com/your\\_account/order\\_details.jsp?orderId=17614769289](https://www.freshdirect.com/your_account/order_details.jsp?orderId=17614769289) for a printer-friendly version of your order details.

**[Go to FreshDirect](#) | [Contact Us](#) | [Check or Change an Order](#) | [Frequently Asked Questions](#)**

FreshDirect, LLC. 2 St Ann's Ave Bronx, NY 10454



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# WHOLE FOODS<sup>®</sup> MARKET

H Street HST 202-469-7410

365 DISH SOAP		\$2.55	T
VIOLFE JUST LIKE MOZZ		\$4.69	F
365 L NON GMO BRW EGG			
4	@	\$2.99 ea	\$11.96 F
WFM OG BABY ARUGULA CLAM		\$3.49	F
WFM OG 50/50 BLEND CLAM		\$4.99	F
CV LEMON LIME BAG		\$4.99	F
PROD SHISHITO PPR PK		\$4.99	F
SEEDUCTION			
2	@	\$4.99 ea	\$9.98 F
MEYER LEMONS			
2	@	\$3.99 ea	\$7.98 F
MTICA REGGIANO 24 M			
0.51 lb	@	\$19.99 /lb	\$10.19 F
WTG FRENCH BEAN			
6	@	\$3.49 ea	\$20.94 F
OG CELERY BUNCH			\$1.99 F
OG BABY BROCCOLI			
7	@	\$2.99 ea	\$20.93 F
YELLOW BROWN ONION			
3.08 lb	@	\$0.89 /lb	\$2.74 F
OG GARLIC			
0.34 lb	@	\$3.99 /lb	\$1.36 F
QUINCE BRANCH			
2	@	\$10.99 ea	\$21.98 T
WTG 40CM ROSE 12 STEM			
2	@	\$12.99 ea	\$25.98 T
WTG ROSE 24ST			\$24.99 T
HOT BAR			
1.09 lb	@	\$8.99 /lb	\$9.80 T
Tare Weight 0.14 lb			

Subtotal:	\$196.52
Net Sales:	\$196.52
Sales Tax 10.00%	\$0.98
Sales Tax 6.00%	\$4.53
Total:	\$202.03
Sold Items:	37

Paid:	
VISA	\$202.03

02/26/2020	15:53:19
MID:001899898	TID: 1
208694	

CREDIT CARD  
PURCHASE

CARD #:	(b)(6)
Chip Card AID:	A0000000031010
ATC:	0011
TC:	



H Street HST 202-469-7410

BYO Bag MA			
BAG REFUND			-\$0.15
3 EACH			
MRTN KOSHER SALT		\$3.69 F	
SEEDUCTION		\$4.99 F	
MULTIGRAIN		\$4.99 F	
GVO OG LOW FT PLAIN KEFIR		\$6.49 F	
DAVS DAVS KOSHER SALT		\$2.99 F	
HBDYR WHOLE BTRMLK		\$3.19 F	
OG GRDNFL MORN RUSH JC			
2 @ \$8.00 ea	\$16.00 F		
REBBL OG GLDN MLK ELXR		\$8.99 F	
BTB VEGETABLE BASE OG			
2 @ \$6.99 ea	\$13.98 F		
S&W YELLOW EYE BEANS		\$2.39 F	
MRG OG FIRE GRIC TOMATO			
4 @ \$1.99 ea	\$7.96 F		
S&W EUROPEAN SLDR BEANS		\$2.39 F	
365 NS-ADD BLK PEAS		\$1.39 F	
WLSHR TURKEY ANDOUILLE			
3 @ \$6.49 ea	\$19.47 F		
FVRTRE TONIC WTR MXR			
2 @ \$6.89 ea	\$13.78 FT		
OG GOLD CREAMER POTATO			
3 @ \$4.99 ea	\$14.97 F		
WFM OG RED PEPP OLIVES			
2 @ \$4.99 ea	\$9.98 F		
OKRA 12OZ		\$3.99 F	
ABRTLTT OG CHF PTATO FNGL			
3 @ \$4.99 ea	\$14.97 F		
WLSHR BLACK FRST HAM STK			
1.05 lb @ \$7.99 /lb	\$8.39 F		
CV LEMON LIME BAG		\$4.99 F	
AMRCN PIZZA DOUGH			
2 @ \$3.99 ea	\$7.98 F		
OG THYME		\$2.99 F	
OG BAY LEAVES		\$2.99 F	
OG ROSEMARY		\$2.99 F	
YELLOW STRGHTNECK SQUASH			
1.20 lb @ \$1.99 /lb	\$2.39 F		
Tare Weight 0.01 lb			
OG HONEYCRISP APPLE			
2.15 lb @ \$3.99 /lb	\$8.58 F		
Tare Weight 0.01 lb			
**PRIME MEMBER DEAL		-\$2.80	
SALAD BAR			
1.12 lb @ \$8.99 /lb	\$10.07 FT		
Tare Weight 0.06 lb			

DRSCL SWISL BLUEBERRS		\$6.99 F
DRSCL BLACKBERRIES		\$3.99 F
DRSCL STRAWBERRIES		\$4.99 F
DRSCL OG RASPBERRIES		\$6.99 F
CARA CARA RED ORANGE		

2.37 lb @ \$1.99 /lb	\$4.72 F
Tare Weight 0.01 lb	

\*\*PRIME MEMBER DEAL - \$1.19

OG YELLOW ONION		
3.52 lb @ \$1.49 /lb	\$5.24 F	
Tare Weight 0.01 lb		

OG BELGIAN ENDIVE		
0.97 lb @ \$5.99 /lb	\$5.81 F	
Tare Weight 0.01 lb		

OG SHIITAKE MUSHROOM		
0.61 lb @ \$9.99 /lb	\$6.09 F	
Tare Weight 0.01 lb		

OG GREEN SCALLION		
3 @ \$1.29 ea	\$3.87 F	

Subtotal: \$256.66

Total Savings: -\$4.14

Net Sales: \$252.52

Sales Tax 10.00% \$1.00

Sales Tax 8.00% \$1.10

Total: \$254.62

Sold Items: 56

Paid: VISA \$254.62

02/21/2020	16:18:37
MID:001899898	TID: 1
207950	

CREDIT CARD  
PURCHASE

CARD #:	(b)(6)
Chip Card AID:	A0000000031010
ATC:	000F
TC:	34EFDC0180B4DBE8
TSI: 0000	ARC: 05148D
INVOICE:	510700049
Approval Code:	05148D
Entry Method:	Cntctless
Mode:	Issuer
SALE AMOUNT	\$254.62

APPROVED BY ISSUER

<b>From:</b>	(b)(6)
<b>To:</b>	Fisher, Mary-Kate (b)(6)
<b>CC:</b>	(b)(6)
<b>Subject:</b>	FY20 General Entertainment Quarterly Funding Request and Expenses Report
<b>Date:</b>	Mon, 30 Mar 2020 15:51:17 +0000

Hi Mary-Kate,

Please see attached General Entertainment funding request and expenses report for your review and edits. Thanks!

FY20 Q3 GE Funds Request\_Cover

FY20 Q3 GE Funds Request

FY20 Q2 General Entertainment Expenses Report



(b)(6)

Budget Analyst

Office of the Chief of Protocol (S/CPR/M)

HST, Room 1238

(b)(6)

(b)(6)

(b)(6)

Stay connected with Protocol:



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**Official - Transitory**

**UNCLASSIFIED**

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Food and Beverages for the Working Dinner hosted by SECSTATE with non-USG Officials for the U.S. Foreign Policy Discussion Dinner Series	Costco, Whole Foods, Riverside Liquors, Fresh Direct	\$1,372.65
Wait Staff for the Working Dinner hosted by SECSTATE with non-USG Officials for the U.S. Foreign Policy Discussion Dinner Series	(b)(6)	\$914.00

Non Responsive

Withheld pursuant to exemption

Non Responsive



**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

**CATERERS**

Non Responsive

Food and Beverages for the  
Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

Riverside Liquors, Fresh Direct, Whole  
Foods Market

\$1,027.93

Wait Staff for the Working  
Dinner hosted by SECSTATE  
with non-USG Officials for the  
U.S. Foreign Policy Discussion  
Dinner Series

(b)(6)

\$1,929.00

Food and Beverages for the  
Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

Costco, Party City

\$1,082.82

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ELEVATOR OPERATOR SERVICES***

**Purpose**

**Payee**

**Amount**

		Non Responsive
--	--	----------------

		Non Responsive
--	--	----------------

Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

SemperServe, LLC

\$119.21

		Non Responsive
--	--	----------------

		Non Responsive
--	--	----------------

Working Dinner hosted by  
SECSTATE with non-USG  
Officials for the U.S. Foreign  
Policy Discussion Dinner Series

SemperServe, LLC

\$204.36

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ELEVATOR OPERATOR SERVICES***

**Purpose**

**Payee**

**Amount**

		Non Responsive
--	--	----------------

Elevator Operator Services - Total Second Quarter \$2,950.30

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***ENGRAVING AND SPECIALIZED PRINTING***

Non Responsive

200 Tour Tickets and 250 Menu  
Inserts for the Working Dinner  
hosted by SECSTATE with non-  
USG Officials for the U.S.  
Foreign Policy Discussion Dinner  
Series

Mosaic Express

\$206.89

Engraving and Specialized Printing - Total Second Quarter \$9,284.89

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**01/01/2020 - 03/31/2020**

***MISCELLANEOUS***

**Purpose**

**Payee**

**Amount**

Non Responsive

Miscellaneous - Total Second Quarter \$2,480.15

**GRAND TOTAL - GENERAL ENTERTAINMENT** **\$200,954.34**

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	FY19 Q3 Expenditures Report
<b>Date:</b>	Fri, 12 Jul 2019 22:13:01 +0000

Hi (b)(6)

I am dropping off edited copy of the Quarterly Report to the Front Office for Mary-Kate's final Review. If there are no changes then you can forward the attached to (b)(6) Thanks!



(b)(6)  
Budget Analyst  
Office of the Chief of Protocol (S/CPR/M)  
HST, Room 1238

(b)(6)

(b)(6)

Stay connected with Protocol:



This e-mail and any attachments may contain confidential and/or proprietary information. If you received this e-mail in error, please notify the sender immediately by reply e-mail and delete the e-mail and any attachments; any further use of such e-mail or attachments is strictly prohibited.

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



*Washington, D.C. 20520*

July 12, 2019

## MEMORANDUM

TO: M/EDCS — (b)(6)

FROM: S/CPR – Sean P. Lawler, Chief of Protocol

SUBJECT: Representation Fund Accounting  
FY 2019, Third Quarter Report

---

This Quarter's Allocation	\$ 12,000.00
Plus Balance from previous quarter	\$ 2,442.58
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 14,442.58</b>
<b>TOTAL CLAIMED THIS QUARTER</b>	<b>\$ 6,196.23</b>
<b>BALANCE AT END OF THIS QUARTER</b>	<b>\$ 8,246.35</b>

## Attachments

1. Representation Fund Expenses Report
2. Original Receipts/Guest Lists
3. Additional Information

Non Responsive



Withheld pursuant to exemption

Non Responsive



July 12, 2019

**Quarterly Reports:**

Emergencies in the Diplomatic and Consular Service  
Appropriation & Representational Fund – Q3



July 12, 2019

## MEMORANDUM

TO: M/EDCS – (b)(6) Acting Director

FROM: S/CPR – Sean P. Lawler, Chief of Protocol

SUBJECT: FY 2019 Third Quarter Report of Expenditures

---

Attached are the lists of expenditures charged to the Emergencies in the Diplomatic and Consular Service Appropriation for the period of April 1, 2019 – June 30, 2019 for the following categories:

GENERAL ENTERTAINMENT

OFFICIAL VISITS

OFFICIAL GIFTS

PRESIDENTIAL DELEGATIONS

**GENERAL ENTERTAINMENT EXPENSES**  
**04/01/2019 - 06/30/2019**

***CATERERS***

<b><u>Purpose</u></b>	<b><u>Payee</u></b>	<b><u>Amount</u></b>
Working Dinner Meeting hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	Costco, Fresh Direct, Wegmans, The Market	\$871.73

Non Responsive

Withheld pursuant to exemption

Non Responsive



**GENERAL ENTERTAINMENT EXPENSES**  
**04/01/2019 - 06/30/2019**

***CATERERS*****Purpose****Payee****Amount**

Non Responsive

Working Dinner Meeting hosted  
by SECSTATE with non-USG  
officials for the U.S. Foreign  
Policy Discussion Dinner Series

Fresh Direct

\$760.31

**GENERAL ENTERTAINMENT EXPENSES**  
**04/01/2019 - 06/30/2019**

**CATERERS**

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Waitstaff for the Working Dinner Meeting hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	(b)(6)	\$887.00
Working Dinner Meeting hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	Whole Foods, Costco, Mom's	\$591.35
Waitstaff for the Working Dinner Meeting hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	(b)(6)	\$1,613.00

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**04/01/2019 - 06/30/2019**

**CATERERS**

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Non Responsive		
Waitstaff for the Working Dinner hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	(b)(6)	\$986.50
Working Dinner hosted by SECSTATE with non-USG officials for the U.S. Foreign Policy Discussion Dinner Series	Fresh Direct	\$988.12

Withheld pursuant to exemption

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**04/01/2019 - 06/30/2019**

***ELEVATOR OPERATOR SERVICES***

**Purpose**

**Payee**

**Amount**

Non Responsive

Working Dinner Meeting hosted  
by SECSTATE with non-USG  
officials for the U.S. Foreign  
Policy Discussion Dinner Series

SemperServe, LLC

\$316.48

Elevator Operator Services - Total Third Quarter

\$626.48

Withheld pursuant to exemption

Non Responsive

OFFICE OF THE CHIEF OF PROTOCOL

FL-2020-00134

A-00000336380

BANK OF AMERICA, NA  
WASHINGTON, DC 20020

28600

"UNCLASSIFIED"

6/1/2021 183

USDOS TAX I.D.#530200682

7/24/2019

PAY TO THE  
ORDER OF

(b)(6)

\$ \*\*1,076.12

One Thousand Seventy-Six and 12/100\*\*\*\*\* DOLLARS

PROTECTED AGAINST FRAUD

(b)(6)

(b)(6)

MEMO

USFPDDS Food/Bev- Fresh Direct

⑈028600⑈ ⑆054001204⑆

(b)(4)

OFFICE OF THE CHIEF OF PROTOCOL

28600

(b)(6)

7/24/2019

USFPDDS Food/Bev- Fresh Direct

1,076.12

1780 - GENERAL EN USFPDDS Food/Bev- Fresh Direct

1,076.12

OFFICE OF THE CHIEF OF PROTOCOL

28600

(b)(6)

7/24/2019

USFPDDS Food/Bev- Fresh Direct

1,076.12

PAYMENT  
RECORD

1780 - GENERAL EN USFPDDS Food/Bev- Fresh Direct

1,076.12



104141

OFFICE OF THE CHIEF OF PROTOCOL

FL-2020-00134 A-00000336378  
OFFICIAL ACCOUNT  
USDOS TAX I.D.#530200682BANK OF AMERICA, NA  
WASHINGTON, DC 20020

"UNCLASSIFIED"

6/1/2021 184

28557

7/10/2019

PAY TO THE  
ORDER OF

(b)(6)

\$ \*\*1,076.12

One Thousand Seventy-Six and 12/100\*\*\*\*\* DOLLARS

PROTECTED AGAINST FRAUD

(b)(6)

(b)(6)

MEMO

SECSTATE USFPDD - Fresh Direct

⑈028557⑈ ⑆054001204⑆ (b)(4)

OFFICE OF THE CHIEF OF PROTOCOL

28557

(b)(6)

7/10/2019

SECSTATE USFPDD - Fresh Direct Food Ingredient

1,076.12

1780 - GENERAL EN SECSTATE USFPDD - Fresh Direct

1,076.12

OFFICE OF THE CHIEF OF PROTOCOL

28557

(b)(6)

7/10/2019

SECSTATE USFPDD - Fresh Direct Food Ingredient

1,076.12

1780 - GENERAL EN SECSTATE USFPDD - Fresh Direct

1,076.12

PAYMENT  
RECORD

104141



<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	RE: One more check for (b)(6)
<b>Date:</b>	Tue, 25 Jun 2019 15:06:37 +0000

All invoices has been paid, what is the \$988.12 for so I can look it up?



(b)(6)  
CPR Budget Analyst  
(b)(6)

**Official - Transitory** **DeControlled**  
**UNCLASSIFIED**

---

**From:** (b)(6)  
**Sent:** Tuesday, June 25, 2019 10:40 AM  
**To:** (b)(6)  
**Subject:** One more check for (b)(6)

(b)(6)

We are still missing a check for \$988.12, just making sure it is in process and not missing. It is an invoice for June 10, Madison dinner.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



**United States Department of State**

***Washington, D.C. 20520***

June 29, 2021

Case No. FL-2020-00134

Nikhel Sus  
Citizens for Responsibility and Ethics of Washington  
1101 K St., NW Suite 201  
Washington, DC 20005

Dear Mr. Sus:

As we noted in our letter dated June 1, 2021, we are processing your request for material under the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552. Thus far, the Department of State has identified an additional 11 responsive records subject to the FOIA. We have determined that 1 record may be released in full and 10 records may be released in part. The processing of your request is ongoing.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made redactions, the applicable FOIA exemptions are marked on each document. All non-exempt material that is reasonably segregable from the exempt material has been released and is enclosed.

We will keep you informed as your case progresses. If you have any questions, your attorney may contact Assistant United States Attorney Benton Peterson at [Benton.Peterson@usdoj.gov](mailto:Benton.Peterson@usdoj.gov) or (202) 252-2534. Please refer to the case number, FL-2020-00134, and the civil action number, 20-cv-02076, in all correspondence about this case.

Sincerely,

A handwritten signature in black ink that reads "Jeanne Miller". The signature is fluid and cursive, with the first name "Jeanne" and last name "Miller" clearly distinguishable.

Jeanne Miller  
Chief, Programs and Policies Division  
Office of Information Programs and Services

Enclosures: As stated.

The Freedom of Information Act (5 USC 552)

FOIA Exemptions

(b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:

- 1.4(a) Military plans, systems, or operations
- 1.4(b) Foreign government information
- 1.4(c) Intelligence activities, sources or methods, or cryptology
- 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
- 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
- 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
- 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
- 1.4(h) Weapons of mass destruction

(b)(2) Related solely to the internal personnel rules and practices of an agency

(b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:

ARMSEXP	Arms Export Control Act, 50a USC 2411(c)
CIA PERS/ORG	Central Intelligence Agency Act of 1949, 50 USC 403(g)
EXPORT CONTROL	Export Administration Act of 1979, 50 USC App. Sec. 2411(c)
FS ACT	Foreign Service Act of 1980, 22 USC 4004
INA	Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f)
IRAN	Iran Claims Settlement Act, Public Law 99-99, Sec. 505

(b)(4) Trade secrets and confidential commercial or financial information

(b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product

(b)(6) Personal privacy information

(b)(7) Law enforcement information whose disclosure would:

- (A) interfere with enforcement proceedings
- (B) deprive a person of a fair trial
- (C) constitute an unwarranted invasion of personal privacy
- (D) disclose confidential sources
- (E) disclose investigation techniques
- (F) endanger life or physical safety of an individual

(b)(8) Prepared by or for a government agency regulating or supervising financial institutions

(b)(9) Geological and geophysical information and data, including maps, concerning wells

Other Grounds for Withholding

NR Material not responsive to a FOIA request excised with the agreement of the requester

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>CC:</b>	(b)(6) (b)(6) (b)(6) (b)(6)
<b>Subject:</b>	RE: SIGNED: INVOICES
<b>Date:</b>	Fri, 1 Mar 2019 13:51:52 +0000

Morning - Back to you!

(b)(6)

**Deputy Assistant Chief for Ceremonials  
Office of the Chief of Protocol**

(b)(6)

---

**From:** (b)(6)  
**Sent:** Thursday, February 21, 2019 2:22 PM  
**To:** (b)(6)  
**Cc:** (b)(6) (b)(6) (b)(6)  
**Subject:** PENDING INVOICES

Hi (b)(6),

Kindly please review and sign the attached for approval. Thank you!



(b)(6)

Budget Analyst  
Office of the Chief of Protocol (S/CPR/M)  
HST, Room 1238

(b)(6)

(b)(6)

Stay connected with Protocol:



This e-mail and any attachments may contain confidential and/or proprietary information. If you received this e-mail in error, please notify the sender immediately by reply e-mail and delete the e-mail and any attachments; any further use of such e-mail or attachments is strictly prohibited.

**Official - Transitory  
UNCLASSIFIED**

<b>Sender:</b>	(b)(6)
	(b)(6)
<b>Recipient:</b>	(b)(6)
	(b)(6)
	(b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$194.08
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Wegmans \$14.08 and Costco \$180.00)
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

3/1/19

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

APPROVED BY:

Front Office

(signature)

(date)



1413 SOUTH MAIN CHAPEL WAY  
GAMBRILLS, MD 21054  
(443) 332-6200

02/18/19 OP# 342119

MICHELE'S GRNLA TM	5.99 F
MICHELE GRANOLA	5.99 F
2 @ 0.99	
WEGMANS DISTIL WTR	1.98 B
TAX	0.12
**** BALANCE	14.08

VISA PURCHASE

ACCT: (b)(6)

AUTH: 01235C

RCPT: 9617

CODE: 0000 Approved

CREDIT CARD	14.08
CHANGE	0.00

02/18/19 02:23PM 60 9 34 342119

# Now Hiring

Apply online  
[wegmans.com/careers](https://wegmans.com/careers)

stale



Arundel Mills #325  
7077 Arundel Mills Circle  
Hanover, MD 21076

V2 Member 111794897111

\*\*\*\*\*Bottom of Basket\*\*\*\*\*

E 490278 \*40/.5WATER\* 4.99 A  
BUS RENEWAL 180.00

VOID

E 490278 \*40/.5WATER\* 4.99-A  
\*\*\*\*\*BOB Count 0 \*\*\*\*\*  
SUBTOTAL 180.00  
TAX 0.00  
\*\*\* TOTAL 180.00

(b)(6)

H

AID: A0000000031010

Seq#: 12213

App#: 21248D

Costco Visa

Resp: APPROVED

Tran ID#: 901200012213....

Merchant ID: 990325

APPROVED - Purchase

AMOUNT: \$180.00

01/12/2019 15:53 325 12 348 60

Costco Visa 180.00  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 0

01/12/2019 15:54 325 12 348 60

OP#: 60 Name: BLANCHE

Thank You!

Please Come Again

Whse:325 Trm:12 Trn:348 OP:60

28.25

762.25





## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS
- ☒ GENERAL ENTERTAINMENT
- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$1114.12
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Whole Foods Market \$292.41 and Costco \$821.71)
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

3/1/19

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

APPROVED BY:

Front Office

(signature)

(date)



FL-2020-00134 A-00000336392

"UNCLASSIFIED"

6/29/2021 7

Washington DC #1120  
2441 Market St. NE  
Washington DC, DC 20018

1S Member 111845124094  
E 145704 ORG CARROTS 8.99  
E 38293 PEELED TEND 145.28  
E 55553 TENDERLOIN 91.15  
E 38293 PEELED TEND 120.07  
E 38293 PEELED TEND 142.69  
E 38293 PEELED TEND 130.73  
E 46973 CRAN WALNUT 7.99  
E 22662 WHOLE RAIN 6.99  
E 427381 KS ORG EGGS 5.99  
E 427381 KS ORG EGGS 5.99  
E 1117221 LACROIX 7.99  
578568 CONTAINERS 9.49 A  
E 60357 MIXED PEPPER 7.99  
E 171104 ROMA TOMATO 4.99  
E 1172471 IRISH BUTTER 11.49  
E 88402 CELERY STICK 4.99  
E 782294 POWER GREENS 5.99  
E 577943 SCLP POTATO 6.79  
E 577943 SCLP POTATO 6.79  
E 577943 SCLP POTATO 6.79  
E 27398 GREY POUPON 6.79  
E 673678 HVY CREAM QT 4.59  
E 494885 KS OMEGA MLK 10.49  
E 1172471 IRISH BUTTER 11.49  
E 18328 KS CASHEWS 15.99  
E 647465 AVOCADOS 5.49  
E 14221 FRNH GR BEAN 4.99  
E 14221 FRNH GR BEAN 4.99  
E 121288 ORG BELLAS 4.99  
E 11422 CABOT 3YR CH 12.16  
SUBTOTAL 821.14  
TAX 0.57  
\*\*\*\* TOTAL 821.71

XXXXXXXXXXXX0752

H

AID:

(b)(6)

Seq# 1179

MPP#: 888350

Costco Visa

Resp: APPROVED

Tran ID#: 904500007779....

Merchant ID: 991120

APPROVED - Purchase

AMOUNT: \$821.71

02/14/2019 11:01 1120 7 62 13

Costco Visa  
CHANGE

821.71  
0.00

A 6.00% TAX

0.57

TOTAL TAX

0.57

TOTAL NUMBER OF ITEMS SOLD -

30

02/14/2019 11:02 1120 7 62 13

# WHOLE FOODS<sup>®</sup> MARKET

H Street HST  
600 H Street NE  
Washington, DC 20002  
202-469-7410

BYD Bag MA			
GTS OG WTRMLN KOMBUCHA			-\$0.20
HBDYR WHOLE BTRMLK			\$3.29 F
KEVITA OG LEMON GNGER			\$3.19 F
GVO OG PLAIN KEFIR			\$3.19 FT
LQURCIA NDUJA SPRD			\$6.49 F
COLAMECO SORESSATA			\$7.99 F
365 PROVOLONE			\$7.99 F
0.54 lb	@	\$6.99 /lb	\$3.77 F
365 PROVOLONE			
0.56 lb	@	\$6.99 /lb	\$3.91 F
PFCRS PARM CRISPS			
3	@	\$7.99 ea	\$23.97 F
OG THYME			\$2.99 F
OG ROSEMARY			\$2.99 F
OG BASIL			\$4.99 F
CV TOMATO MEDLEY			\$4.49 F
CV BLACKBERRIES 6OZ			
2	@	\$3.49 ea	\$6.98 F
BABY KIWI			\$3.99 F
WFM WFM RED CURRANTS			\$4.99 F
DRSCL OG RASPBERRIES			\$7.99 F
CV LEMON LIME BAG			\$4.99 F
OG EASTER EGG RADISH			\$2.49 F
BRUSSELS SPROUT			\$3.99 F
RED GRPS CLM 2LB CV			\$4.99 F
RWK OG LS VEGGIE JC			\$4.19 F
365 DISH SOAP			\$3.19 T
CAOLVRNCH ARBSN O-OIL			\$16.99 F
RLND GRN PEPPERCN			\$2.77 F
JFFNTS OG CAPERS			\$3.99 F
VNCNZ SLCD FENNEL SALAMI			
2	@	\$7.99 ea	\$15.98 F
CAOLVRNCH MLLRS O-OIL			\$16.99 F
TAZO TEA PASSION			
2	@	\$4.49 ea	\$8.98 F
OLIVE BAR			
1.17 lb	@	\$10.99 /lb	\$12.86 FT
Tare Weight 0.21 lb			
SALAD BAR			
3.29 lb	@	\$8.99 /lb	\$29.58 FT
Tare Weight 0.19 lb			
OG HONEYCRISP APPLES			
1.52 lb	@	\$3.99 /lb	\$6.06 F
Tare Weight 0.01 lb			
AMORE TOMATO PASTE			\$3.19 F
OG ANISE FENNEL BULB			
0.86 lb	@	\$2.99 /lb	\$2.57 F
Tare Weight 0.01 lb			
GREEN SCALLION			
2	@	\$0.99 ea	\$1.98 F
RUSSET POTATO			
3.00 lb	@	\$0.79 /lb	\$2.37 F
Tare Weight 0.01 lb			
PAPAYA ROYAL STAR CV			

2.05 lb	@	\$1.99 /lb	\$4.08 F
Tare Weight 0.01 lb			
YELLOW BROWN ONION			
2.26 lb	@	\$0.99 /lb	\$2.24 F
Tare Weight 0.01 lb			
SHALLOT			
1.38 lb	@	\$3.99 /lb	\$5.51 F
Tare Weight 0.01 lb			
OG ZUCCHINI			
0.88 lb	@	\$2.99 /lb	\$2.63 F
Tare Weight 0.01 lb			
CARA CARA RED ORANGE			
4	@ 4 for	\$5.00	\$5.00 F
CILANTRO BUNCH			\$0.99 F
NAVEL ORANGE			
1	@ 5 for	\$5.00	\$1.00 F
OG RED BELL PEPPER			
1.05 lb	@	\$4.99 /lb	\$5.24 F
Tare Weight 0.01 lb			
OG RED MANGO			
2	@	\$2.99 ea	\$5.98 F
OG ITALIAN PARSLEY BUNCH			
2	@	\$1.99 ea	\$3.98 F
BAG REFUND			
4 EACH			

Subtotal:	\$288.00
Net Sales:	\$287.80
Sales Tax 10.00%	\$4.23
Sales Tax 6.00%	\$0.38
<b>Total:</b>	<b>\$292.41</b>
<b>Sold Items:</b>	<b>61</b>

Paid:	
American Express	\$292.41
Purchase \$	292.41

American Express (b)(6)  
Auth # 395018  
Lane # 206 Cashier # 2155199  
02/18/19 10:33 Ref/Seq # 206694  
EPS Sequence # 206694  
Entry Method : RFID



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS  
☒ GENERAL ENTERTAINMENT  
☐ OFFICIAL GIFTS  
☐ OFFICIAL VISITS  
☐ PRESIDENTIAL DELEGATIONS  
☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Assisted with prepping the crystal glassware, china & linens, the setting/moving of all tables and chairs, the serving of any/all food or beverages and the cleaning & storage of all used materials at the conclusion of the event
AMOUNT SPENT:	\$762.75
AMOUNT BUDGETED:	\$1,000.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	*See Attached Sheet
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	*See Attached Sheet

APPROVED FOR PAYMENT:

Assistant Chief of Protocol

(b)(6)

3/1/19

(date)

APPROVED BY:

Executive Director of Management

(signature)

(date)

APPROVED BY:

Front Office

(signature)

(date)

**U.S. Department of State**

**Invoice Review Form Attachment**

FL-2020-00134

A-00000336392

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6/29/2021

10

**U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State**

	<b>Vendor</b>	<b>Date</b>	<b>Invoice No.</b>	<b>Time In &amp; Out</b>	<b>Total Hours &amp; Pay Rate</b>	<b>Amount</b>	
1	(b)(6)	2/19/2019	021919RS1W	4:00pm - 9:15pm	5.25 hours @ \$27.00 per hour	\$141.75	
					Total:	\$141.75	
2		2/19/2019	021919YB1P	2:00pm - 9:15pm	7.25 hours @ \$27.00 per hour	\$195.75	
					Total:	\$195.75	
3		2/19/2019	021919KLC1W	4:00pm - 9:15pm	5.25 hours @ \$27.00 per hour	\$141.75	
					Total:	\$141.75	
4		2/19/2019	021919JL1W	4:00pm - 9:15pm	5.25 hours @ \$27.00 per hour	\$141.75	
					Total:	\$141.75	
5		2/19/2019	021919KCL1W	4:00pm - 9:15pm	5.25 hours @ \$27.00 per hour	\$141.75	
					Total:	\$141.75	
					<b>Grand Total:</b>	<b>\$762.75</b>	

<b>From:</b>	(b)(6)
<b>To:</b>	(b)(6)
<b>Subject:</b>	RE: Resubmitted Invoice for S Madison Dinner Feb. 19, 2019
<b>Date:</b>	Thu, 4 Apr 2019 14:20:25 +0000

Here is the corrected invoice.

(b)(6)

---

**From:** (b)(6)  
**Sent:** Thursday, April 04, 2019 8:18 AM  
**To:** (b)(6)  
**Subject:** RE: Resubmitted Invoice for S Madison Dinner Feb. 19, 2019

(b)(6)

Please open the attached invoice, this is not the membership. I already fixed the membership invoice, it's paid. The error on the attached is the IRF which was written for waitstaff. It should be for food and beverages. Please call if you have a question. Thanks!

Best,

(b)(6)

**Official - Transitory**  
**UNCLASSIFIED**

---

**From:** (b)(6)  
**Sent:** Wednesday, April 3, 2019 8:06 PM  
**To:** (b)(6)  
**Subject:** RE: Resubmitted Invoice for S Madison Dinner Feb. 19, 2019

Ok, I submitted the Costco membership again not knowing you already wrote a check. So please disregard.

(b)(6)

---

**From:** (b)(6)  
**Date:** April 3, 2019 at 3:14:32 PM EDT  
**To:** (b)(6)  
**Subject:** RE: Resubmitted Invoice for S Madison Dinner Feb. 19, 2019

Hi (b)(6)

I just got back and just want to let you know that I received all the invoices that you've sent yesterday. They are currently pending approval. Thanks!

Best,

(b)(6)

**Official - Transitory**

**UNCLASSIFIED**

---

**From:** (b)(6)  
**Sent:** Tuesday, April 2, 2019 12:26 PM  
**To:** (b)(6) (b)(6) (b)(6)  
**Cc:** (b)(6) (b)(6)  
**Subject:** Resubmitted Invoice for S Madison Dinner Feb. 19, 2019

Invoice revised to correct the price with one receipt.

(b)(6)

<b>Sender:</b>	(b)(6)
<b>Recipient:</b>	(b)(6)



## INVOICE REVIEW FORM

Please check the box below that pertains to your invoice:

- ☐ CHIEF OF PROTOCOL REPRESENTATIONAL FUNDS
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- ☐ OFFICIAL GIFTS
- ☐ OFFICIAL VISITS
- ☐ PRESIDENTIAL DELEGATIONS
- ☐ PAY USING GIFT FUNDS

STAFF CONTACT:	(b)(6)
EVENT / PURPOSE:	U.S. Foreign Policy Discussion Dinner Series with non U.S. Government Officials hosted by the Secretary of State
DATE OF SERVICE:	2/19/2019
DESCRIPTION OF SERVICE:	Purchased the necessary food/beverage items and service during the dinner
AMOUNT SPENT:	\$194.08
AMOUNT BUDGETED:	\$1,300.00
JUSTIFICATION IF OVER BUDGET:	N/A
INVOICE #:	Individual Store Receipts (Wegmans \$14.08 and Costco \$120.00)
DATE INVOICE RECEIVED:	2/19/2019
DATE INVOICE SUBMITTED:	2/21/2019
PAYMENT DUE DATE:	3/7/2019
NAME OF VENDOR: (Exactly as the check should be made out; be precise, include incorporations like LLC or Corp.)	(b)(6)

APPROVED FOR PAYMENT:

*Assistant Chief of Protocol*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Executive Director of Management*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

APPROVED BY:

*Front Office*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)





FL 20-00134

A-00000407035

"UNCLASSIFIED"

6/29/2021

**INVOICE****Number**

16104-1

**Date**

09/28/2018

**Client ID**

812850

**Rep**

Collins Zaban

**INVOICE TO**

U.S. Department of State

(b)(6)

2201 C St NW

Washington DC 20520

**SHIP TO**

U.S. Department of State

(b)(6)

2201 C St NW

Washington DC 20520

Ship Via	FOB	Customer Order No.	Terms	Tax Number	
Our Discretion	Factory		Net 20 Days		0099397-001
Qty Shipped	Description		Unit Price	Extension	
	Previous Order: #15818-1 Client sending 250 piece pen order back for additional imprinting to be added to barrel of pen  Client to send previous order to: AT Cross Company ATTN: Audrey Degnan 299 Promenade St. Providence, RI 02908  IMPRINT TO BE ADDED: 249 Deepfill Template Engraving to Silver Barrel ~Madison Dinners~ (Text - See Proof) Colorfill: Red 485C		\$5.50	\$1,369.50	
249	Handling Fee		\$3.00	\$747.00	
1	Artwork ALREADY PROVIDED (Fee Waived per Collins)		\$0.00	\$0.00	
<b>Terms &amp; Conditions</b> 2% service charge per month (24% per annum) on overdue accounts. All claims for shortages or damaged goods must be made in writing within seven days of receipt of goods or invoice. Thank you for your business!			<b>Artwork</b>	\$0.00	
			<b>S &amp; H</b>	\$167.70	
			<b>Sub-Total</b>	\$2,284.20	
			<b>Tax</b>	\$0.00	
			<b>TOTAL</b>	\$2,284.20	
			<b>Deposit</b>	\$0.00	
			<b>Balance Due</b>	\$2,284.20	

Madden Branded Goods, 6810 New Tampa Hwy, Suite 200  
Lakeland, FL, United States 33815

Tel : (863) 682-0013 Fax : (863) 582-9565 Toll Free : (888) 678-3267

Website : catalog.shopmadden.com Email : info@shopmadden.com



FL 20-00134

A-00000407035

"UNCLASSIFIED"

6/29/2021 15

**INVOICE**

**Number** 18156-1  
**Date** 07/11/2019  
**Client ID** 812850  
**Rep** Collins Zaban

**INVOICE TO**

U.S. Department of State

(b)(6)

2201 C St NW

Washington DC 20520

**SHIP TO**

U.S. Department of State

(b)(6)

2201 C St NW

Washington DC 20520

Ship Via	FOB	Customer Order No.	Terms	Tax Number	
Our Discretion	Factory		Net 20 Days	0099397-001	
Qty Shipped	Description		Unit Price	Extension	
150	Calais™ Ballpoint Pen CHROME/BLUE LACQUER		\$29.25	\$4,387.50	
150	IMPRINT ON CLIP: — Screen Print — Madison Dinners (Logo) — 3-Colors: White, Red 1795C, Blue 7700C — Custom Shape		\$0.00	\$0.00	
150	IMPRINT ON BARREL — Deep Template Engraving — ~Madison Dinners~ (Text) — Colorfill: Red 485C  *Box Included*		\$0.00	\$0.00	
1	Setup		\$0.00	\$0.00	
1	REPEAT Artwork		\$0.00	\$0.00	
REPEAT Order #15818 & #16104 Please Ship Ground on UPS #: X6X228					
<b>Terms &amp; Conditions</b> 2% service charge per month (24% per annum) on overdue accounts. All claims for shortages or damaged goods must be made in writing within seven days of receipt of goods or invoice. Thank you for your business!			<b>Artwork</b> <b>S &amp; H</b> <b>Sub-Total</b> <b>Tax</b>  <b>TOTAL</b> <b>Deposit</b> <b>Balance Due</b>	\$0.00 \$0.00 \$4,387.50 \$0.00  \$4,387.50 \$0.00 \$4,387.50	

Madden Branded Goods, 6810 New Tampa Hwy, Suite 200  
Lakeland, FL, United States 33815

Tel : (863) 682-0013 Fax : (863) 582-9565 Toll Free : (888) 678-3267  
Website : catalog.shopmadden.com Email : info@shopmadden.com



FL 2020-00134

A-00000407035

"UNCLASSIFIED"

6/29/2021

16

**INVOICE**

**Number** 18156-1  
**Date** 07/11/2019  
**Client ID** 812850  
**Rep** Collins Zaban

**INVOICE TO**

U.S. Department of State

2201 C St NW

Washington DC 20520

**SHIP TO**

U.S. Department of State

(b)(6)

2201 C St NW

Washington DC 20520

Ship Via	FOB	Customer Order No.	Terms	Tax Number	
Our Discretion	Factory		Net 20 Days		0099397-001
Qty Shipped	Description		Unit Price	Extension	
150	Calais™ Ballpoint Pen CHROME/BLUE LACQUER		\$29.25	\$4,387.50	
150	IMPRINT ON CLIP: — Screen Print — Madison Dinners (Logo) — 3-Colors: White, Red 1795C, Blue 7700C — Custom Shape		\$0.00	\$0.00	
150	IMPRINT ON BARREL — Deep Template Engraving — ~Madison Dinners~ (Text) — Colorfill: Red 485C  *Box Included*		\$0.00	\$0.00	
1	Setup		\$0.00	\$0.00	
1	REPEAT Artwork		\$0.00	\$0.00	
REPEAT Order #15818 & #16104 Please Ship Ground on UPS #: X6X228					
Terms & Conditions			Artwork		\$0.00
2% service charge per month (24% per annum) on overdue accounts. All claims for shortages or damaged goods must be made in writing within seven days of receipt of goods or invoice. Thank you for your business!			S & H		\$0.00
			Sub-Total		\$4,387.50
			Tax		\$0.00
			TOTAL		\$4,387.50
			Deposit		\$0.00
			Balance Due		\$4,387.50

Madden Branded Goods, 6810 New Tampa Hwy, Suite 200  
Lakeland, FL, United States 33815

Tel : (863) 682-0013 Fax : (863) 582-9565 Toll Free : (888) 678-3267  
Website : catalog.shopmadden.com Email : info@shopmadden.com

(b)(6)



SOLD TO

U.S. Department of State  
FE 2020-00134  
2201 C St NW  
Washington, DC  
US, 20520

SHIP TO

U.S. Department of State "UNCLASSIFIED"  
A-00008-497003  
(b)(6)  
2201 C St NW  
Washington, DC  
US, 20520

6/29/2021 17

## QUOTATION # 812850-1

**Date**

Jul/09/2018

**Contact**

Collins Zaban

(b)(6)

**Ship Via**

Our Discretion

**FOB**

Factory

**Production Time**

15 working days from artwork approval

**Terms**

Net 20 Days

**Tax #**

0099397-001

**Customer Order #**

**Main Office**

Madden Branded Goods

6810 New Tampa Hwy, Suite 200

Lakeland, FL

United States, 33815

Tel : (863) 682-0013

Toll Free : (888) 678-3267

Fax : (863) 582-9565

catalog.shopmadden.com

QTY	DESCRIPTION	UNIT PRICE	EXTENSION
250	Cross Click Ballpoint Pen CHROME/BLUE	\$23.75	\$5,937.50
	Screen Printed Emblem on Clip		
	— Madison Dinners Logo		
	— 3-Colors: White, Red 1795C, Blue 7700C		
	— Custom Shape		
	*Box Included*		
1	Setup		
1	Artwork		

Customer Instructions / Comments

Standard production time is 10-15 business days after artwork approval.

Continued on next page

### DECORATING SPECIFICATIONS

ITEM COLOR AT IMPRINT POSITION : Silver Clip  
NUMBER OF PRINT COLORS : 3  
PANTONE COLOR DEFINITIONS : Red, Navy, White  
IS COLOR MATCHING REQUIRED ? No  
IMPRINT LOCATIONS : Emblem on Pen Clip

### CONDITIONS & AGREEMENTS

DUE TO THE PROCESS OF MANUFACTURING ITEMS TO CUSTOM SPECIFICATIONS, OVERRUNS OR UNDERRUNS, OF NOT MORE THAN 10% WILL OCCUR. THESE WILL BE DEEMED ACCEPTABLE AND BILLED ON A PRO-RATA BASIS. THIS QUOTE SHALL NOT BE ACCEPTED AS AN ORDER UNTIL ACCEPTANCE THEREOF BY MADDEN BRANDED GOODS AND SUCH ACCEPTANCE MAY BE EITHER BY NOTIFICATION TO CUSTOMER OR BY OUR COMMENCEMENT OF WORK ON THE MERCHANDISE ORDERED

YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THIS QUOTATION AND AUTHORIZES MADDEN BRANDED GOODS TO PROCEED WITH THIS ORDER. VALID FOR 30 DAYS

### ACCEPTANCE

NAME

SIGNATURE

DATE



SOLD TO  
FL-2020-00134  
U.S. Department of State  
(b)(4)  
2201 C St NW  
Washington, DC  
US, 20520

SHIP TO  
A-00000407033  
U.S. Department of State  
(b)(4)  
2201 C St NW  
Washington, DC  
US, 20520

"UNCLASSIFIED"

6/29/2021 18

## QUOTATION # 812850-1

**Date**  
Jul/09/2018

**Contact**  
Collins Zaban

QTY	DESCRIPTION	UNIT PRICE	EXTENSION
	Overnight UPS #: X6X228		

(b)(6)  
(b)(6)

### Customer Instructions / Comments

Standard production time is 10-15 business days after artwork approval.

<b>Artwork</b>	<b>NO CHARGE</b>
<b>S&amp;H</b>	<b>EXTRA</b>
<b>Tax</b>	<b>EXEMPT</b>
<b>Total</b>	<b>\$5,937.50</b>

**Ship Via**  
Our Discretion

**FOB**  
Factory

**Production Time**  
15 working days from artwork approval

**Terms**  
Net 20 Days

**Tax #**  
0099397-001

**Customer Order #**

### DECORATING SPECIFICATIONS

ITEM COLOR AT IMPRINT POSITION : Silver Clip  
NUMBER OF PRINT COLORS : 3  
PANTONE COLOR DEFINITIONS : Red, Navy, White  
IS COLOR MATCHING REQUIRED ? No  
IMPRINT LOCATIONS : Emblem on Pen Clip

### CONDITIONS & AGREEMENTS

DUE TO THE PROCESS OF MANUFACTURING ITEMS TO CUSTOM SPECIFICATIONS, OVERRUNS OR UNDERRUNS, OF NOT MORE THAN 10% WILL OCCUR. THESE WILL BE DEEMED ACCEPTABLE AND BILLED ON A PRO-RATA BASIS. THIS QUOTE SHALL NOT BE ACCEPTED AS AN ORDER UNTIL ACCEPTANCE THEREOF BY MADDEN BRANDED GOODS AND SUCH ACCEPTANCE MAY BE EITHER BY NOTIFICATION TO CUSTOMER OR BY OUR COMMENCEMENT OF WORK ON THE MERCHANDISE ORDERED.

YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THIS QUOTATION AND AUTHORIZES MADDEN BRANDED GOODS TO PROCEED WITH THIS ORDER VALID FOR 30 DAYS

### ACCEPTANCE

**Main Office**  
Madden Branded Goods

6810 New Tampa Hwy, Suite 200  
Lakeland, FL  
United States, 33815  
Tel : (863) 682-0013  
Toll Free : (888) 678-3267  
Fax : (863) 582-9565  
catalog.shopmadden.com

NAME

SIGNATURE

DATE



# Options for Madison Dinners

## July 9, 2018



The Diplomatic Gift Unit

Options for Madison  
Dinners

# Pen Options



Engraving etched into the side of the pen in silver. See above for the engraving example.



Cross Calais Ballpoint  
Quantity 250-500: \$25/each  
\*Setup engraving: \$100



Cross Calais Rollerball  
Quantity 250-500: \$27/each  
\*Setup engraving: \$100



The Diplomatic Gift Unit

Options for Madison  
Dinners



SOLD TO

U.S. Department of State  
(b)(6)  
2201 C St NW  
Washington, DC  
US, 20520

SHIP TO

U.S. Department of State  
(b)(6)  
2201 C St NW  
Washington, DC  
US, 20520

"UNCLASSIFIED"

6/29/2021 21

**QUOTATION**

#812850-25

**Date**

May/16/2019

**Contact**

Collins Zaban

QTY	DESCRIPTION	UNIT PRICE	EXTENSION
150	Calais™ Ballpoint Pen CHROME/BLUE LACQUER	\$29.25	\$4,387.50
150	IMPRINT ON CLIP: --- Screen Print --- Madison Dinners (Logo) --- 3-Colors: White, Red 1795C, Blue 7700C --- Custom Shape		
150	IMPRINT ON BARREL --- Deep Template Engraving --- ~Madison Dinners~ (Text) --- Colorfill: Red 485C		

## Customer Instructions / Comments

Standard production time is 10-15 business days after artwork approval.

Continued on next page

**Ship Via**

Our Discretion

**FOB**

Factory

**Production Time**

15 working days from artwork approval

**Terms**

Net 20 Days

**Tax #**

0099397-001

**Customer Order #****Main Office**

Madden Branded Goods

6810 New Tampa Hwy, Suite 200  
Lakeland, FL  
United States, 33815  
Tel : (863) 682-0013  
Toll Free : (888) 678-3267  
Fax : (863) 582-9565  
info@shopmadden.com  
catalog.shopmadden.com

**DECORATING SPECIFICATIONS**

ITEM COLOR AT IMPRINT POSITION : Chrome Clip // Chrome Barrel  
NUMBER OF PRINT COLORS : 3  
PANTONE COLOR DEFINITIONS : Red, Navy, White  
IS COLOR MATCHING REQUIRED ? No  
IMPRINT LOCATIONS : Emblem on Pen Clip // Deep Engraving on Barrel

**CONDITIONS & AGREEMENTS**

DUE TO THE PROCESS OF MANUFACTURING ITEMS TO CUSTOM SPECIFICATIONS, OVERRUNS OR UNDERRUNS, OF NOT MORE THAN 10% WILL OCCUR. THESE WILL BE DEEMED ACCEPTABLE AND BILLED ON A PRO-RATA BASIS. THIS QUOTE SHALL NOT BE ACCEPTED AS AN ORDER UNTIL ACCEPTANCE THEREOF BY MADDEN BRANDED GOODS AND SUCH ACCEPTANCE MAY BE EITHER BY NOTIFICATION TO CUSTOMER OR BY OUR COMMENCEMENT OF WORK ON THE MERCHANDISE ORDERED.

YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THIS QUOTATION AND AUTHORIZES MADDEN BRANDED GOODS TO PROCEED WITH THIS ORDER. VALID FOR 30 DAYS.

**ACCEPTANCE**

NAME

SIGNATURE

DATE



(b)(6)



SOLD TO  
FL-2020-00134  
U.S. Department of State  
2201 C St NW  
Washington, DC  
US, 20520

SHIP TO  
A-00000407029  
U.S. Department of State  
"UNCLASSIFIED"  
(b)(6)  
2201 C St NW  
Washington, DC  
US, 20520

6/29/2021 22

**QUOTATION**  
**#812850-25**

**Date**  
May/16/2019

**Contact**  
Collins Zaban

(b)(6)

(b)(6)

QTY	DESCRIPTION	UNIT PRICE	EXTENSION
	*Box Included*		
1	Setup		
1	REPEAT Artwork		
REPEAT Order #15818 & #16104			
Overnight UPS #: X6X228			

Customer Instructions / Comments

Standard production time is 10-15 business days after artwork approval.

Artwork	NO CHARGE
S&H	EXTRA
Tax	EXEMPT
Total	\$4,387.50

**Ship Via**  
Our Discretion

**FOB**  
Factory

**Production Time**  
15 working days from artwork approval

**Terms**  
Net 20 Days

**Tax #**  
0099397-001

**Customer Order #**

#### DECORATING SPECIFICATIONS

ITEM COLOR AT IMPRINT POSITION : Chrome Clip // Chrome Barrel  
NUMBER OF PRINT COLORS : 3  
PANTONE COLOR DEFINITIONS : Red, Navy, White  
IS COLOR MATCHING REQUIRED ? No  
IMPRINT LOCATIONS : Emblem on Pen Clip // Deep Engraving on Barrel

#### CONDITIONS & AGREEMENTS

DUE TO THE PROCESS OF MANUFACTURING ITEMS TO CUSTOM SPECIFICATIONS, OVERRUNS OR UNDERRUNS, OF NOT MORE THAN 10% WILL OCCUR. THESE WILL BE DEEMED ACCEPTABLE AND BILLED ON A PRO-RATA BASIS. THIS QUOTE SHALL NOT BE ACCEPTED AS AN ORDER UNTIL ACCEPTANCE THEREOF BY MADDEN BRANDED GOODS AND SUCH ACCEPTANCE MAY BE EITHER BY NOTIFICATION TO CUSTOMER OR BY OUR COMMENCEMENT OF WORK ON THE MERCHANDISE ORDERED.

YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THIS QUOTATION AND AUTHORIZES MADDEN BRANDED GOODS TO PROCEED WITH THIS ORDER VALID FOR 30 DAYS

#### ACCEPTANCE

NAME

SIGNATURE

DATE

**Main Office**  
Madden Branded Goods

6810 New Tampa Hwy, Suite 200  
Lakeland, FL  
United States, 33815  
Tel : (863) 682-0013  
Toll Free : (888) 678-3267  
Fax : (863) 582-9565  
info@shopmadden.com  
catalog.shopmadden.com

ACOR or Representative mus+A6:I25t verify and sign each timesheet.



00000407025

"UNCLASSIFIED"

6/29/2021

(b)(6)

Fax: (202) 736-4232

(b)(6)

<b>SOLD TO:</b>	<b>U.S. Department Of State</b>	<b>INVOICE DATE:</b>	<b>30-Sep-19</b>
<b>AGENCY/OFFICE:</b>	<b>ATTN:</b> (b)(6)	<b>INVOICE NO.:</b>	<b>SS-EO-1909B-02</b>
<b>ADDRESS:</b>	<b>S/CPR</b>	<b>CONTACT(S):</b>	(b)(6)
	<b>2201 C Street, N.W.</b>	<b>TELEPHONE:</b>	(b)(6)
	<b>Washington, D.C. 20520</b>	<b>FAX:</b>	
<b>BILLING ADDRESS:</b>	<b>Same</b>	<b>Email:</b>	(b)(6)

**SERVICE INVOICE**

DATE(s)	TIME	DESCRIPTION	NO. PERSONS	QTY HRS.	UNIT PRICE	TOTAL AMOUNT
12-Sep-19	1730-1800	Elevator Services@HST for Secretary Pompeo Madison Dinner	1	0.5	\$34.06	\$17.03
12-Sep-19	1800-2100	Elevator Services@HST for Secretary Pompeo Madison Dinner	1	3	\$34.06	\$102.18

**TOTAL DUE:****\$119.21****PAYMENT INFORMATION**

Please indicate how you would like to pay:

☐ **CHECK**      ☐ **GOVERNMENT VISA**      ☐ **VISA**      ☐ **MASTERCARD**

**CARD HOLDER'S PRINT NAME:****BILLING ADDRESS:****NAME OF BANK:****CHECK NO.:****ACCOUNT NO.:****P.O. NO.:****EXP. DATE:****CREDIT CARD CODE:****AMOUNT:****SIGNATURE:****DATE:**

Please make check payable to: SemperServe, LLC

Forward payment to:

4425 Fitch Avenue

Suite: 114

Baltimore, MD. 21236

Phone: (202) 647-4401

Fax.: (202) 736-4232

\*Federal Tax ID No. 26-4732852



FL-2020-00134 A-00000407023 "UNCLASSIFIED"  
**DRR ELEVATOR OPERATOR REQUEST FORM**  
**(FOR DRR USE ONLY)**

(b)(6)  
 6/29/2021 25

DeControlled

**\* Request for operator services requires 48 hours minimum notice \***

<b>Date of Event:</b>	September 12, 2019	<b>Time In:</b>	5:30pm	<b>Time Out:</b>	9:00 pm
<b>Note:</b> Please add 15 – 30 minutes to the expected In and Out time.					
<b>CORE No.</b>	3	<b>No. of Elevators</b>	1	<b>Floor No.</b>	8
<b>Preauthorization for Extended Time?</b>			Yes	<input type="checkbox"/> X	No
<b>CORE No.</b>	2	<b>No. of Elevators</b>	0	<b>Floor No.</b>	8
<b>Preauthorization for Extended Time?</b>			Yes	<input type="checkbox"/> X	No
<b>* Corridor 2= Elevators 18-21, LEFT of C St. Reception</b>			<b>Corridor 3= Elevators 25-28, RIGHT of C St. Reception</b>		
<b>Elevator Options:</b>					
<b>Take up only</b>	<input type="checkbox"/>	<b>Take-up and return</b>	<input type="checkbox"/>	<b>Take-up and hold</b>	<input checked="" type="checkbox"/> X
<b>NOTE:</b> All elevators are express directly to and from event locations unless previously arranged.					
<b>Visitor/Event Name:</b>	Secretary Pompeo Madison Dinner				
<b>Time of Event:</b>	6:00 p.m.	<b>No. of Attendees:</b>	20	<b>Event Location:</b>	Madison Room
<b>Contact Person:</b>	(b)(6)	<b>Bureau:</b>	S/CPR	<b>Phone No.:</b>	(b)(6)
<b>Requestor:</b>	(b)(6)	<b>Bureau:</b>	A/OPR/GSM/SS/DRR	<b>Phone No.:</b>	(b)(6)
<b>Special Instructions:</b>					
<b>BILLING INFORMATION:</b> (b)(6) 201 C STREET, NW WASHINGTON, DC 20520 ROOM 1238 TELEPHONE NUMBER (b)(6) MAIL: (b)(6)					

THURS. 12 5:30pm

Please review and acknowledge the following requirements prior to submitting your request.

- Request for operator services require 48 hours (2 business days) minimum notice. Requests made less than 2 business days prior to event start should be followed immediately with telephone contact to (202) 647-2880 or (202) 647-3969 to coordinate the effort.
- Elevator service requests will be scheduled in priority order based upon the order in which they are received.
- After submitting a request to the Elevator Office, you are NOT automatically confirmed for the request. A separate email will be sent to you within one (1) business day with either your approval or denial.
- Confirmation of each request may be affected by factors such as previously granted requests.
- Elevator requirements from the Office of the Secretary (S/ES); Chief of Protocol (S/CPR) and Diplomatic Security (DS), automatically take precedent over standing or future requests. 48 hours rule N/A.
- Changes to the reservation must be made directly through the Elevator Office, not the operator assigned to the event.

I have reviewed and acknowledge the requirements listed above.

(b)(6)

Requestor's Initials

To be completed by SemperServe staff only:

Request Taken By:	Date:	Time:	Assigned Operator/s:
-------------------	-------	-------	----------------------



## TASK ORDER TIME LOG

[illegible]

**ACOR or Representative must verify and sign each timesheet.**

4



FL-2020-00134

A-00000308449

"UNCLASSIFIED"

Phone: (b)(6)

Fax: (202) 736-4232

Email: (b)(6) 6/29/2021 27

<b>SOLD TO:</b>	U.S. Department Of State	<b>INVOICE DATE:</b>	31-Jan-20
<b>AGENCY/OFFICE:</b>	ATTN: (b)(6)	<b>INVOICE NO.:</b>	SS-EO-2001B-02
<b>ADDRESS:</b>	S/CPR	<b>CONTACT(S):</b>	(b)(6)
	2201 C Street, N.W.	<b>TELEPHONE:</b>	(b)(6)
	Washington, D.C. 20520	<b>FAX:</b>	
<b>BILLING ADDRESS:</b>	Same	<b>Email:</b>	(b)(6)

**SERVICE INVOICE**

DATE(s)	TIME	DESCRIPTION	NO. PERSONS	QTY HRS.	UNIT PRICE	TOTAL AMOUNT
9-Jan-20	1730-2100	Elevator Services@HST for Secretary Pompeo Madison Dinner	1	3.5	\$34.06	\$119.21

**TOTAL DUE:****\$119.21****PAYMENT INFORMATION**

Please indicate how you would like to pay:

☐ **CHECK**      ☐ **GOVERNMENT VISA**      ☐ **VISA**      ☐ **MASTERCARD****CARD HOLDER'S PRINT NAME:****BILLING ADDRESS:****NAME OF BANK:****CHECK NO.:****ACCOUNT NO.:****P.O. NO.:****EXP. DATE:****CREDIT CARD CODE:****AMOUNT:****SIGNATURE:****DATE:**

Please make check payable to: SemperServe, LLC

Forward payment to:

4425 Fitch Avenue  
Suite: 114

Baltimore, MD. 21236

Phone: (202) 647-4401      Fax.: (202) 736-4232

\*Federal Tax ID No. 26-4732852

# TASK ORDER TIME LOG

[illegible]

ACOR or Representative mus+A6:125t verify and sign each timesheet.

3.5



# DRR ELEVATOR OPERATOR REQUEST FORM

(FOR DRR USE ONLY)

FL 2020-00134 A 00000308449 "UNCLASSIFIED" 6/29/2021 29  
 \* Request for operator services requires 48 hours minimum notice \*

Date of Event:	January 9, 2020		Time In:	5:30 pm	Time Out:	9:00 pm
Note: Please add 15 – 30 minutes to the expected In and Out time.						
CORE No.	3	No. of Elevators	1	Floor No.	8	
Preauthorization for Extended Time?			Yes	<input checked="" type="checkbox"/> X	No	<input type="checkbox"/>
CORE No.	2	No. of Elevators	0	Floor No.	8	
Preauthorization for Extended Time?			Yes	<input checked="" type="checkbox"/> X	No	<input type="checkbox"/>
* Corridor 2= Elevators 18-21, LEFT of C St. Reception Corridor 3= Elevators 25-28, RIGHT of C St. Reception						
Elevator Options:						
Take up only		<input type="checkbox"/>	Take-up and return		<input type="checkbox"/>	Take-up and hold <input checked="" type="checkbox"/> X
NOTE: All elevators are express directly to and from event locations unless previously arranged.						
Visitor/Event Name:	Secretary Pompeo Madison Dinner					
Time of Event:	6:00 – 8:30 pm	No. of Attendees:	12	Event Location:	Madison Room	
Contact Person:	(b)(6)	Bureau:	S/CPR	Phone No.:	(b)(6)	
Requestor:	(b)(6)	Bureau:	A/OPR/GSM/SS/DRR	Phone No.:	(b)(6)	
Special Instructions:						
BILLING INFORMATION: (b)(6) 2201 C STREET, NW WASHINGTON, DC 20520 ROOM 1238 TELEPHONE NUMBER (b)(6) EMAIL (b)(6)						

Please review and acknowledge the following requirements prior to submitting your request.

- Request for operator services require 48 hours (2 business days) minimum notice. Requests made less than 2 business days prior to event start should be followed immediately with telephone contact to (202) 647-2880 or (202) 647-3969 to coordinate the effort.
- Elevator service requests will be scheduled in priority order based upon the order in which they are received.
- After submitting a request to the Elevator Office, you are NOT automatically confirmed for the request. A separate email will be sent to you within one (1) business day with either your approval or denial.
- Confirmation of each request may be affected by factors such as previously granted requests.
- Elevator requirements from the Office of the Secretary (S/ES); Chief of Protocol (S/CPR) and Diplomatic Security (DS), automatically take precedent over standing or future requests. 48 hours rule N/A.
- Changes to the reservation must be made directly through the Elevator Office, not the operator assigned to the event.

I have reviewed and acknowledge the requirements listed above.

(b)(6)  
 Requestor's Initials

To be completed by SemperServe staff only:

Request Taken By:	Date:	Time:	Assigned Operator/s:
-------------------	-------	-------	----------------------

SENSITIVE BUT UNCLASSIFIED

DeControlled





FL-2020-00134

A-00000308449

"UNCLASSIFIED"

Phone: (b)(6)

Fax: (202)736-4232

Email: (b)(6)

6/29/2021 30

<b>SOLD TO:</b>	<b>U.S. Department Of State</b>	<b>INVOICE DATE:</b>	<b>31-Jan-20</b>
<b>AGENCY/OFFICE:</b>	<b>ATTN:</b> (b)(6)	<b>INVOICE NO.:</b>	<b>SS-EO-2001B-03</b>
<b>ADDRESS:</b>	<b>S/CPR</b>	<b>CONTACT(S):</b>	(b)(6)
	<b>2201 C Street, N.W.</b>	<b>TELEPHONE:</b>	(b)(6)
	<b>Washington, D.C. 20520</b>	<b>FAX:</b>	
<b>BILLING ADDRESS:</b>	<b>Same</b>	<b>Email:</b>	(b)(6)

**SERVICE INVOICE**

DATE(s)	TIME	DESCRIPTION	NO. PERSONS	QTY HRS.	UNIT PRICE	TOTAL AMOUNT
8-Jan-20	1500-2000	Elevator Services@HST for VP and S-Hposted Greek Prime Minister Reception	4	2	\$24.33	\$194.64
8-Jan-20	1500-2000	Elevator Services@HST for VP and S-Hposted Greek Prime Minister Reception	5	3	\$34.06	\$510.90
8-Jan-20	1500-2015	Elevator Services@HST for VP and S-Hposted Greek Prime Minister Reception	1	3.25	\$34.06	\$110.69
8-Jan-20	1500-2030	Elevator Services@HST for VP and S-Hposted Greek Prime Minister Reception	1	3.5	\$34.06	\$119.21

**TOTAL DUE:****\$935.44****PAYMENT INFORMATION**

Please indicate how you would like to pay:

☐ **CHECK**      ☐ **GOVERNMENT VISA**      ☐ **VISA**      ☐ **MASTERCARD****CARD HOLDER'S PRINT NAME:****BILLING ADDRESS:****NAME OF BANK:****CHECK NO.:****ACCOUNT NO.:****P.O. NO.:****EXP. DATE:****CREDIT CARD CODE:****AMOUNT:****SIGNATURE:****DATE:**

Please make check payable to: SemperServe, LLC

Forward payment to:

4425 Fitch Avenue

Suite: 114

Baltimore, MD. 21236

Phone: (202) 647-4401

Fax.: (202) 736-4232

\*Federal Tax ID No. 26-4732852

04 A-000000308449 UNCLAS  
TASK ORDER TIME LOG

[illegible]

ACOR or Representative mus+A6:I25t verify and sign each timesheet.

# DRR ELEVATOR OPERATOR REQUEST FORM

(FOR DRR USE ONLY)

FI 2020-00134 A-00000308449 "UNCLASSIFIED" 6/29/2021 32  
 \* Request for operator services requires 48 hours minimum notice \*

Date of Event:	January 8, 2020	Time In:	3:00 pm	Time Out:	8:00 pm
Note: Please add 15 – 30 minutes to the expected In and Out time.					
CORE No.	3	No. of Elevators	2	Floor No.	8
Preauthorization for Extended Time? Yes <input type="checkbox"/> X No <input type="checkbox"/>					
CORE No.	2	No. of Elevators	5	Floor No.	8
Preauthorization for Extended Time? Yes <input type="checkbox"/> X No <input type="checkbox"/>					
* Corridor 2= Elevators 18-21, LEFT of C St. Reception Corridor 3= Elevators 25-28, RIGHT of C St. Reception					
Elevator Options:					
Take up only <input type="checkbox"/> Take-up and return <input type="checkbox"/> Take-up and hold <input checked="" type="checkbox"/> X					
NOTE: All elevators are express directly to and from event locations unless previously arranged.					
Visitor/Event Name:	VP and S-Hosted Greek Prime Minister Reception				
Time of Event:	5:45 pm – 7:30 pm	No. of Attendees:	250	Event Location:	Ben Franklin Reception Room
Contact Person:	(b)(6)	Bureau:	A/OPR/GSM/SS/DRR	Phone No.:	(b)(6)
Requestor:	(b)(6)	Bureau:	A/OPR/GSM/SS/DRR	Phone No.:	(b)(6)
Special Instructions:	(4) OPERATORS ON CORE 2 ELEVATORS, (1) OPERATOR ON FREIGHT ELEVATOR #23, AND (2) OPERATORS ON CORE 3 ELEVATORS CLOSEST TO C STREET LOBBY				
BILLING INFORMATION: (b)(6) (b)(6) (b)(6)					

Please review and acknowledge the following requirements prior to submitting your request.

- Request for operator services require 48 hours (2 business days) minimum notice. Requests made less than 2 business days prior to event start should be followed immediately with telephone contact to (202) 647-2880 or (202) 647-3969 to coordinate the effort.
- Elevator service requests will be scheduled in priority order based upon the order in which they are received.
- After submitting a request to the Elevator Office, you are NOT automatically confirmed for the request. A separate email will be sent to you within one (1) business day with either your approval or denial.
- Confirmation of each request may be affected by factors such as previously granted requests.
- Elevator requirements from the Office of the Secretary (S/ES); Chief of Protocol (S/CPR) and Diplomatic Security (DS), automatically take precedent over standing or future requests. 48 hours rule N/A.
- Changes to the reservation must be made directly through the Elevator Office, not the operator assigned to the event.

I have reviewed and acknowledge the requirements listed above.

(b)(6)

Requestor's Initials

To be completed by SemperServe staff only:

# **U.S. Department of State**

## **Emergencies in the Diplomatic and Consular Service Appropriation**



***Unclassified Expenditure Report***

***Fourth Quarter FY 2018***

***July 1 - September 30, 2018***

**SUMMARY OF EXPENDITURES**  
**07/01/2018 – 09/30/2018**

<b>GENERAL ENTERTAINMENT (See Tab B)</b>	<b>\$ 775,101.28</b>
<b>REPRESENTATION (See Tab C)</b>	<b>400,534.88</b>
<b>OFFICIAL VISITS (See Tab D)</b>	<b>436,687.30</b>
<b>OFFICIAL GIFTS (See Tab E)</b>	<b>255,111.07</b>
<b>PRESIDENTIAL DELEGATIONS (See Tab F)</b>	<b>35,873.73</b>
<b>SECRETARY AND DEPUTY SECRETARY'S TRAVEL (See Tab G)</b>	<b>16,241.24</b>
<b>PRESIDENTIAL, VICE PRESIDENTIAL AND CONGRESSIONAL TRAVEL (See Tab H)</b>	<b><u>19,507.98</u></b>
<b>GRAND TOTAL – FOURTH QUARTER EXPENDITURES FY 2018</b>	<b><u>\$1,939,057.48</u></b>



**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
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Non Responsive		
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Waitstaff for the 2018 JTIP Announcement and Recognition Ceremony hosted by the SECSTATE	(b)(6)	\$945.00
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Waitstaff for the Reception for the 27th World Gas Conference hosted by the SECSTATE and Secretary of Energy	(b)(6)	\$2,874.50
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Reception for the 27th World Gas Conference hosted by the SECSTATE and the Secretary of Energy	Costco, Design Cuisine, International Gourmet Foods, Bbj Linen	\$11,347.02
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**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
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Independence Day Reception  
hosted by the SECSTATE for  
Chiefs of Mission and Families

Costco, Wegmans, Windows Catering,  
Riverside Liquors, Home Depot, Fancy  
Sprinkles, WC Food Lines, Amazon,  
Siema Wines, Rodman, Perfect  
Settings, Select Event Group, Michel  
Services & Catering LLC

\$46,834.79

Non Responsive

Non Responsive

AUSMIN Dinner hosted by the  
SECSTATE

Stanford Park Hotel

\$3,088.50

U.S. Foreign Policy Discussion  
Dinner Series hosted by  
SECSTATE

Costco, Whole Food Market

\$942.50

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES  
07/01/2018 - 09/30/2018**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
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Waitstaff for the Independence  
Day Reception hosted by the  
SECSTATE for Chiefs of  
Mission and Families

(b)(6)

\$10,830.25

Waitstaff for the U.S. Foreign  
Policy Discussion Dinner Series  
hosted by SECSTATE

(b)(6)

\$891.00

Non Responsive

Non Responsive



**GENERAL ENTERTAINMENT EXPENSES  
07/01/2018 - 09/30/2018**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Non Responsive		
Food for the members of the Australian Essential Staff during the AUSMIN Dinner hosted by the SECSTATE	Melon Grill	\$85.78
Non Responsive		
Beverages for the U.S. Foreign Policy Discussion Dinner Series hosted by SECSTATE	Riverside Liquours	\$90.22
Waitstaff for the U.S. Foreign Policy Discussion Dinner Series hosted by SECSTATE	(b)(6)	\$742.50



**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

**CATERERS**

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Waitstaff for the Luncheon hosted by the SECSTATE for the Ministerial to Advance Religious Freedom (July 26)	(b)(6)	\$4,894.00
Waitstaff for the Luncheon hosted by the SECSTATE for the Ministerial to Advance Religious Freedom (July 25)	(b)(6)	\$3,175.50
All-day refreshments, lunch and reception for the Ministerial to Advance Religious Freedom hosted by the SECSTATE (July 25)	Costco, Ridgewells Catering, The Market	\$110,190.31

**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

***CATERERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
All day refreshments and lunch for the Ministerial to Advance Religious Freedom hosted by the SECSTATE (July 26)	Ridgewells Catering, Whole Foods, Amazon	\$84,182.13
Beverages Inventory for SECSTATE and Deputy SECSTATE events	The Country Vintner	\$968.76
Working Dinner hosted by the SECSTATE for the Mexico Foreign Policy Discussion	Costco, Amazon	\$101.11
Waitstaff for the Working Dinner hosted by the SECSTATE for the Mexico Foreign Policy Discussion	(b)(6)	\$216.00

Non Responsive

**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

***ELEVATOR OPERATOR SERVICES***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Elevator Services for the U.S. Foreign Policy Discussion Dinner Series hosted by SECSTATE	SemperServe, LLC	\$197.82
Elevator Services for the 27th World Gas Conference hosted by the SECSTATE and Secretary of Energy	SemperServe, LLC	\$189.58
Elevator Services for the Ministerial to Advance Religious Freedom hosted by the SECSTATE	SemperServe, LLC	\$890.20
Elevator Services during the Independence Day Reception hosted by the SECSTATE for Chiefs of Mission and Families	SemperServe, LLC	<u>\$282.60</u>
Elevator Operator Services - Total Fourth Quarter		<u><u>\$1,560.20</u></u>

**GENERAL ENTERTAINMENT EXPENSES  
07/01/2018 - 09/30/2018**

***ENGRAVING AND SPECIALIZED PRINTING***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Non Responsive		
25 Menu Inserts and 8th Floor Tour Tickets for the U.S. Foreign Policy Discussion Dinner Series hosted by SECSTATE	Mosaic Express	<u>\$143.51</u>
Engraving and Specialized Printing - Total Fourth Quarter		<u><u>\$1,132.26</u></u>



**GENERAL ENTERTAINMENT EXPENSES**  
**07/01/2018 - 09/30/2018**

***FLOWERS***

<u>Purpose</u>	<u>Payee</u>	<u>Amount</u>
Flower Arrangements for the Independence Day Reception hosted by the SECSTATE for Chiefs of Mission and Families	Urban Petals, Edge Floral Event Designers	\$2,494.00
Flower Arrangements for the 27th World Gas Conference hosted by the SECSTATE and Secretary of Energy	Urban Petals	\$2,250.00
Flower Arrangements for the Ministerial to Advance Religious Freedom hosted by the SECSTATE	Eventualistics, Inc	<u>\$7,990.00</u>
	Flowers - Total Fourth Quarter	<u><u>\$12,734.00</u></u>