



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives



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www.atf.gov

December 28, 2022

FOIA Request: 2021-0948

FOIA Litigation: 22-cv-00149

VIA EMAIL: liheanachor@citizensforethics.org

Ms. Laura Iheanachor
Citizens for Responsibility and Ethics in Washington
1331 F St. NW, Suite 900
Washington, D.C. 20004

Dear Ms. Iheanachor:

This responds to your Freedom of Information Act (FOIA)/Privacy Act request dated September 13, 2021, in which you requested the following records:

1. The Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) body-worn camera (BWC) policy and phased implementation plans, as required by the June 7, 2021 memorandum from Deputy Attorney General Lisa Monaco (June 2021 DAG Memo).
2. Records sufficient to identify the designated senior official with responsibility for implementation and oversight of ATF's BWC policy, per the June 2021 DAG Memo.
3. Any related communications between ATF and DOJ concerning the following items and their inclusion in the ATF BWC policy:
 - a. The responsibilities for ATF agents to carry, operate, maintain, and secure equipment, including when to activate and deactivate BWCs.
 - b. The type(s) of BWC equipment authorized for use.
 - c. The duration of time and scope of the BWC footage preserved prior to its activation in the "buffering period."
 - d. Procedures governing the collection, storage, access, retention, use, and dissemination of ATF BWC recordings.
 - e. Procedures governing the use of BWCs by all members of ATF-sponsored task forces.
 - f. Procedures for expedited public release of recordings in cases involving serious bodily injury or death
4. The Privacy Impact Assessment and plan for annual privacy reviews relating to the use of BWCs and associated equipment, as required by the June 2021 DAG Memo.

5. All communications reflecting any consultation by ATF with the Office of Records Management for the purpose of ensuring that the ATF BWC policy is fully compliant with all recordkeeping laws, regulations, rules, policies, and guidance.
6. All communications between ATF and the Justice Management Division concerning resources required for full implementation of ATF's BWC policy.
7. All records reflecting ATF efforts to design evaluation metrics to measure the impact of its BWC policy.
8. All communications between ATF and any state or local task-force partners, alerting said task-force partners about the creation or implementation of its BWC policy.

This is **Release FOUR** of a rolling production. In response to your request, we reviewed a total of 539 pages; 95 pages were non-responsive or duplicative, 127 pages were sent to other DOJ components for consultation or referral, and 317 pages are being released in full or in part. Individual redactions identify the exemption pursuant to which the redacted material was withheld.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. *See* 5 U.S.C. § 552(c). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist. This response is the final production under this FOIA request.

If you have any questions or concerns about the information provided, please contact Antonia Konkoly at Antonia.Konkoly@usdoj.gov.

Sincerely,



Adam C. Siple
Chief, Disclosure Division

To: (b) (6) [REDACTED]@axon.com]
From: (b) (6) [REDACTED]
Sent: Thur 8/12/2021 4:45:37 PM
Subject: RE: dock quote

No worries, normally we don't need an immediate turn around, but I am hoping to get these before we launch Phase I of our BWC program on 9/1/2021. Enjoy the conference!

(b) (6) [REDACTED]
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6) [REDACTED]

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From: (b) (6) [REDACTED]@axon.com>
Sent: Thursday, August 12, 2021 9:44 AM
To: (b) (6) [REDACTED]
Subject: Re: dock quote

Hey (b) (6) [REDACTED]

Sorry this one slipped through the cracks on me, I am stuck at a conference this week with little downtime. Let me know if there is anything else I can do to support.

Thank you and stay safe,

(b) (6) [REDACTED]

Account Executive – Federal, Tribal, and Campus

Direct - (b) (6) [REDACTED]

Customer Service -1-800-978-2737, option 2, option 2 again.

From: (b) (6) axon.com>
Sent: Thursday, August 12, 2021 9:09 AM
To: (b) (6)
Cc: (b) (6) @axon.com>
Subject: dock quote

Hi (b) (6)

Please see attached, thanks!

(b) (6)

(b) (6)

(b) (6) Axon Federal Solutions

M / (b) (6)

AXON.COM

TASER INTERNATIONAL IS NOW AXON

FedRAMP Authorization



To: Braverman, Adam L. (ODAG) (b) (6)
Cc: (b) (6) Vanderplow, Paul D (b) (6)
From: (b) (6)
Sent: Thur 8/26/2021 3:44:45 PM
Subject: ATF Policy Change Notification
ATF Policy BWC 8_26_21.docx

Sir,

As we finish up our Phase I BWC training we identified a small change that we will be required to make in our ATF BWC Phase I policy. I have attached the current ATF draft policy and highlighted the change. I apologize for the last-minute notification (b) (5)

. Thank you for your understanding on this matter!

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Order

ATF O XXXX

SUBJECT: Special Agent Body-Worn Camera

DATE:
RECERTIFICATION
DATE:
OPI: 701200

TO: ALL FIELD OPERATIONS PERSONNEL

(b) (5)

(b) (2), (b) (5)



DRAFT

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DRAFT

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This policy becomes effective on the date of signature and will remain in effect unless modified or rescinded in writing.

^x
(b) (5)

DRAFT

To: Braverman, Adam L. (ODAG) (b) (6)
Cc: (b) (6); Vanderplow, Paul D (b) (6)
From: (b) (6)
Sent: Mon 8/23/2021 9:57:39 PM
Subject: ATF BWC Policy
ATF Policy BWC 8 23 21.docx

Please see the attached ATF Body-Worn Camera Policy with the new Expedited/Exigent release language

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Order

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SUBJECT: Special Agent Body-Worn Camera

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DRAFT

TABLE OF CONTENTS

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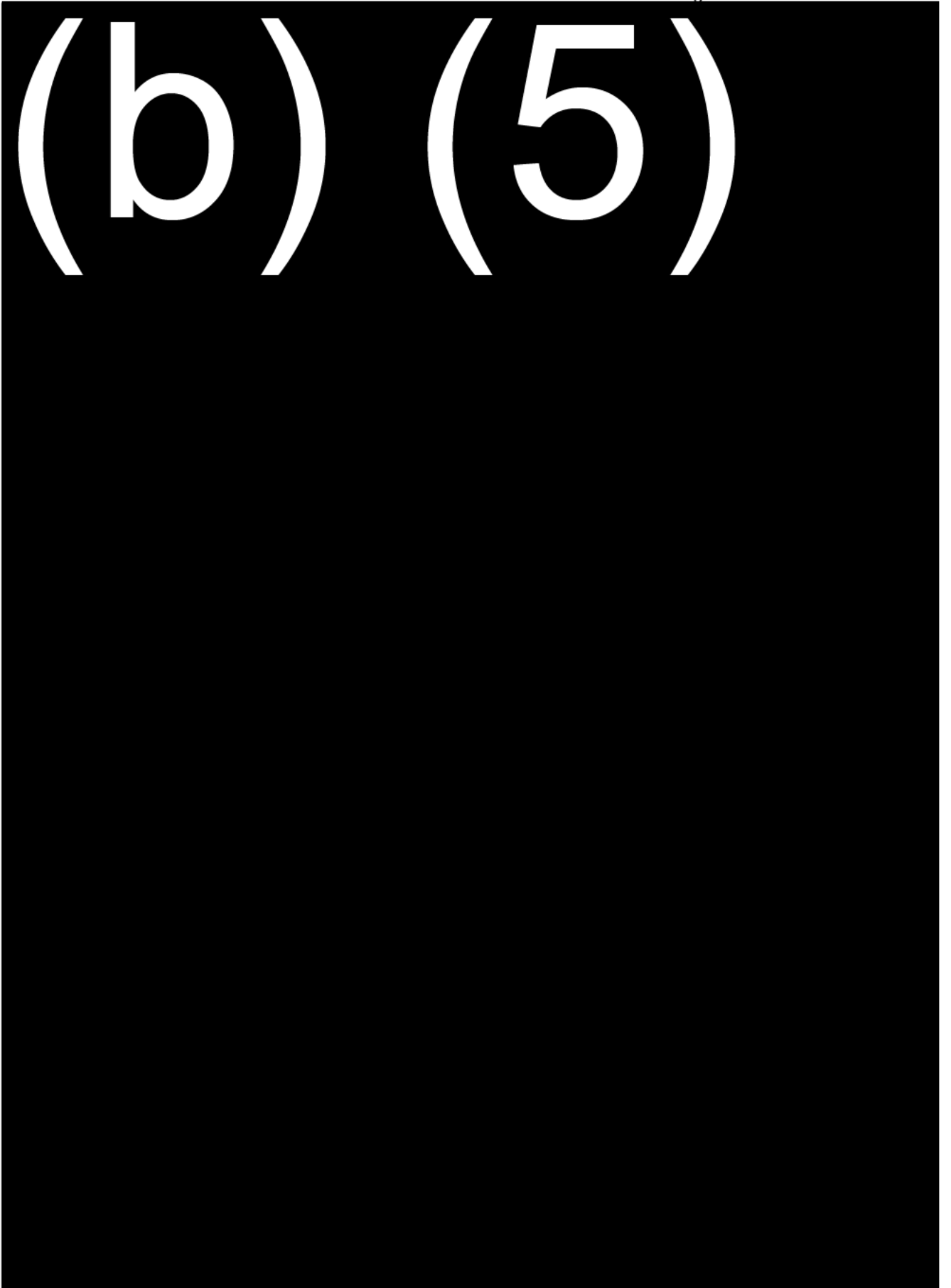
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This policy becomes effective on the date of signature and will remain in effect unless modified or rescinded in writing.

X
(b) (5)

DRAFT

To: (b) (6)
From: (b) (6)
Sent: Thur 7/22/2021 11:00:08 PM
Subject: SOP Draft 7-22-21
ATF - DEM - BWC - SOP - 21-07-22.docx

Here ya go!

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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**BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND
EXPLOSIVES STANDARD OPERATING PROCEDURES FOR
DIGITAL EVIDENCE MANAGEMENT**

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Appendix H: *Photograph of Body-Worn Camera Placement-Front*

Appendix I: *Photograph of Body-Worn Camera Placement-Helmet*

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Thomas L. Chittum
Assistant Director
Office of Field Operations

Date

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APPENDIX

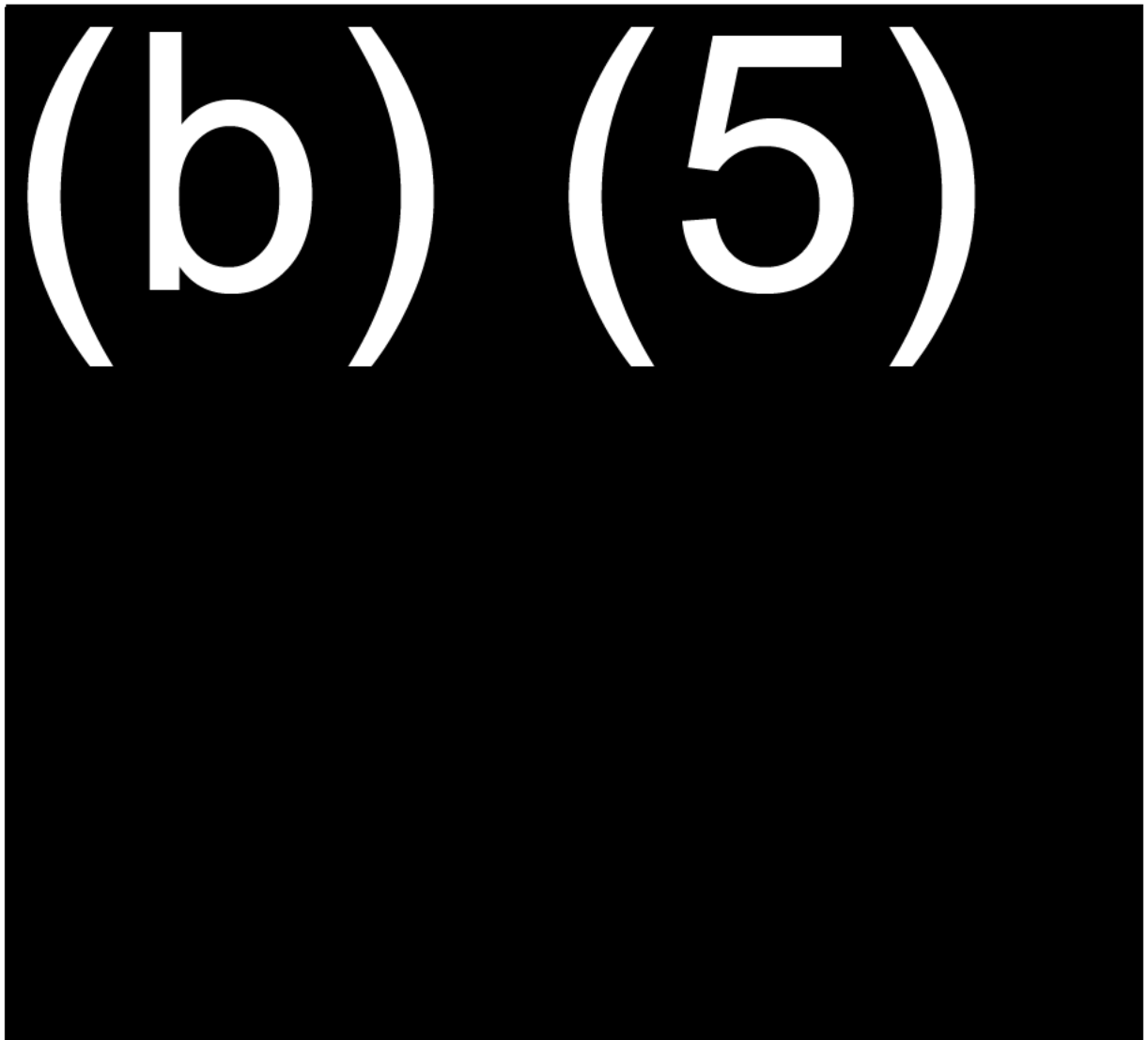
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**Department of Justice Policy on Use of
Body-Worn Cameras by Federally
Deputized Task**



U.S. Department of Justice
Washington, D.C.

USE OF BODY-WORN CAMERAS BY FEDERALLY DEPUTIZED
TASK FORCE OFFICERS



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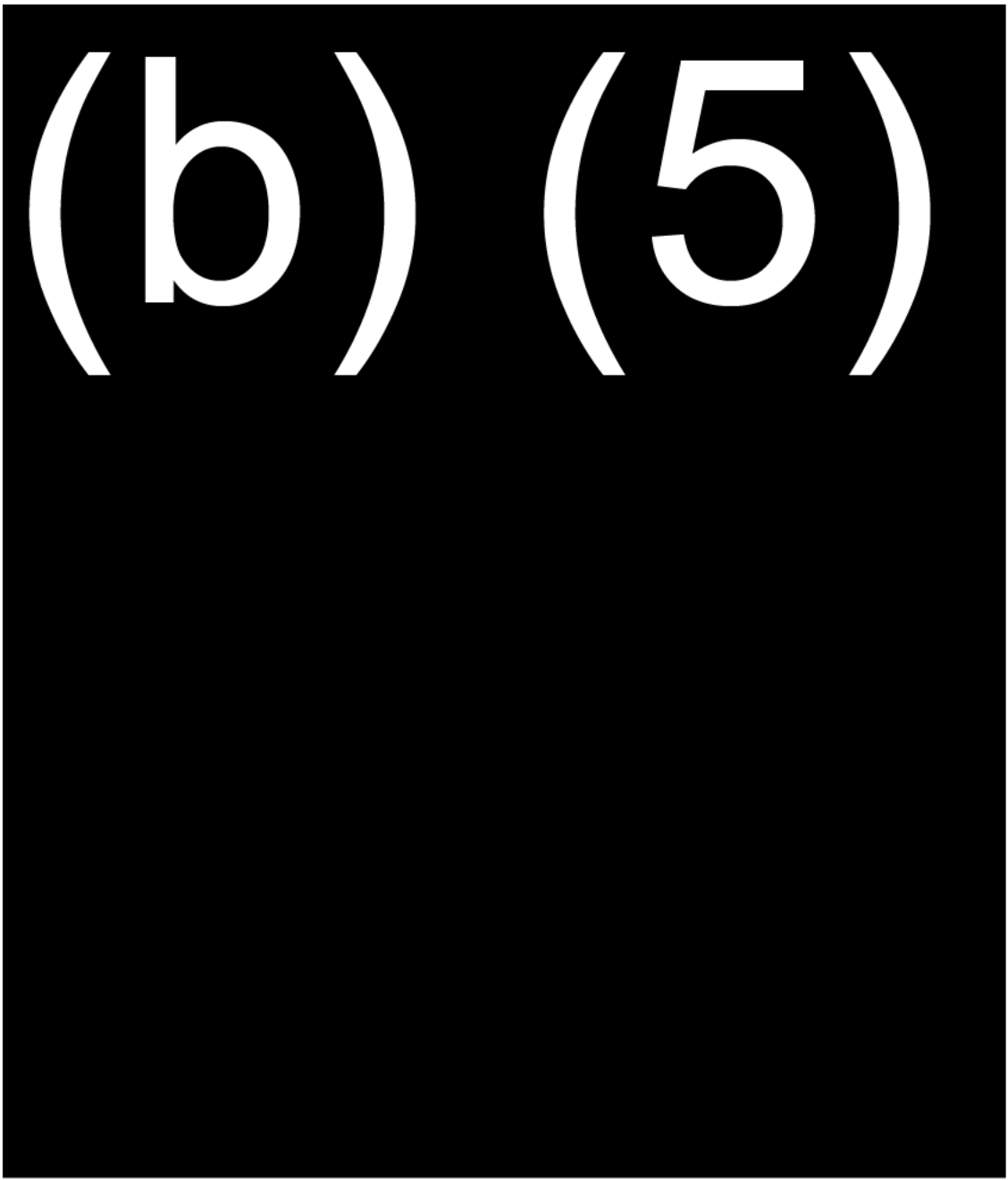
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APPENDIX B
Acronyms

ASAC	Assistant Special Agent in Charge
ATF	Bureau of Alcohol, Tobacco, Firearms and Explosives
BWC	Body-Worn Camera
CC	Office of Chief Counsel
CS	Confidential Source
DAD	Deputy Assistant Director
DFB	Digital Forensics Branch
DOJ	Department of Justice
FMS	Field Management Staff
FO	Office of Field Operations
FRO	Force Review Office
KEP	Kinetic Energy Projectile
OPRSO	Office of Professional Responsibility and Security Operations
OSII	Office of Strategic Intelligence and Information
OST	Office of Science and Technology
SA	Special Agent
SAC	Special Agent in Charge
SES	Senior Executive Service
SOD	Special Operations Division
SOP	Standard Operating Procedure
SSA	Supervisory Special Agent
SSD	Solid State Drives
TFO	Task Force Officer
TOB	Technical Operations Branch
UC	Undercover
USAO	United States Attorney's Office

APPENDIX C

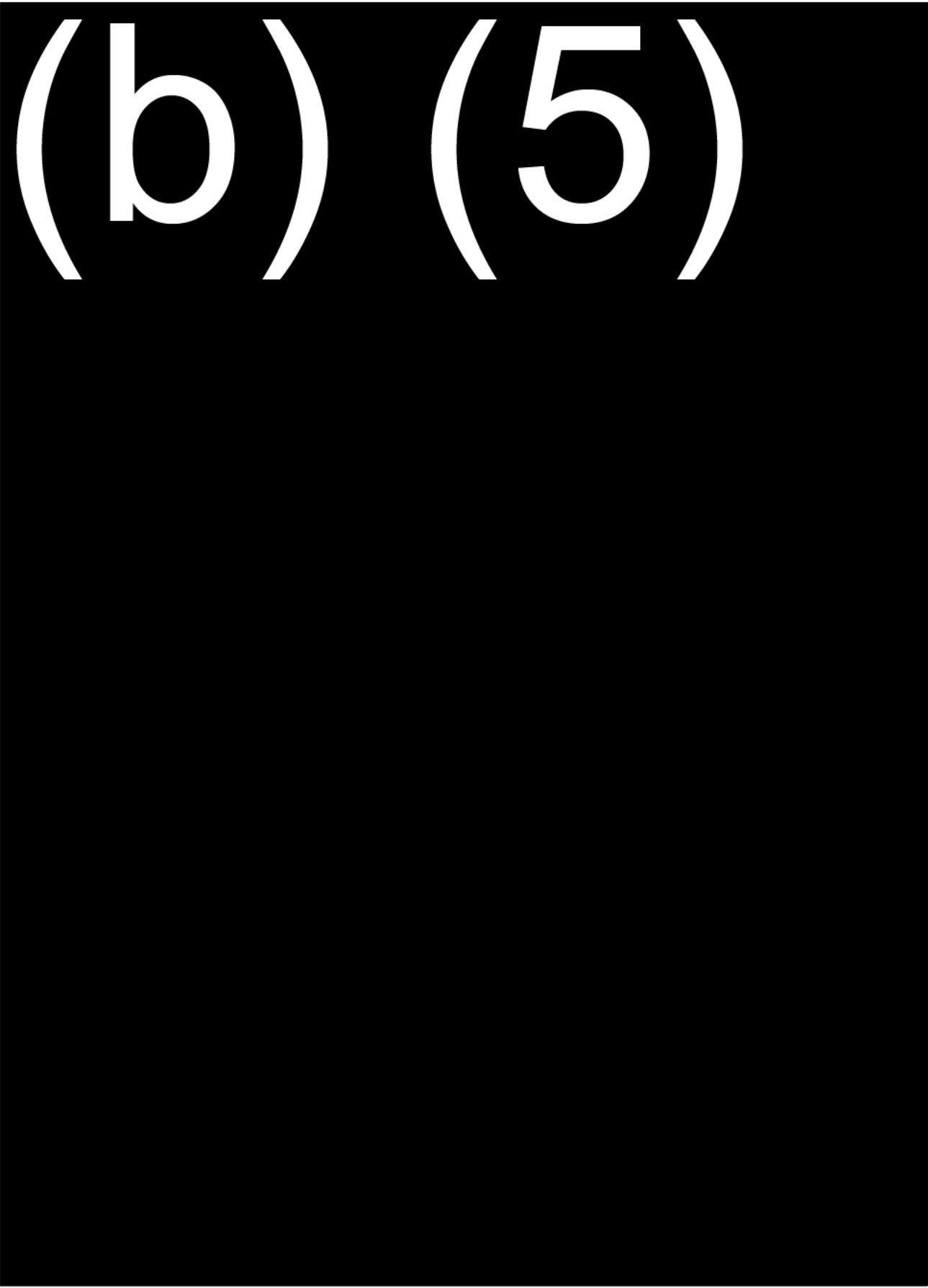
**ADDENDUM TO TASK FORCE AGREEMENTS PERTAINING TO BODY-WORN
CAMERAS**

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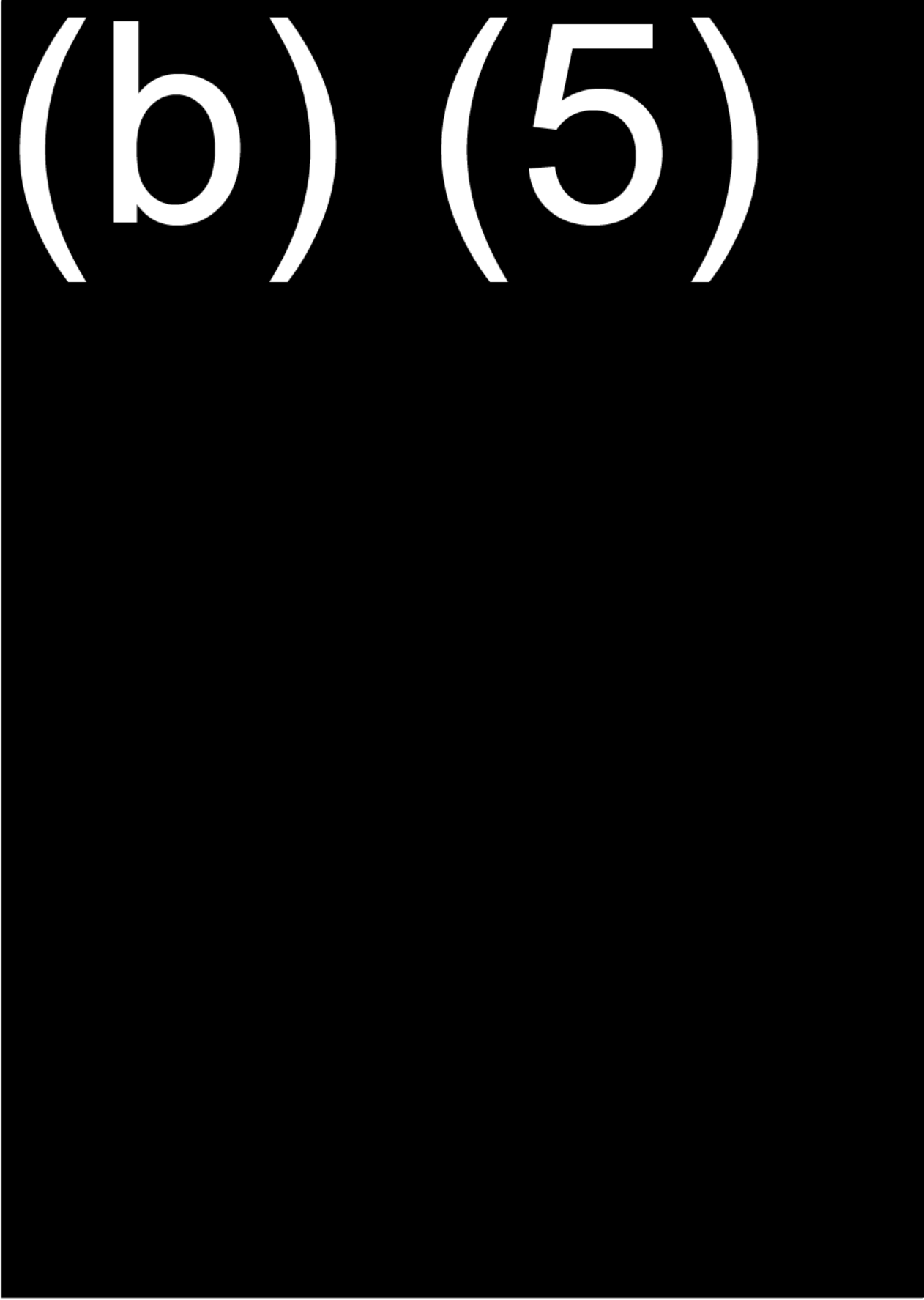
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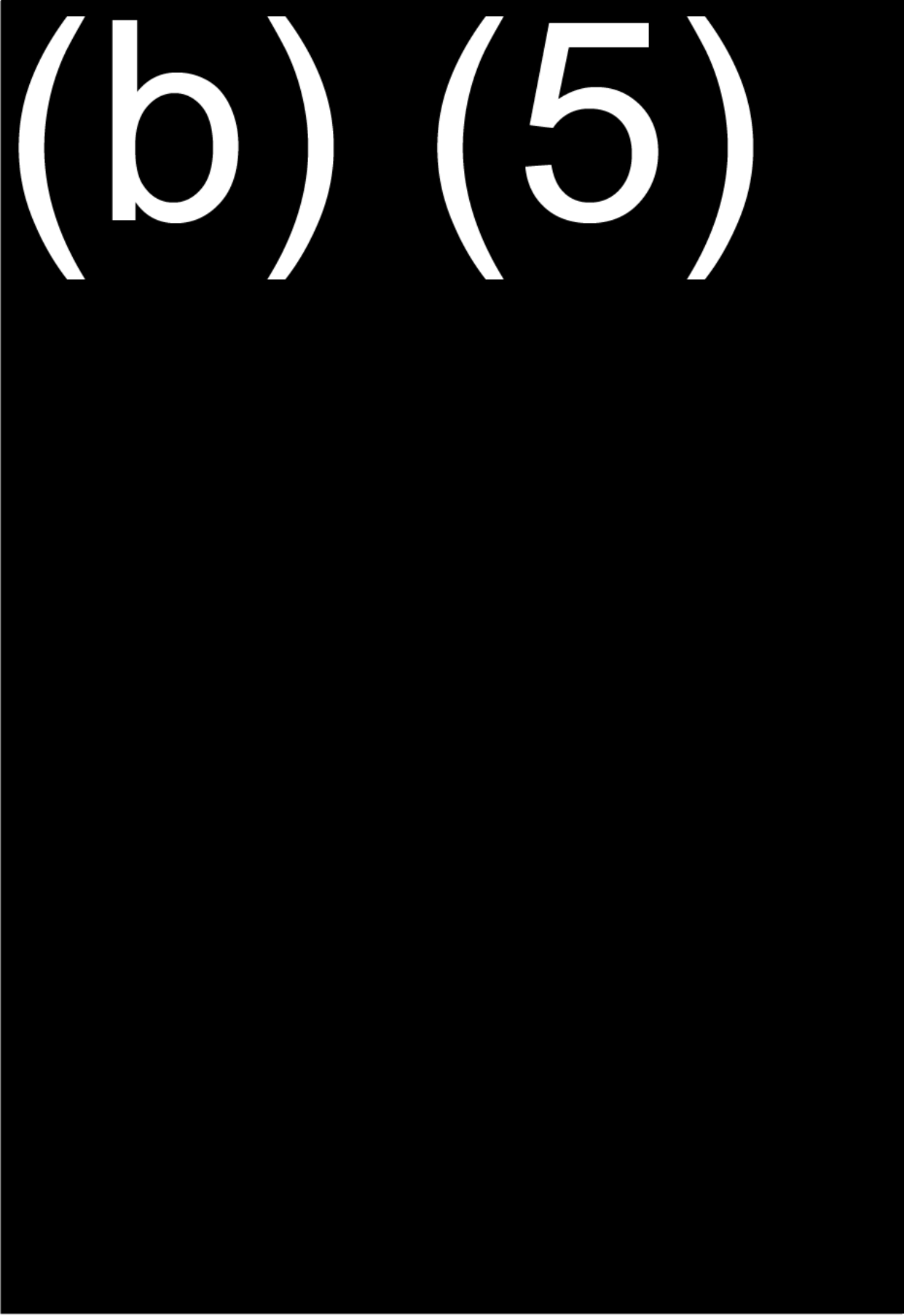


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APPENDIX D
Agency Policy Memo-TBD

ATTACHMENT 1

BODY-WORN CAMERA TASK FORCE OFFICER AGENCY CHECKLIST

Complete separate checklist for each agency employing task force officers that will use body-worn cameras (BWC). Attach additional sheets if necessary.

Date: _____

ATF Division	Task Force	State/Local Agency
Person Completing Checklist		
Name	Phone Number	Email Address

A. State & Local Legal Authority		
List and attach any state or local laws applicable to BWCs or impacting BWCs (e.g., open records laws, legal retention requirements, etc.); and other pertinent legal guidance (e.g., significant case law, State AG Opinions, etc.). If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments
B. TFO Parent Agency Policies		
List and attach any policy, procedure, or other written directive from the TFO's parent agency applicable to TFOs' use of BWCs. Include any union or other labor agreement requirements regarding BWCs applicable to TFOs. If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments

Answer the following questions, including any applicable citation (e.g., state or local law, agency policy, vendor contract, etc.).		
<i>C. BWC System</i>		
1	Name/model of BWC used by agency? Attach technical specifications.	
2	Internal storage of recordings or external with a 3 rd party vendor? If a 3 rd party, identify the vendor, attach contract.	
3	Does the BWC system include a “buffer” or “pre-record” function, or a “post-record” function? If so, state the length of the buffer/pre-record and/or post-record, and whether it is audio only or both audio and video.	
4	Will the TFO have access to download the BWC data at the ATF Officer or will an administrator be required to provide to ATF?	
5	Can the system be configured to give designated ATF personnel direct access to view and copy TFO recordings at the ATF office?	
6	Will ATF need specialized software or equipment to view recordings? If so, specify.	
7	Will ATF need specialized software or equipment to copy recordings? If so, specify.	
8	Does the system have an audit function that will identify persons who accessed, downloaded, or copied recordings?	
9	How will ATF cases be identified in the agency’s system?	
10	What metadata can be obtained from BWC recordings?	
11	How long will recordings be preserved in the agency’s system? Attach any agency retention schedule, and note whether it is mandated by state /local law or agency policy only.	
12	Does the BWC system allow restriction of BWC recording access to specific persons within the agency?	
13	How does agency handle inadvertent/accidental recordings?	
14	How does agency handle requests to delete BWC recordings?	
15	Will the TFO be able to charge the BWC at the ATF task force office?	

16	Does the BWC have a GPS function? If so, is the function available to the TFO, and what is the agency's policy regarding use of GPS? Can it be deactivated on TFO BWCs?	
17	Does the BWC have a "live stream" capability? If so, is the function available to the TFO, and what is the agency's policy regarding use of "live streaming" with BWCs? Can it be deactivated on TFO BWCs?	
18	Does the agency utilize facial recognition technology with BWC recordings?	
19	Provide an agency point-of-contact who can provide information regarding system security and protections, and location and security precautions of data storage facilities. <i>*Do not attach this information.*</i>	
<i>D. BWC Use</i>		
1	Are there any exceptions under agency policy to the requirement to record search warrant executions or arrests?	
2	What is the agency's policy regarding BWC recording of CSs?	
3	Does agency prohibit BWC recording in any specific situations? If so, list.	
4	Under agency policy, are there circumstances when a supervisor may direct the officer to record or not record?	
5	What is the agency's policy regarding citizen notification of BWC recording?	
6	If the TFO's BWC is inoperable does the agency's policy permit the TFO to participate in enforcement activities if a replacement is not readily available?	

<i>E. Law Enforcement Access to BWC Recordings</i>		
1	Are officers allowed to review BWC recordings before writing reports? Giving statements? <ul style="list-style-type: none"> If so, are they allowed to view only recordings from their own BWC, or are they allowed view BWC recordings from other officers? 	
2	If officers are allowed to review recordings are there any exceptions? If so list the exceptions, e.g., internal investigations, critical incidents (e.g., officer-involved shooting (OIS), use of deadly force, etc.)?	
3	Who in the parent agency will have access to TFOs' BWC recordings involving ATF/federal cases?	
4	Does agency restrict access to BWC recordings involving a critical incident (e.g., OIS)? If so, who has access in those situations?	
5	Will members of the parent agency be able to identify ATF cases in the BWC system? How?	
6	Does the agency require random or directed supervisory review/audit of officer videos for policy compliance or other issues? If so, will this include TFO recordings of ATF cases?	
7	Will non-law enforcement employees of the parent agency or municipality have access to ATF BWC recordings, e.g., IT? If so, are they CJIS-compliant (e.g., CJIS background checks)?	
8	Are officers allowed to make copies of BWC recordings, or must they obtain recordings from someone else within the agency?	
9	Are officers allowed to possess copies of recordings outside the police facility, or retain possession of copies for personal use?	
10	Does the agency have a policy prohibiting sharing of recordings outside of law enforcement for non-official reasons?	
11	Does the agency have a policy prohibiting the posting of BWC recordings to the Internet, social media sites, or the media for non-official purposes?	
12	Does the agency have a policy prohibiting officers from wearing or using privately owned BWCs or any other non-issued BWC?	

13	Do any other law enforcement entities or personnel have direct access to recordings, e.g., prosecutor's office?	
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14	Does the parent agency investigate TFO-involved shootings (or other TFO-involved events involving death or serious injury), or is this done by another agency? If another agency: <ul style="list-style-type: none"> • Identify the agency. • Is there an agreement, policy, or protocol in place with the agency for handling these situations? If so, attach. 	
F. External Access to BWC Recordings		
1	How does the agency handle external requests for BWC recordings? <ul style="list-style-type: none"> • Criminal discovery, subpoenas? • Civil/administrative discovery, subpoenas? • Open record/freedom of information requests? • Media requests? • Union requests? Is there an agreement with the union regarding union disclosure of BWC recordings? If so, attach copy. 	
2	If the agency uses a 3 rd party vendor to store recordings: <ul style="list-style-type: none"> • is security of or access to recordings addressed in the contract? • are background checks of vendor employees addressed in the contract? If so, attach copy.	
3	How does the agency handle redaction of BWC recordings prior to public release?	

APPENDIX E



U.S. Department of Justice
Office of the Deputy Attorney General

The Deputy Attorney General

Washington, D.C. 20530
June 7, 2021

MEMORANDUM FOR ACTING DIRECTOR, BUREAU OF ALCOHOL, TOBACCO,
 FIREARMS & EXPLOSIVES
 ACTING ADMINISTRATOR, DRUG ENFORCEMENT
 ADMINISTRATION
 DIRECTOR, FEDERAL BUREAU OF INVESTIGATION
 DIRECTOR, UNITED STATES MARSHALS SERVICE
 ASSISTANT ATTORNEY GENERAL FOR
 ADMINISTRATION
 EXECUTIVE OFFICE FOR UNITED STATES ATTORNEYS

FROM: THE DEPUTY ATTORNEY GENERAL *via Memo*

SUBJECT: BODY-WORN CAMERA POLICY

The Department of Justice recognizes that transparency and accountability in law enforcement operations build trust with the communities we serve. Although the Department's law enforcement components do not regularly conduct patrols or routinely engage with the public in response to emergency calls, there are circumstances where the Department's agents encounter the public during pre-planned law enforcement operations. The Department is committed to the use of body-worn cameras (BWCs) by the Department's law enforcement agents in such circumstances.

In October 2020, the Department announced a policy that permits state and local officers on Department of Justice Task Forces to wear and activate BWCs when the use of force is possible – while serving arrest warrants, executing other planned arrest operations, and during the execution of search warrants. Today, based on recommendations from the Department's law enforcement components, I am directing the Acting Director of the Bureau of Alcohol, Tobacco, Firearms & Explosives; the Acting Administrator of the Drug Enforcement Administration; the Director of the Federal Bureau of Investigation, and the Director of the United States Marshals Service to develop and submit for review, within 30 days, component BWC policies that require agents to wear and activate BWC recording equipment for purposes of recording their actions during: (1) a pre-planned attempt to serve an arrest warrant or other pre-planned arrest, including the apprehension of fugitives sought on state and local warrants; or (2) the execution of a search or seizure warrant or order.

Memorandum from the Deputy Attorney General
Subject: Body-Worn Camera Policy

Page 2

Each law enforcement component shall develop its policy and a phased implementation plan for compliance with the above directive no later than 30 days from the date of this memorandum, and shall designate a senior official with responsibility for implementation and oversight of its BWC policy. Each component also shall ensure immediately that partners serving on DOJ-sponsored task forces are aware of the current Department policy that permits state and local officers on DOJ task forces to wear and activate BWCs.

Each component's BWC policy shall include:

- the responsibilities for Department agents to carry, operate, maintain, and secure the equipment, including when to activate and deactivate BWCs;
- the type(s) of BWC equipment authorized for use;
- the duration of time and scope of the BWC footage preserved prior to its activation (i.e., buffering period);
- specialized or sensitive investigative techniques or equipment that may require different treatment under the BWC policy;
- procedures governing the collection, storage, access, retention, use, and dissemination of BWC recordings, consistent with applicable federal laws;
- procedures governing the use of BWCs by all members of Department-sponsored task forces; and
- procedures for the expedited public release of recordings in cases involving serious bodily injury or death.

In addition, as soon as practicable, each component shall:

- submit for the approval of the Department's Chief Privacy and Civil Liberties Officer a Privacy Impact Assessment of the component's planned use of BWCs and associated equipment prior to implementation of its BWC policy, and a plan for annual privacy reviews;
- consult with the Office of Records Management to ensure the component's BWC policy is fully compliant with all records-related laws, regulations, rules, policies, and guidance;
- work with the Justice Management Division to assess resource requirements to fully implement its BWC policy and build upon the resources allocated to the Department to support BWC usage in FY22; and
- design evaluation metrics that can be used to measure the impact of its BWC policy.

Memorandum from the Deputy Attorney General
Subject: Body-Worn Camera Policy

Page 3

Finally, within 90 days, the Executive Office for U.S. Attorneys should develop training for prosecutors regarding the use of BWC recordings as evidence, building on existing trainings related to the discovery implications of these recordings.

I am proud of the job performed by the Department's law enforcement agents, and I am confident that these policies will continue to engender the trust and confidence of the American people in the work of the Department of Justice.

APPENDIX F

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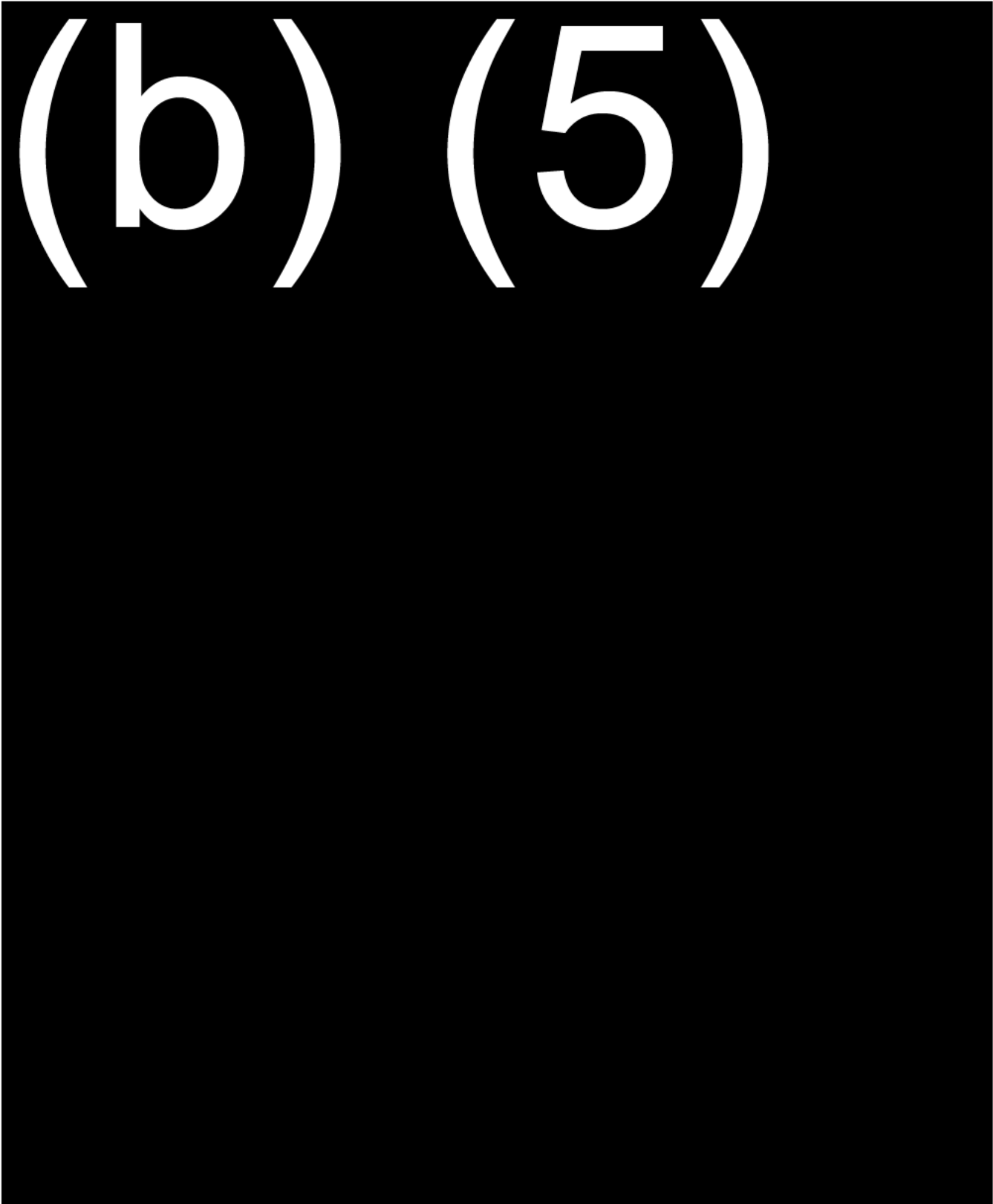
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To: (b) (6)]; BWCHQ[(b) (2) @atf.gov]
Cc: (b) (6)]
From: (b) (6)
Sent: Wed 9/1/2021 3:59:39 PM
Subject: RE: Memorandum of Understanding Renewal
bwc_doj_final_policy.pdf

Sir,

I apologize for the delayed response, your email slipped through the cracks on our end. I will try and address the concerns below, unfortunately there is little ATF can address as all of the below are specifically addressed in the DOJ Policy.

Our policy requires the officer to record most police actions, not just during search and arrest warrants. The requirement to limit TFO BWC use to pre-planned attempts to serve an arrest warrant or other pre-planned arrests and search warrants is a Department of Justice mandate and we do not have the authority to change. Our policy would require the officer to continue to record the event, not just once the scene is secure. Again, when to activate and deactivate the camera is defined by DOJ and not within our scope of authority to change.

Our policy requires the officer to record the on scene witness testimony, unless the witness is being hindered by the recording. On-scene witness testimony prior to or after the operation is prohibited under the DOJ Policy

DOJ deems our recording as DOJ property and requires written permission before release. This can simply be an email to the Special Agent in Charge (SAC), (b) (5)

I am not in favor of sections that seem to supersede our policy. I will attach our policy for their comparison.

If we can be of any more assistance, please let me know. Again, sorry for the delay.

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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From: (b) (6)
Sent: Friday, August 13, 2021 12:58 PM
To: BWCHQ(b) (2) @atf.gov>
Subject: FW: Memorandum of Understanding Renewal

Please see the below thread regarding MOU update/BWC policy between ATF and the Clarksville, TN, Police Department. Please feel free to call my cell. Thanks. (b) (6)

(b) (6)
Group Supervisor
ATF - Nashville Group I
302 Innovation Drive, Suite 300
Franklin, TN 37067
(b) (6) (Cell)

From: David Crockarell (b) (6) @cityofclarksville.com>
Sent: Tuesday, August 10, 2021 9:21 AM
To: (b) (6)
Subject: Re: Memorandum of Understanding Renewal

Our policy requires the officer to record most police actions, not just during search and arrest warrants.
Our policy would require the officer to continue to record the event, not just once the scene is secure.
Our policy requires the officer to record the on scene witness testimony, unless the witness is being hindered by the recording.
DOJ deems our recording as DOJ property and requires written permission before release.
I am not in favor of sections that seem to supersede our policy. I will attach our policy for their comparison.

David Crockarell
Chief of Police
CLARKSVILLE POLICE DEPARTMENT
135 Commerce Street
Clarksville, Tennessee 37040
(b) (6)
(b) (6) @cityofclarksville.com

On Fri, Aug 6, 2021 at 9:04 AM (b) (6) > wrote:
The policy was sent down to us by HQ, but I can get with our legal division to see if they would ok any changes. If you want to send me the sections you want to amend, I'll reach out to them and see what we can do. Thank you.

Sent from my iPhone

On Aug 5, 2021, at 15:37, David Crockarell (b) (6) @cityofclarksville.com> wrote:

I see several conflicts with the ATF BWC policy compared to ours. Do you feel that there is any

compromise with your legal team specific to the language within?

David Crockarell
Chief of Police
CLARKSVILLE POLICE DEPARTMENT
135 Commerce Street
Clarksville, Tennessee 37040
(b) (6)
(b) (6) @cityofclarksville.com

On Tue, Jun 29, 2021 at 2:30 PM (b) (6) > wrote:
Chief Crockarell,

Attached is the updated MOU for Task Force Officers. They are now good for five years at a time. Please review/sign and return to me at your convenience. Thanks. - Jake

Special Agent (b) (6)
Group Supervisor
ATF - Nashville Group I
302 Innovation Drive, Suite 300
Franklin, TN 37067

(b) (6) (Office)
(b) (6) (Cell)



USE OF BODY-WORN CAMERAS BY FEDERALLY DEPUTIZED TASK FORCE OFFICERS

The Department of Justice (Department or DOJ) permits the use of body worn cameras (BWCs) by task force officers (TFOs) on federal task forces. This policy provides the parameters for the use of BWCs by TFOs to the extent that a state or local law enforcement agency¹ requires their use by its officers during federal task force operations. DOJ law enforcement agencies may issue internal standard operating procedures to implement TFO use of BWCs consistent with this policy.² For purposes of this policy, the term, "TFO BWC recordings," refers to audio and video recordings and associated metadata from TFO BWCs made while the TFO is working under federal authority, including state and local warrants adopted by a federal agency.

I. BACKGROUND

The Department of Justice partners with state and local law enforcement agencies throughout the nation on joint task forces. This relationship is vitally important to the Department and its mission to protect our communities. Several of these participating state and local agencies have implemented internal policies mandating the use of BWCs and have requested that their officers wear BWCs while conducting planned arrests and

¹ This policy applies equally to tribal and territorial law enforcement agencies.

² This policy provides Department components with internal direction. It is not intended to, does not, and may not be relied upon to create any substantive or procedural rights enforceable at law by any party in any civil or criminal matter.

searches during federal task force operations. Some state and local agencies, however, do not equip their officers with BWCs. To the extent state and local law enforcement agencies mandate BWCs for TFOs while engaged in federal task force operations, the Department will permit federally deputized TFOs from those agencies to use their BWCs under the following circumstances.

II. USE OF BODY WORN CAMERAS DURING FEDERAL TASK FORCE OPERATIONS

Unless subject to specific exceptions below, TFOs employed by a law enforcement agency that mandates the use of BWCs on federal task forces may wear and activate their recording equipment for the purpose of recording their actions during task operations³ only during: (1) a planned attempt to serve an arrest warrant or other planned arrest; or, (2) the execution of a search warrant.⁴ TFOs are authorized to activate their BWCs upon approaching a subject or premises, and must deactivate their BWCs when the scene is secured as determined by the federal supervisor on the scene as designated by the sponsoring federal agency. For purposes of this policy, the term “secured” means that the scene is safe and under law enforcement control. In the event circumstances arise requiring additional law enforcement assistance to secure the scene, the TFO will end BWC recording when relieved from the scene by another law enforcement officer. TFOs are prohibited from recording: (1) undercover personnel; (2) confidential informants or confidential sources; (3) on-scene witness interviews prior to or after the operation; (4)

³ TFOs are authorized to wear and activate their recording equipment in accordance with this policy anywhere they are authorized to act as a police or peace officer under state, local, territorial or tribal law.

⁴ For the execution of a search warrant, BWCs should not be used for searches of property lawfully in government custody or control, or a search to obtain digital or electronic records executed by a third party, such as an electronic service provider or custodian of electronic records.

personnel using specialized or sensitive investigative techniques or equipment; or (5) on-scene actions by any non-law enforcement persons who are assisting law enforcement personnel prior to or after the operation. TFOs are prohibited from activating their BWC if the TFO is using specialized or sensitive investigative techniques, operating in a sensitive area, or working in an undercover or covert status on behalf of the federal task force or federal agency as determined by the federal agency sponsoring the task force. Subject to the discretion of the federal agency sponsoring the task force, TFOs generally shall not use their BWCs to record any activities related to investigations involving public corruption, medical facilities, national security, or other sensitive investigations. The Department's policy of permitting the limited use of BWCs on task forces does not apply to highly specialized or sensitive operations or groups as determined by the federal agency sponsoring the task force.

III. STORAGE OF TASK FORCE OFFICER BODY WORN CAMERA RECORDINGS IN FEDERAL TASK FORCE OPERATIONS

The TFO activating a BWC during federal task force operations is responsible for downloading, or having his/her parent agency personnel download, the resulting TFO BWC recordings. Once the TFO BWC recording is downloaded, it shall be placed onto external media (e.g., DVD, hard drive, etc.), or another mutually agreeable delivery mechanism, and promptly provided to the federal task force. The TFO parent agency will provide to the sponsoring federal agency a recording that qualifies as a "duplicate" under Federal Rule of Evidence 1001(e).⁵ The federal agency sponsoring the task force shall

⁵ Under Fed. R. Evid. 1001(e), "[a] 'duplicate' means a counterpart produced by a mechanical, photographic, chemical, electronic, or other equivalent process or technique that accurately reproduces the original."

maintain the TFO BWC recording from the TFO as appropriate in the federal agency's files.

IV. FEDERAL RECORDS

All TFO BWC recordings made during federal task force operations, including such recordings retained by the TFO's parent agency and/or in the possession of any third party engaged by the parent agency to store or process BWC recordings, shall be deemed federal records of the Department and the federal agency sponsoring the task force pursuant to the Federal Records Act. In all circumstances, TFO BWC recordings shall be treated as law enforcement sensitive information, the premature disclosure of which could reasonably be expected to interfere with enforcement proceedings, and as potential evidence in a federal investigation subject to applicable federal laws, rules, and policy concerning any disclosure or dissemination; and therefore deemed privileged absent appropriate redaction prior to disclosure or dissemination. Nothing in this policy shall be deemed to provide a right of public access to TFO BWC recordings. TFO BWC recordings are controlled by, and the property of, the Department and will be retained and managed by the federal agency sponsoring the task force. The federal agency sponsoring the task force is responsible for considering requests to release TFO BWC recordings. These records cannot be disseminated without the written permission of the Department, subject to the following exceptions:

A. Internal Dissemination

The TFO's parent agency is authorized to use TFO BWC recordings for internal investigations of its personnel consistent with the parent agency's policies and

procedures, but may not disseminate the BWC recording outside the parent agency or for public release without the written permission of the Department. The parent agency shall provide written notification to the sponsoring federal agency prior to any internal review.

B. Expedited Public Release

If TFO BWC recording(s) depict conduct committed solely by a TFO resulting in serious bodily injury or death of another, the TFO's parent agency shall notify the sponsoring federal agency⁶ and the United States Attorney as early as possible if it desires to publicly release the TFO's BWC recording(s). The sponsoring federal agency and the United States Attorney will expeditiously review the recording(s) and provide official concurrence with public release as soon as practical, unless there are specific and compelling circumstances justifying an objection to public release that cannot be resolved by redaction or other means. Upon official concurrence, the TFO's parent agency may immediately release the recording(s) with any agreed-upon redactions, giving as much advance notice as possible to the sponsoring federal agency and United States Attorney as to the time and manner of its release.

⁶ The notification may be to the Special Agent in Charge (SAC) of the federal agency sponsoring the task force or, in the case of United States Marshals Service-led task forces, the local United States Marshal and the Assistant Director (AD) / Investigative Operations Division (IOD) of the U.S. Marshals Service, and any discussions, negotiations, and concurrence may be made by the SAC or, in the case of the US Marshals Service, the local US Marshal and AD/IOD, after appropriate consultation within their agency.

V. MEMORIALIZATION

Subject to the guidance set forth in this policy, the SAC of the sponsoring federal law enforcement agency or, in the case of United States Marshals Service-led task forces, the Assistant Director of the Investigative Operations Division, is responsible for memorializing any agreement with a state and local law enforcement agency on the use of BWCs by federally deputized TFOs during federal task force operations. Upon notification to the United States Attorney, the SAC or AD/IOD shall execute a Memorandum of Understanding (MOU), or addendum to a preexisting MOU, prior to use of BWCs by TFOs that sets forth the details for the use of BWCs by TFOs on the task force consistent with this policy. Prior to entering into any agreement, the TFO's parent agency shall provide to the federal agency sponsoring the task force the details regarding the BWC system and cameras, including the details of any system protections, to the satisfaction of the federal agency, and any state or local policies or laws applicable to the TFO's use of BWCs, including any retention policies. This MOU shall make clear that TFO BWC recordings, including such recordings residing in the state/local agency's BWC system or other copies retained by the agency and/or in the possession of any third party engaged by the agency to store or process BWC recordings, are deemed to be federal records, subject to federal retention and information access laws, regulations, policies, and procedures. The federal agency sponsoring the task force will ensure that all participating agencies are informed of which participating agencies, if any, mandate BWC use by their respective TFOs, and provide all participating agencies with this policy.

To: (b) (6)
From: (b) (6)
Sent: Tue 7/20/2021 1:57:28 AM
Subject: ATF Badge Number

TFO (b) (6)

I am told you are a current ATF TFO in the Phoenix Field Division. In preparation for the upcoming Body Worn Camera Pilot Program I will need your ATF Badge Number that should be on your ATF credentials. Also, what BWC does PPD use? Axon?

Thanks,

(b) (6)

ATF
Special Agent
Special Operations Division
(b) (6)

To: (b) (6)
From: (b) (6)
Sent: Mon 7/12/2021 8:37:36 PM
Subject: RE: BWC SRT Exemption

(b) (6)

Please push me whatever you and your people put together.

Thanks.

(b) (6)
Deputy Chief, SOD

From: (b) (6)
Sent: Monday, July 12, 2021 4:33 PM
To: (b) (6)
Cc: (b) (6)
Subject: BWC SRT Exemption

Good afternoon,

I am in the process of creating the Phase I BWC SOP. This will be a 6 month "trial" use of BWC's in the field, specifically the Detroit FD, Phoenix FD, and the ATF National Academy. (b) (5)

Phase II will include a 12 month process of deploying BWC's to all the ATF field divisions.

(b) (5)

Thank you in advance for your help on this!

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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To: (b) (6)
From: (b) (6)
Sent: Fri 8/27/2021 2:30:55 AM
Subject: Motorola
[watchguard v300 body worn camera data sheet.pdf](#)
[V300 & CCE Market Research \(2\).pdf](#)
[v300-brochure.pdf](#)
[commandcentral-evidence-brochure.pdf](#)

(b) (6)

See the attached invoice to purchase a Motorola BWC and accessories (V300 & CCE Market Research (2)). The quote is above my spending limit, \$(b) (4). So I need to get permission to spend this amount of money, as it's above my allotted amount.

How would you like me to handle this?

(b) (6)

From: (b) (6) @motorolasolutions.com>
Sent: Thursday, August 26, 2021 7:43 PM
To: (b) (6)
Subject: Motorola

(b) (6)

Good afternoon. Please see the attached quote related to the purchase of V300 Body-Worn Camera, accessories, and Command Central Evidence (Digital Evidence Management System). I have also attached product data sheets related to the Body Worn Camera solution. Please let me know if you have any questions or need any additional information.

Thank you,

(b) (6)

(b) (6)

Federal Sales Manager

U.S. Federal Government Division

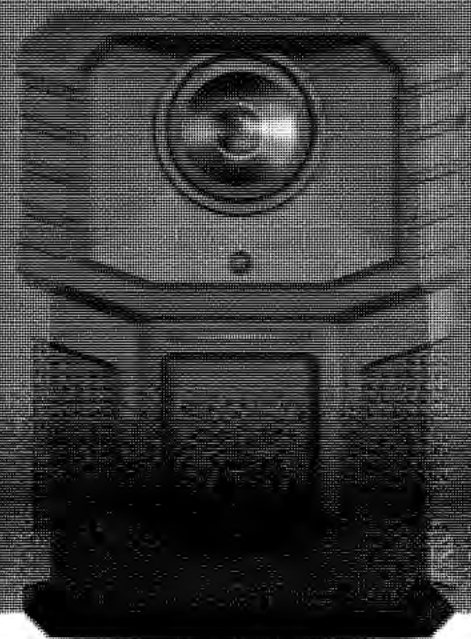
m: (b) (6)



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V300 BODY-WORN CAMERA

Continuous-operation body-worn camera keeps officers moving forward.



KEY FEATURES

INTEGRATED WITH VEHICLE VIDEO SYSTEM

One or more V300 cameras and a 4RE® in-car system can work seamlessly as a single solution, capturing synchronized video of an incident from multiple vantage points.

AUTOMATIC WIRELESS UPLOAD

Send critical video back to headquarters while still in the field. When docked, the V300 uploads to evidence management systems via wireless networks like LTE, anytime, anywhere.

DETACHABLE BATTERY

Easily change the V300's rechargeable battery while on the go. Keep an extra battery at the ready for unexpectedly long shifts.

NATURAL FIELD OF VIEW

Eliminate the fisheye effect from wide-angle lenses that warps video footage. Distortion correction technology provides a clear and complete evidence review process.

SECURE ENCRYPTION

Elevate your data security with encryption at rest and in transit technology. V300 guards your data and your reputation.

CRITICAL EVIDENCE RECOVERY

Never miss capturing a critical incident even days after it happened and a recording wasn't activated.

SYSTEM

Temperature Range (Operational)	-20°C to +60°C; -4°F to +140°F
Field of View	130° Horizontal 73° Vertical, adjustable up + 15° down - 20° (User can adjust vertical field of view)
Dimensions	3.5 in (H) x 2.4 in (W) x 1.1 in (D); 8.9 cm (H) x 6.1 cm (W) x 2.8 cm (D)
Battery Dimensions	2.4 in (H) x 2.5 in (W) x 0.6 in (D); 6.0 cm (H) x 6.4 cm (W) x 1.6 cm (D)
Battery Weight	3.5 oz (99.2 g)
Combined Weight	6.8 oz (192.8 g)
MIL SPEC	MIL-STD-810G
Ingress Protection (IP) Rating	IP67
GPS	Yes
Bluetooth®	Yes 5.0
Wi-Fi®	802.11 n
LCD Display	Battery condition, Memory space used and available, Number of recordings, Incident categories, Current recording duration, Current time/date, Assigned officer name, covert recording status, error codes, Wi-Fi, GPS.
Activity Indicators	Multi-tone speaker, Vibration motor, Colored LED indicators.
Mounting Options	Magnetic Chest Mount Designed to fit perfectly over shirt placket buttons and zippers. MOLLE Mount Two adjacent loops across 2 rows of MOLLE webbing secures the camera to your uniform.



VIDEO RECORDING	
Resolutions	1920x1080 (1080p), 1280x720 (720p), 864x480 (480p).
Frames per second	30, 15, 10 and 5 fps (Configurable per agency requirements).
Storage Capacity	128GB / 23 hours of 1080p HD video; 46 hours of 720p HD Video; 114 Hours of 480p SD Video.
Video Compression	H.264 High Profile - reduces file sizes by nearly 50% and provides best image quality to file size ratio.
Group Recording Activation	Integrates with 4RE in-car video system and other V300 body-worn cameras. Bidirectional activation.
Dewarping	Vertical dewarping (removes fisheye effect).
Image Sensor*	4K sensor.
Pre-Event Options	None, 15s, 30s, 45s, 1m, 2m Continuous background recording also available.
Redundancy	Record-After-The-Fact

*Image sensor is 4K but is used for digital turret adjustment. Recording maximum resolution is 1080p.

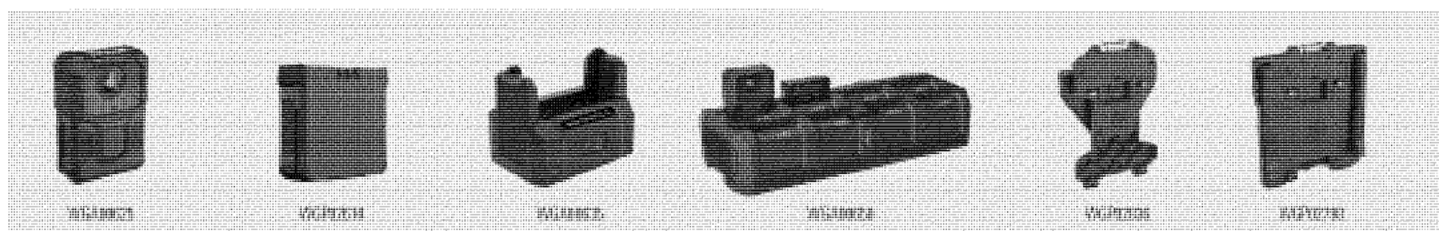
AUDIO RECORDING	
	AAC Audio.
	Acoustic foam chamber blocks wind noise.
High Quality Audio	High-tech membrane blocks water but not sound.
	Dual Audiophile quality solid state microphones, eliminate wind noise.

BATTERY	
Type	Lithium Polymer, field-swappable, rechargeable .
Stand-by	Will vary on configuration.
Charging Time	< 4 hours**.

EVIDENCE MANAGEMENT	
Evidence Library	Store, manage and share evidence in a cloud-hosted or on-premises system.

**Using ethernet transfer station.

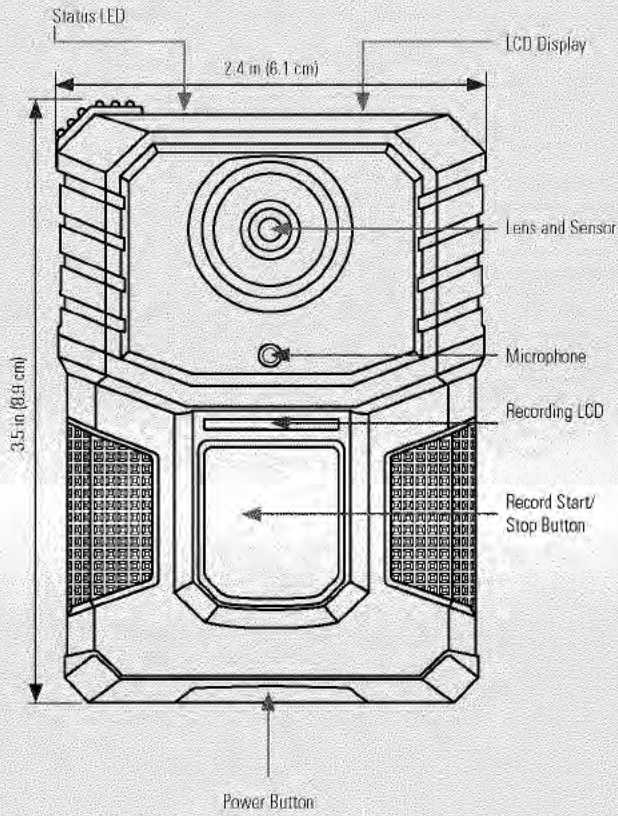
V300 CAMERA & ACCESSORIES



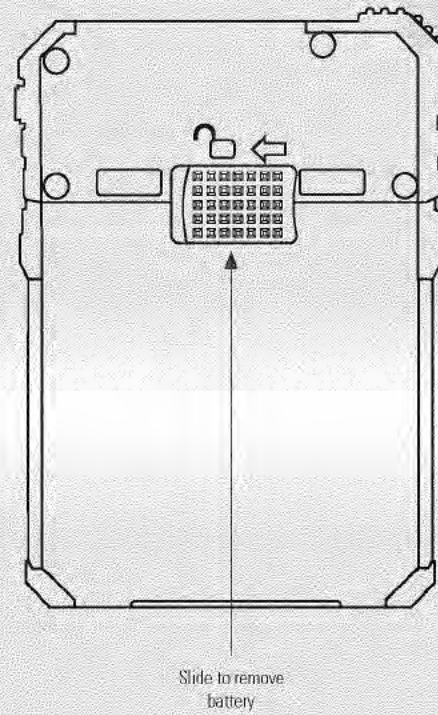
GET THE MOST OUT OF YOUR V300 BODY-WORN CAMERA

WGA00625	V300 Body-Worn Camera
WGP02614	Spare Camera Battery
WGA00635	Wi-Fi Camera Docking Base
WGA00650	Ethernet Transfer Station
WGP02798	Magnetic Camera Mount
WGP02836	MOLLE Camera Mount

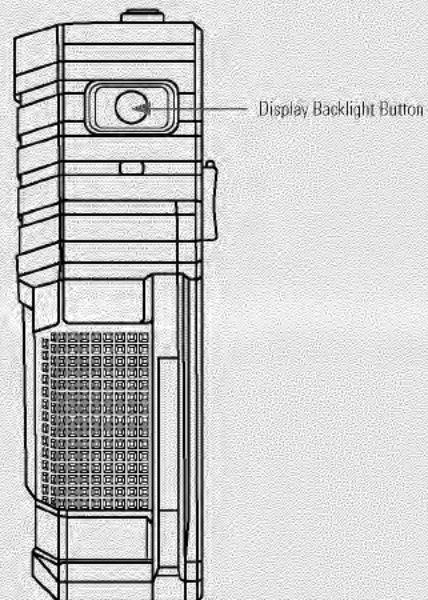
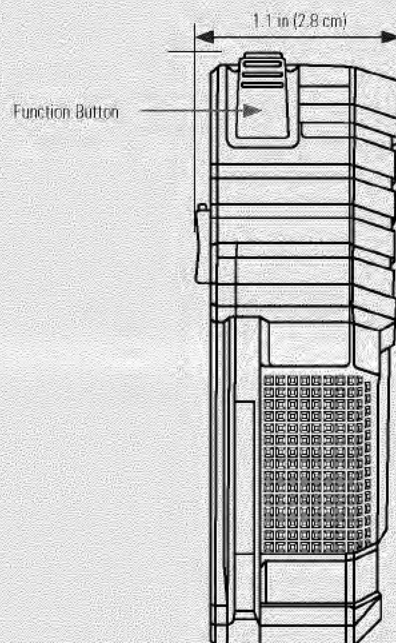
Front



Back



Side





For more information, please visit: www.motorolasolutions.com/v300

Motorola Solutions Inc., 500 W Monroe St, Chicago, IL 60661. U.S.A

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MOTOROLA SOLUTIONS

Quote For:

ATF- Department of Justice

Attn: (b) (6)

Reference:

V300 & CCE Market Research

Quote By:

WatchGuard Video

(b) (6)

Date: 08-26-21

Serving Law Enforcement with the Most Compelling, Quality Video Products

FACT SHEET

MOTOROLA SOLUTIONS

Motorola Solutions is a global leader in mission-critical communications. Our technology platforms in communications, command center software, video security & analytics, and managed & support services make cities safer and help communities and businesses thrive.

We have a rich history of firsts, including pioneering mobile communications in the 1930s, making equipment that carried the first words from the moon in 1969 and developing the first commercial handheld cellular phone in 1983.

Today, our global employees are committed to designing and delivering the solutions our customers refer to as their lifeline. At Motorola Solutions, we are ushering in a new era in public safety and security.

TECHNOLOGY PLATFORMS



**MISSION-CRITICAL
COMMUNICATIONS**



**COMMAND CENTER
SOFTWARE**



**VIDEO SECURITY &
ANALYTICS**



**MANAGED &
SUPPORT SERVICES**

AWARDS

The Wall Street Journal Management Top 250,
No. 92, November 2019

WayUp Top 100 Internship Programs, August 2019

Fortune World's Most Admired Companies,
No. 3 in Networks and Other Communications
Equipment, January 2019

Forbes World's Best Employers, October 2018

Dow Jones Sustainability North American Index,
September 2018

CHAIRMAN & CEO
Greg Brown

HEADQUARTERS
500 W. Monroe
Chicago IL USA

MEDIA CONTACT

Brittany Kelly | 224-246-3914
brittnay.kelly@motorolasolutions.com

BY THE NUMBERS

\$7.3 BILLION
in annual sales (2018)

\$637 MILLION
in R&D spending (2018)

\$3.3 BILLION
in acquisitions spending since 2016

17,000+ EMPLOYEES
in 60 countries

100,000+ CUSTOMERS
in over 100 countries

6,900+ PATENTS
granted and pending

13,000 NETWORKS
across the globe



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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ATF-2021-0948-RP4-000533

		WatchGuard Video 415 E. Exchange Allen, TX 75002 (P) 800-605-6734 (F) 212-383-9661			
Issued To:	ATF- Department of Justice - Attention: (b) (6)			Date:	08-26-21
Project Name:	V300 & CCE Market Research			Quote ID:	AYM-0004-02

PROJECT QUOTATION

We at WatchGuard Video are pleased to quote the following systems for the above referenced project:

Qty	Item #	Description
(1)	BW-V30-10--	V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount <ul style="list-style-type: none"> V300, WiFi/Bluetooth Wearable Camera Magnetic Chest Mount
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	WGP02836	V300 CAMERA MOUNT, M330 MOLLE LOOP W/ QUICK RELEASE LEVERS
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	WGP02697	V300 Camera Mount; Shirt Clip rotatable
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	WGP02614	V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	BW-ACK-V3-TS	V300 Transfer Station II with Power Supply and Cables. <ul style="list-style-type: none"> V300 Transfer Station II TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB includes kit with Power Supply and Cables.
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	WGA00640-KIT1	V300 Base Assembly, USB Desktop Dock
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	SSV00S02600A-01	CommandCentral Evidence Standard - One (1) Year Subscription <u>Offer Includes:</u> <ul style="list-style-type: none"> Digital Evidence Management Field Response Application Records Management <u>Subscription Info:</u> <ul style="list-style-type: none"> One (1) Year Subscription Duration Priced Per Named User (Qty = # of Users)
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	SSV00S02783A	CC Evidence Storage <ul style="list-style-type: none"> Data Storage \$0.75 per Gigabyte annually
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	WGW00122-410	Quick Start Software Installation Service; Remote Install, Training, Configuration, Project Management, Consultation
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(1)	FRT-BWC-01	Shipping - BWC Unit <ul style="list-style-type: none"> Freight delivery for each Body Worn Camera Unit
Subtotal Price (Excluding sales tax)		(b) (4)

Qty	Item #	Description
(5)	FRT-MISC	Miscellaneous Shipping <ul style="list-style-type: none"> Freight delivery for Hardware (Parts and/or Accessories)
Subtotal Price (Excluding sales tax)		(b) (4)

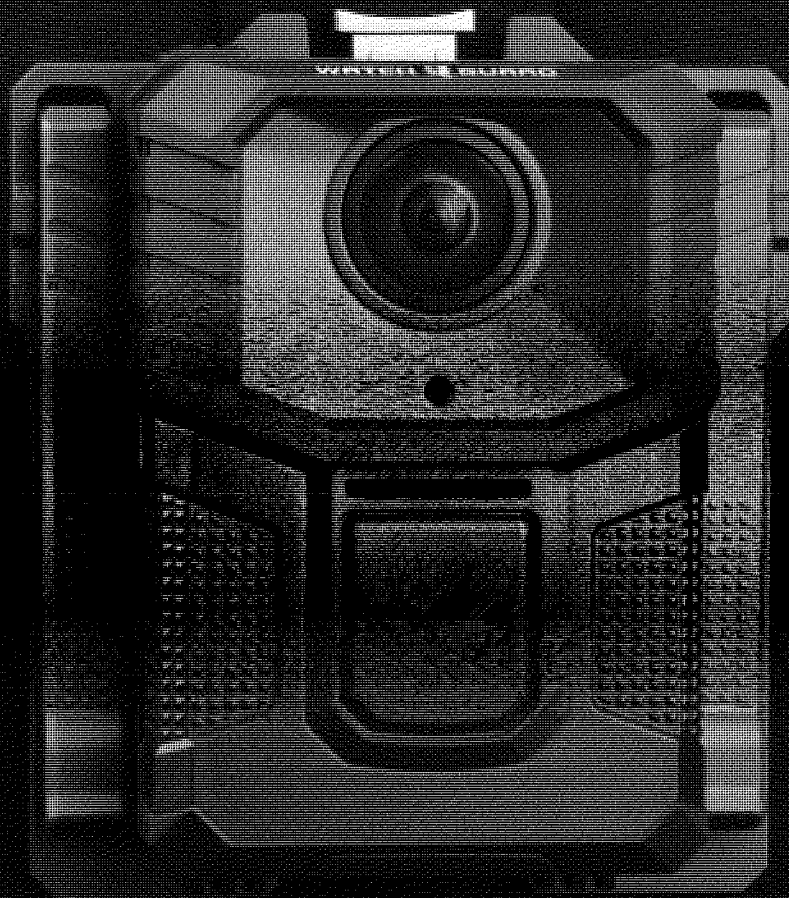
Quote Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.

- 5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).
- 6. This quote is per our conversation & detail provided by you - not in accordance with any written specification.
- 7. This is a hosted service.
- 8. All hardware components to have a standard one (1) year hardware warranty.
- 9. All software to have a standard one (1) year warranty.
- 10. This quote does not included anything outside the above stated build of materials.

Quoted by:
(b) (6) - Sr Solution Sales Representative - (b) (4) (b) (4) @motorolasolutions.com

Total Price	(b) (4) (Excluding sales tax)
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WATCHGUARD V300

CONTINUOUS-OPERATION BODY CAMERA

The WatchGuard V300 continuous-operation body camera with detachable battery, wireless uploading and expansive storage addresses law enforcement's need for cameras to operate beyond a 12-hour shift.



KEY FEATURES

DETACHABLE BATTERY – Easily change the WatchGuard V300's rechargeable battery while on the go. Keep an extra battery at the ready for unexpectedly long shifts, extra shifts or part-time jobs where a body camera is required.

AUTOMATIC WIRELESS UPLOADING – Send critical video back to headquarters while still in the field. When docked in the vehicle, the V300 uploads to evidence management systems via wireless networks like LTE and FirstNet, anytime, anywhere.

INTEGRATED WITH IN-CAR SYSTEM – One or more V300 cameras and a WatchGuard 4RE® in-car system can work seamlessly as a single system, capturing synchronized video of an incident from multiple vantage points.

NATURAL FIELD OF VIEW – Eliminate the fisheye effect from wide-angle lenses that warps video footage. Our distortion correction technology provides a clear and complete evidence review process.

ABSOLUTE ENCRYPTION – Elevate your data security with encryption at rest and in transit technology. V300 guards your data and your reputation.

RECORD-AFTER-THE-FACT – Go back in time and capture video from events days after they happened, even when a recording wasn't automatically triggered or initiated by the officer. Don't rely on mere seconds of pre-event buffering to prove your case.

SPECIFICATIONS

Dimensions

2.6 x 1.1 x 3.6 in (65 x 29 x 91 mm)
W x D x H

Weight

6.8 oz (193 g)

Storage

128 GB

IP Rating

IP 67

Resolution

1080p, 720p and 480p

Microphones

Dual

Vertical Field of View

Electronic Turret +15° / - 20°

Field of View

130°

Encryption

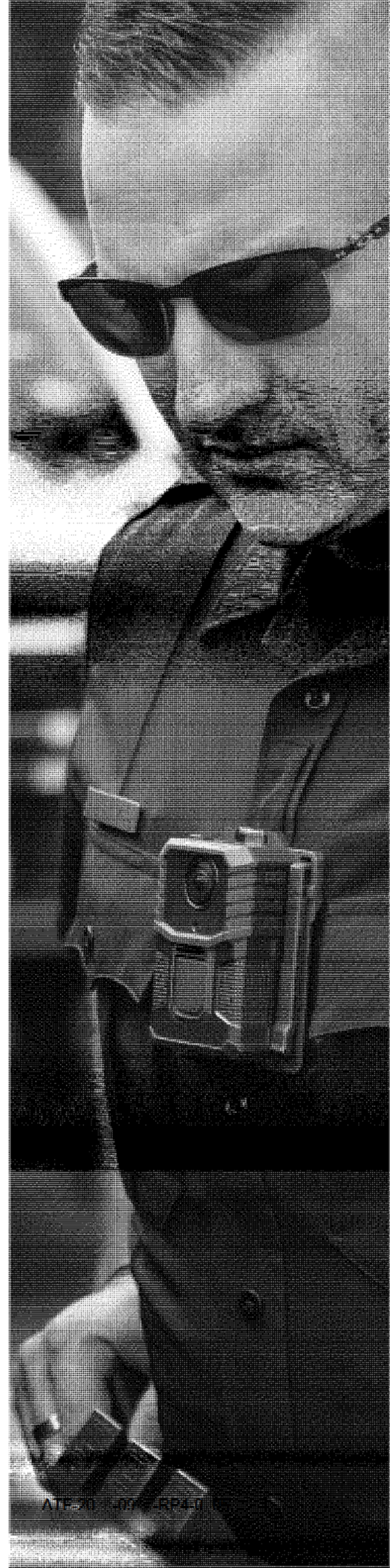
At rest and in transit

For more information, visit www.motorolasolutions.com/v300



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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SECTION 1

COMMANDCENTRAL EVIDENCE SOLUTION DESCRIPTION

1.1 OVERVIEW

CommandCentral Evidence provides a suite of digital evidence management tools that help users contain, organize, and act on large amounts of incoming multimedia. These tools streamline the collection, capture, storage, and sharing of data from a single location. By centralizing digital evidence storage and management, CommandCentral Evidence removes data silos and helps users get the most out of their critical information.



Users access all case content from a single, cloud-based location. Cases integrate records and evidence content, allowing users to view all media associated with a case. These cloud-based tools help users account for all evidence regardless of source. CommandCentral Evidence makes it easy to secure and share content with chain of custody intact to improve collaboration.

CommandCentral Evidence is available without any upfront investment. Monthly subscription service costs include the software and video storage. And CommandCentral Evidence uses the Azure GovCloud, securing data at rest and in transit to protect communications. This complies with CJIS guidelines and the NIST framework, audited annually against the Service Organization Control 1 and 2 reporting framework.



1.2 DEVICES

CommandCentral Evidence integrates with WatchGuard video devices to help field personnel capture and upload digital evidence from the field. The included digital evidence management tools will help your agency deploy and manage these devices and manage to keep users focused on critical tasks.

1.2.1 WatchGuard V300 Body-Worn Camera

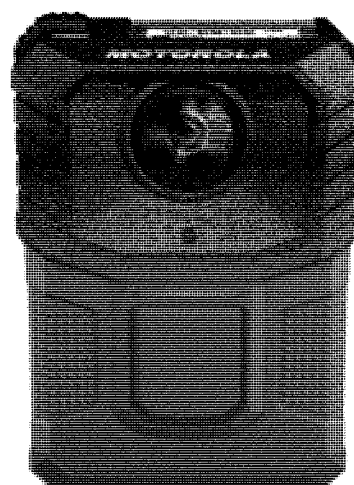
The WatchGuard V300 HD body-worn camera provides extended operation during long shifts. To support this continuous operation, officers can easily detach and swap the battery. Charged spares can remain in a docking station for a quick shift change. This enables agencies to pool camera usage by reassigning inbound cameras to outbound officers. This keeps cameras in the field, where they are most needed.

The V300 camera is easy to activate, with four control buttons and single-press recording. If an officer does not trigger a recording, the device still captures important video evidence with the Record-After-the-Fact® technology. This feature ensures important details are captured for post-incident review.

The V300 supports automatic wireless upload of video evidence, allowing officers to stay in contact from the field without distraction. The WatchGuard V300 uploads to CommandCentral Vault via a WiFi or broadband network, such as LTE or FirstNet.

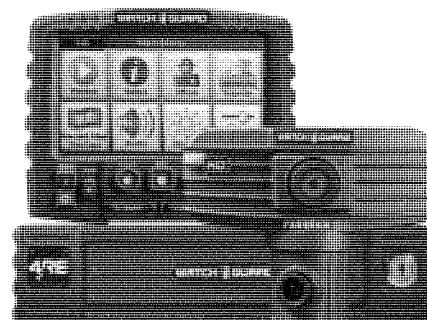
WatchGuard V300 specifications include the following:

- 4k sensor, 1080p max resolution capture, and high dynamic range.
- 128GB of memory ensures space for a full day of recorded events.
- IP67 rating for all-weather operation.
- Top backlit LCD display to view status updates on the go.
- Dual-microphone noise reduction.
- Lens distortion correction for clear video footage.
- Built-in GPS, Wi-Fi, and Bluetooth.



1.2.2 WatchGuard 4RE In-Car Video System

The WatchGuard 4RE In-Car Video System is a robust system that provides panoramic HD video coverage from a vehicle. This system integrates two cameras in a ruggedized housing. A primary camera provides normal coverage area that can be aimed as needed via a turret-mounted lense. A panoramic camera captures a wider single-camera view that is fixed in place. Together, these cameras use multi-resolution recording to capture critical event detail while on patrol.



The 4RE system features an icon-driven interface and intuitive controls to streamline field operations. Users can program various sensors to activate a new record event. These sensors include emergency lights, siren, auxiliary input, wireless microphone, vehicle speed, and crash detection. If a recording was not triggered by the user or one of these sensors, the device still captures important video evidence with the Record-After-the-Fact® technology. The system supports wireless video footage upload to CommandCentral Vault via a WiFi or broadband network, such as LTE or FirstNet.

WatchGuard 4RE specifications include the following:

- Up to 80 hours of HD video recording.
- 256 GB storage capacity.
- Certified to MIL STD 810-G standard.
- Integrated GPS and crash detection.
- Automatic Camera triggers from vehicle equipment.

1.2.3 Fully Integrated Solution

The 4RE In-Car System links with V300 body-worn cameras to create a unified video-policing system. Any camera (in-car or body-worn) can initiate a recording. Upon initiation, the other cameras will also begin recording. This feature captures an incident from multiple vantage points and synchronizes footage for playback and sharing. No one camera acts as a central controller, removing a single point of failure from the system.

The integrated system includes the body camera system, in-car system, and V300 WiFi dock. When a body-worn camera is docked in a vehicle, the device can upload data to CommandCentral Vault via broadband networks such as LTE or FirstNet. This ensures command center staff receive up-to-date information to inform better decisions.

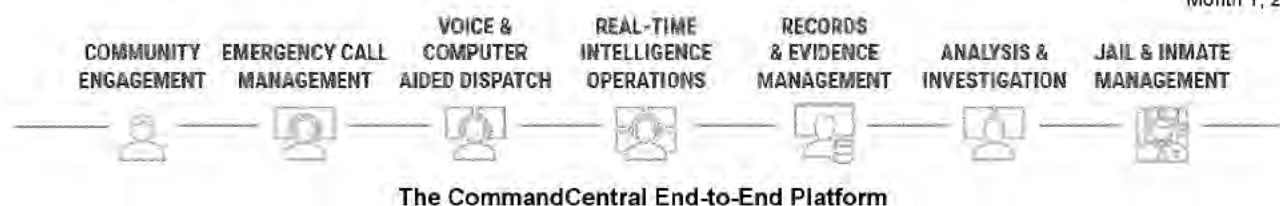
1.2.4 Hybrid On-Premise Solution

This solution includes a hybrid on-premise and cloud configuration. With this setup, your agency's on-premise Evidence Library solution will integrate with the CommandCentral cloud. This allows users to manage and share digital evidence within CommandCentral.

1.3 THE COMMANDCENTRAL PLATFORM

CommandCentral is an end-to-end platform of interconnected solutions that unify data and streamline public safety workflows from a tip or call to case closure. Through single sign-on capabilities, your personnel can access all CommandCentral software applications with one agency username and password for a more streamlined workflow. The CommandCentral platform puts your agency's data to better use, improves safety for critical personnel, and helps keep your focus on the communities you serve.

CommandCentral evolves over time, maximizing the value of existing investments while adopting new capabilities that better meet your personnel's growing needs. With cloud-based services and an agile development methodology through constant user feedback, Motorola Solutions can deliver new features and functionality in a more manageable, non-intrusive way.



1.4 COMMUNITY INTERACTION TOOLS

CommandCentral Evidence provides a set of Community Interaction tools to enhance the partnership between your agency and the public. This solution is the foundation for transparent community engagement by streamlining the flow of data between your agency and the people you serve. The toolkit helps build public trust and increases the value of community intelligence. As a result, your agency gains new ways to connect with the public, building collaboration and transparency.

Community interaction centers around CityProtect.com. This mobile-friendly webpage offers citizens a centralized set of tools to contribute to public safety. The tools and forms within CityProtect enable you to create a dialogue with your community and promote the value of citizen intelligence. Sharing and receiving important data is streamlined to make engagement easier.



Agency Page

CommandCentral Evidence provides a dedicated, public-facing webpage for your agency. This customizable page offers a unique URL to serve as the hub for community interaction with access to the tools for the public to connect with your agency.

The agency page shows quick, rotating messages—bulletins (up to five 244-character messages)—to keep the public informed. Your agency will control the order, schedule, and expiration date of these bulletins. The page also integrates an agency's social media feeds to further unify communications.

Public Submissions

With CommandCentral Evidence, the public can submit information online with an easy-to-use interface. There are multiple self-service form options for online submissions, such as anonymous tips, public information requests, and non-emergency submissions. Your agency will decide which of these forms to deploy and how to personalize these forms with built-in form management tools. The public can submit tips using these forms on CityProtect, or via anonymous SMS communication. Together, these submissions help agencies build a more accurate operating picture. TipManager manages these submissions in a central location and saves digital content in CommandCentral Evidence. This streamlines public-provided content with officer-captured evidence in a single repository.

Digital Evidence Collection

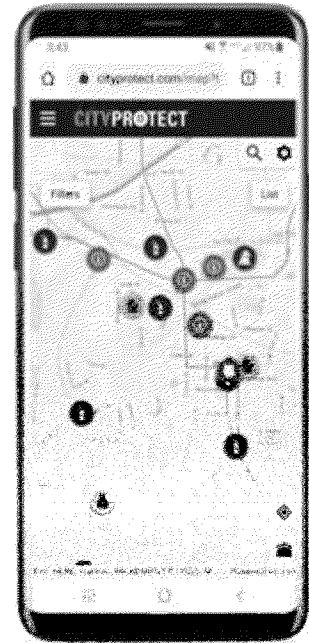
CommandCentral Evidence's digital evidence collection features allows your agency to collect case-specific digital media from any source without needing a personal device or physical storage, such as

CDs, USBs, or other devices checked into physical evidence stores. Digital files are automatically added and tagged within the application, making access to specific information easy and efficient.

Crime Map

Crime Map is built into the CityProtect home page. Crime Map automatically publishes crime data and incident information from your CAD or RMS or CAD system to an interactive, online map. This map keeps the public informed of local crime activity and offers visibility into your operations. Crime Map also provides the following:

- Incident data display with up to hourly updates.
- Primary Agency shapefile.
- Sex offender listing options.
- Crime data download option and action link.



1.4.1 Camera Registration

Camera Registration allows citizens to register their residential or commercial security cameras in CityProtect. Each community member can create a free CityProtect user account to manage their camera information. Your agency can then access the location of these cameras and contact the owner for potential video evidence. The data from these accounts is visualized in a variety of CommandCentral applications.

1.5 FIELD RESPONSE APPLICATION

CommandCentral Evidence features a mobile application that allows users to capture video, images, and audio from the field. The application provides advanced camera controls to help users control what is captured. Integrated metadata population and tagging provides immediate access of content in the Digital Evidence Management application. This isolation ensures evidence is not accessible by other apps and ensures an uncompromised chain of custody from the moment of capture.

This application is a capture source for officers, detectives, command staff, supervisors and other law enforcement personnel. The application's user interface exists in the same ecosystem as the Digital Evidence Management tool. The field response application is available on iOS and Android.

1.6 RECORDS MANAGEMENT

CommandCentral Evidence's record management capabilities allow users to quickly and easily search video, audio, images, and other digital content. It then stores that data in a central cloud-based location, streamlining access and management across your organization to reduce the complexities of record management. As a result, this solution helps save your personnel valuable time and allows them to focus on critical tasks.

Records Management offers users the following features to benefit management workflows:

- Consolidated Record View – Enter and view incident data, officer narrative, and digital evidence with one user interface, allowing officers to spend more time in the field.

- Task Creation and Assignment – View, create, and assign tasks or projects for the day as part of the Insights Dashboard. This helps build and close cases faster by tracking progress and assigning ownership to activities.
- Unified Search – Find specific information faster by searching across all agency data.
- Master Indexes – Validate data on persons, vehicles, and organizations against the master indexes. For example, agencies can verify that an arrested person, person of interest, or suspect's information is accurate.
- Compliance Verification – Prompt officers for the information they need so you can check reports before submission and save response time.
- Record Quality Control – Keep data clean by identifying, merging, and de-duplicating records automatically.
- Trusted Agency Sharing – Remain in control of your data when you share case information with other agencies.
- Judicial Case Sharing – Share validated evidence items with trusted judicial partners for use in court, with a verifiable chain of custody.
- Crime Predictions in Dashboard – Monitor activity and set threshold alerts to identify and address crime trends.
- Data Insights Reporting – Access critical insight with pre-built reports and dashboards to make data-driven decisions.

1.7 DIGITAL EVIDENCE MANAGEMENT

CommandCentral Evidence's digital evidence management tools streamline collecting, securing, and managing multimedia evidence. These tools simplify how a secure digital evidence library is built by incorporating data from multiple sources into a unified evidence storage framework. Users can upload digital evidence from a variety of sources to quickly build cases. Evidence stored within the tool is easy to search, correlate, and review alongside other case-related information from your CAD or RMS database. Relevant content can be marked and intelligently sorted to quickly locate critical information from a central touchpoint. This unified storage framework allows personnel to make informed decisions from an organized and complete case evidence view, while offering an access control system to allow only authorized personnel to view sensitive information.

1.7.1 Store and Manage

CommandCentral Evidence simplifies building a secure digital evidence library by incorporating data from multiple sources into a unified evidence storage framework. Users can upload digital evidence files from a variety of sources to build cases. Products from Motorola Solutions, such as body-worn cameras, in-car cameras, the mobile field response application, and other CommandCentral software, automatically transmit data to Digital Evidence Management. This saves the time and effort needed to manually upload files. Once the content is securely stored, content management is more efficient.

Digital Evidence Management streamlines content management workflows, with tags and metadata that make it easier to correlate, search, and manage evidence. The application automatically links evidence based on the tags and metadata attached to those files, helping users find additional contextual information on an incident and build cases quickly. Users can search and filter content to locate additional relevant data to link to a case or incident. To quickly access evidence items that they frequently need to reference, users can group or bookmark files within the interface.

CommandCentral Evidence provides unlimited storage for events captured by the WatchGuard V300 where the applied data retention period does not exceed one year for non-evidentiary recordings or 10 years for evidentiary recordings (recordings associated with a case). Additionally, the video recording



policy must be event-based (policies that require officers to record their entire shift will not qualify for this plan). For non-camera data storage (data not captured by the body camera and/or in-car system), agencies receive 50GB of storage per device, per month, pooled across all devices in the program.

CommandCentral Evidence provides unlimited storage for events captured by the WatchGuard 4RE system where the applied data retention period does not exceed one year for non-evidentiary recordings or 10 years for evidentiary recordings (recordings associated with a case). Additionally, the video recording policy must be event-based (policies that require officers to record their entire shift will not qualify for this plan). For non-camera data storage (data not captured by the body camera and/or in-car system), agencies receive 50GB of storage per device, per month, pooled across all devices in the program.

1.8 OPTIONAL INTERFACE

CommandCentral Evidence includes an optional interface that uses different mechanisms (DB polling, REST, file polling) to extract required data fields. The interface maps data fields to a corresponding format accepted by CommandCentral Evidence, and sends them to the respective applications service.

Please see the pricing section for the specific interfaces included in this proposal.

1.8.1 Interface Server Requirements

A customer-provided virtual machine is required to support the interface. The virtual machine must meet the following minimum specifications:

- 2 vCPU.
- 8GB RAM.
- 40GB Hard Drive.
- VMWare 5.5U2 1 CPU License or Hyper-V License.
- Access to Customer-Provided Internet.

The customer-provided virtual machine will allow CloudConnect to be installed to enable CommandCentral cloud applications to connect to on-premises applications, like CAD/RMS systems.



CAPTURE EVERY ENCOUNTER

THE V300 BODY-WORN VIDEO SOLUTION

ENHANCE SAFETY, TRANSPARENCY AND COMMUNITY TRUST

Police officers go above and beyond the call of duty. They need equipment that does the same. Built specifically for law enforcement, the V300 continuous-operation body-worn camera is ready to go when you are with its detachable battery, 128GB of storage space, wireless uploading and Record-after-the-Fact™ technology.

Integrated with the technology you use day in and day out to enhance your focus, and combined with powerful device and evidence management software, the V300 body-worn video solution enables you to capture every encounter.





KEEP GOING. YOUR CAMERA WILL TOO.

In a world full of cellphones and connected video devices, sometimes the only reliable witness to an incident is one you carry with you each day. Make sure it's always ready. The V300 continuous operation body-worn camera remains operational well beyond a 12-hour shift, capturing crystal clear video and audio of every encounter from the perspective that matters most.

DETACHABLE BATTERY

Easily change the V300's rechargeable battery while on the go. Keep an extra battery at the ready for unexpectedly long shifts, extra shifts or part-time jobs where a body-worn camera is required.

BUILT-IN DISPLAY

A clear LCD display on the top of the camera allows easy viewing of device status.

RUGGED & DURABLE

Tested ruthlessly to survive in a public safety environment, the V300 is shockproof, and waterproof to IP67.

AUTOMATIC WIRELESS UPLOADING

Send critical video back to headquarters while still in the field. When docked in the car, the V300 body camera uploads to cloud-based or on-premise evidence management systems via wireless networks like LTE and FirstNet, anytime, anywhere.

NATURAL FIELD OF VIEW

Eliminate the fisheye effect from wide-angle lenses that warps video footage. Our distortion-correction technology provides clear and complete video evidence.

ABSOLUTE ENCRYPTION

Elevate your data security with encryption at rest and in transit. The V300 guards your data and your reputation.

RECORD-AFTER-THE-FACT

Go back in time and capture video from events days after they happened, even when a recording wasn't automatically triggered or initiated by the officer.



EXPERIENCE REAL-TIME COLLABORATION BETWEEN DEVICES

Seamlessly integrate footage captured on V300 body-worn cameras with your 4RE system in the field, to gather indisputable evidence of any incident. Protect officers from the moment they leave the vehicle with a body-worn camera designed for shift-long wear, immediate response and in-field offload.

RADIO INTEGRATION

Reduce the officer's workload in stressful moments. When paired with APX radios via Bluetooth®, the V300 will automatically start a recording when the radio enters emergency mode, either from an officer pressing the emergency button on the radio, or from a radio-initiated "man down" event.

4RE IN-CAR VIDEO SYSTEM INTEGRATION

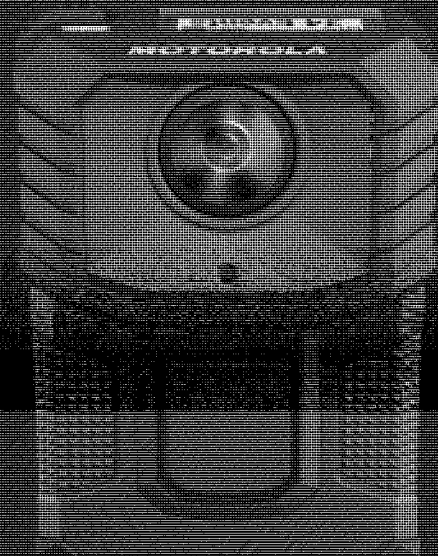
Seamlessly integrate footage captured on V300 body-worn cameras with your 4RE system in the field, to gather indisputable evidence of any incident. Protect officers from the moment they leave the vehicle with a body-worn camera designed for shift-long wear, immediate response and in-field offload.

VEHICLE INTEGRATION

Even if you don't have a 4RE, you can integrate the V300 with your vehicle to trigger a recording automatically, for example when a door is opened, a speed is exceeded, or the lights and siren are activated.

SMARTPHONE INTEGRATION

Complete your desk jobs while you're still out on patrol. The SmartControl companion app enhances your V300 body camera with a powerful toolset. Using your Android™ smartphone, you can review and tag videos, change camera settings, and view live video. Stay efficient with SmartControl.



TAKE BACK TIME WITH STREAMLINED DEVICE & EVIDENCE MANAGEMENT

PLUG INTO AN END-TO-END DIGITAL EVIDENCE MANAGEMENT SOLUTION

Managing the influx of video, images, audio and other content from a variety of different systems can cause a lot of strain for your team. But now, more than ever, this content is vital to accomplishing the right criminal justice outcomes. CommandCentral Evidence is a unified evidence management solution that enables you to aggregate and intelligently organize all of your agency's digital content in one place.

As part of CommandCentral, the industry's most integrated end-to-end public safety software suite, CommandCentral Evidence is powered by our Platform that unifies voice, video, data and analytics – ensuring information moves faster and operations are more effective.

KEY FEATURES

CASE CORRELATION

Intelligent correlation to computer-aided dispatch (CAD) and records management system (RMS) data facilitates faster review of case evidence, alleviating the burden of manually compiling evidence.

UNIFIED SEARCH

Centralizing agency data makes it easier to find the information you need with a Google-like, free text search. You can even save frequent searches so they dynamically update with any new content.

FRAME-BY-FRAME ANALYSIS

Step through video evidence frame-by-frame with granular playback control. You can control the speed of the video, step forward or backward one frame, and preview thumbnails along the video player bar to easily locate the exact video frame you need.

SYNCHRONIZED PLAYBACK

Automatically link video and audio captured by the integrated in-car and body camera system on scene, and then synchronize playback so recorded video and audio from multiple devices can be seen and heard simultaneously.

NATIVE REDACTION

Automated, intuitive redaction, available directly within CommandCentral, helps quickly protect personally identifiable information, without having to leave the application.

VIDEO TRANSCRIPTION

Easily find the information, object, vehicle or person you are looking for with automated video transcription. The video is viewable alongside the transcription, and clicking on sections of the transcript will take you to the corresponding section of the video. The transcript is searchable, and can be downloaded for court use, saving valuable time.

CASE SHARING

Quickly and securely share case content with the community, other agencies and prosecutors, as well as within your own agency. Share select media or the entire case with a case specific link via email. Download content and audit logs to make use of the systems you already have in place. Or make use of our dedicated prosecutor experience, so judicial partners can access all content shared with them – even from multiple agencies – from one, secure location.

BODY CAMERA USAGE INSIGHTS

Dive deeper into your body camera program with CommandCentral Reporting's built-in reports and dashboards. These reports provide insight into body camera usage and adoption, such as average video length and volume, policy compliance, officer behavioral changes and storage consumption to help estimate future storage needs.



EASILY CONFIGURE & ALLOCATE DEVICES

Beyond evidence management, CommandCentral Evidence makes it simple to manage your fleet of cameras. Save individual preference settings such as volume level, screen brightness and field-of-view adjustment, and apply them to future device check outs for that officer. Body-worn cameras can also be easily deployed with a Rapid Check-out Kiosk. A camera can be returned at the end of one shift, electronically reassigned and immediately checked out with a spare battery pack to another officer who is starting the next shift.

STREAMLINE YOUR DIGITAL EVIDENCE WORKFLOW

Knock down the data silos between your teams and tools with the confidence that every detail has been captured and no evidence left behind. In addition to robust, source-agnostic digital evidence management software, CommandCentral Evidence also includes community interaction tools, a secure field response application, and integrated records and evidence management. From citizen to courtroom, intuitively collect, capture, manage and share all case content through one pane of glass that centralizes all evidence types for improved accuracy and collaboration.

STILL WANT TO KEEP DATA ON-PREMISES?

Motorola Solutions offers cloud, on-premises and hybrid deployments for your specific digital evidence management requirements. For agencies that prefer to store digital evidence data on-site, Evidence Library is available as an on-premises digital evidence application. Alternatively, adopt a hybrid model to utilize the advanced cloud functionality of CommandCentral Evidence, while still storing the data on-premises.

GET THE MOST OUT OF YOUR SOLUTION

SERVICES THAT KEEP YOUR SYSTEM WORKING SO YOU CAN KEEP MOVING

INSTALLATION SERVICES

Ensure peak system performance with our site and remote installations services, such as project management, installation, configuration, inspection and testing.

TRAINING & SUPPORT

Maximize operational efficiency with on-site and online training of officers and system administrators. When you need technical support, our certified engineers use the right escalation procedures to bring you a prompt resolution.

HARDWARE WARRANTY

Maintain efficiency and reliability with a one, three or five-year hardware warranty plan with the option to add "no-fault" coverage at a premium.

CAMERA FIRMWARE UPDATES

We are committed to the continual testing and improvement of our firmware. As new revisions become available, these updates will be made available to your agency; fees may apply depending on your licensing agreement.

SOFTWARE MANAGEMENT & MAINTENANCE

With CommandCentral software in the cloud, enjoy automatic updates that push new features to you hassle-free. We also offer support for updates to on-prem software deployments.



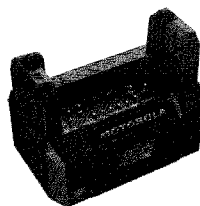
CAMERA ACCESSORIES FOR A SOLUTION THAT WORKS THE WAY YOU DO



WGA00640

USB DOCKING BASE

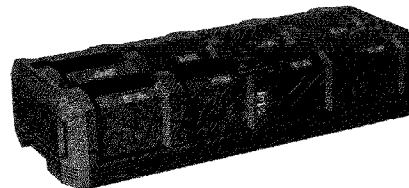
Officers working remotely can easily offload video footage from their camera by plugging the USB docking base into their computer. Upload requires the V300 USB Service for Windows PC, which can be downloaded from the USB dock webpage.



WGA00635

WIFI CAMERA DOCKING BASE

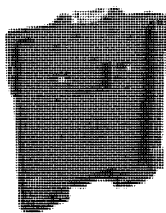
Mounted in your patrol vehicle, this dock contains a WiFi access point to connect body-worn cameras and 4RE in-car cameras in a group recording network. Placing a camera into the dock will also upload content through the car's network.



WGA00650

ETHERNET TRANSFER STATION

A high-capacity charging and offload solution, this dock allows eight cameras and batteries to be charged simultaneously, with a fast ethernet connection for rapid uploading of content. Multiple transfer stations can be interconnected.



WGP02798

MAGNETIC CAMERA MOUNT

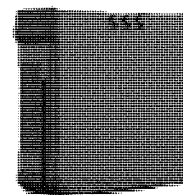
Your camera needs to be stable and securely mounted to be effective. This mount uses powerful magnets and quick-release levers to grip your uniform tightly.



WGP02836

MOLLE CAMERA MOUNT

This mount uses 2 adjacent loops across 2 rows of MOLLE webbing to hold your body-worn camera absolutely securely to your uniform.



WGP02614

SPARE CAMERA BATTERY

Extra shift? Overtime? No problem. Your body-worn camera has a detachable battery that can be changed in the field, giving virtually unlimited run-time. Take a spare battery wherever you go, so you're always ready for the unexpected.



Your officers need flexible solutions that can operate the way they do. The V300 continuous operation body-worn camera delivers ruggedness, endurance, and real-time integration with critical law enforcement technologies. Combined with streamlined device and evidence management software, it delivers clear video evidence to enhance safety, transparency and community trust. The V300 body-worn video solution is ready to go above and beyond the call of duty.

Learn more at www.motorolasolutions.com/v300

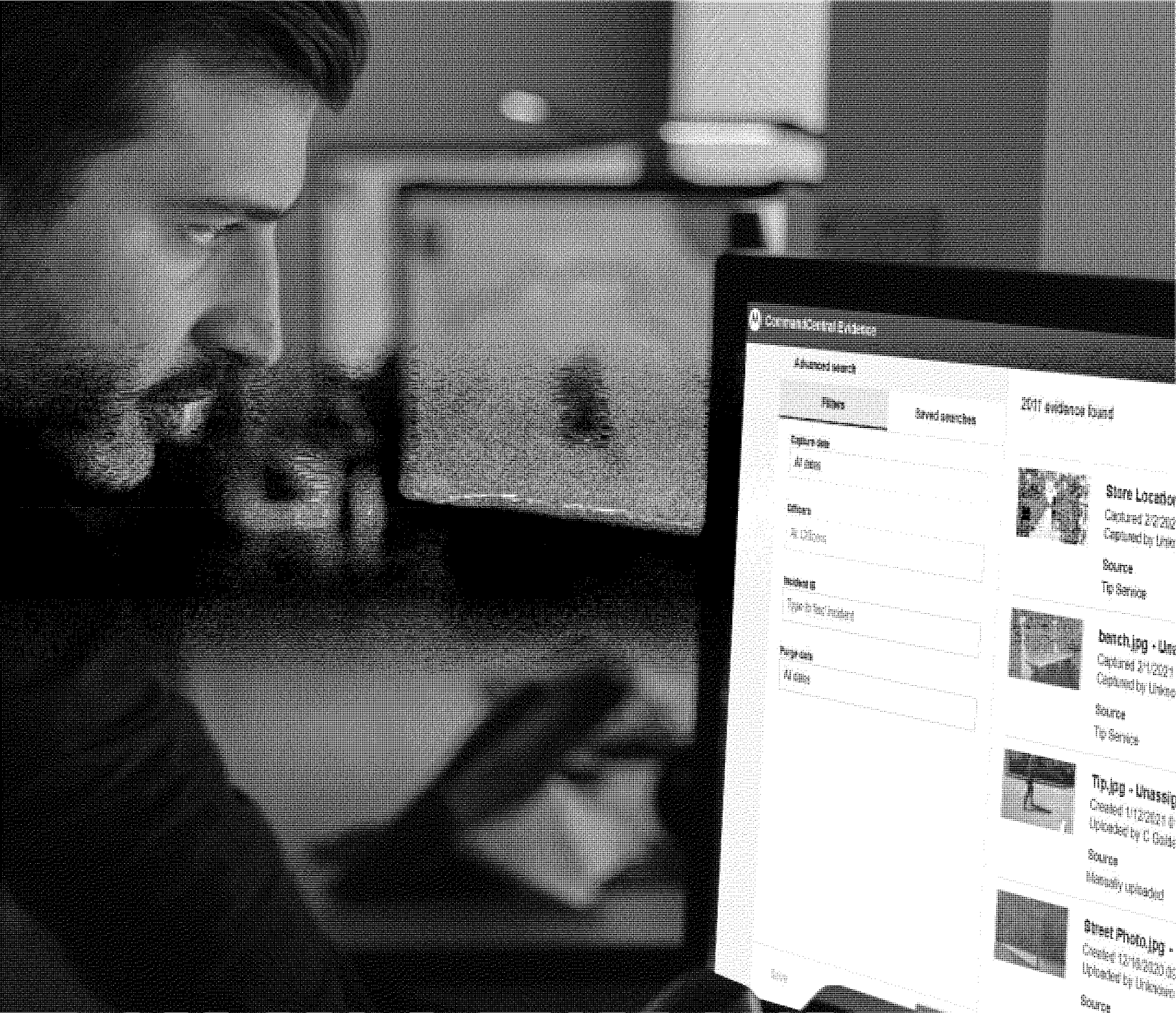


MOTOROLA SOLUTIONS

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ATF 2011-0948-RP4-000563



ENSURE JUSTICE IS ACHIEVED

**COMMANDCENTRAL EVIDENCE
DIGITAL EVIDENCE MANAGEMENT**





MAXIMIZE THE VALUE OF YOUR DIGITAL EVIDENCE

Digital Evidence can be one of the most valuable tools when investigating and prosecuting cases. But the extreme volume, variety and velocity of data has made digital evidence management more complex for public safety agencies than ever before. This creates barriers for law enforcement professionals when collecting, storing, securing, managing, and sharing this critical information.

You need to make sure your case isn't put at risk by missing valuable content. There are, in fact, instances where cases that don't include digital evidence may not be prosecuted at all — and missing digital evidence can result in a lawsuit.

It's time to revolutionize digital evidence management.

CommandCentral Evidence includes all the tools you need to collect evidence from citizens, capture media on scene, and centralize digital evidence storage. With cloud, hybrid and on-premises deployments available, knock down the data silos in your operations with the ability to manage, view and securely share the entire case from a single location.

ALL YOUR EVIDENCE IN ONE PLACE

SOURCE-AGNOSTIC DIGITAL EVIDENCE MANAGEMENT

With the influx of digital content, the last thing you need is to overwhelm your records and evidence teams with more to manage. CommandCentral Evidence minimizes the burden of new media by providing access to all case content from a single pane of glass, so you get the most out of your digital evidence. Whether it's fixed surveillance, body-worn camera video, in-car video, crime scene images, 9-1-1 audio or radio traffic, it all needs to be reviewed and potentially shared to aid in prosecution. Ingest or access content from any source via native integrations to our own portfolio, 3rd party system connectors or manual file uploading.

COMMUNITY INTERACTION TOOLS

Your community has valuable knowledge and can be a critical partner if you have the right tools to connect. Provide your citizens with the ability to share intelligence and be a true public safety partner with CommandCentral Community. These tools provide a secure way to collect evidence from the public, a safe place for anonymous tipping, and a channel to keep the public informed of local crime data — on your terms.

FIELD RESPONSE APPLICATION

Capture images, video and audio on scene with an Android or iOS mobile device. With CommandCentral Capture, all evidentiary data is isolated from personal data, making it inaccessible for tampering by other apps. The chain of custody is established at the moment of capture, so you never need to subpoena devices. The evidence is then automatically uploaded to CommandCentral Evidence for immediate use. Officers can also dictate their primary narrative directly from the app, saving valuable time with automated transcription.

IN-CAR AND BODY CAMERAS

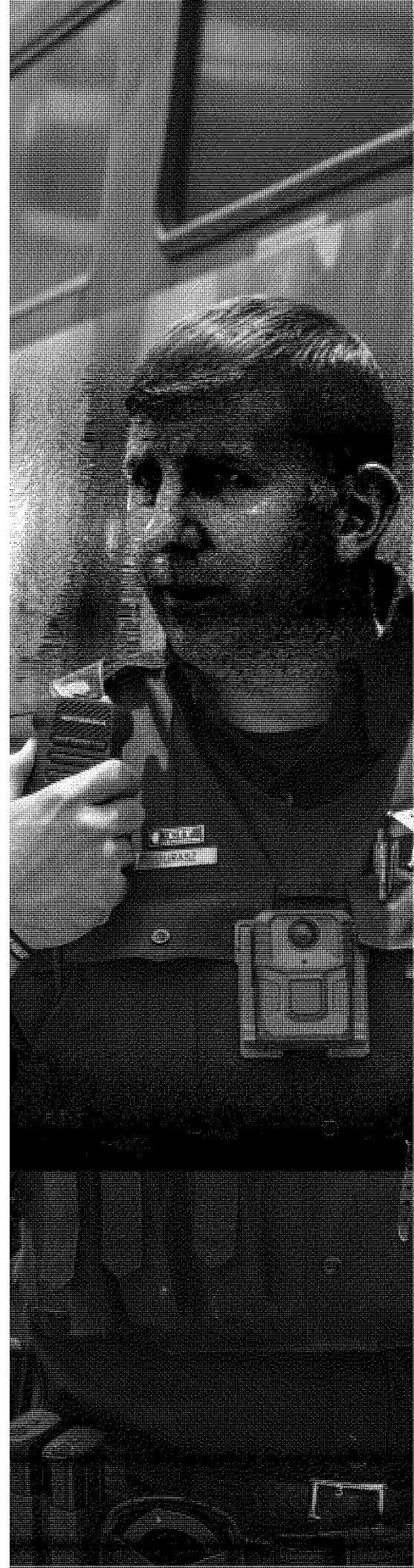
Capture secure, unbiased video evidence with Motorola Solutions' robust body-worn and in-car cameras. Driving out of the way to upload recorded video is expensive and unproductive. Keep patrol officers on the road with automatic, encrypted video uploads from in-car systems or WiFi-enabled body cameras directly to CommandCentral Evidence. Once the evidence is uploaded, synchronize playback so recorded video and audio from multiple devices can be seen and heard simultaneously.

MULTI-FILE ASSET UPLOAD

For multi-file evidence from physical media, the folder structure is just as important as the evidence itself. Maintain the integrity of the original evidence folder structure when you upload massive multi-file assets from physical media, such as DVDs, USBs and cellphones. This feature also saves on desktop storage, since it avoids uploading and downloading evidence as large zip files when needed for court. A security scan is run during the upload to protect against malware and other cyber threats.

THIRD PARTY CONNECTORS

Our public safety software suite is natively integrated with CommandCentral Evidence, making it easier to gather all of the content you need. But, even if you don't leverage our applications, we also have a third party connector ecosystem that allows you to interface with the investments you've already made and maximize the value of the digital content they produce. We've interfaced with many vendors across the public safety technology landscape already, and can work with you and your vendors to get one built if needed.



BUILD A STRONGER CASE

INTEGRATED RECORDS AND EVIDENCE MANAGEMENT

If you're like most agencies, siloed systems make it challenging to pull together a complete picture of a case in a timely manner for investigations. CommandCentral Evidence uses intelligent case folders that automatically aggregate all case data, so your detectives can focus on solving the crime. By leveraging agency-configurable tags, file metadata and correlation with your CAD and RMS, content is easier to search, manage and review. This saves time and resources that can be put to use on more value-added tasks.

COMMANDCENTRAL RECORDS

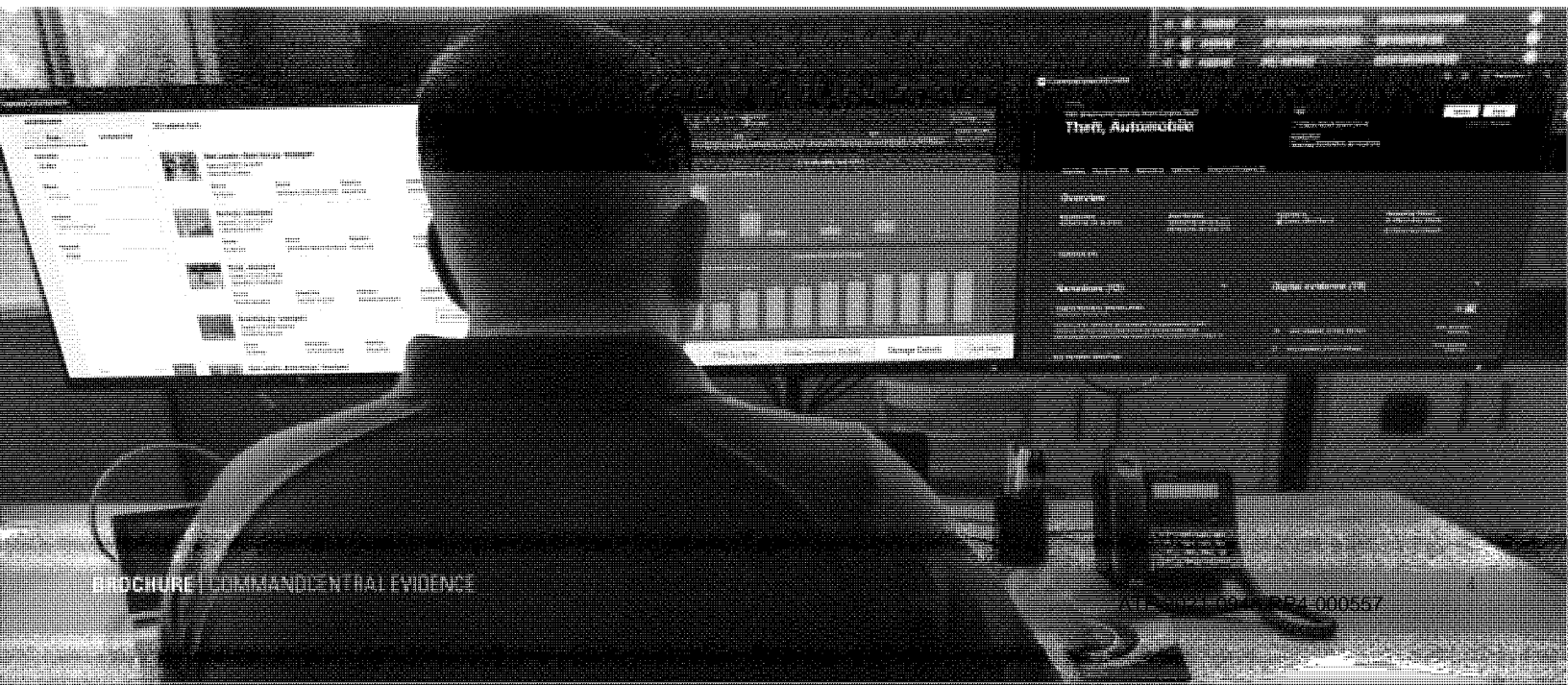
CommandCentral Evidence is completely integrated with CommandCentral Records, providing a more complete picture of the incident. The incident record automatically identifies links to existing person or vehicle records in the primary narrative, notifies you of license plate recognition database matches, and enables you to securely share the entire case from one location.

PREMIERONE AND SPILLMAN FLEX RECORDS

View digital evidence directly from your existing on-premises PremierOne Records or Spillman Flex Records system via an integrated module, making it easier to access and review all case-related information from one user interface.

THIRD PARTY CAD/RMS CORRELATION

Correlate digital evidence to your third party CAD/RMS system, taking content organization to another level. By leveraging metadata and applying tags to your content, you can automate the association of case-identifying details and minimize manual data input.



GO TO COURT WITH CONFIDENCE

SIMPLIFY JUDICIAL COLLABORATION

Successful prosecutions rely heavily on digital evidence. Collaboration with prosecutors, agency partners and the community must be seamless. Evidence must be shared in a timely manner and be fully tracked and audited. Perhaps most importantly, the chain of custody must be preserved. CommandCentral Evidence provides the tools to achieve the proper criminal outcomes and maintain transparency by securely sharing the case with the chain of custody intact.

JUDICIAL SHARING

Quick, easy and secure sharing of case information with partners is critical. Keep partners up-to-date by providing them with an account for in-app sharing or access to a dedicated, streamlined page for prosecutors. This allows them to access all of the case content shared with them — even from multiple agencies — from one, secure location.

AUDIT LOGGING

If content can't be authenticated and chain of custody kept unbroken, you risk your valuable evidence being dismissed. Detailed audit logging allows you to track all activity on or with a piece of content to ensure admissibility in court.

DOWNLOAD MANAGER

You may already have case sharing systems in place with your partners. Easily download content and audit logs to review and share. This allows you to leverage your agency's existing investments, while still enjoying the benefits of CommandCentral Evidence.

REDACTION SUITE

Freedom of information requests are a reality of the job, but it doesn't have to be inefficient. Our comprehensive redaction suite provides all the tools you need in one place to easily protect the privacy of those involved in an incident, while maintaining transparency to the public.



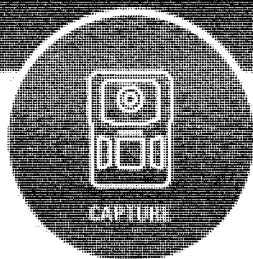
STREAMLINE YOUR DIGITAL EVIDENCE WORKFLOW

FROM CITIZEN TO COURTROOM

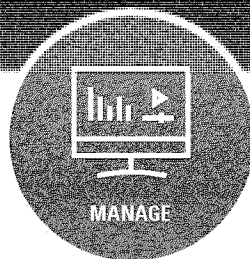
Knock down the data silos between your teams and tools with the confidence that every detail has been captured and no evidence left behind. From citizen to courtroom, intuitively collect, capture, manage and share all case content through one pane of glass that centralizes all evidence types for improved accuracy and collaboration.



COLLECT



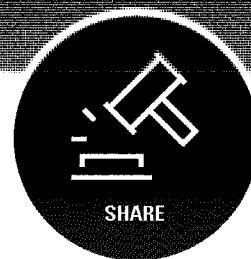
CAPTURE



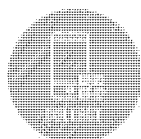
MANAGE



STREAMLINE



SHARE



COMMUNITY ENGAGEMENT

Collect anonymous tips and gather digital evidence directly from citizens via a simple form or agency generated link.



FIELD RESPONSE APPLICATION & VIDEO DEVICES

Capture images, video and audio on scene with a mobile device, in-car, or body camera.



DIGITAL EVIDENCE MANAGEMENT

Aggregate and intelligently organize all digital evidence from a variety of systems in one place.



RECORDS MANAGEMENT

Easily view all incident information within one, intelligently organized user interface, including the associated digital evidence.



JUDICIAL SHARING

Securely share with prosecutors, other agencies and the community with chain of custody intact.



TRANSFORM OPERATIONS WITH BIG DATA

You are faced with a ton of data — and it's only continuing to increase. It's structured and unstructured. It's coming in from so many different sources that it's easy to miss connections and trends. And no matter how much data you have, it won't be useful unless you can put it to work for your organization. Big data can be transformative to operations if it can be centralized and harnessed to fuel analytics.

UNIFIED SEARCH

You need to be able to find what you need, fast. Our free-text search makes it easier to find the content you're looking for amongst the sea of images, audio, video, and other files. You can even filter and group based on tags and any other metadata attributes. Save frequent searches so they dynamically update with any new content.

REPORTING

Dive deeper into your body camera program with built-in reports and dashboards. These reports provide insight into body camera usage and adoption, such as average video length and volume, policy compliance, officer behavioral changes and storage trends to help estimate future storage needs.

MACHINE LEARNING

Officers dictate their narrative from CommandCentral Capture. The transcript becomes the primary narrative in CommandCentral Records, and machine learning automatically links any existing person, vehicle, organization or location records.

SECURITY

Sensitive content may need to be restricted from certain users, or investigative groups might need to be alerted to review assets for particular cases. Simplify both of these processes by controlling who can access what with detailed permissions, and flagging or marking for-review content that requires special attention.

COMMANDCENTRAL

The industry's most integrated public safety software suite from call to case closure.

Incident Awareness

COMMUNITY
ENGAGEMENT



Citizen

EMERGENCY CALL
MANAGEMENT



911 Call Taker

VOICE &
COMPUTER
AIDED DISPATCH



Dispatcher

REAL-TIME
INTELLIGENCE
OPERATIONS



Intelligence
Analyst

FIELD RESPONSE
& REPORTING



Frontline
Responder

RECORDS
& EVIDENCE
MANAGEMENT



Records
Specialist

Post-Incident Resolution

ANALYSIS &
INVESTIGATION



Crime
Analyst

JAIL & INMATE
MANAGEMENT



Corrections
Officer

NEXT-GENERATION EVOLUTION WITH A DEDICATED TECHNOLOGY LEADER

We build software for mission-critical environments where every second matters. CommandCentral Evidence and other applications in our CommandCentral software suite unify data and streamline workflows from call to case closure in order to put your information to better use, improve safety for critical personnel and restore your focus on the communities you serve. Backed by a trusted, 90-year industry expert with proven public safety leadership, our suite is transforming the public safety experience with a focus on evolution, not revolution, in order to help you digitally transform your operation.

For more information about CommandCentral Evidence,
visit www.motorolasolutions.com/evidence



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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ATF-2021-0948-RP4-000561

To: Patterson, Charlie J. (b) (6)
Cc: (b) (6) (b) (6)
From: (b) (6)
Sent: Fri 8/20/2021 5:41:12 PM
Subject: FW: Lynchburg MOU signed
MOU JLEO Lynchburg Police Department JULY 2021.pdf

Good afternoon,

Please see attached/updated MOU with Lynchburg PD. The MOU has been reviewed/approved by Division Counsel and ASAC (b) (6), signed by Lynchburg PD Chief and just needs your final review/approval and signature.

Thanks!

(b) (6)

From: (b) (6)
Sent: Friday, August 20, 2021 11:23 AM
To: (b) (6)
Subject: Lynchburg MOU signed

Good morning

Attached is the MOU for the Lynchburg Police Department. Let me know if further is needed, and as soon as it is signed I will be submitting paperwork for their TFO.

v/r

(b) (6)
Resident Agent in Charge
Bureau of Alcohol, Tobacco, Firearms and Explosives
Roanoke Field Office
310 First Street SW, Suite 500
Roanoke, VA 24011
(b) (6) - Mobile
(b) (6) - Fax

WARNING: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication (including attachments). No portion of this message should be furnished to the media, either in written or verbal form.

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES (ATF),

And

THE LYNCHBURG POLICE DEPARTMENT

This Memorandum of Understanding ("MOU") is entered into by and between the Bureau of Alcohol, Tobacco, Firearms and Explosives ("ATF") and the Lynchburg Police Department as it relates to the ATF Violent Crime Task Force (herein referred to as the "Task force").

AUTHORITIES

The authority to investigate and enforce offenses under provisions of this MOU are found at 28 U.S.C. § 599A , 28 C.F.R. §§ 0.130, 0.131, and 18 U.S.C. § 3051.

PURPOSE

This memorandum will formalize the relationships between the participating agencies regarding procedures and utilization of resources in order to maximize interagency cooperation and coordination. The Task Force will perform the activities and duties described below:

- a. Deter and investigate illegal firearms trafficking and violent gun crime
- b. Combat Criminal Organizations
- c. Gather and report intelligence data relating to trafficking in firearms
- d. Deter and investigate the misuse of explosives, bombs, and bombings
- e. Conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force's activities will result in effective prosecution before the courts of the United States and the State of Virginia.

MEASUREMENT OF SUCCESS

The success of this initiative will be measured by the participating agencies willingness to share certain information, (i.e crime statistics) for the purpose of measuring the success of the task force as well as its performance.

- Percent of illegal firearms trafficking cases referred for prosecution ultimately indicted/convicted
- Number of people (ATF employees and Federal, State, local, and international law enforcement) receiving firearms investigation training
- Number of items entered into NIBIN and subsequent NIBIN hits.
- Percent of firearms traces completed within ten days.
- Percent of all firearms cases referred for prosecution ultimately indicted/convicted
- Number of crime guns taken off the streets.
- Percent of criminal organization cases referred for prosecution ultimately indicted/convicted
- Percent of criminal group or gang related defendants whose cases have the active involvement of State and local law enforcement partners.

PHYSICAL LOCATION

Officers/troopers/agents assigned to this Task Force by their employer shall be referred to as task Force Officers (TFOs). TFOs will be assigned to the ATF Roanoke Field Office and will be located at 310 1st Street SW Suite 500, Roanoke, Virginia 24011.

SUPERVISION AND CONTROL

The day-to-day supervision and administrative control of TFOs will be the mutual responsibility of the participants, with the ATF Special Agent in Charge or his/her designee having operational control over all operations related to this Task Force.

Each TFO shall remain subject to their respective agencies' policies and shall report to their respective agencies regarding matters unrelated to this agreement/task force. Regarding matters related to the Task Force, TFOs will be subject to Federal law and Department of Justice (DOJ) and ATF orders, regulations and policy, including those related to standards of conduct, sexual harassment, equal opportunity issues and Federal disclosure laws.

Failure to comply with this paragraph could result in a TFO's dismissal from the Task Force.

PERSONNEL, RESOURCES AND SUPERVISION

To accomplish the objectives of the Task Force, ATF will assign (b) (7)(E) Special Agents to the Task Force. ATF will also, subject to the availability of funds, provide necessary funds and equipment to support the activities of the ATF Special Agents and officers assigned to the Task Force. This support may include: office space, office supplies, travel funds, funds for the purchase of evidence and information, investigative equipment, training, and other support items.

Each participating agency agrees to make available to their assigned task members any equipment ordinarily assigned for use by that agency. In the event ATF supplies equipment (which may include vehicles, weapons or radios), TFOs must abide by any applicable ATF property orders or policy, and may be required to enter into a separate agreement for their use.

To accomplish the objectives of the Task Force, the Lynchburg Police Department agrees to detail one (1) fulltime TFO to the Task Force for a period of not less than two (2) years.

All TFOs shall qualify with their respective firearms by complying with ATF's Firearms and Weapons Policy.

SECURITY CLEARANCES

All TFOs will undergo a security clearance and background investigation, and ATF shall bear the costs associated with those investigations. TFOs must not be the subject of any ongoing investigation by their department or any other law enforcement agency, and past behavior or punishment, disciplinary, punitive or otherwise, may disqualify one from eligibility to join the Task Force. ATF has final authority as to the suitability of TFOs for inclusion on the Task Force.

DEPUTATIONS

ATF, as the sponsoring Federal law enforcement agency, may request at its sole discretion that the participating agency's TFOs be deputized by the U.S. Marshals Service to extend their jurisdiction, to include applying for and executing Federal search and arrest warrants, and requesting and executing Federal grand jury subpoenas for records and evidence involving violations of Federal laws. Such requests will be made on an individual basis as determined by ATF.

A TFO will not be granted Department of Justice legal representation if named as a defendant in a private-capacity lawsuit alleging constitutional violations unless all deputation paperwork has been completed prior to the event(s) at issue in the lawsuit.

The participating agencies agree that any Federal authority that may be conferred by a deputation is limited to activities supervised by ATF and will terminate when this MOU is terminated or when the deputized TFOs leave the Task Force, or at the discretion of ATF.

ASSIGNMENTS, REPORTS AND INFORMATION SHARING

An ATF supervisor or designee will be empowered with designated oversight for investigative and personnel matters related to the Task Force and will be responsible for opening, monitoring, directing and closing Task Force investigations in accordance with ATF policy and the applicable United States Attorney General's Guidelines.

Assignments will be based on, but not limited to, experience, training and performance, in addition to the discretion of the ATF supervisor.

All investigative reports will be prepared utilizing ATF's investigative case management system, (N-Force) utilizing ATF case report numbers. The participating agency will share investigative reports, findings, intelligence, etc., in furtherance of the mission of this agreement, to the fullest extent allowed by law. For the purposes of uniformity, there will be no duplication of reports, but rather a single report prepared by a designated individual which can be duplicated as necessary. Every effort should be made to document investigative activity on ATF Reports of Investigation (ROI), unless otherwise agreed to by ATF and the participating agency(ies). This section does not preclude the necessity of individual TFOs to complete forms required by their employing agency.

Information will be freely shared among the TFOs and ATF personnel with the understanding that all investigative information will be kept strictly confidential and will only be used in furtherance of criminal investigations. No information gathered during the course of the Task Force, to include informal communications between TFOs and ATF personnel, may be disseminated to any third party, non-task force member by any task force member without the express permission of the ATF Special Agent in Charge or his/her designee.

Any public requests for access to the records or any disclosures of information obtained by task force members during Task Force investigations will be handled in accordance with applicable statutes, regulations, and policies pursuant to the Freedom of Information Act and the Privacy Act and other applicable federal and/or state statutes and regulations.

The Lynchburg Police Department agrees that it will maintain strict confidentiality of all investigative information shared among the TFOs and ATF personnel including, but not limited to, any Federal policies, regulations, orders, procedures, standards, guidelines, etc. applicable to this MOU, as stated above, to the extent Virginia law (e.g. the Virginia Freedom of Information Act) permits the Lynchburg Police Department to do so.

INVESTIGATIVE METHODS

The parties agree to utilize Federal standards pertaining to evidence handling and electronic surveillance activities to the greatest extent possible. However, in situations where state or local laws are more restrictive than comparable Federal law, investigative methods employed by state and local law enforcement agencies shall conform to those requirements, pending a decision as to a venue for prosecution.

The use of other investigative methods (search warrants, interceptions of oral communications, etc.) and reporting procedures in connection therewith will be consistent with the policy and procedures of ATF. All Task Force operations will be conducted and reviewed in accordance with applicable ATF and Department of Justice policy and guidelines.

None of the parties to this MOU will knowingly seek investigations under this MOU that would cause a conflict with any ongoing investigation of an agency not party to this MOU. It is incumbent upon each participating agency to notify its personnel regarding the Task Force's areas of concern and jurisdiction. All law enforcement actions will be coordinated and cooperatively carried out by all parties to this MOU.

INFORMANTS

ATF guidelines and policy regarding the operation of informants and cooperating witnesses will apply to all informants and cooperating witnesses directed by TFOs.

Informants developed by TFOs may be registered as informants of their respective agencies for administrative purposes and handling. The policies and procedures of the participating agency with regard to handling informants will apply to all informants that the participating agency registers. In addition, it will be incumbent upon the registering participating agency to maintain a file with respect to the performance of all informants or witnesses it registers. All information obtained from an informant and relevant to matters within the jurisdiction of this MOU will be shared with all parties to this MOU. The registering agency will pay all reasonable and necessary informant expenses for each informant that a participating agency registers.

DECONFLICTION

Each participating agency agrees that the deconfliction process requires the sharing of certain operational information with the Task Force, which, if disclosed to unauthorized persons, could endanger law enforcement personnel and the public. As a result of this concern, each participating agency agrees to adopt security measures set forth herein:

- a. Each participating agency will assign primary and secondary points of contact.
- b. Each participating agency agrees to keep its points of contact list updated.

The points of contact for this Task Force are:

ATF: Resident Agent in Charge (b) (6)

Participating Agency: Deputy Chief (b) (6)

EVIDENCE

Evidence will be maintained by the lead agency having jurisdiction in the court system intended for prosecution. Evidence generated from investigations initiated by a TFO or ATF special agent intended for Federal prosecution will be placed in the ATF designated vault, using the procedures found in ATF orders.

All firearms seized by a TFO must be submitted for fingerprint and or DNA analysis when appropriate and for a National Integrated Ballistic Information Network (NIBIN) examination. Once all analyses are completed, all firearms seized under Federal law shall be placed into the ATF designated vault for proper storage. All firearms information/descriptions taken into ATF custody must be submitted to ATF's National Tracing Center.

JURISDICTION/PROSECUTIONS

Cases will be reviewed by the ATF Special Agent in Charge or his/her designee in consultation with the participating agency and the United States Attorney's Office and appropriate State's attorney offices, to determine whether cases will be referred for prosecution to the U.S. Attorney's Office or to the relevant State's attorney's office. This determination will be based upon which level of prosecution will best serve the interests of justice and the greatest overall benefit to the public. Any question that arises pertaining to prosecution will be resolved through discussion among the investigative agencies and prosecuting entities having an interest in the matter.

In the event that a state or local matter is developed that is outside the jurisdiction of ATF or it is decided that a case will be prosecuted on the state or local level, ATF will provide all relevant information to state and local authorities, subject to Federal law. Whether to continue investigation of state and local crimes is at the sole discretion of the state or local participating agency.

USE OF FORCE

All fulltime TFOs will comply with ATF and the Department of Justice's (DOJ's) Use of Force orders and policies. TFOs must be briefed on ATF's and DOJ's Use of Force policy by an ATF official, and will be provided with a copy of such policy.

BODY WORN CAMERAS AND TASK FORCE OFFICERS

In accordance with DOJ policy, dated October 29, 2020, Body Worn Cameras (BWCs) may be worn by TFOs operating on a Federal Task Force when their parent agency mandates their use by personnel assigned to the task force. In such cases, the parent agency must formally request to participate in the TFO BWC program and, upon approval, shall comply with all DOJ and ATF policies, and the required procedures, documentation, and reporting while participating on the task force.

MEDIA

Media relations will be handled by ATF and the U.S. Attorney's Office's public information officers in coordination with each participating agency. Information for press releases will be reviewed and mutually agreed upon by all participating agencies, who will take part in press conferences. Assigned personnel will be informed not to give statements to the media concerning any ongoing investigation or prosecution under this MOU without the concurrence of the other participants and, when appropriate, the relevant prosecutor's office.

All personnel from the participating agencies shall strictly adhere to the requirements of Title 26, United States Code, § 6103. Disclosure of tax return information and tax information acquired during the course of investigations involving National Firearms Act (NFA) firearms as defined in 26 U.S.C., Chapter 53 shall not be made except as provided by law.

SALARY/OVERTIME COMPENSATION

During the period of the MOU, participating agencies will provide for the salary and employment benefits of their respective employees. All participating agencies will retain control over their employees' work hours, including the approval of overtime.

ATF may have funds available to reimburse overtime to the State and Local TFO's agency, subject to the guidelines of the Department of Justice Asset Forfeiture Fund. This funding would be available under the terms of a memorandum of agreement (MOA) established pursuant to the provisions of 28 U.S.C. section 524. The participating agency agrees to abide by the applicable Federal law and policy with regard to the payment of overtime from the Department of Justice Asset Forfeiture Fund. The participating agency must be recognized under State law as a law enforcement agency and their officers/ troopers/investigators as sworn law enforcement officers. If required or requested, the participating agency shall be responsible for demonstrating to the Department of Justice that its personnel are law enforcement officers for the purpose of overtime payment from the Department of Justice Asset Forfeiture Fund. **This MOU is not a funding document.**

In accordance with these provisions and any MOA on asset forfeiture, the ATF Special Agent in Charge or designee shall be responsible for certifying reimbursement requests for overtime expenses incurred as a result of this agreement.

AUDIT INFORMATION

Operations under this MOU are subject to audit by ATF, the Department of Justice's Office of the Inspector General, the Government Accountability Office, and other Government-designated auditors. Participating agencies agree to permit such audits and to maintain all records relating to Department of Justice Asset Forfeiture Fund payments for expenses either incurred during the course of this Task Force or for a period of not less than three (3) years and, if an audit is being conducted, until such time that the audit is officially completed, whichever is greater.

FORFEITURES/SEIZURES

All assets seized for administrative forfeiture will be seized and forfeited in compliance with the rules and regulations set forth by the U.S. Department of Justice Asset Forfeiture guidelines. When the size or composition of the item(s) seized make it impossible for ATF to store it, any of the participating agencies having the storage facilities to handle the seized property agree to store the property at no charge and to maintain the property in the same condition as when it was first taken into custody. The agency storing said seized property agrees not to dispose of the property until authorized to do so by ATF.

The MOU provides that proceeds from forfeitures will be shared, with sharing percentages based upon the U.S. Department of Justice Asset Forfeiture policies on equitable sharing of assets, such as determining the level of involvement by each participating agency. Task Force assets seized through administrative forfeiture will be distributed in equitable amounts based upon the number of full-time persons committed by each participating agency. Should it become impossible to separate the assets into equal shares, it will be the responsibility of all the participating agencies to come to an equitable decision. If this process fails and an impasse results, ATF will become the final arbitrator of the distributive shares for the participating agencies.

DISPUTE RESOLUTION

In cases of overlapping jurisdiction, the participating agencies agree to work in concert to achieve the Task Force's goals and objectives. The parties to this MOU agree to attempt to resolve any disputes regarding jurisdiction, case assignments and workload at the lowest level possible.

LIABILITY

ATF acknowledges that the United States is liable for the wrongful or negligent acts or omissions of its officers and employees, including TFOs, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Tort Claims Act.

Claims against the United States for injury or loss of property, personal injury, or death arising or resulting from the negligent or wrongful act or omission of any Federal employee while acting within the scope of his or her office or employment are governed by the Federal Tort Claims Act, 28 U.S.C. sections 1346(b), 2672-2680 (unless the claim arises from a violation of the Constitution of the United States, or a violation of a statute of the United States under which other recovery is authorized).

Except as otherwise provided, the parties agree to be solely responsible for the negligent or wrongful acts or omissions of their respective employees and will not seek financial contributions from the other for such acts or omissions. Legal representation by the United States is determined by the United States Department of Justice on a case-by-case basis. ATF cannot guarantee the United States will provide legal representation to any State or local law enforcement officer.

Liability for any negligent or willful acts of any agent or officer undertaken outside the terms of this MOU will be the sole responsibility of the respective agent or officer and agency involved.

DURATION

This MOU is effective with the signatures of all parties and terminates at the close of business on September 30, 2026.

This MOU supersedes previously signed MOUs and shall remain in effect until the aforementioned expiration date or until it is terminated in writing (to include electronic mail and facsimile), whichever comes first. All participating agencies agree that no agency shall withdraw from the Task Force without providing ninety (90) days written notice to other participating agencies. If any participating agency withdraws from the Task Force prior to its termination, the remaining participating agencies shall determine the distributive share of assets for the withdrawing agency, in accordance with Department of Justice guidelines and directives.

The MOU shall be deemed terminated at the time all participating agencies withdraw and ATF elects not to replace such members, or in the event ATF unilaterally terminates the MOU upon 90 days written notice to all the remaining participating agencies.

MODIFICATIONS

This agreement may be modified at any time by written consent of all participating agencies. Modifications shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

SIGNATURES

(b) (6)

/ 08/19/2021

Ryan M. Zuidema Date
Chief of Police
Lynchburg Police Department

/

Charlie J. Patterson Date
Special Agent in Charge, ATF
Washington Field Division

To: (b) (6)
From: (b) (6)
Sent: Fri 7/30/2021 3:36:00 PM
Subject: FW: ATF - CPD- BWC - TFO Agreement - 2021 (002) (002) corrected
ATF - CPD- BWC - TFO Agreement - 2021 (002) (002) corrected.docx

(b) (6) – can you take a look, this is the what is at issue (b) (5)

From: (b) (6)
Sent: Friday, July 30, 2021 11:34 AM
To: (b) (6) >
Subject: ATF - CPD- BWC - TFO Agreement - 2021 (002) (002) corrected

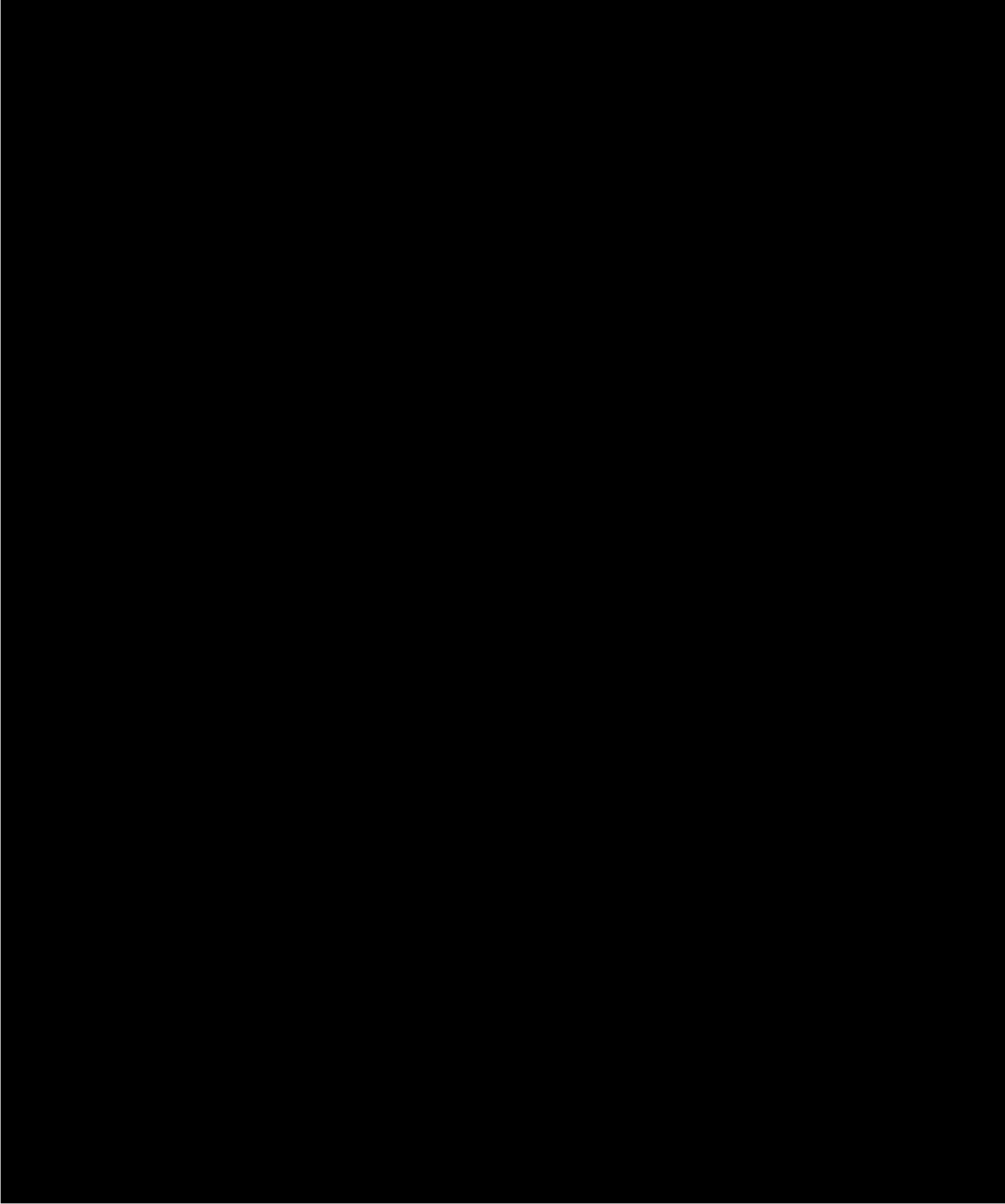
(b) (5)

(b) (5)

(b) (5)

(b) (5)

(b) (5), (b) (6), (b) (7)(C)



To: (b) (6)
From: (b) (6)
Sent: Mon 8/9/2021 3:15:34 PM
Subject: BWC Start Date

(b) (6)

I got a late invite and missed the beginning part of the last BWC working group call. You mentioned the components agreed on a start date of September 15, is that correct?

(b) (6)

Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division

(b) (6)

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To: (b) (6)
Cc: Vanderplow, Paul D[(b) (6)]
From: (b) (6)
Sent: Tue 7/27/2021 9:14:51 PM
Subject: EOUSA Presentation
USAO Training.pptx

(b) (6)

When you have a minute, please review the attached presentation for the EOUSA training on September 1st. Feel free to respond with any suggestions. I have listed the information they asked to be covered below...

- I. Describe Phase I (Six months or more), Where (Phoenix, Detroit, and Academy) and When (Fall. . .?)
Surveying how it works via app, prior to Phase II
Any sense of where it might go next?
- II. Quick overview of ATF policy and any key SOPs
- III. Any practical issues for prosecutors re: how it will work?
- IV. Any issues re: TFOs that you work with that prosecutors should know . . . ?

(b) (6)

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Special Operations Division

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Alcohol, Tobacco, Firearms and Explosives

Body-Worn Camera Program Phase I



U.S. Department of Justice

Bureau of Alcohol, Tobacco, Firearms and Explosives

ATF-2021-0948-RP4-000580

ATF Body-Worn Camera Phase I

➤ Phase I Locations

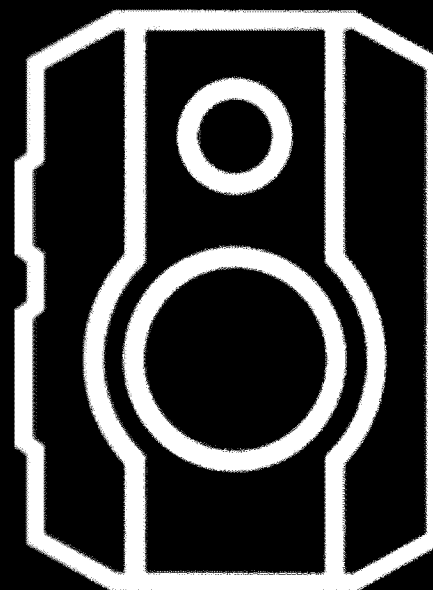
- Phoenix Field Division
- Detroit Field Division
- ATF National Academy

➤ Proposed Phase I Deployment

- September 1, 2021, through February 28, 2022

Review of Phase I

- Web Clip
- Survey
- Evidence.com
 - Categories
 - Tags
- Storage
 - Long-term
 - Short-term



ATF Body-Worn Camera Phase II

➤ FUNDING

- Develop a Digital Evidence Management (DEM) Branch to accommodate an agency-wide deployment
- 1-year agency-wide implementation
 - Regional Deployment
 - 25% Deployment Rate

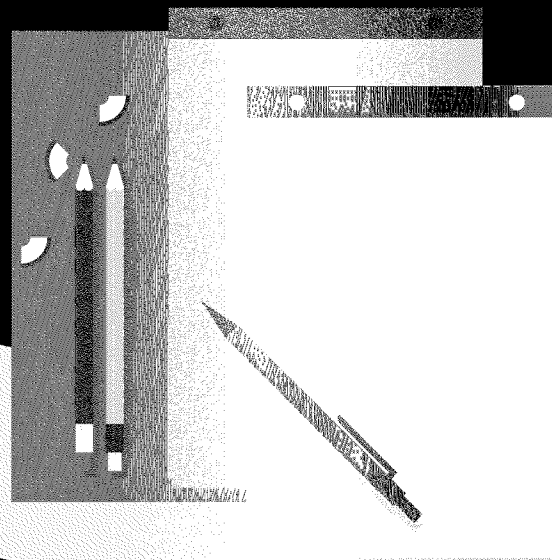
ATF Policy

- Body-Worn Camera Use
 - Pre-planned arrest
 - Pre-planned search warrant
 - Unanticipated interactions/exigent circumstances

- Body-Worn Camera prohibitions
 - UC
 - CI
 - On scene interviews
 - Non-law enforcement assistance

ATF Standard Operating Procedures

- Documentation
 - Report of Investigation
 - Operational Plan
- Notification
 - Operation Brief



ATF Standard Operating Procedures

- Camera Use
 - Buffering
 - Mute Function
- Placement
 - Helmet
 - Vest

Redaction

- Sensitive Investigative
- Operational techniques
- Specialized equipment
- Unintentional Recordings

Privacy/Civil Liberties

➤ Responsibilities

Who:

- Senior ATF officials for Privacy

What:

- Assessment of BWC use
- Ensure compliance
- Review

Collection/Storage

- Recordings are Federal Record
- ATF special agents recording review:
 - Assist in accurate report writing
 - Administrative or criminal investigation

Expedited Release

Consideration:

- Serious Bodily Injury
- Death

Approval:

- ATF
- United States Attorney's Office

Digital Discovery

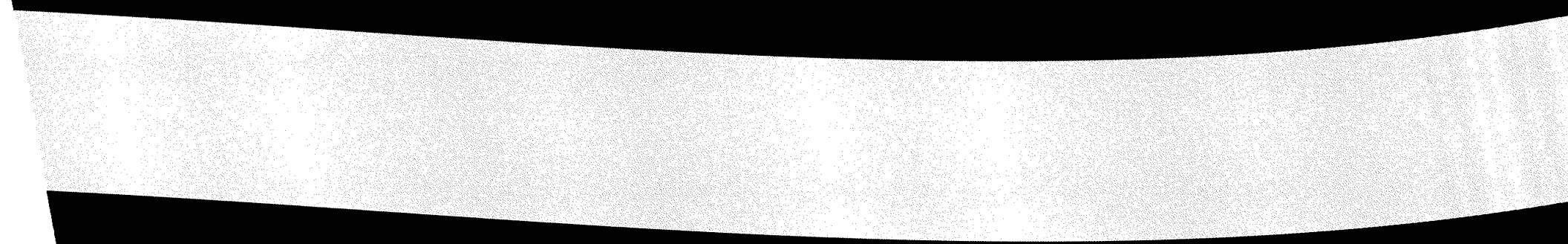
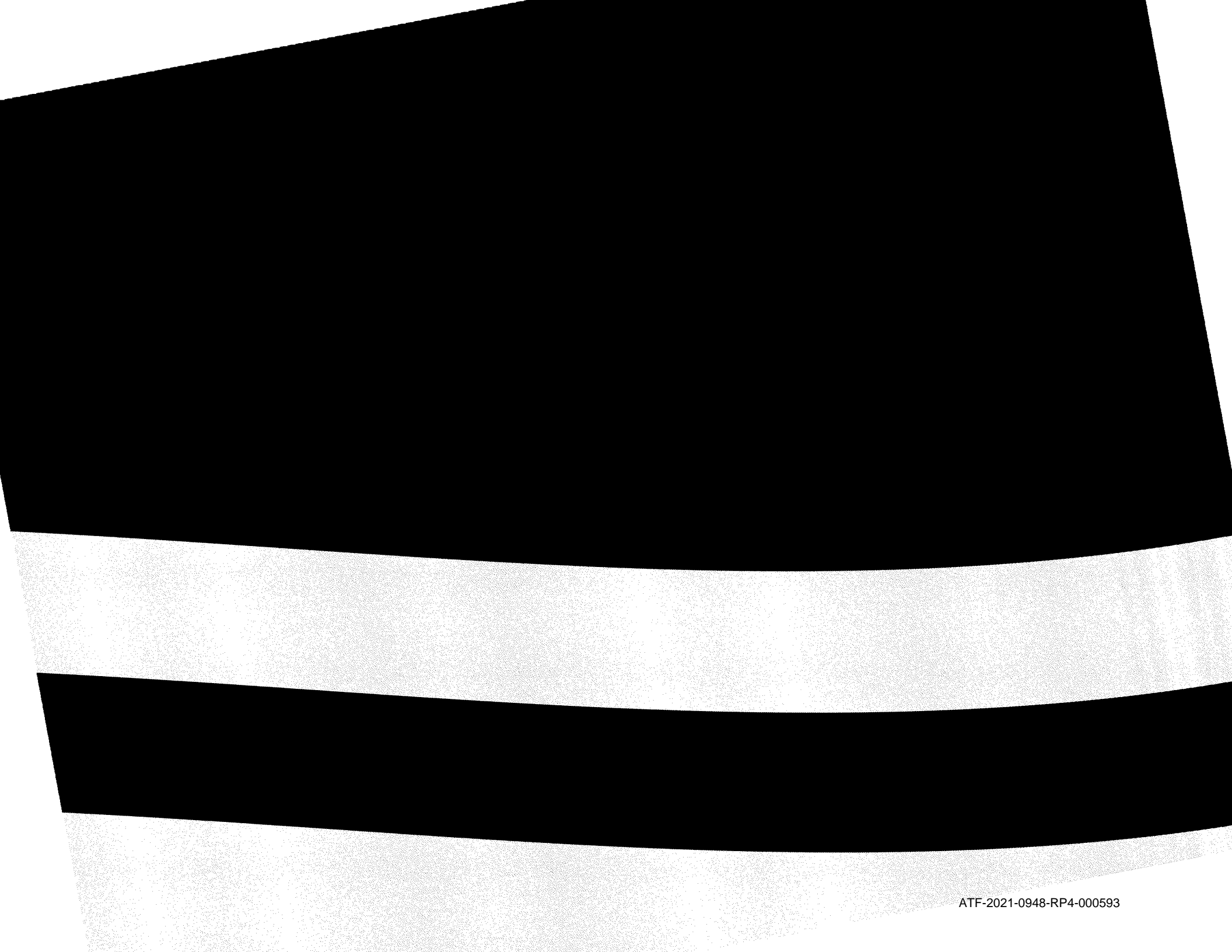
➤ Share Case Evidence

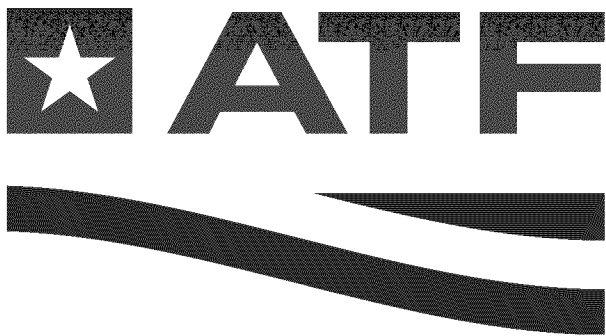
- Partner Share
- Download link

TFO Body-Worn Camera Update

➤ ATF TFO body-worn camera addendums

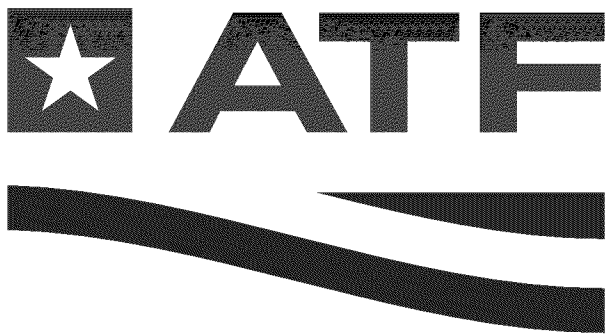
- Concerns
- Conflicts



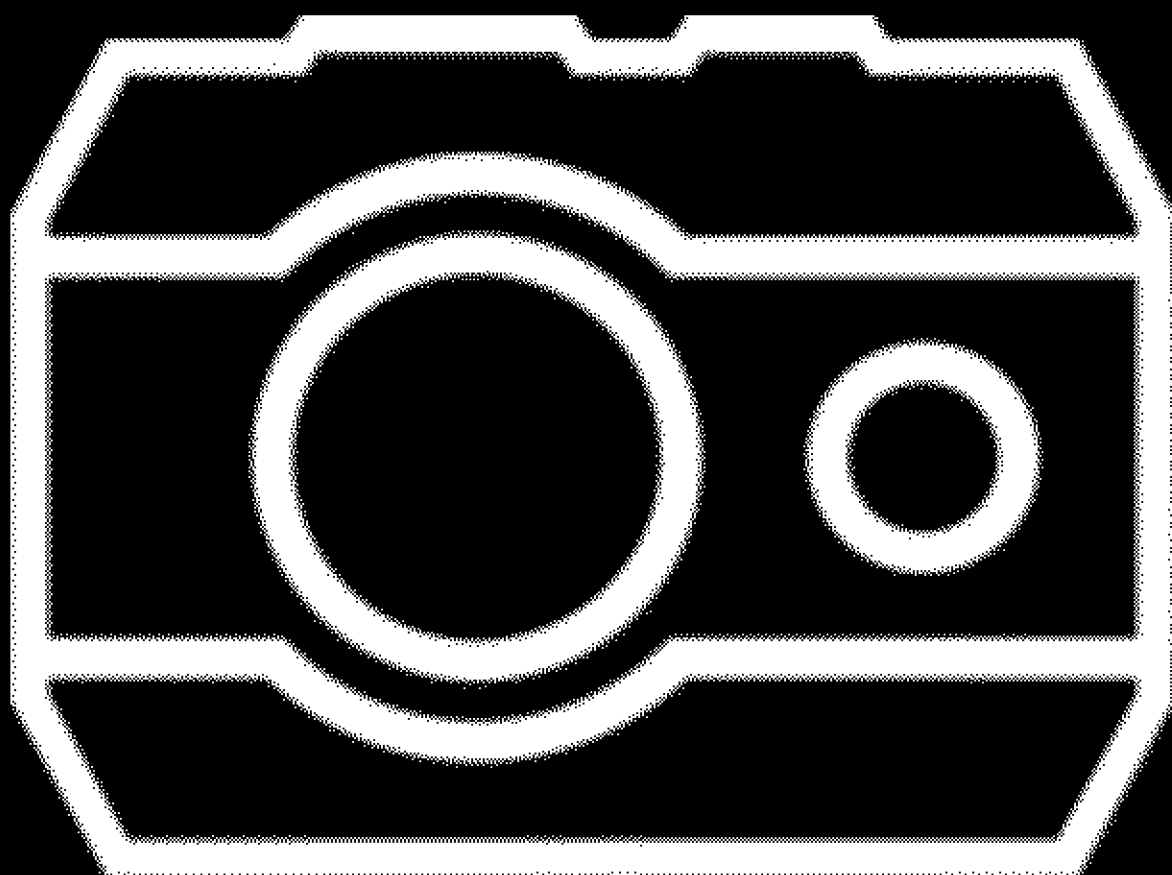


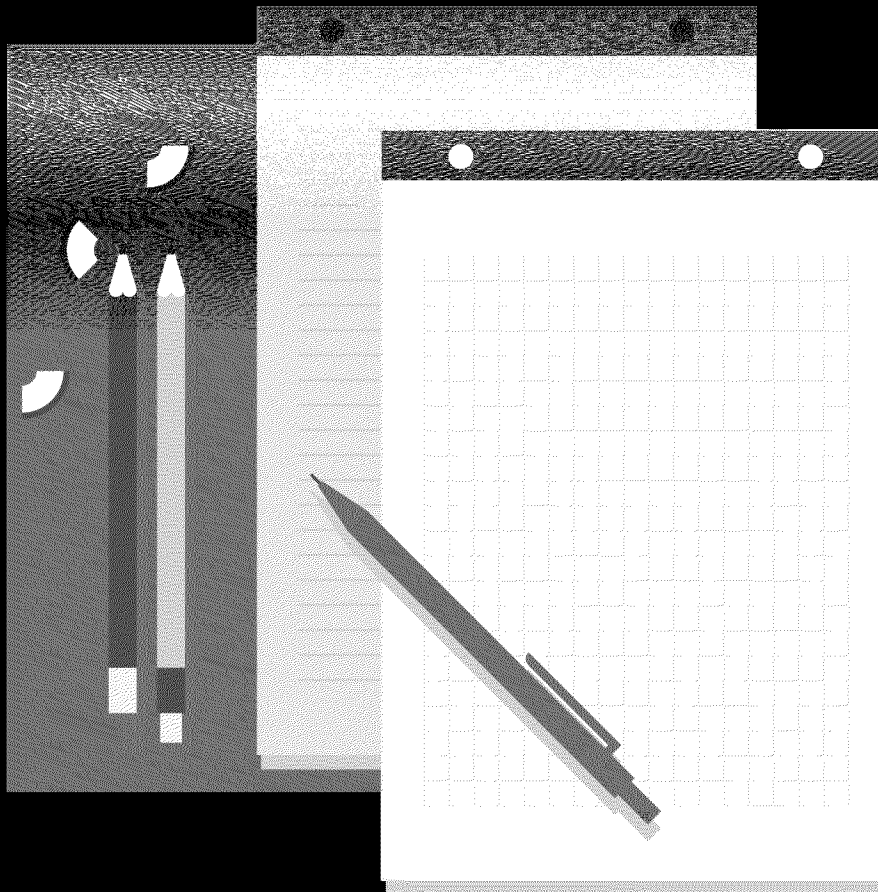
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SERVING OUR NATION





PROTECTING THE PUBLIC
SERVING OUR NATION





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}
```

To: (b) (6); (b) (6); (b) (6)
(b) (6)
Cc: (b) (6); (b) (6)
From: BWCHQ
Sent: Wed 8/11/2021 9:31:22 PM
Subject: RE: Racine Police Department - BWC Addendum and Checklist additional paperwork
ATF - DEM - BWC - SOP - 21-01- signed.pdf

RAC (b) (6)

I have been notified that Racine PD has signed the MOU with ATF regarding the ATF Body Worn Camera Policy. I am in charge of making sure all the TFO's get trained on the Axon Evidence.com Digital Case Management System. The next formal virtual training will not be for at least a couple months due to the training schedule. However, our ATF Axon Rep, (b) (6), was kind enough to put together a 40 minute training video for our TFO's and any agents working with the TFO's.

Attached to this email is the ATF TFO BWC Policy. I need each of you to read through the policy and send me a quick email that you have read it. It will explain when BWC are allowed to be activated and when they are not when acting as an ATF TFO on federal operations. I will send in a separate email the Axon Evidence.com training video. The full training is about 90 minutes, but this 40 minute video should provide enough information for the basics of uploading BWC footage into Evidence.com.

ATF has designed a TRAINING SITE to follow along with the training video if participants so design. I encourage doing so if the participant has 2 monitors. Also, since it's a video, participants can stop and replay things in order to practice in the TEST SITE. I have added the following to the test site:

SA (b) (6)

TFO (b) (6)

TFO (b) (6)

RAC (b) (6) I will need your badge number to add you. For the ones already added, you will receive an email directing you to register for an account. Again, this is an account for the ATF test site. Once you have watched the video, I will then direct you on how to request the Official Account.

As an alternative, should you want to choose a time to do a Teams Meeting with the 4 of you and me, we can also do that. I can share my screen and go over the policy and then show the video. Whichever you decide would be easiest for you guys.

Let me know if you have any questions!

(b) (6)

ATF Special Agent
Special Operations Division

(b) (6)

(b) (6)

From: (b) (6)
Sent: Wednesday, July 28, 2021 9:48 AM
To: BWCHQ (b) (2) @atf.gov>
Subject: RE: Racine Police Department - BWC Addendum and Checklist additional paperwork

Good morning SA (b) (6),

Please see the following TFO's and SA working with the TFO's to receive the training:

(b) (6)

Milwaukee Group III

RAC (b) (6)

(b) (6)

(b) (6)

Milwaukee Group III

RAC (b) (6)

(b) (6)

(b) (6)

Milwaukee Group III

RAC (b) (6)

(b) (6)

Please let me know if you need anything else. Thank you.

Respectfully,

(b) (6)

Special Agent / SOO

ATF Chicago Field Division

(b) (6)



BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES

STANDARD OPERATING PROCEDURES FOR DIGITAL EVIDENCE MANAGEMENT

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2.0	Task Force Officer Body Worn Cameras Digital Evidence
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2.0.5	Authorization for Task Force Officer Body-Worn Camera Use
2.0.6	Directions for Task Force Officer Body-Worn Camera Use
2.0.7	Authorized Body-Worn Camera Recording by Task Force Officers
2.0.8	Exceptions to Authorized Body-Worn Camera Recording by Task Force Officers
2.0.9	Body-Worn Camera Procedures
2.0.10	Access to Task Force Officer Body-Worn Camera Recordings
2.0.11	Reporting and Preservation of Task Force Officer Body-Worn Camera Recordings
2.0.12	Body-Worn Camera Procedures for Use of Force Incidents
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2.0.14	Training Requirement
3.0	Pole Camera Digital Evidence-TBD

Appendix A: *Department of Justice Policy on Use of Body-Worn Cameras by Federally Deputized Task Force Officers*

Appendix B: *List of Acronyms Used*

Appendix C: *Addendum to Task Force Agreements Pertaining to Body Worn Cameras*

Appendix D: *Agency Policy Memo-TBD*

Attachment 1: *Body-Worn Camera Task Force Officer Agency Checklist*

1.0 DIGITAL EVIDENCE MANAGEMENT

Files, including audio and video recordings with associated metadata, captured, managed and stored digitally. A streamlined ingestion of data allowing for indexing, searching capabilities, and digital sharing, for authorized individuals.

2.0 TASK FORCE OFFICER BODY WORN CAMERA DIGITAL EVIDENCE

Task Force Officer Body Worn Camera recording that qualifies as a equivalent to the original.

2.0.1 PURPOSE

On October 28, 2019, Attorney General William P. Barr authorized a body-worn camera (BWC) program under which deputized state, local, tribal, and territorial task force officers (TFO) serving on federal task forces supervised by Department of Justice (DOJ) law enforcement agencies are authorized to use BWCs for certain specified activities if mandated to do so by their parent agencies. *See DOJ Policy on Use of Body-Worn Cameras by Federally Deputized Task Force Officers (DOJ Policy), Appendix A.* The purpose of this standard operating procedure (SOP) is to establish procedures for the Bureau of Alcohol, Tobacco, Firearms and Explosives' (ATF) implementation of the program and to ensure compliance with the DOJ Policy.

2.0.2 EFFECTIVE DATE

This SOP becomes effective on the date of signature and will remain in effect unless modified or rescinded in writing.

Thomas L. Chittum
Assistant Director
Office of Field Operations

 Digitally signed by THOMAS
CHITTUM
Date: 2021.01.12 11:57:21 -05'00'

Date

2.0.3 AUDIENCE/SCOPE

This SOP applies to ATF employees and deputized TFOs who are working on ATF state/local task forces that permit use of BWCs by TFOs, and other ATF personnel whose duties may involve TFO BWC recordings.

2.0.4 DEFINITIONS

Body-Worn Camera	Overt mobile audio and video capture device issued to a deputized TFO by his/her parent agency, designed to be worn by TFOs in the course of specified task force duties.
Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Personnel	ATF employees, deputized task force officers, and contractor employees.
Digital Evidence	BWC files, including audio and video recordings or other evidence captured digitally by a BWC and stored digitally .
Metadata	Data entered into or generated by the BWC System that provides context or additional information about BWC recordings. Including but not limited to; notes, clips, markers, and audit trails.
Parent Agency	The state, local, tribal, or territorial law enforcement agency employing a deputized TFO.
Redaction	“Redaction” is the process of obscuring images, audio portions, and/or metadata, of a TFO BWC recording for legal, security, or privacy purposes prior to its release.
Secured	For purposes of this SOP, the term, “secured”, means that the scene is safe and under law enforcement control. See DOJ Policy

Shooting Incident	<p>The intentional or unintentional discharge of any firearm in the following situations:</p> <p>(1) By an ATF employee, other law enforcement officer/agent, suspect, or any other individual during an enforcement activity, per ATF Order 8200.3C chapter A.1 Reporting Requirements</p> <p>(2) By an ATF employee, or by anyone in his/her presence during non-enforcement activities or during off-duty hours. Included in this reporting requirement is the discharge of a Bureau-owned firearm by non-ATF personnel. (See exceptions in ATF Order 8200.3C, Chapter A, subparagraph 1.b).</p> <p>(3) During laboratory or technical examination if the discharge is unintentional. Included in this reporting requirement is any intentional discharge that results in personal injury or property damage.</p> <p>b. ATF personnel are not required to report the discharge of a firearm in the following situations:</p> <p>(1) During authorized training unless the discharge occurs off the firing line/position.</p> <p>(2) During off-duty recreational situations (i.e., target shooting, hunting, etc.) unless personal injury occurs.</p> <p>During an enforcement activity when a tactical breaching round, kinetic energy projectile (KEP) or an overpressure round (“flashbang”) is intentionally used by the Special Response Team, or another law enforcement agency, to break windows, cause diversions, etc. NOTE: The discharge does need to be reported if an injury occurs or they are used to target a person or animal. ATF O 8200.3C – Post Shooting and Use of Force Reporting and Review Procedures.</p>
-------------------	--

State/Local	(3) When referring to other law enforcement agencies, includes state, local, tribal, or territorial law enforcement agencies. See DOJ Policy.
-------------	---

Task Force Officer or Deputized Task Force Officer	A state/local law enforcement officer granted certain Federal law enforcement powers under ATF supervision pursuant to 18 U.S.C. § 3051 and 28 C.F.R. Section 0.131. ATF O 3501.1A – Joint Law Enforcement Operations Program.
TFO BWC Digital Recordings	For purposes of this SOP, refers to audio and video recordings, and associated metadata from TFO BWCs made while the TFO is working under federal authority, including state and local warrants adopted by a federal agency. See DOJ Policy.
Use of Force Incident	Use of force incidents include, all uses of force greater than minor restrain, including but not limited to, incidents involving weaponless force utilizing strikes and kicks, intermediate weapons, i.e., TASERS, expandable batons, kinetic energy projectiles, emergency/improvised intermediate impact weapons, such as, a flashlight or radio; any use of force resulting in serious injury or death; canine bites resulting in penetration of human skin; and all shooting incidents.
Axon Evidence.com	A cloud-based digital evidence management system.
Administrator(s)	ATF employee(s) responsible for the upkeep, configuration, and permission controls of Axon Evidence.com

2.0.5 AUTHORIZATION FOR TASK FORCE OFFICER BODY-WORN CAMERA USE

- A. Only task forces specifically authorized and included within the program by the Assistant Director (Field Operations) will allow TFOs to use BWC. TFOs will use BWC's in accordance with the Department of Justice Policy.
- B. Prior to commencing TFO BWC use, the Division should provide the parent agency with the Body-Worn Camera Task Force Officer Agency Checklist, Attachment 1, and request that the parent agency complete (or provided an already completed version) the checklist and return it to ATF. The information on the completed checklist will assist ATF in reviewing and resolving potential legal, policy, procedural, technical, and security issues that may result from TFO BWC use. The Division will provide copies of the completed Checklist to Field Operations, Field Management Staff, the Office of Chief Counsel (CC), and the Technical Project Office (TPO) Project Officer.
- C. Prior to commencing TFO BWC use, the Division should provide the parent agency with the Body-Worn Camera Task Force Officer Agency Memorandum of Understanding, (MOU) Appendix C, and request that the head of each parent agency sign and return to ATF. The information on MOU will assist ATF in reviewing and resolving potential legal, policy, procedural, technical, and security issues that may result from TFO BWC use. The Division will provide copies of the signed MOU's to Field Operations, Field Management Staff, the Office of Chief Counsel (CC), and the TPO Project Officer.

2.0.6 DIRECTIONS FOR TASK FORCE OFFICER BODY-WORN CAMERA USE

- A. TFOs authorized to use BWCs will use them only in accordance with the DOJ Policy, this SOP, and other applicable ATF policies and procedures.
- B. BWC recordings will not replace required reports or other required documentation.
 - 1. ATF personnel will not copy BWC recordings, or post BWC recordings to the Internet, social media sites, or the media, or otherwise disseminate BWC recordings in any way, unless specifically authorized by the Special Agent in Charge to do so for official ATF purposes.
 - 2. TFOs may possess or use only BWCs issued and owned by their parent agency. TFOs are not authorized to possess or use any privately owned BWCs or other privately owned recording devices of any kind while in an ATF facility or when performing task force duties.

3. TFOs will record with BWCs only as authorized by the DOJ Policy and this SOP. TFOs will not record with BWCs in other circumstances, including but not limited to:
 - a. internal ATF conversations either openly or surreptitiously, including conversations among Special Agents (SA), other TFOs, or other ATF employees;
 - b. conversations between supervisors and subordinates, or conversations relating to personnel matters including but not limited to performance evaluations, discipline, or counseling;
 - c. while in a locker room or bathroom in a ATF facility, or while using any bathroom;
 - d. while attending internal ATF meetings, other law enforcement meetings, or meetings with prosecutors;
 - e. strip searches or body cavity searches; or,
 - f. operational briefings or other meetings discussing investigations, tactics, or procedures with BWCs.

2.0.7 AUTHORIZED BODY-WORN CAMERA RECORDING BY TASK FORCE OFFICERS

- A. In accordance with the DOJ Policy, TFOs will strictly adhere to following BWC recording authorizations and exceptions.
- B. Unless subject to a specific exception below, TFOs employed by a law enforcement agency that mandates the use of BWCs on federal task forces may wear and activate their recording equipment for the purpose of recording their actions anywhere they are authorized to act as a police or peace officer under state, territorial or tribal law and only during: (1) a planned attempt to serve an arrest warrant or other planned arrest; or, (2) the execution of a search warrant.
- C. TFOs are authorized to activate their BWCs upon making entry into a premises or upon approaching a subject, and must deactivate their BWCs when the scene is secured as determined by the federal supervisor on the scene.
- D. In the event circumstances arise requiring additional law enforcement assistance to secure the scene, the TFO will end BWC recording when relieved from the scene by another law enforcement officer.

2.0.8 EXCEPTIONS TO AUTHORIZED BODY-WORN CAMERA RECORDING BY TASK FORCE OFFICERS

- A. In accordance with the DOJ Policy, TFOs will strictly adhere to the following exceptions and restrictions on use of BWCs:

TFOs are prohibited from recording:

1. undercover (UC) personnel;
 2. confidential informants or confidential sources;
 3. on-scene witness interviews prior to or after the operation;
 4. personnel using specialized or sensitive investigative techniques or equipment; or
 5. actions by any non-law enforcement persons at the scene who are assisting law enforcement personnel.
- B. TFOs are prohibited from activating their BWC if the TFO is using specialized or sensitive investigative techniques, operating in a sensitive area, or working in an UC or covert status on behalf of ATF.
- C. Under no circumstances will TFOs use their BWCs to record any activities related to national security (including international and domestic terrorism) investigations or other cases involving classified information.
- D. TFOs generally shall not use their BWCs to record any activities related to investigations involving public corruption, medical facilities, or other sensitive investigations. DOJ's policy of permitting the limited use of BWCs on task forces does not apply to highly specialized or sensitive operations or groups. A Senior Executive Service (SES)-level manager must approve in advance in writing any decision to rely on any of these exceptions to not record with TFO BWCs if otherwise authorized by the DOJ Policy.

2.0.9 BODY-WORN CAMERA PROCEDURES

- A. TFOs assigned BWCs and task force supervisors will follow all ATF policies and procedures applicable to the operation or activity that will be recorded. In addition, the following procedures are required:
1. TFOs will check their assigned BWCs prior to the operation to ensure they are working properly. If not, the TFO will replace the BWC before the operation commences if authorized to do so by the task force supervisor. In the event the BWC is inoperable due to a technical problem or physical damage, and, in the judgement of the task force supervisor delaying the operation to repair the BWC or replace it is not practical or would impair the operation, the TFO may participate in the operation without using a BWC.

2. Operational plans will note that TFO BWC recording is authorized, and identify participating TFOs who will possess and use BWCs for the operation.
3. During pre-operation briefings, supervisors will remind TFOs authorized to use BWCs to record and to cease recording in accordance with the DOJ Policy and this SOP.
4. Any use of BWC's by TFO's will be documented on the Operational Plan, ATF O 3210.1B, "Operational Planning", under "Personnel and Assignments" in the column "Specialized Equipment"
5. Task force supervisors will ensure that law enforcement personnel participating in the operation (including ATF and non-ATF personnel) are aware that the operation will be recorded by TFO BWCs.
6. TFOs will activate their BWCs and record operations and cease recording as authorized by the DOJ Policy and this SOP.
7. The task force supervisor on scene will check and ensure that TFOs with BWCs have stopped recording as required.
8. Upon completion of the operation, TFOs will transfer BWC digital recordings to ATF's Axon Evidence.com from the participating parent agency's BWC system as soon as possible, in accordance with local protocols.
9. For all *reported* use of force incidents, please follow current reporting protocols and refer to the Force Review Office.
10. In the event of an allegation of misconduct (i.e. unreported use of force, theft, etc.), the supervisor will review all involved BWC footage to ascertain the validity of the allegation. If there is a violation of *ATF O 2130.1C – Conduct and Accountability*, it is incumbent upon the Supervisor as well as any employee to report such violations to OPRSO.
11. As with any Electronic Surveillance mediums, it is incumbent upon the case Agent and Supervisor to be aware of any discovery issues with BWC recordings.

2.0.10 ACCESS TO TASK FORCE OFFICER BODY-WORN CAMERA RECORDINGS

- A. ATF personnel may access and view TFO BWC recordings only for official ATF duties, including assisting in accurate report writing. **Note:** the purpose of using BWC recordings in writing reports is to maximize the accuracy of the report—not to replace independent recollection and perception of an event.

2.0.11 REPORTING AND PRESERVATION OF TASK FORCE OFFICER BODY-WORN CAMERA RECORDINGS

- A. TFOs using BWCs will follow standard ATF reporting and documentation policies and procedures. In addition, TFOs will document BWC use and the existence of BWC recordings in the Report of Investigation. ATF O 3111.1A – Use of N-Force.
- B. If the TFO is mandated by his/her parent agency to use BWCs while performing task force duties, and the TFO does not use or record the activity with a BWC as required, the TFO will explain the reasons for this in a Report of Investigation.
- C. Digital media containing TFO BWC recordings will be seized as evidence and deemed as “Other”, “Evidence-Not in ATF Custody” and will be handled as outlined in ATF Order 3111.1A, Use of N-Force. “Not in ATF Custody”, means, “...property related to the investigation that has not been taken into ATF custody.” The digital recording will be treated as evidence and will be accounted for and stored in accordance with the provisions outlined in this section. Additionally, the location of the evidence will be documented in the N-Force property as Property Not in ATF Custody, Property Type, “Other”, Subtype, “Body Worn Camera-TFO”.
- D. All evidence, regardless of quality or potential usefulness, will be entered into N-Force using the accepted N-Force practices listed this document. This includes recordings that did not register audio, video or both due to equipment malfunction or user error. All digital evidence submitted shall have the case number, item number, and **all associated metadata** as part of, or in addition to the audio/video recording. All evidence, regardless of perceived evidentiary value, will be transferred to Axon Evidence.com storage system and documented in N-Force allowing it to be captured statistically by ATF.
 - 1. The preferred method to receive the recording from the TFO’s parent agency is via uploading or similar electronic transfer for storage into the Axon Evidence.com digital storage system.
 - 2. The transferred evidence, once stored in Axon Evidence.com will serve as a the equivalent to the original and be maintained by Axon Evidence.com until such time as the evidence meets the disposition requirements outlined in ATF 3400.1. The identification within the Axon Evidence.com file structure will include all metadata, the file number, the exhibit designator, the name of the TFO who produced the BWC recording, any identification/case number generated by the parent agency, the name of the SA, and/or the TFO and the date, time, and location the recording was initiated and terminated.
 - 3. When necessary to provide access to the evidence, the entire original digital recording

will be available, even if a portion is unintelligible. Copies of the recordings will be provided as needed within, or transferred from, the Axon Evidence.com system.

- E. TFOs using BWCs and task force supervisors will ensure that prosecutors assigned to a case involving TFO BWC recordings are fully informed of the existence of the recordings as soon as possible, and provide assistance in providing the recordings to the prosecutor.

2.0.12 BODY-WORN CAMERA PROCEDURES FOR USE OF FORCE INCIDENTS

- A. ATF personnel will follow all standard ATF policies and procedures for use of force incidents involving TFO BWC recordings. ATF O 8200.3C – Post Shooting and Use of Force. The following additional procedures will also be required:
 - B. As soon as the scene is rendered safe and under control, an uninvolved Supervisory Special Agent (SSA)/TFO or senior SA at the scene will:
 - 1. Identify which, if any, of the involved and witness TFOs have a BWC.
 - 2. Maintain documentation of the chain of custody once the parent agency representative takes possession of TFO BWCs and ensure they are no longer recording. The SSA/ TFO or senior SA will maintain documentation of the chain of custody of the BWC until the data is provided to ATF.
 - 3. Document via Report of Investigation the following information:
 - a. identity of the TFO(s) from whom a BWC was taken;
 - b. serial number(s) of the BWC(s) taken;
 - c. date, time, and location the task force supervisor took possession of the BWC(s); and,
 - d. parent agency official who took possession of the BWCs either directly from the TFO or from the task force supervisor as applicable, and the date, time, and location this occurred.
- C. The SSA/TFO or senior SA at the scene will ensure that a SA or TFO responds to the hospital to ensure the parent agency has maintains any BWC assigned to an injured TFO who has been removed from the scene for medical treatment, or coordinate with the parent agency to do so. The SA or TFO who verifies the presence of the BWC footage will document via Report of Investigation the information listed above.

- D. The SSA/TFO or senior SA at the scene will determine the urgency of retrieving BWC recordings from the BWC(s). If deemed urgent, he or she will arrange to retrieve the recordings as soon as possible in accordance with local protocols, MOU and DOJ Policy. For example, if an unknown subject injures a SA or TFO, or a potentially dangerous subject is at large, it may be imperative to retrieve BWC recordings as soon as possible to:
1. identify the perpetrator(s) and/or accomplices;
 2. determine the type of weapon(s) involved;
 3. identify witnesses; and
 4. identify other important information, e.g., description of suspect vehicle, direction of escape, etc.
- E. The responding Assistant Special Agent in Charge (ASAC) or designee will determine whether TFO BWC recordings exist and include this information in his/her notification to the Special Agent in Charge (SAC) or Deputy Assistant Director (DAD). The ASAC will ensure that the Division Counsel and the United States Attorney's Office (USAO) are notified as soon as possible that there are TFO BWC digital recordings of the incident. ATF personnel notifications will be made in accordance with ATF O 3114.1A, i-Note Incident Notification System.
- F. When notifying ATF Headquarters of a use of force incident pursuant to ATF O 8200.3C – Post Shooting and Use of Force, the SAC or designee will include in the notification information regarding any TFO BWC recordings known to exist. When making notification of the incident, the SAC or designee will include information about any known TFO BWC digital recordings as well as any other video or audio recordings of the incident.
- G. The SAC or ASAC will request the parent agency to restrict access within the parent agency to TFO BWC recordings involving a reportable incident involving an ATF employee in accordance with local protocol and DOJ Policy.
- H. Upon being notified of a shooting or other use of force incident that involves TFO BWC recordings, the Force Review Office (FRO) in the Office of Professional Responsibility and Security Operations (OPRSO) will coordinate with field division management to obtain copies of the recordings as quickly as possible in accordance with local protocol, the MOU, and DOJ Policy. In making further notifications to ATF Headquarters elements, DOJ's Office of the Inspector General (OIG) and DOJ's Criminal Section of the Civil Rights Division as required by ATF O 8200.3C – Post Shooting and Use of Force will include available information about any known TFO BWC recordings.
- I. The Force Review Office will utilize TFO BWC recordings as appropriate in the review of the incident. The FRO will reference any relevant TFO BWC digital recordings in the Shooting Review Report/Incident Report, and access to these recordings will be available within or copies transferred from the Axon Evidence.com digital storage system.

- J. CC, including Division Counsel, will assist with any legal issues that arise regarding the TFO BWC recordings.

2.0.13 DISSEMINATION AND REDACTION OF TASK FORCE OFFICER BODY-WORN CAMERA RECORDINGS

- A. All TFO BWC recordings made during federal task force operations, including such recordings retained by the TFO's parent agency and/or in the possession of any third party engaged by the parent agency to store or process BWC recordings shall be deemed federal records of DOJ and ATF pursuant to the Federal Records Act. TFO BWC recordings are controlled by, and the property of, DOJ and cannot be disseminated without the written permission of DOJ. DOJ Policy and MOU.
- B. TFO BWC recordings constitute investigative information. ATF personnel will follow established procedures for dissemination of investigative information relative to TFO BWC recordings as applicable. ATF O 3270.10D – The Disclosure Documentation and Handling of Investigative Information.
- C. During the course of an investigation, and prior to the arrest of the target(s), or the filing of a criminal complaint or indictment, ATF personnel may disclose unredacted recordings that will be subject to later redaction, to a federal or state prosecutor subject to the following:
 - 1. Any portions of the TFO BWC recording (video, audio, and/or metadata) that would reasonably be expected to identify a confidential source (CS) or undercover (UC) law enforcement officer, on-scene witness interviews prior or after the operation, personnel using specialized or sensitive techniques or equipment or on-scene actions by any non-law enforcement personnel prior to or after the operation will be redacted. The redactions will be made whether the prosecutor is using the documents for his/her own use or for release under the Federal Rules of Criminal Procedure (e.g., Rule 16, the Jencks Act, *Brady*, and *Giglio*) or other local court rules among other discovery requirements.
 - 2. ATF will maintain ownership and control over unredacted TFO BWC recordings.
 - 3. All media containing unredacted TFO BWC recordings will have limited access "ATF Sensitive - Prosecution Copy – Not for Dissemination or Discovery."
 - 4. Unredacted TFO BWC recordings will be provided to a federal or state prosecutor only if the prosecutor first agrees that the material will not be further released without:
 - a. The express consent of the ATF personnel responsible for the recording, and,
 - b. The opportunity for ATF to review and redact pursuant to ATF redaction policy and procedures.
 - c. Notification to Division Counsel for state prosecutor request

- D. The disclosure of unredacted TFO BWC recordings in legal proceedings is governed by 28 C.F.R. Part 16. Any such disclosure requires the prior approval of the appropriate USAO, in addition to the authorization of the Group Supervisor (GS), Assistant Special Agent in Charge (ASAC), and Special Agent in Charge (SAC) after consultation with Division Counsel (DC).
- E. ATF may make unredacted recordings available for review by a federal or state judge upon his/her request; however, court orders to disclose unredacted recordings to parties outside ATF, and motions seeking such orders, must be submitted to the SAC prior to disclosure of the unredacted recordings. The SAC will consult with DC to determine whether the potential harm of disclosure is outweighed by the importance of the underlying federal or state criminal prosecution.
- F. Divisions in which TFOs are using BWCs should establish procedures to utilize redaction resources (available within the Axon Evidence.com system) of the TFO's parent agency to make redactions required by ATF. If this is not feasible, divisions needing assistance with redacting TFO BWCs should utilize the redaction features within Axon Evidence.com or consult with Technical Operations Branch (TOB) or through the Digital Forensics Branch (DFB).

2.0.14 TRAINING REQUIREMENTS

- A. ATF employees involved in the affected Field Divisions will receive training in the use and function of the Axon Evidence.com digital evidence system by the SOD DEMS TPO personnel and/or Axon Evidence.com training personnel.
- B. ATF SOD DEMS employees will serve as program administrators and have administrative rights to the Axon Evidence.com System to allow the navigation of permissions, update software and system settings as necessary, train employees, coordinate with OST on system related issues, and provide access to and within the Axon Evidence.com digital storage system.

APPENDIX A
**Department of Justice Policy on Use of Body-
Worn Cameras by Federally Deputized Task**



U.S. Department of Justice
Washington, D.C.

**USE OF BODY-WORN CAMERAS BY FEDERALLY DEPUTIZED
TASK FORCE OFFICERS**

The Department of Justice (Department or DOJ) permits the use of body worn cameras (BWCs) by task force officers (TFOs) on federal task forces. This policy provides the parameters for the use of BWCs by TFOs to the extent that a state or local law enforcement agency¹ requires their use by its officers during federal task force operations. DOJ law enforcement agencies may issue internal standard operating procedures to implement TFO use of BWCs consistent with this policy.² For purposes of this policy, the term, "TFO BWC recordings," refers to audio and video recordings and associated metadata from TFO BWCs made while the TFO is working under federal authority, including state and local warrants adopted by a federal agency.

I. BACKGROUND

The Department of Justice partners with state and local law enforcement agencies throughout the nation on joint task forces. This relationship is vitally important to the Department and its mission to protect our communities. Several of these participating state and local agencies have implemented internal policies mandating the use of BWCs and have requested that their officers wear BWCs while conducting planned arrests and

¹ This policy applies equally to tribal and territorial law enforcement agencies.

² This policy provides Department components with internal direction. It is not intended to, does not, and may not be relied upon to create any substantive or procedural rights enforceable at law by any party in any civil or criminal matter.

searches during federal task force operations. Some state and local agencies, however, do not equip their officers with BWCs. To the extent state and local law enforcement agencies mandate BWCs for TFOs while engaged in federal task force operations, the Department will permit federally deputized TFOs from those agencies to use their BWCs under the following circumstances.

II. USE OF BODY WORN CAMERAS DURING FEDERAL TASK FORCE OPERATIONS

Unless subject to specific exceptions below, TFOs employed by a law enforcement agency that mandates the use of BWCs on federal task forces may wear and activate their recording equipment for the purpose of recording their actions during task operations³ only during: (1) a planned attempt to serve an arrest warrant or other planned arrest; or, (2) the execution of a search warrant.⁴ TFOs are authorized to activate their BWCs upon approaching a subject or premises, and must deactivate their BWCs when the scene is secured as determined by the federal supervisor on the scene as designated by the sponsoring federal agency. For purposes of this policy, the term “secured” means that the scene is safe and under law enforcement control. In the event circumstances arise requiring additional law enforcement assistance to secure the scene, the TFO will end BWC recording when relieved from the scene by another law enforcement officer. TFOs are prohibited from recording: (1) undercover personnel; (2) confidential informants or confidential sources; (3) on-scene witness interviews prior to or after the operation; (4)

³ TFOs are authorized to wear and activate their recording equipment in accordance with this policy anywhere they are authorized to act as a police or peace officer under state, local, territorial or tribal law.

⁴ For the execution of a search warrant, BWCs should not be used for searches of property lawfully in government custody or control, or a search to obtain digital or electronic records executed by a third party, such as an electronic service provider or custodian of electronic records.

personnel using specialized or sensitive investigative techniques or equipment; or (5) on-scene actions by any non-law enforcement persons who are assisting law enforcement personnel prior to or after the operation. TFOs are prohibited from activating their BWC if the TFO is using specialized or sensitive investigative techniques, operating in a sensitive area, or working in an undercover or covert status on behalf of the federal task force or federal agency as determined by the federal agency sponsoring the task force. Subject to the discretion of the federal agency sponsoring the task force, TFOs generally shall not use their BWCs to record any activities related to investigations involving public corruption, medical facilities, national security, or other sensitive investigations. The Department's policy of permitting the limited use of BWCs on task forces does not apply to highly specialized or sensitive operations or groups as determined by the federal agency sponsoring the task force.

III. STORAGE OF TASK FORCE OFFICER BODY WORN CAMERA RECORDINGS IN FEDERAL TASK FORCE OPERATIONS

The TFO activating a BWC during federal task force operations is responsible for downloading, or having his/her parent agency personnel download, the resulting TFO BWC recordings. Once the TFO BWC recording is downloaded, it shall be placed onto external media (e.g., DVD, hard drive, etc.), or another mutually agreeable delivery mechanism, and promptly provided to the federal task force. The TFO parent agency will provide to the sponsoring federal agency a recording that qualifies as a "duplicate" under Federal Rule of Evidence 1001(e).⁵ The federal agency sponsoring the task force shall

⁵ Under Fed. R. Evid. 1001(e), "[a] 'duplicate' means a counterpart produced by a mechanical, photographic, chemical, electronic, or other equivalent process or technique that accurately reproduces the original."

maintain the TFO BWC recording from the TFO as appropriate in the federal agency's files.

IV. FEDERAL RECORDS

All TFO BWC recordings made during federal task force operations, including such recordings retained by the TFO's parent agency and/or in the possession of any third party engaged by the parent agency to store or process BWC recordings, shall be deemed federal records of the Department and the federal agency sponsoring the task force pursuant to the Federal Records Act. In all circumstances, TFO BWC recordings shall be treated as law enforcement sensitive information, the premature disclosure of which could reasonably be expected to interfere with enforcement proceedings, and as potential evidence in a federal investigation subject to applicable federal laws, rules, and policy concerning any disclosure or dissemination; and therefore deemed privileged absent appropriate redaction prior to disclosure or dissemination. Nothing in this policy shall be deemed to provide a right of public access to TFO BWC recordings. TFO BWC recordings are controlled by, and the property of, the Department and will be retained and managed by the federal agency sponsoring the task force. The federal agency sponsoring the task force is responsible for considering requests to release TFO BWC recordings. These records cannot be disseminated without the written permission of the Department, subject to the following exceptions:

A. Internal Dissemination

The TFO's parent agency is authorized to use TFO BWC recordings for internal investigations of its personnel consistent with the parent agency's policies and

procedures, but may not disseminate the BWC recording outside the parent agency or for public release without the written permission of the Department. The parent agency shall provide written notification to the sponsoring federal agency prior to any internal review.

B. Expedited Public Release

If TFO BWC recording(s) depict conduct committed solely by a TFO resulting in serious bodily injury or death of another, the TFO's parent agency shall notify the sponsoring federal agency⁶ and the United States Attorney as early as possible if it desires to publicly release the TFO's BWC recording(s). The sponsoring federal agency and the United States Attorney will expeditiously review the recording(s) and provide official concurrence with public release as soon as practical, unless there are specific and compelling circumstances justifying an objection to public release that cannot be resolved by redaction or other means. Upon official concurrence, the TFO's parent agency may immediately release the recording(s) with any agreed-upon redactions, giving as much advance notice as possible to the sponsoring federal agency and United States Attorney as to the time and manner of its release.

⁶ The notification may be to the Special Agent in Charge (SAC) of the federal agency sponsoring the task force or, in the case of United States Marshals Service-led task forces, the local United States Marshal and the Assistant Director (AD) / Investigative Operations Division (IOD) of the U.S. Marshals Service, and any discussions, negotiations, and concurrence may be made by the SAC or, in the case of the US Marshals Service, the local US Marshal and AD/IOD, after appropriate consultation within their agency.

V. MEMORIALIZATION

Subject to the guidance set forth in this policy, the SAC of the sponsoring federal law enforcement agency or, in the case of United States Marshals Service-led task forces, the Assistant Director of the Investigative Operations Division, is responsible for memorializing any agreement with a state and local law enforcement agency on the use of BWCs by federally deputized TFOs during federal task force operations. Upon notification to the United States Attorney, the SAC or AD/IOD shall execute a Memorandum of Understanding (MOU), or addendum to a preexisting MOU, prior to use of BWCs by TFOs that sets forth the details for the use of BWCs by TFOs on the task force consistent with this policy. Prior to entering into any agreement, the TFO's parent agency shall provide to the federal agency sponsoring the task force the details regarding the BWC system and cameras, including the details of any system protections, to the satisfaction of the federal agency, and any state or local policies or laws applicable to the TFO's use of BWCs, including any retention policies. This MOU shall make clear that TFO BWC recordings, including such recordings residing in the state/local agency's BWC system or other copies retained by the agency and/or in the possession of any third party engaged by the agency to store or process BWC recordings, are deemed to be federal records, subject to federal retention and information access laws, regulations, policies, and procedures. The federal agency sponsoring the task force will ensure that all participating agencies are informed of which participating agencies, if any, mandate BWC use by their respective TFOs, and provide all participating agencies with this policy.

APPENDIX B
Acronyms

ASAC	Assistant Special Agent in Charge
ATF	Bureau of Alcohol, Tobacco, Firearms and Explosives
BWC	Body-Worn Camera
CC	Office of Chief Counsel
CS	Confidential Source
DAD	Deputy Assistant Director
DFB	Digital Forensics Branch
DOJ	Department of Justice
FMS	Field Management Staff
FO	Office of Field Operations
FRO	Force Review Office
KEP	Kinetic Energy Projectile
OPRSO	Office of Professional Responsibility and Security Operations
OSII	Office of Strategic Intelligence and Information
OST	Office of Science and Technology
SA	Special Agent
SAC	Special Agent in Charge
SES	Senior Executive Service
SOD	Special Operations Division
SOP	Standard Operating Procedure
SSA	Supervisory Special Agent
SSD	Solid State Drives
TFO	Task Force Officer
TOB	Technical Operations Branch
UC	Undercover
USAO	United States Attorney's Office

APPENDIX C

ADDENDUM TO TASK FORCE AGREEMENTS PERTAINING TO BODY-WORN CAMERAS

This addendum supplements the agreement between the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the [Insert Name of Police Agency], dated [insert date of current Task Force Agreement], establishing the [Insert name of Task Force, if applicable]. Pursuant to the “Department of Justice Interim Policy – Use of Body-Worn Cameras (BWC) by Federally Deputized Task Force Officers,” dated [insert date], [name of police agency] has advised ATF that it will require its deputized officers participating in the Task Force to use Body Worn Cameras (BWCs). This addendum governs that use.

The parties hereby agree to the following:

- I. TFOs will adhere to the DOJ Interim Policy, ATF’s Standard Operating Procedures for Task Force Officer Body Camera Program, and other applicable ATF policies and procedures.
- II. [Name of police agency] confirms that prior to executing this agreement it has provided to ATF details regarding the BWC system and cameras, including the details of any system protections, and any state or local policies or laws applicable to the TFO’s use of BWCs, including any retention policies as detailed in Attachment 1 – Agency Checklist.
- III. Use of BWCs During Federal Task Force Operations:
 - A. Deputized Task Force Officers (TFO) through the Joint Law Enforcement Operations (JLEO) Program will be allowed to wear and activate their recording equipment with BWCs for the purposes of recording their actions only during:
 1. A planned attempt to serve an arrest warrant or other planned arrest; or
 2. The execution of a search warrant.
 - B. TFOs are authorized to activate their BWCs upon making entry into a premises or upon approaching a subject, and must deactivate their BWCs when the scene is secured as determined by the federal supervisor on the scene.
 1. For purposes of this agreement, the term “secured” means that the scene is safe and under law enforcement control.
 2. In the event circumstances arise requiring additional law enforcement assistance to secure the scene, the TFO will end BWC recording when relieved from the scene by another law enforcement agency.
 - C. TFOs will follow the provisions set forth in this agreement for use of BWCs, and the provisions of this agreement will supersede any conflicting provision in the agency’s policy for TFOs while serving on the federal Task Force.
 - D. TFOs may not use BWCs outside of the geographic area covered by their parent agency without the permission of the Task Force supervisor.
 - E. TFOs may use only agency-issued and agency-owned BWCs. TFOs will not be allowed to possess or use any privately owned BWC or other recording device of any kind.

- F. In the event a TFO's BWC is not working or inoperable due to a technical problem or cannot be used due to physical damage, and, in the judgement of the Task Force supervisor, delaying the operation to repair or obtain a replacement BWC is not practical or would impair the operation, the TFO may participate in the operation without using a BWC.
- G. Even when BWC use would be permissible in the circumstances set forth in Section III.A above, TFOs are prohibited from recording:
 - 1. Undercover personnel;
 - 2. Confidential informants or confidential sources;
 - 3. On-scene witness interviews prior to or after the operation;
 - 4. Personnel using specialized investigative techniques or equipment; or
 - 5. Actions by any non-law enforcement persons at the scene who are assisting law enforcement personnel.
- H. Even when BWC use would be permissible in the circumstances set forth above in Section III.A above, TFOs are prohibited from activating their BWC if, in the judgement of the ATF, the TFO:
 - 1. Is using specialized or sensitive investigative techniques;
 - 2. Is operating in a sensitive area; or
 - 3. Is working in an undercover or covert status on behalf of the federal task force.
- I. Even when BWC use would be permissible in the circumstances set forth in Section III.A. above, TFOs shall not use BWCs to record any activities related to
 - 1. National Security (including international and domestic terrorism investigations or cases involving classified information);
 - 2. Public Corruption;
 - 3. Medical Facilities; or
 - 4. Other sensitive investigations as determined by ATF.

IV. [Name of Police Agency] Internal Controls:

- A. [Insert Name of a high-ranking agency command official] will serve as a point-of-contact (POC) for ATF on BWC matters.
- B. [Name of Police Agency] will notify ATF of any change in state or local law that will modify how ATF TFOs must use BWCs or will affect release or redaction of BWC recordings from TFO BWCs made while working under federal authority on behalf of ATF ("TFO BWC recordings").
- C. [Name of Police Agency] will notify and consult ATF prior to making any change in agency policy that will affect the storage, release, or redaction of TFO BWC recordings.
- D. [Name of Police Agency] will provide training to ATF task force personnel on the BWCs to familiarize them with the capabilities and operation of BWCs used during task force activities.
- E. [Name of Police Agency] will allow ATF Task Force supervisors to make decisions about recording or not recording under the same circumstances that parent agency supervisors are allowed to make such decisions. [Name of Police Agency] will provide training to ATF personnel as needed to implement this.

V. Handling of BWC Recordings Made During Task Force Operations:

- A. For purposes of this agreement, the term “TFO BWC recordings” refers to audio and video recordings, and associated metadata, from TFO BWCs made while the TFO is working under federal authority.
- B. In accordance with current agency policy and practice, [Name of Police Agency] will provide full, un-redacted copies of TFO BWC recordings to ATF within 72 hours, with no exceptions.
- C. TFOs will document BWC use and the existence of BWC recordings in the Report of Investigation (ROI). The TFO will include in the ATF ROI a statement attesting that the data provided is a fair and accurate copy of the data recorded by the BWC.
- D. All TFO BWC recordings made during federal task force operations, including such recordings retained by the [Name of Police Agency] and/or in the possession of any third party engaged by [Name of Police Agency] to store or process BWC recordings shall be deemed federal records of the United States Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives (DOJ/ ATF) pursuant to the Federal Records Act.
- E. All TFO BWC recordings made during ATF operations, including such recordings retained by the TFO’s parent agency and/or in the possession of any third party engaged by the parent agency to store or process BWC recordings shall be deemed federal records of ATF and DOJ pursuant to the Federal Records Act. In all circumstances, TFO BWC recordings are controlled by, and the property of, DOJ/ ATF and cannot be disseminated without the written permission of DOJ/ATF.
- F. Internal Dissemination
 - 1. The TFO’s parent agency is authorized to use TFO BWC recordings for internal investigations of its personnel consistent with the parent agency’s policies and procedures, not involving dissemination outside the parent agency or public release. The parent agency shall provide written notification to the sponsoring federal agency prior to any internal review.
- G. Expedited Public Release
 - 1. If TFO BWC recording(s) depict conduct committed solely by a TFO resulting in serious bodily injury or death of another, the TFO’s parent agency shall notify the sponsoring federal agency¹ and the United States Attorney if it intends to publicly release the TFO’s BWC recording(s). The sponsoring federal agency and the United States Attorney will expeditiously review the recording(s) and provide official concurrence with public release as soon as practical, unless there are specific and compelling circumstances justifying an objection to public release that cannot be resolved by redaction or other means. Upon official concurrence, the TFO’s parent agency may immediately release the recording(s) with any agreed-upon redactions, giving as much advance notice as possible to the sponsoring federal agency and United States Attorney as to the time and manner of its release.
- H. In all circumstances, TFO BWC recordings shall be treated as law enforcement sensitive information, the premature disclosure of which could reasonably be expected to interfere with enforcement proceedings, and as potential evidence in a federal investigation subject to applicable federal laws, rules,

¹ The notification may be to the Special Agent in Charge (SAC) or the Director of the ATF (or the Director’s designee), and any discussions, negotiations, and concurrence may be made by the SAC or Director of ATF (or the Director’s designee) after appropriate consultation within their agency.

and policy concerning disclosure or dissemination (including but not limited to 28 C.F.R. Ch. 1, Pt. 16, Subpart B (“Touhy Regulations”)); and therefore deemed privileged absent appropriate redaction prior to disclosure or dissemination.

- I. If a TFO BWC recording involves a use of force incident as defined below, or involves another time-sensitive or urgent situation, [Name of Police Agency] will provide ATF copies on an expedited basis, including during non-business hours.
 1. For purposes of this provision, use of force incidents include, but are not limited to, incidents utilizing intermediate weapons, i.e., TASERs, expandable batons, kinetic energy projectiles, emergency/improvised intermediate impact weapons, such as, a flashlight or radio; any use of force resulting in serious injury or death; canine bites resulting in penetration of human skin; and all shooting incidents.
- J. [Name of Police Agency] will provide witnesses as needed to authenticate TFO recordings in ATF cases.
- K. [Name of Police Agency] will inform ATF of the length of time TFO BWC recordings will be retained by the agency before deletion. [Name of Police Agency] will honor any request by ATF to retain the TFO BWC recordings for a longer period of time.
- L. [Name of Police Agency] will restrict access to TFO BWC recordings within the agency as follows:
[Insert personnel who can access TFO BWC recordings]
- M. [Name of Police Agency] will notify ATF immediately of any unauthorized access to TFO recordings discovered by the agency.
- N. [Name of Police Agency] will cooperate fully with ATF in the investigation of any unauthorized access to or disclosure of TFO recordings, including providing ATF the name(s) of any agency personnel determined by the agency to be involved in unauthorized access, copying, or disclosure.
- O. [Name of Police Agency] will notify ATF as soon as possible regarding any request or demand for release or disclosure of TFO recordings, including but not limited to subpoenas, discovery demands or motions, open record/freedom of information requests, media requests, or union or other professional association requests.
- P. [Name of Police Agency] will not publicly release TFO BWC Recordings without the express, written permission of ATF. Further, upon request of ATF, [Name of Police Agency] will withhold public release of any TFO recording.
- Q. [Name of Police Agency] will not release or disseminate TFO recordings to any other law enforcement agency, or to any state or local prosecutor, without the express written permission of ATF.
- R. [Name of Police Agency] will redact any video or audio portion of TFO recordings as requested by ATF prior to public release unless doing so would violate a Federal court order. Upon request of ATF, [Name of Police Agency] will permit ATF to redact any TFO recording that will be publicly released.
- S. [Name of Police Agency] will disable any GPS and/or live stream capability with TFO BWCs, and issue agency policy prohibiting TFOs from using GPS or live stream capabilities while working as deputized TFOs under Federal authority.

APPENDIX D
Agency Policy Memo-TBD

ATTACHMENT 1**BODY-WORN CAMERA TASK FORCE OFFICER AGENCY CHECKLIST**

Complete separate checklist for each agency employing task force officers that will use body-worn cameras (BWC). Attach additional sheets if necessary.

Date: _____

ATF Division	Task Force	State/Local Agency
Person Completing Checklist		
Name	Phone Number	Email Address

A. State & Local Legal Authority		
List and attach any state or local laws applicable to BWCs or impacting BWCs (e.g., open records laws, legal retention requirements, etc.); and other pertinent legal guidance (e.g., significant case law, State AG Opinions, etc.). If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments
B. TFO Parent Agency Policies		
List and attach any policy, procedure, or other written directive from the TFO's parent agency applicable to TFOs' use of BWCs. Include any union or other labor agreement requirements regarding BWCs applicable to TFOs. If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments

Answer the following questions, including any applicable citation (e.g., state or local law, agency policy, vendor contract, etc.).		
<i>C. BWC System</i>		
1	Name/model of BWC used by agency? Attach technical specifications.	
2	Internal storage of recordings or external with a 3 rd party vendor? If a 3 rd party, identify the vendor, attach contract.	
3	Does the BWC system include a “buffer” or “pre-record” function, or a “post-record” function? If so, state the length of the buffer/pre-record and/or post-record, and whether it is audio only or both audio and video.	
4	Will the TFO have access to download the BWC data at the ATF Officer or will an administrator be required to provide to ATF?	
5	Can the system be configured to give designated ATF personnel direct access to view and copy TFO recordings at the ATF office?	
6	Will ATF need specialized software or equipment to view recordings? If so, specify.	
7	Will ATF need specialized software or equipment to copy recordings? If so, specify.	
8	Does the system have an audit function that will identify persons who accessed, downloaded, or copied recordings?	
9	How will ATF cases be identified in the agency’s system?	
10	What metadata can be obtained from BWC recordings?	
11	How long will recordings be preserved in the agency’s system? Attach any agency retention schedule, and note whether it is mandated by state /local law or agency policy only.	
12	Does the BWC system allow restriction of BWC recording access to specific persons within the agency?	
13	How does agency handle inadvertent/accidental recordings?	
14	How does agency handle requests to delete BWC recordings?	
15	Will the TFO be able to charge the BWC at the ATF task force office?	

16	Does the BWC have a GPS function? If so, is the function available to the TFO, and what is the agency's policy regarding use of GPS? Can it be deactivated on TFO BWCs?	
17	Does the BWC have a "live stream" capability? If so, is the function available to the TFO, and what is the agency's policy regarding use of "live streaming" with BWCs? Can it be deactivated on TFO BWCs?	
18	Does the agency utilize facial recognition technology with BWC recordings?	
19	Provide an agency point-of-contact who can provide information regarding system security and protections, and location and security precautions of data storage facilities. <i>*Do not attach this information.*</i>	
<i>D. BWC Use</i>		
1	Are there any exceptions under agency policy to the requirement to record search warrant executions or arrests?	
2	What is the agency's policy regarding BWC recording of CSs?	
3	Does agency prohibit BWC recording in any specific situations? If so, list.	
4	Under agency policy, are there circumstances when a supervisor may direct the officer to record or not record?	
5	What is the agency's policy regarding citizen notification of BWC recording?	
6	If the TFO's BWC is inoperable does the agency's policy permit the TFO to participate in enforcement activities if a replacement is not readily available?	

<i>E. Law Enforcement Access to BWC Recordings</i>		
1	Are officers allowed to review BWC recordings before writing reports? Giving statements? <ul style="list-style-type: none"> If so, are they allowed to view only recordings from their own BWC, or are they allowed view BWC recordings from other officers? 	
2	If officers are allowed to review recordings are there any exceptions? If so list the exceptions, e.g., internal investigations, critical incidents (e.g., officer-involved shooting (OIS), use of deadly force, etc.)?	
3	Who in the parent agency will have access to TFOs' BWC recordings involving ATF/federal cases?	
4	Does agency restrict access to BWC recordings involving a critical incident (e.g., OIS)? If so, who has access in those situations?	
5	Will members of the parent agency be able to identify ATF cases in the BWC system? How?	
6	Does the agency require random or directed supervisory review/audit of officer videos for policy compliance or other issues? If so, will this include TFO recordings of ATF cases?	
7	Will non-law enforcement employees of the parent agency or municipality have access to ATF BWC recordings, e.g., IT? If so, are they CJIS-compliant (e.g., CJIS background checks)?	
8	Are officers allowed to make copies of BWC recordings, or must they obtain recordings from someone else within the agency?	
9	Are officers allowed to possess copies of recordings outside the police facility, or retain possession of copies for personal use?	
10	Does the agency have a policy prohibiting sharing of recordings outside of law enforcement for non-official reasons?	
11	Does the agency have a policy prohibiting the posting of BWC recordings to the Internet, social media sites, or the media for non-official purposes?	
12	Does the agency have a policy prohibiting officers from wearing or using privately owned BWCs or any other non-issued BWC?	
13	Do any other law enforcement entities or personnel have direct access to recordings, e.g., prosecutor's office?	

14	<p>Does the parent agency investigate TFO-involved shootings (or other TFO-involved events involving death or serious injury), or is this done by another agency? If another agency:</p> <ul style="list-style-type: none"> • Identify the agency. • Is there an agreement, policy, or protocol in place with the agency for handling these situations? If so, attach. 	
F. External Access to BWC Recordings		
1	<p>How does the agency handle external requests for BWC recordings?</p> <ul style="list-style-type: none"> • Criminal discovery, subpoenas? • Civil/administrative discovery, subpoenas? • Open record/freedom of information requests? • Media requests? • Union requests? Is there an agreement with the union regarding union disclosure of BWC recordings? If so, attach copy. 	
2	<p>If the agency uses a 3rd party vendor to store recordings:</p> <ul style="list-style-type: none"> • is security of or access to recordings addressed in the contract? • are background checks of vendor employees addressed in the contract? <p>If so, attach copy.</p>	
3	<p>How does the agency handle redaction of BWC recordings prior to public release?</p>	

To: Lauder, George H. (b) (6)
Cc: Vanderplow, Paul D. (b) (6)
From: (b) (6)
Sent: Sat 8/14/2021 2:00:30 PM
Subject: ATF body-worn camera draft documents
ATF Policy BWC 8 09 21.docx
BWC Phase I PP Training 8-13-21 Draft.pptx
ATF - DEM - BWC - SOP - 21-08-14.docx

Sir,

I have attached drafts of the ATF Body-Worn Camera (BWC) Policy, Digital Evidence Management (DEM) Branch Standard Operating Procedure (SOP), and BWC training PowerPoint presentation for your reference.

(b) (6)
Alcohol, Tobacco, Firearms and Explosives
16009 N. 81st Street, Suite 100
Scottsdale, AZ 85260
Special Agent Project Officer-Digital Evidence Management
Technical Project Office
Special Operations Division
(b) (6)

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U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Order

ATF O XXXX

SUBJECT: Special Agent Body-Worn Camera

DATE:
RECERTIFICATION
DATE:
OPI: 701200

TO: ALL FIELD OPERATIONS PERSONNEL

(b) (5)

(b) (2), (b) (5)

DRAFT

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5.	FEDERAL RECORDS	6
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7.	DIGITAL EVIDENCE MANAGEMENT STANDARD OPERATING PROCEDURES	7

DRAFT

1. **USE OF BODY WORN CAMERAS BY SPECIAL AGENTS**

- a. Unless subject to a specific exception below, ATF will wear and activate BWC recording equipment for purposes of recording their actions **only** during: (1) a pre-planned attempt to serve an arrest

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2.

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This policy becomes effective on the date of signature and will remain in effect unless modified or rescinded in writing.

X

(b) (5)



Protecting the Public
Secure Our Nation

www.atf.gov

ATF Digital Evidence Management Body-Worn Camera Program-Phase I

ATF Special Operations Division Technical Project Office



U.S. Department of Justice

Bureau of Alcohol, Tobacco, Firearms and Explosives

ATF-2021-0948-RP4-000642

BACKGROUND

- October 29, 2020, the Department of Justice (DOJ) announces DOJ TFO Policy
- On June 7, 2021, Deputy Attorney General (DAG) announces DOJ Body-Worn Camera Policy
- DAG directs ATF implement phased BWC program

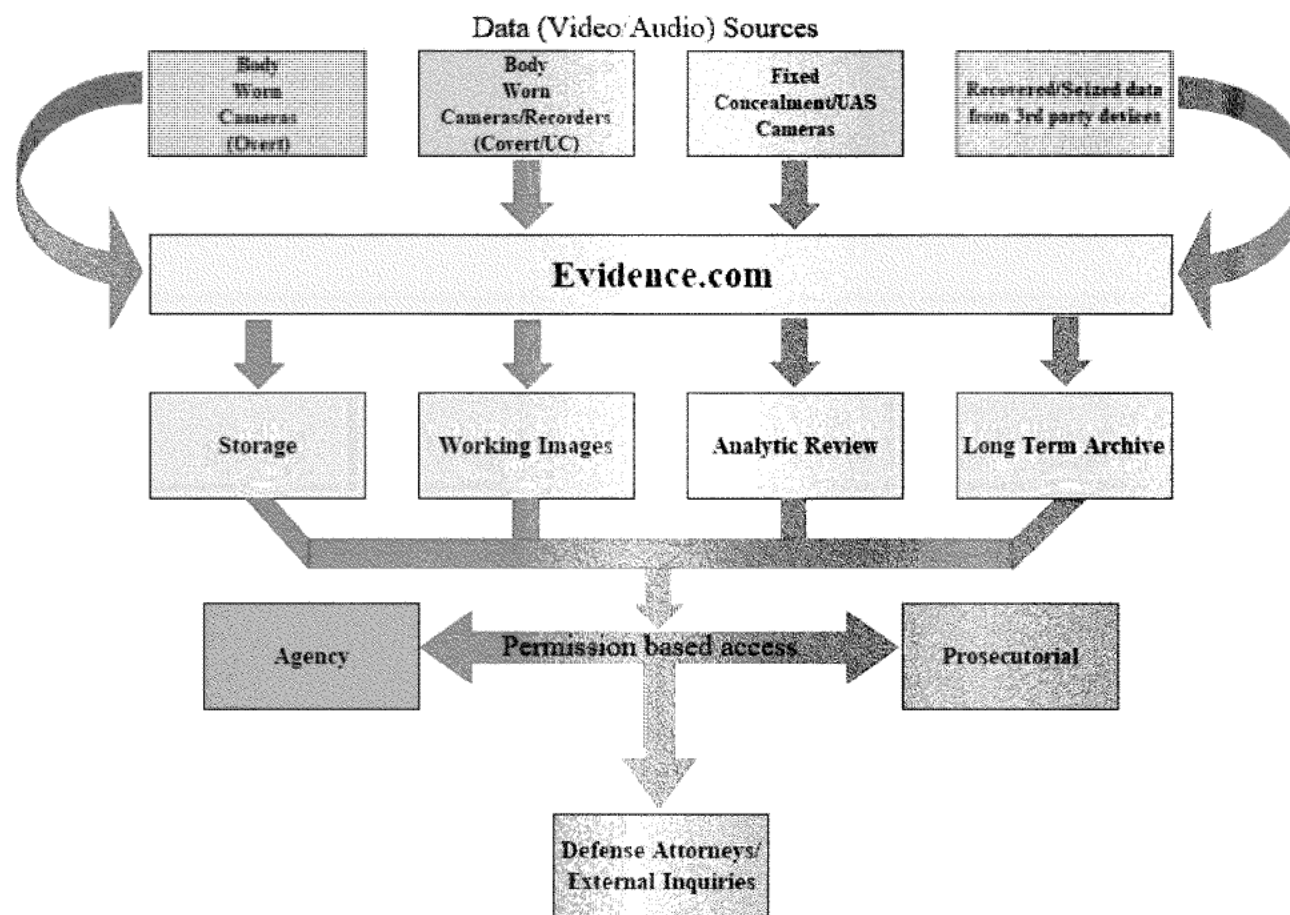
Digital Evidence Management System

Current
Responsibilities

Future
Responsibilities

3

Digital Evidence Management System



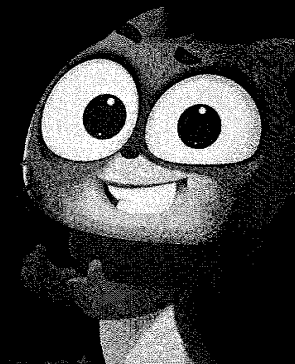
OBJECTIVES

- Understand the ATF BWC Policy
- BWC Procedures and Storage
- Operation of the BWC
- Digital cloud storage and case management for BWC's

When a Special Agent **WILL** activate/deactivate the BWC

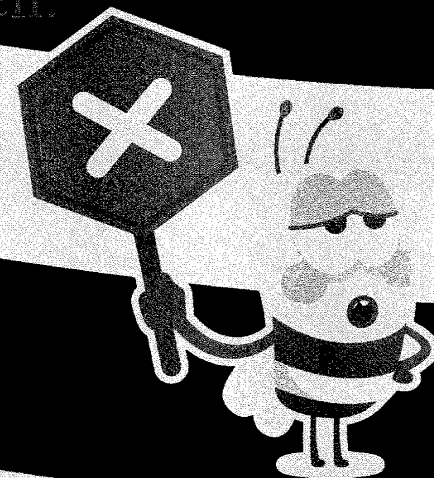
Special agents will _____ their BWCs when:

- Execution of a search warrant
- A pre-planned attempt to serve an arrest warrant



Special agents will deactivate their BWC's when:

- The scene is secured



Special Agents MAY operate BWC's when...

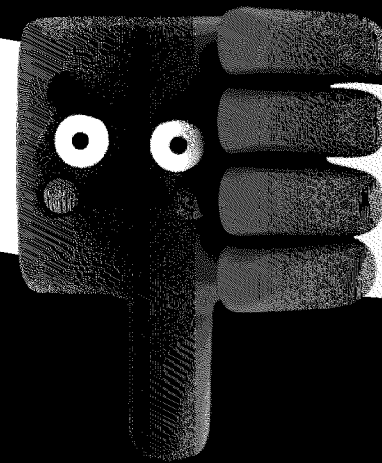
Before, during, or after a pre-planned arrest warrant or search
warrant when...

- Unanticipated interactions with the public
- Other exigent circumstances

...That could lead to use of force

Special agents are prohibited from intentionally recording...

- Undercover
- Confidential Informants
- On-scene witness interviews
- On-scene actions by non-law enforcement persons assisting LEO



Special agents WILL NOT use BWC's when...

- Internal ATF conversations
 - Conversations between supervisors/subordinates
 - While in an ATF locker room/bathroom
 - While attending internal ATF meetings
 - Operational briefings
- Strip Searches/body cavity searches

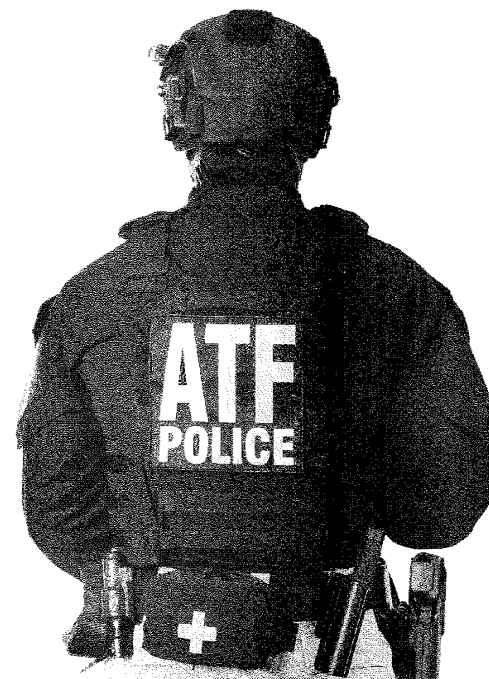
BWC Procedures

- Location of BWC
 - Team Wendy helmet
 - Front of ballistic vest
- BWC Operability
- BWC-Pre-event buffer mode
- Activate Event Mode

Axon Body 3 Mount



Axon Flex 2 Mount

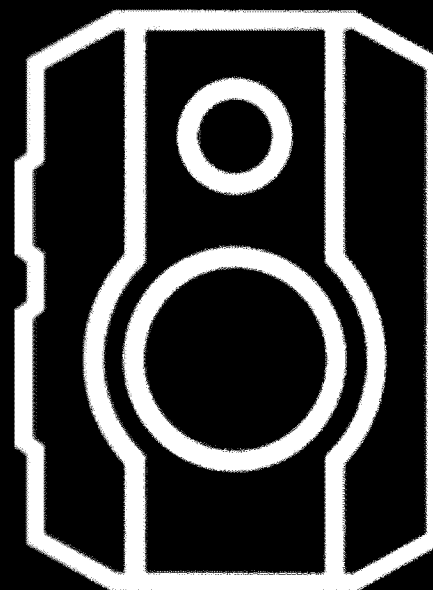


BWC Procedure Cont.

- Mute Function
- Operational Plans
 - Note the ATF special agents wearing BWC
 - Document the use of BWC on operational plan
- ATF Supervisor ensure proper activation/deactivation
- ATF Supervisor notification to LEO on-scene

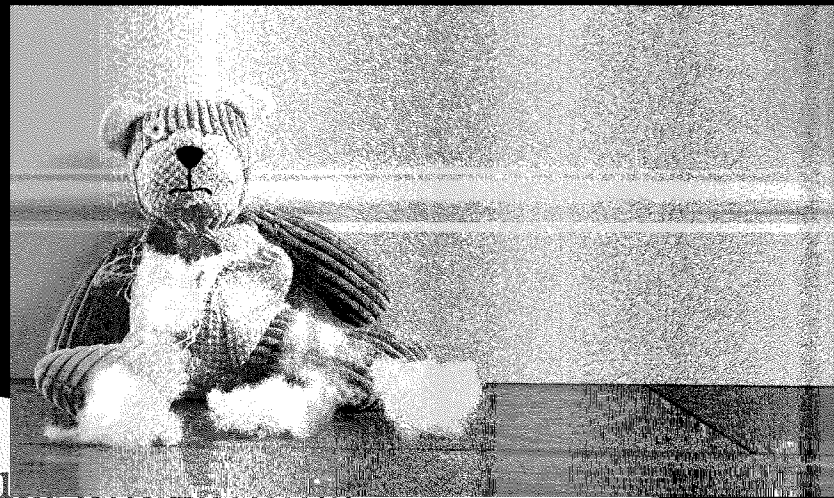
BWC Procedures-Review of Phase I

- Web Clip
- Survey
- Evidence.com
 - Categories
 - Tags
- Storage
 - Long-term
 - Short-term



BWC Procedure Cont.

- Tamper, alter, remove, dismantle
- Report
 - Loss
 - Damage
 - Stolen
- Supervisor review of misconduct allegations
 - Unreported use of force
 - Theft



Access to BWC Recordings

- ATF Special agent review of BWC recordings
 - For official ATF duties
 - Assist in report writing
 - Administrative or criminal investigation
- ✓ reporting of any use of deadly force or any death or serious bodily injury occurring during operations where BWCs were used
- ✓ the use of BWCs when ATF agents, are part of a federal investigation, and may be assisting state and local law enforcement partners in pre-planned state search warrants, arrest warrants, or other pre-planned arrest operations

BWC Reporting Requirements

➤ N-Force-Report of Investigation

- Document use of BWC
- Document reason why BWC was **not** used
- Document all evidence



N-Force BWC Evidence Documentation

➤ BWC recording entries

- Seized as evidence
- Not in ATF custody
- Property Type, “other”
- Subtype, Body-worn camera-ATF agent

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USE OF FORCE REPORTING

- ATF O 8200.3C
- Uninvolved Supervisory Special Agent (SSA) Responsibilities
- ASAC Responsibilities
- ATF personnel notifications in accordance with ATF O 3114.1A

Restricted Access of BWC Use of Force Incident

The SAC or ASAC will restrict access to BWC recordings when:

- BWC recordings involve ATF employee

SAC or ASAC will coordinate access for:

- Force Review Office (FRO)
- Office of Professional Responsibility and Security Operations (OPRSO)

Documenting BWC Use of Force Incident

Document the following in ATF Report of Incident (ROI)

- Identity of all agents present with BWC
- Serial Number and ID number of BWC
- Chain of Custody
 - Date, time, and location
 - ID of ATF personnel who took possession

Disclosure and Dissemination of BWC Recording

- Incumbent upon ATF Case Agent and Supervisor
 - Notify Assistant United States Attorney (AUSA) of BWC recording
 - BWC Recordings are Federal Records
- Follow ATF O 3270.10D

Redaction of BWC Recordings

- Redaction of BWC recordings when: Unintentional
 - Confidential Source/Confidential Informant
 - Undercover Law Enforcement Officer
 - On-scene witness interviews
 - On-scene actions by non-LEO
- Redaction of BWC recordings when: Intentional

▪ (b) (7)(E)

▪ Medical care of uninvolved party

➤ (b) (7)(E)

Expedited Release

➤ Expedited release when:

- BWC recordings depicts conduct by SA resulting in serious bodily injury/death of another
- Notifications
- Conduct expedited review
- Release to public

➤ Exigent Circumstances

- To maintain public safety or preserve peace

Release of Recordings

- Immediate notification
- If OPRSO assumes responsibility
- PGA review
- FOIA (Freedom of Information ACT)

Privacy

- BWC and the First Amendment
- BWC and Discrimination
- ATF Privacy Responsibilities



BWC Case Management

- Upload BWC recordings into ATF's Axon Evidence.com
- Evidence.com requires the following Case ID-ATFXXX-XXX-XX-XXXX
- Retention categories-Property Manual
 - Chapter 7, Section III, Disposition Process: Non-Forfeitable Assets
- All BWC Recordings will be tagged, categorized in Axon Evidence.com

True or False

- A BWC will be used during all arrest warrants and search warrants?
- A special agent will intentionally record the clearing of a room/structure?
- A special agent use review BWC recordings to assist in report writing?

Questions?

Please direct any questions to ATF Outlook mailbox:

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Digital Evidence Management-Technical Project Office

(b) (6)





BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES

STANDARD OPERATING PROCEDURES FOR

DIGITAL EVIDENCE MANAGEMENT

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Appendix A: Department of Justice Policy on Use of Body-Worn Cameras by Federally Deputized Task Force Officers

Appendix B: List of Acronyms Used

Appendix C: Addendum to Task Force Agreements Pertaining to Body Worn Cameras and Checklist (Attachment 1)

Appendix D: Agency Policy Memo-TBD

Appendix E: Memorandum from Deputy Attorney General Lisa Monaco, Body-Worn Camera Policy

Appendix F: ATF BWC Categories

Appendix G: List of Acronyms Used

Appendix H: Photograph of Body-Worn Camera Placement-Front

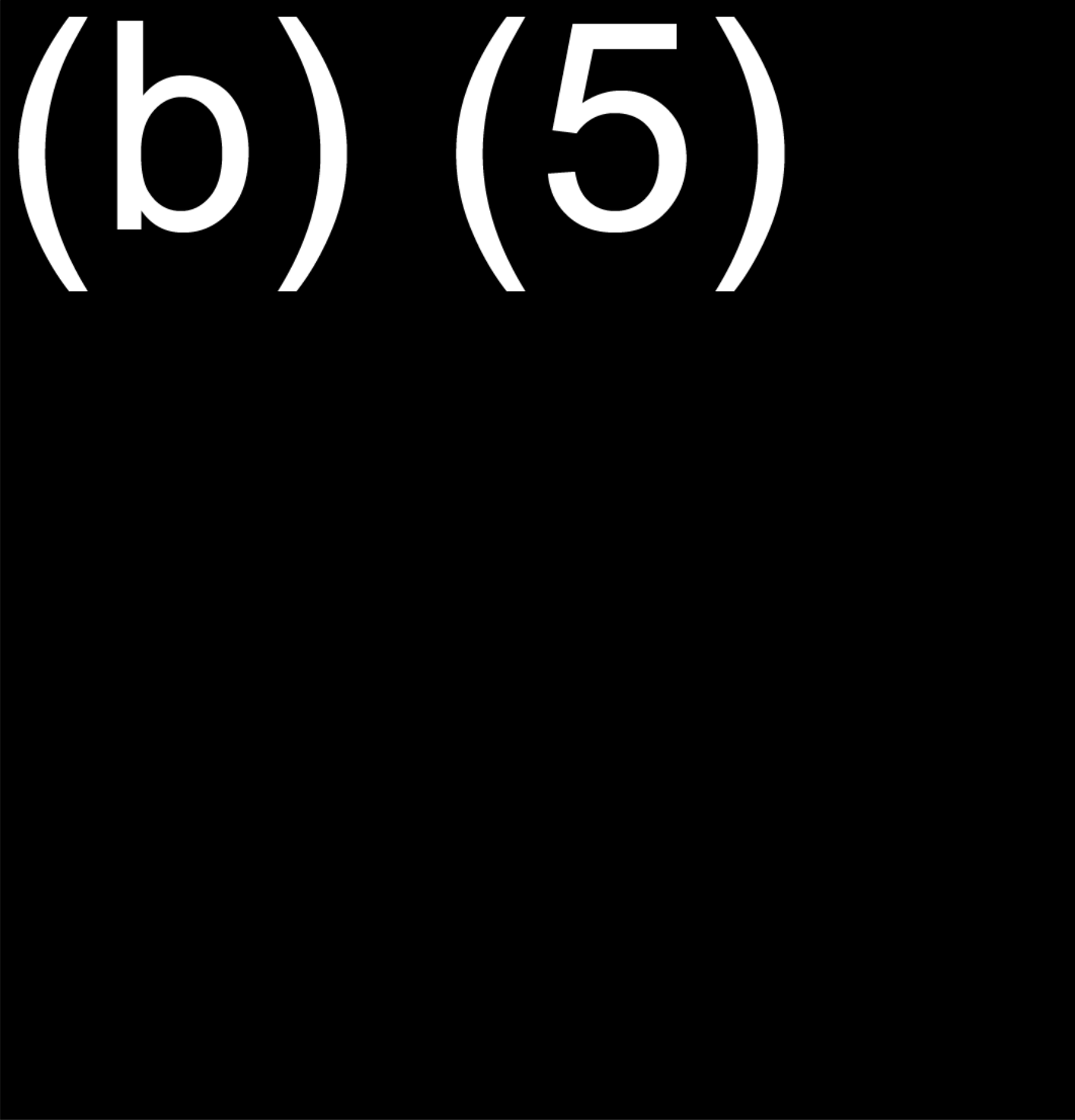
Appendix I: Photograph of Body-Worn Camera Placement-Helmet

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APPENDIX

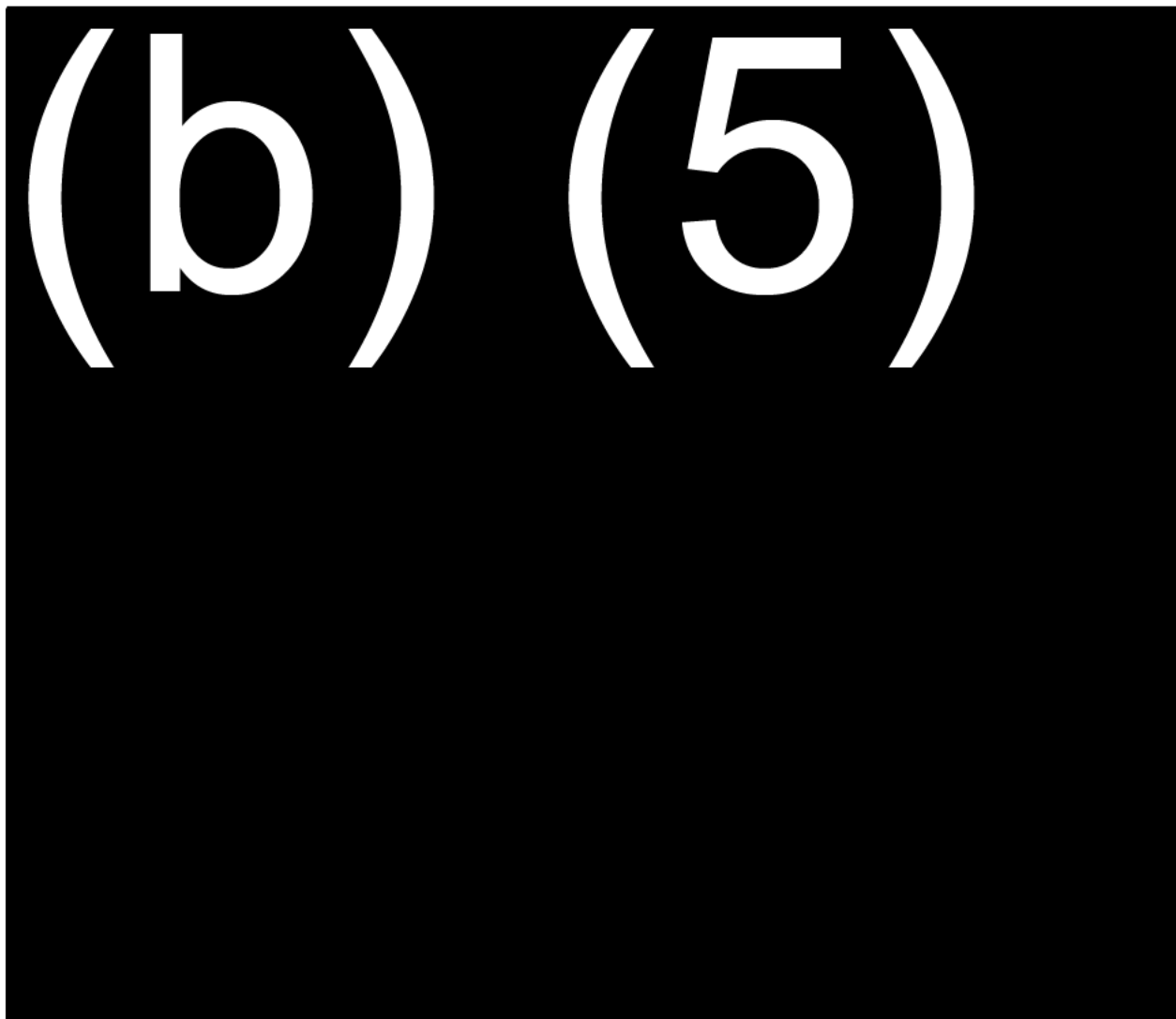
A

**Department of Justice Policy on Use of
Body-Worn Cameras by Federally
Deputized Task**

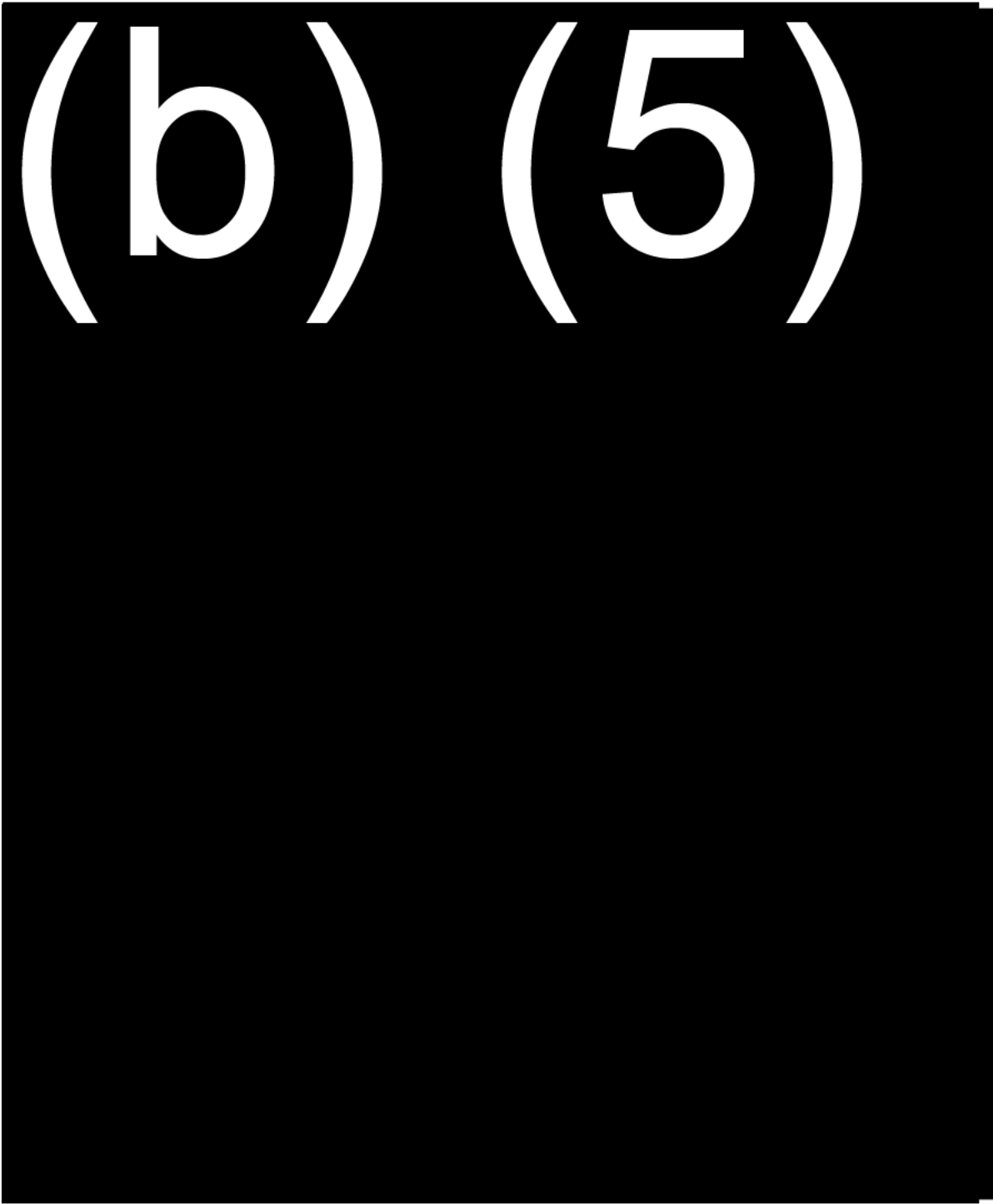


U.S. Department of Justice
Washington, D.C.

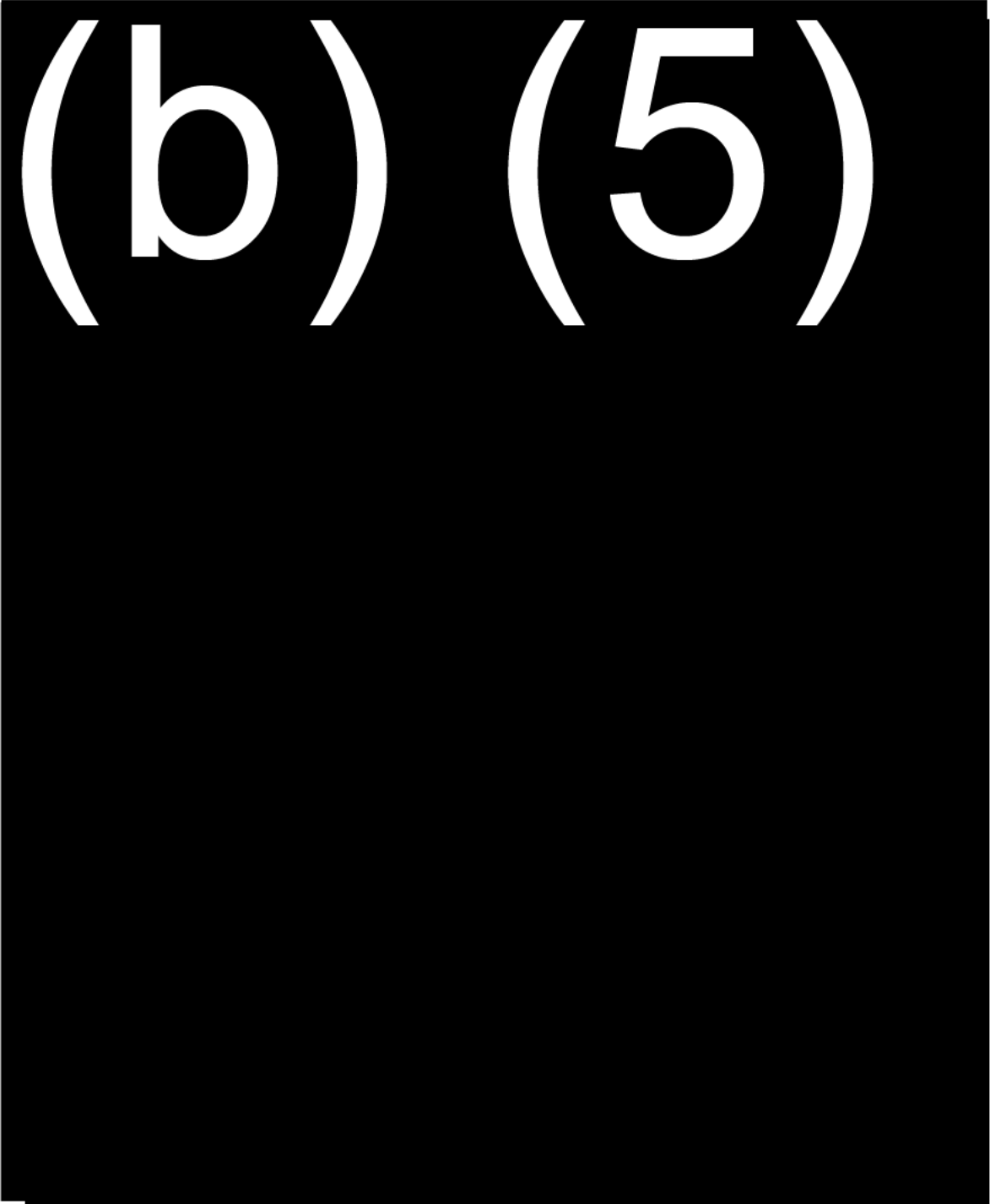
**USE OF BODY-WORN CAMERAS BY FEDERALLY DEPUTIZED
TASK FORCE OFFICERS**



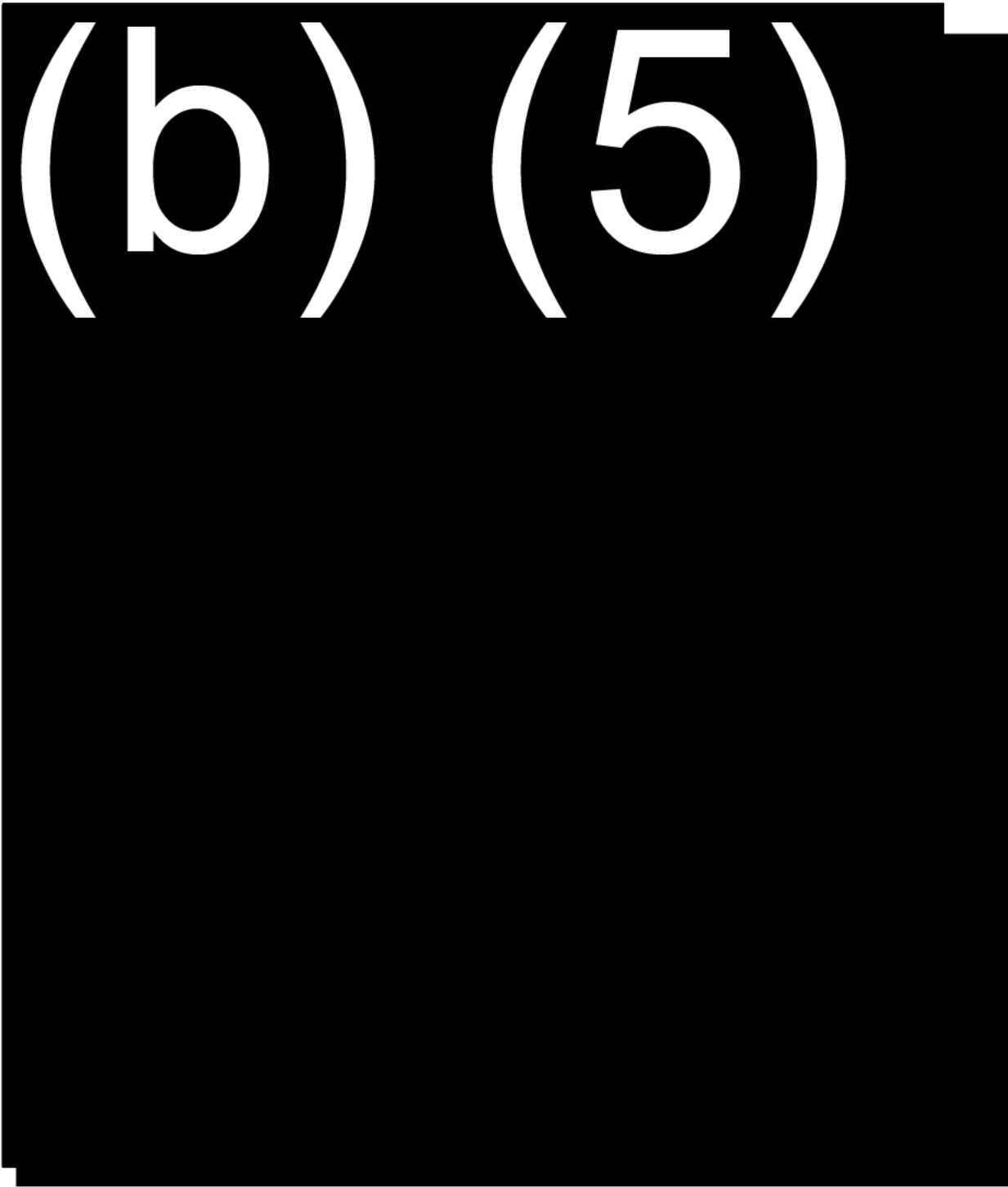
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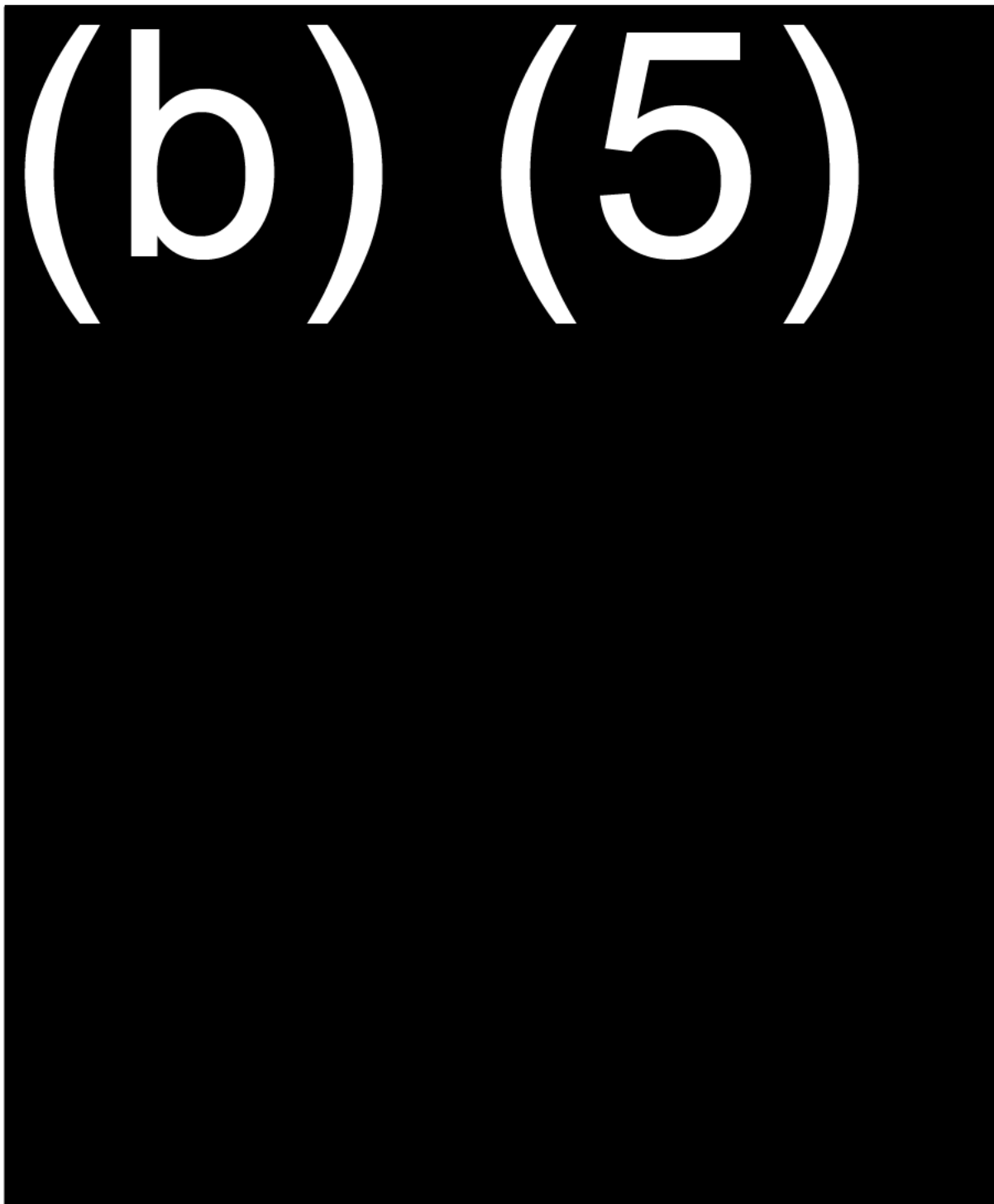


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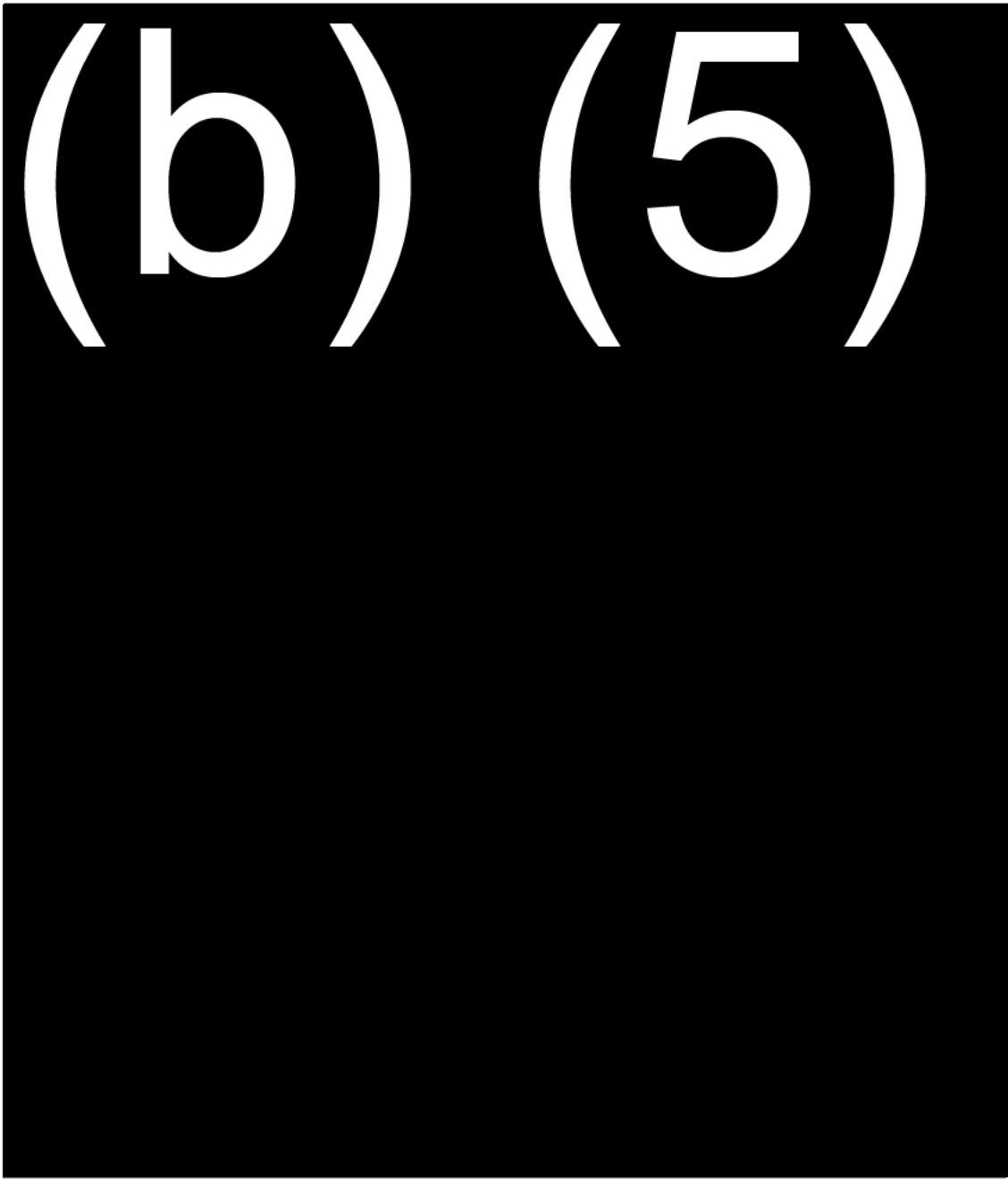


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APPENDIX B
Acronyms

ASAC	Assistant Special Agent in Charge
ATF	Bureau of Alcohol, Tobacco, Firearms and Explosives
BWC	Body-Worn Camera
CC	Office of Chief Counsel
CS	Confidential Source
DAD	Deputy Assistant Director
DFB	Digital Forensics Branch
DOJ	Department of Justice
FMS	Field Management Staff
FO	Office of Field Operations
FRO	Force Review Office
KEP	Kinetic Energy Projectile
OPRSO	Office of Professional Responsibility and Security Operations
OSII	Office of Strategic Intelligence and Information
OST	Office of Science and Technology
SA	Special Agent
SAC	Special Agent in Charge
SES	Senior Executive Service
SOD	Special Operations Division
SOP	Standard Operating Procedure
SSA	Supervisory Special Agent
SSD	Solid State Drives
TFO	Task Force Officer
TOB	Technical Operations Branch
UC	Undercover
USAO	United States Attorney's Office

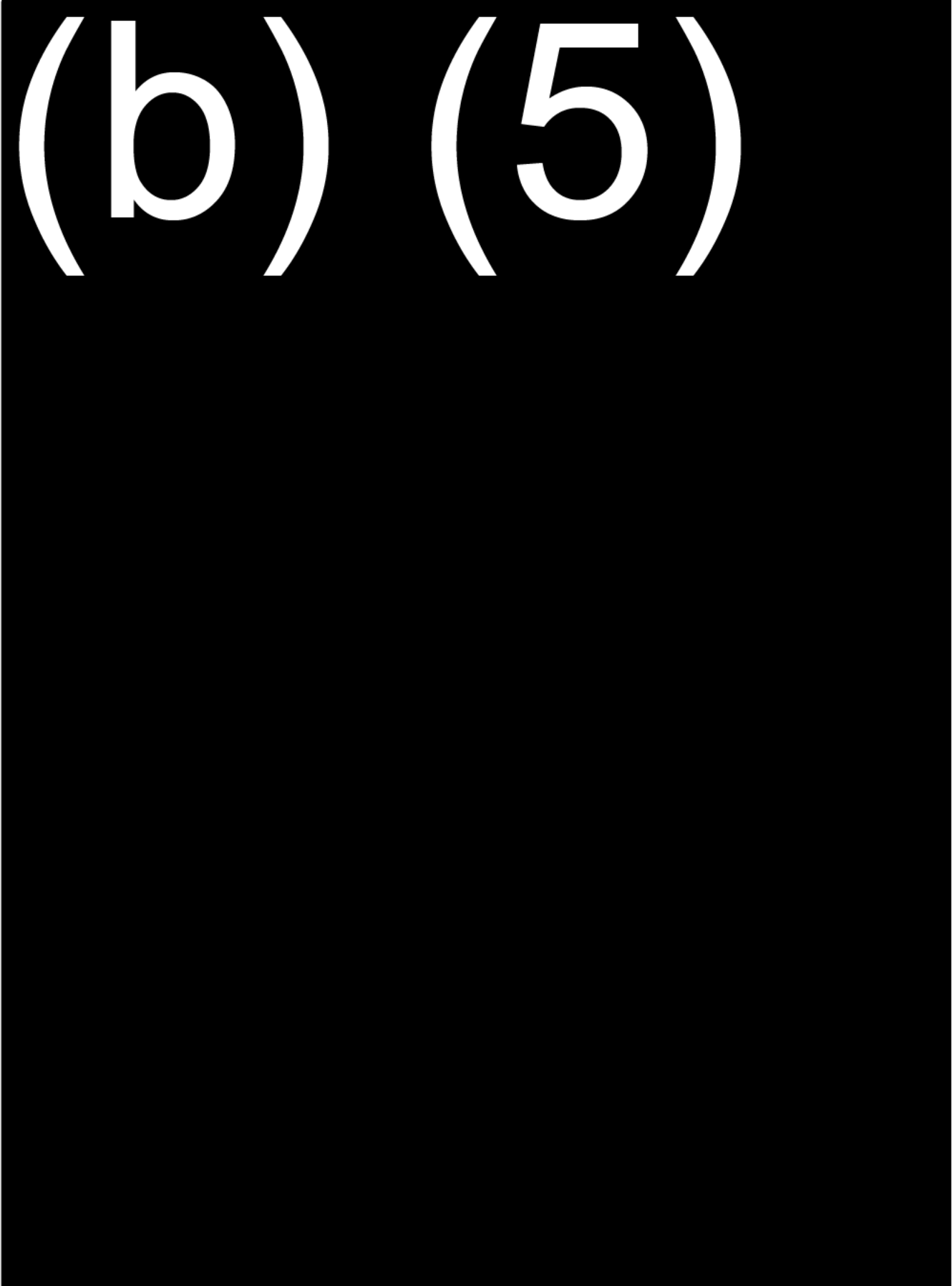
APPENDIX C

**ADDENDUM TO TASK FORCE AGREEMENTS PERTAINING TO BODY-WORN
CAMERAS**


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0113.1443

APPENDIX D
Agency Policy Memo-TBD

ATTACHMENT 1

BODY-WORN CAMERA TASK FORCE OFFICER AGENCY CHECKLIST

Complete separate checklist for each agency employing task force officers that will use body-worn cameras (BWC). Attach additional sheets if necessary.

Date: _____

ATF Division	Task Force	State/Local Agency
Person Completing Checklist		
Name	Phone Number	Email Address

<i>A. State & Local Legal Authority</i>		
List and attach any state or local laws applicable to BWCs or impacting BWCs (e.g., open records laws, legal retention requirements, etc.); and other pertinent legal guidance (e.g., significant case law, State AG Opinions, etc.). If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments
<i>B. TFO Parent Agency Policies</i>		
List and attach any policy, procedure, or other written directive from the TFO's parent agency applicable to TFOs' use of BWCs. Include any union or other labor agreement requirements regarding BWCs applicable to TFOs. If none, enter "N/A." Add additional rows as necessary.		
Title	Cite	Comments

Answer the following questions, including any applicable citation (e.g., state or local law, agency policy, vendor contract, etc.).		
<i>C. BWC System</i>		
1	Name/model of BWC used by agency? Attach technical specifications.	
2	Internal storage of recordings or external with a 3 rd party vendor? If a 3 rd party, identify the vendor, attach contract.	
3	Does the BWC system include a “buffer” or “pre-record” function, or a “post-record” function? If so, state the length of the buffer/pre-record and/or post-record, and whether it is audio only or both audio and video.	
4	Will the TFO have access to download the BWC data at the ATF Office or will an administrator be required to provide to ATF?	
5	Can the system be configured to give designated ATF personnel direct access to view and copy TFO recordings at the ATF office?	
6	Will ATF need specialized software or equipment to view recordings? If so, specify.	
7	Will ATF need specialized software or equipment to copy recordings? If so, specify.	
8	Does the system have an audit function that will identify persons who accessed, downloaded, or copied recordings?	
9	How will ATF cases be identified in the agency’s system?	
10	What metadata can be obtained from BWC recordings?	
11	How long will recordings be preserved in the agency’s system? Attach any agency retention schedule, and note whether it is mandated by state /local law or agency policy only.	
12	Does the BWC system allow restriction of BWC recording access to specific persons within the agency?	
13	How does agency handle inadvertent/accidental recordings?	
14	How does agency handle requests to delete BWC recordings?	
15	Will the TFO be able to charge the BWC at the ATF task force office?	

16	Does the BWC have a GPS function? If so, is the function available to the TFO, and what is the agency's policy regarding use of GPS? Can it be deactivated on TFO BWCs?	
17	Does the BWC have a "live stream" capability? If so, is the function available to the TFO, and what is the agency's policy regarding use of "live streaming" with BWCs? Can it be deactivated on TFO BWCs?	
18	Does the agency utilize facial recognition technology with BWC recordings?	
19	Provide an agency point-of-contact who can provide information regarding system security and protections, and location and security precautions of data storage facilities. <i>*Do not attach this information.*</i>	
<i>D. BWC Use</i>		
1	Are there any exceptions under agency policy to the requirement to record search warrant executions or arrests?	
2	What is the agency's policy regarding BWC recording of CSs?	
3	Does agency prohibit BWC recording in any specific situations? If so, list.	
4	Under agency policy, are there circumstances when a supervisor may direct the officer to record or not record?	
5	What is the agency's policy regarding citizen notification of BWC recording?	
6	If the TFO's BWC is inoperable does the agency's policy permit the TFO to participate in enforcement activities if a replacement is not readily available?	

<i>E. Law Enforcement Access to BWC Recordings</i>		
1	Are officers allowed to review BWC recordings before writing reports? Giving statements? <ul style="list-style-type: none"> If so, are they allowed to view only recordings from their own BWC, or are they allowed view BWC recordings from other officers? 	
2	If officers are allowed to review recordings are there any exceptions? If so list the exceptions, e.g., internal investigations, critical incidents (e.g., officer-involved shooting (OIS), use of deadly force, etc.)?	
3	Who in the parent agency will have access to TFOs' BWC recordings involving ATF/federal cases?	
4	Does agency restrict access to BWC recordings involving a critical incident (e.g., OIS)? If so, who has access in those situations?	
5	Will members of the parent agency be able to identify ATF cases in the BWC system? How?	
6	Does the agency require random or directed supervisory review/audit of officer videos for policy compliance or other issues? If so, will this include TFO recordings of ATF cases?	
7	Will non-law enforcement employees of the parent agency or municipality have access to ATF BWC recordings, e.g., IT? If so, are they CJIS-compliant (e.g., CJIS background checks)?	
8	Are officers allowed to make copies of BWC recordings, or must they obtain recordings from someone else within the agency?	
9	Are officers allowed to possess copies of recordings outside the police facility, or retain possession of copies for personal use?	
10	Does the agency have a policy prohibiting sharing of recordings outside of law enforcement for non-official reasons?	
11	Does the agency have a policy prohibiting the posting of BWC recordings to the Internet, social media sites, or the media for non-official purposes?	
12	Does the agency have a policy prohibiting officers from wearing or using privately owned BWCs or any other non-issued BWC?	

13	Do any other law enforcement entities or personnel have direct access to recordings, e.g., prosecutor's office?	
----	---	--

14	Does the parent agency investigate TFO-involved shootings (or other TFO-involved events involving death or serious injury), or is this done by another agency? If another agency: <ul style="list-style-type: none"> • Identify the agency. • Is there an agreement, policy, or protocol in place with the agency for handling these situations? If so, attach. 	
F. External Access to BWC Recordings		
1	How does the agency handle external requests for BWC recordings? <ul style="list-style-type: none"> • Criminal discovery, subpoenas? • Civil/administrative discovery, subpoenas? • Open record/freedom of information requests? • Media requests? • Union requests? Is there an agreement with the union regarding union disclosure of BWC recordings? If so, attach copy. 	
2	If the agency uses a 3 rd party vendor to store recordings: <ul style="list-style-type: none"> • is security of or access to recordings addressed in the contract? • are background checks of vendor employees addressed in the contract? If so, attach copy.	
3	How does the agency handle redaction of BWC recordings prior to public release?	

APPENDIX E



U.S. Department of Justice
Office of the Deputy Attorney General

The Deputy Attorney General

Washington, D.C. 20530
June 7, 2021

MEMORANDUM FOR ACTING DIRECTOR, BUREAU OF ALCOHOL, TOBACCO,
 FIREARMS & EXPLOSIVES
 ACTING ADMINISTRATOR, DRUG ENFORCEMENT
 ADMINISTRATION
 DIRECTOR, FEDERAL BUREAU OF INVESTIGATION
 DIRECTOR, UNITED STATES MARSHALS SERVICE
 ASSISTANT ATTORNEY GENERAL FOR
 ADMINISTRATION
 EXECUTIVE OFFICE FOR UNITED STATES ATTORNEYS

FROM: THE DEPUTY ATTORNEY GENERAL *via Memo*

SUBJECT: BODY-WORN CAMERA POLICY

The Department of Justice recognizes that transparency and accountability in law enforcement operations build trust with the communities we serve. Although the Department's law enforcement components do not regularly conduct patrols or routinely engage with the public in response to emergency calls, there are circumstances where the Department's agents encounter the public during pre-planned law enforcement operations. The Department is committed to the use of body-worn cameras (BWCs) by the Department's law enforcement agents in such circumstances.

In October 2020, the Department announced a policy that permits state and local officers on Department of Justice Task Forces to wear and activate BWCs when the use of force is possible – while serving arrest warrants, executing other planned arrest operations, and during the execution of search warrants. Today, based on recommendations from the Department's law enforcement components, I am directing the Acting Director of the Bureau of Alcohol, Tobacco, Firearms & Explosives; the Acting Administrator of the Drug Enforcement Administration; the Director of the Federal Bureau of Investigation, and the Director of the United States Marshals Service to develop and submit for review, within 30 days, component BWC policies that require agents to wear and activate BWC recording equipment for purposes of recording their actions during: (1) a pre-planned attempt to serve an arrest warrant or other pre-planned arrest, including the apprehension of fugitives sought on state and local warrants; or (2) the execution of a search or seizure warrant or order.

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Subject: Body-Worn Camera Policy

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Each law enforcement component shall develop its policy and a phased implementation plan for compliance with the above directive no later than 30 days from the date of this memorandum, and shall designate a senior official with responsibility for implementation and oversight of its BWC policy. Each component also shall ensure immediately that partners serving on DOJ-sponsored task forces are aware of the current Department policy that permits state and local officers on DOJ task forces to wear and activate BWCs.

Each component's BWC policy shall include:

- the responsibilities for Department agents to carry, operate, maintain, and secure the equipment, including when to activate and deactivate BWCs;
- the type(s) of BWC equipment authorized for use;
- the duration of time and scope of the BWC footage preserved prior to its activation (i.e., buffering period);
- specialized or sensitive investigative techniques or equipment that may require different treatment under the BWC policy;
- procedures governing the collection, storage, access, retention, use, and dissemination of BWC recordings, consistent with applicable federal laws;
- procedures governing the use of BWCs by all members of Department-sponsored task forces; and
- procedures for the expedited public release of recordings in cases involving serious bodily injury or death.

In addition, as soon as practicable, each component shall:

- submit for the approval of the Department's Chief Privacy and Civil Liberties Officer a Privacy Impact Assessment of the component's planned use of BWCs and associated equipment prior to implementation of its BWC policy, and a plan for annual privacy reviews;
- consult with the Office of Records Management to ensure the component's BWC policy is fully compliant with all records-related laws, regulations, rules, policies, and guidance;
- work with the Justice Management Division to assess resource requirements to fully implement its BWC policy and build upon the resources allocated to the Department to support BWC usage in FY22; and
- design evaluation metrics that can be used to measure the impact of its BWC policy.

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Finally, within 90 days, the Executive Office for U.S. Attorneys should develop training for prosecutors regarding the use of BWC recordings as evidence, building on existing trainings related to the discovery implications of these recordings.

I am proud of the job performed by the Department's law enforcement agents, and I am confident that these policies will continue to engender the trust and confidence of the American people in the work of the Department of Justice.

APPENDIX F

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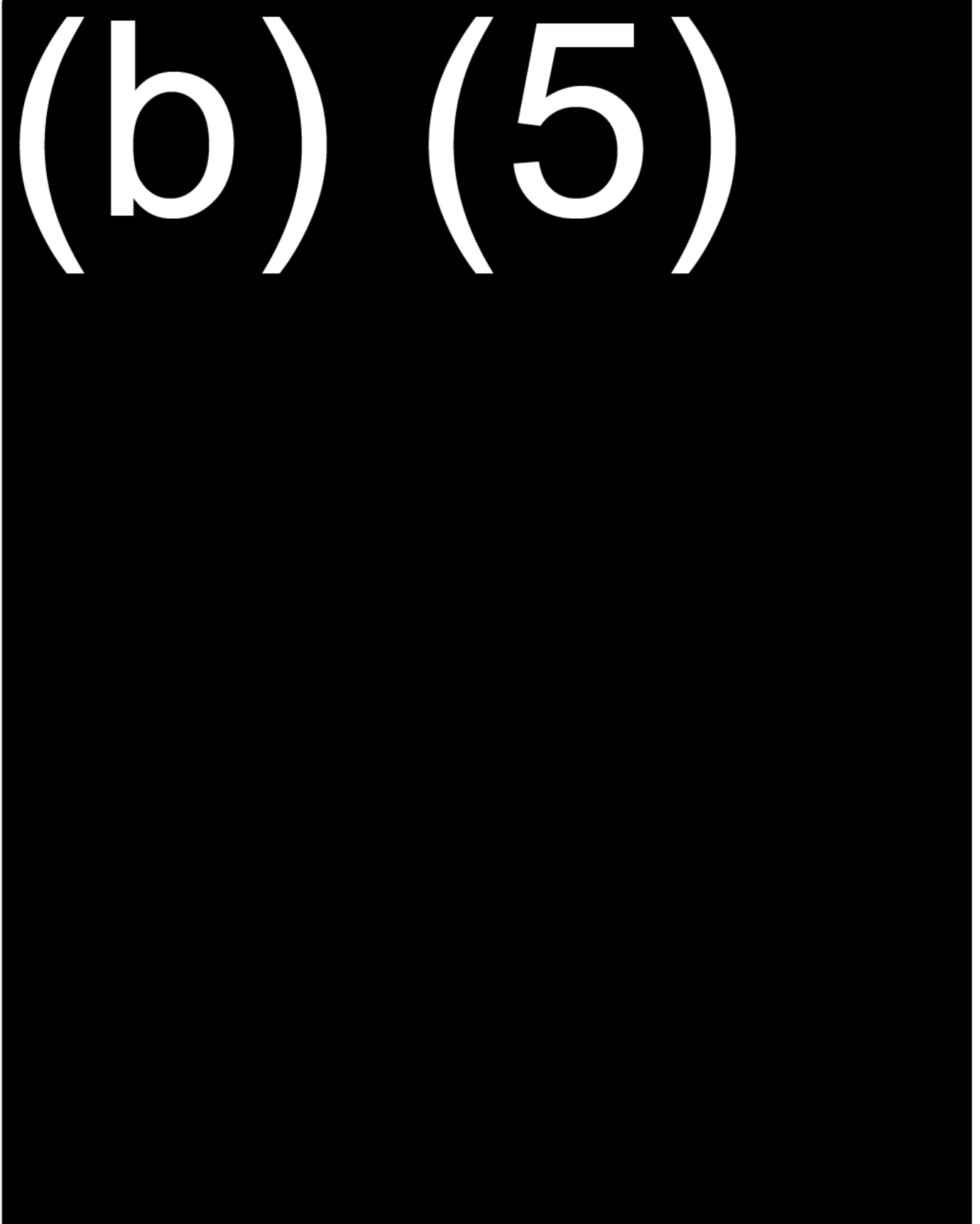
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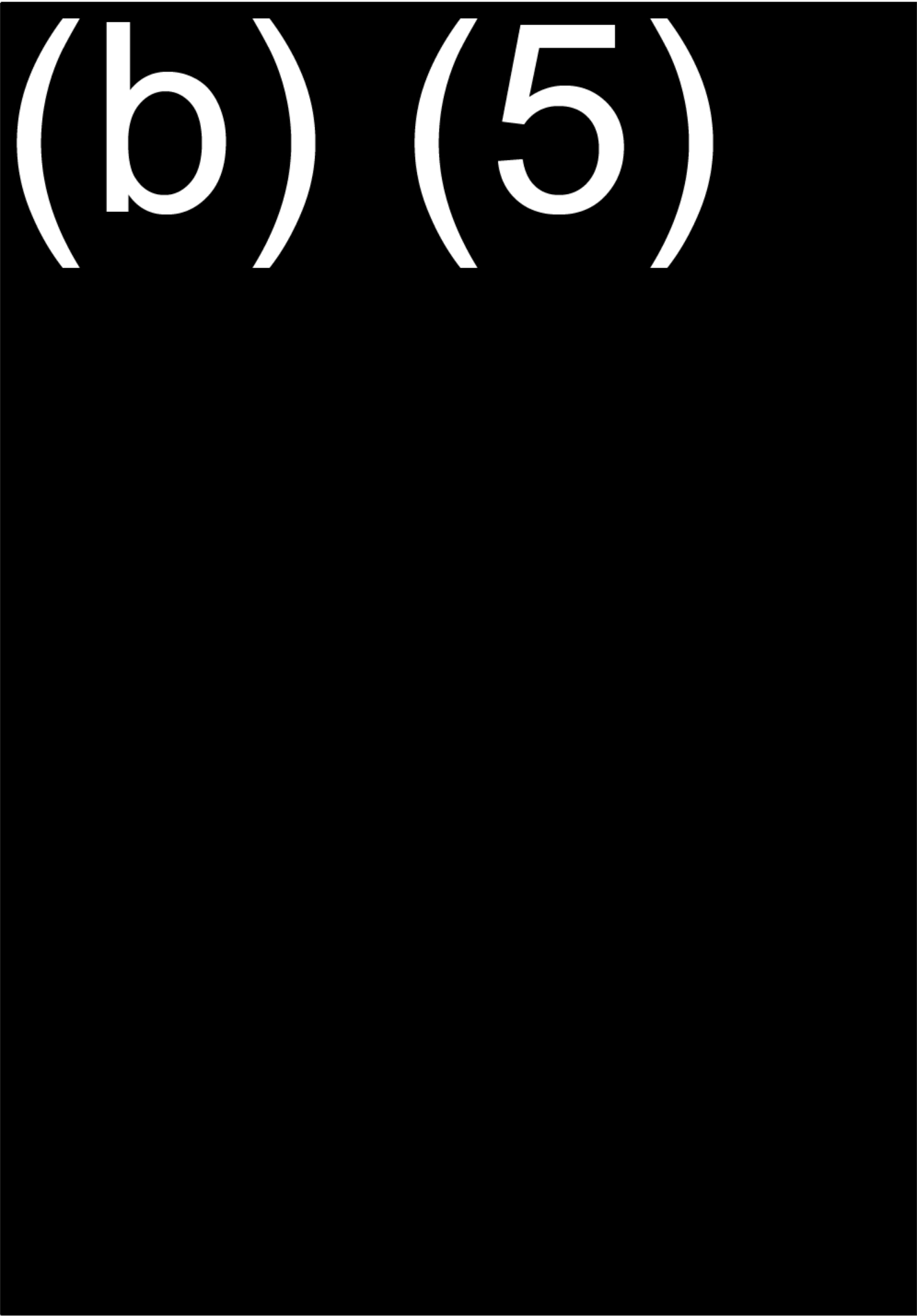
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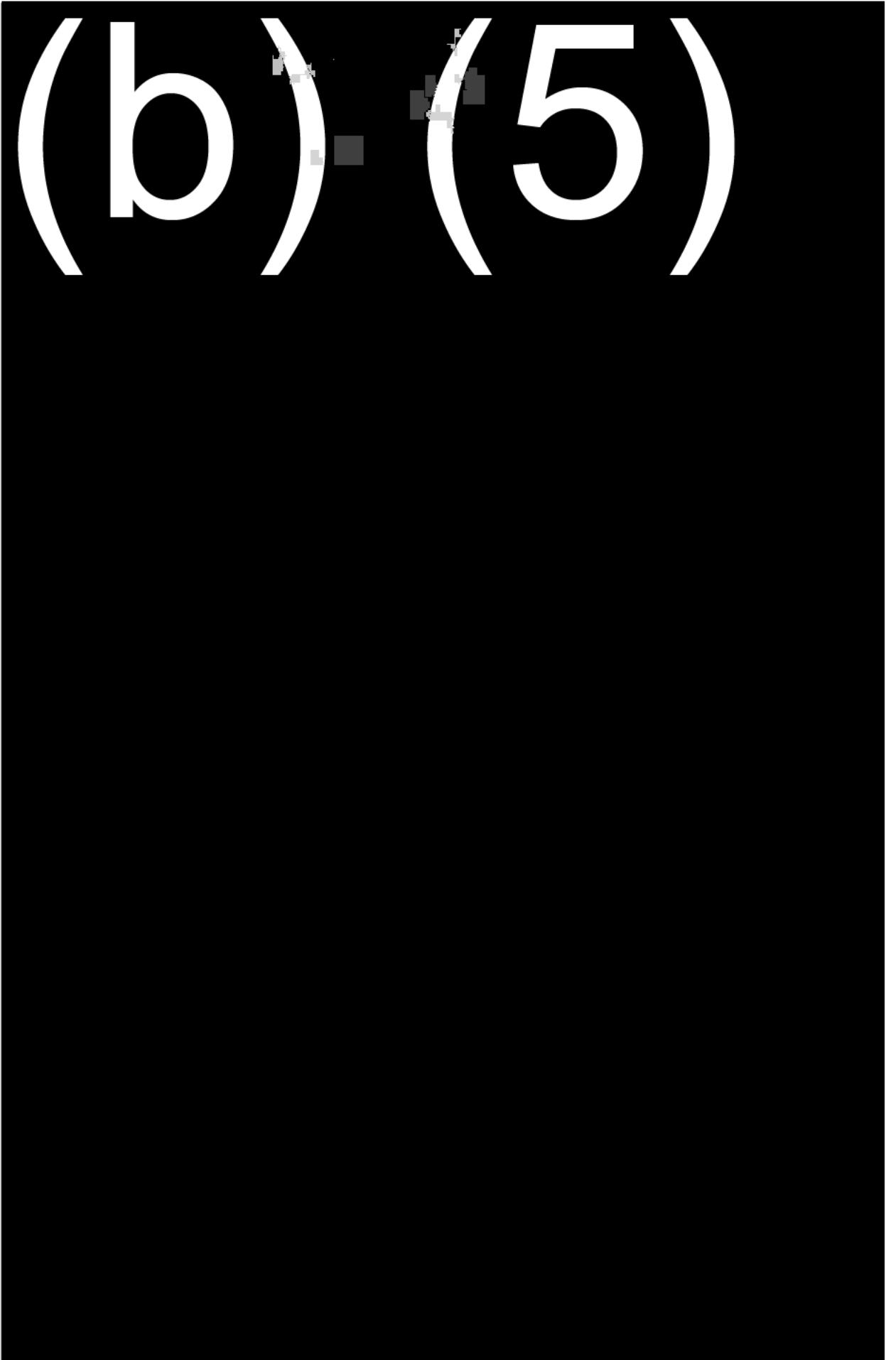
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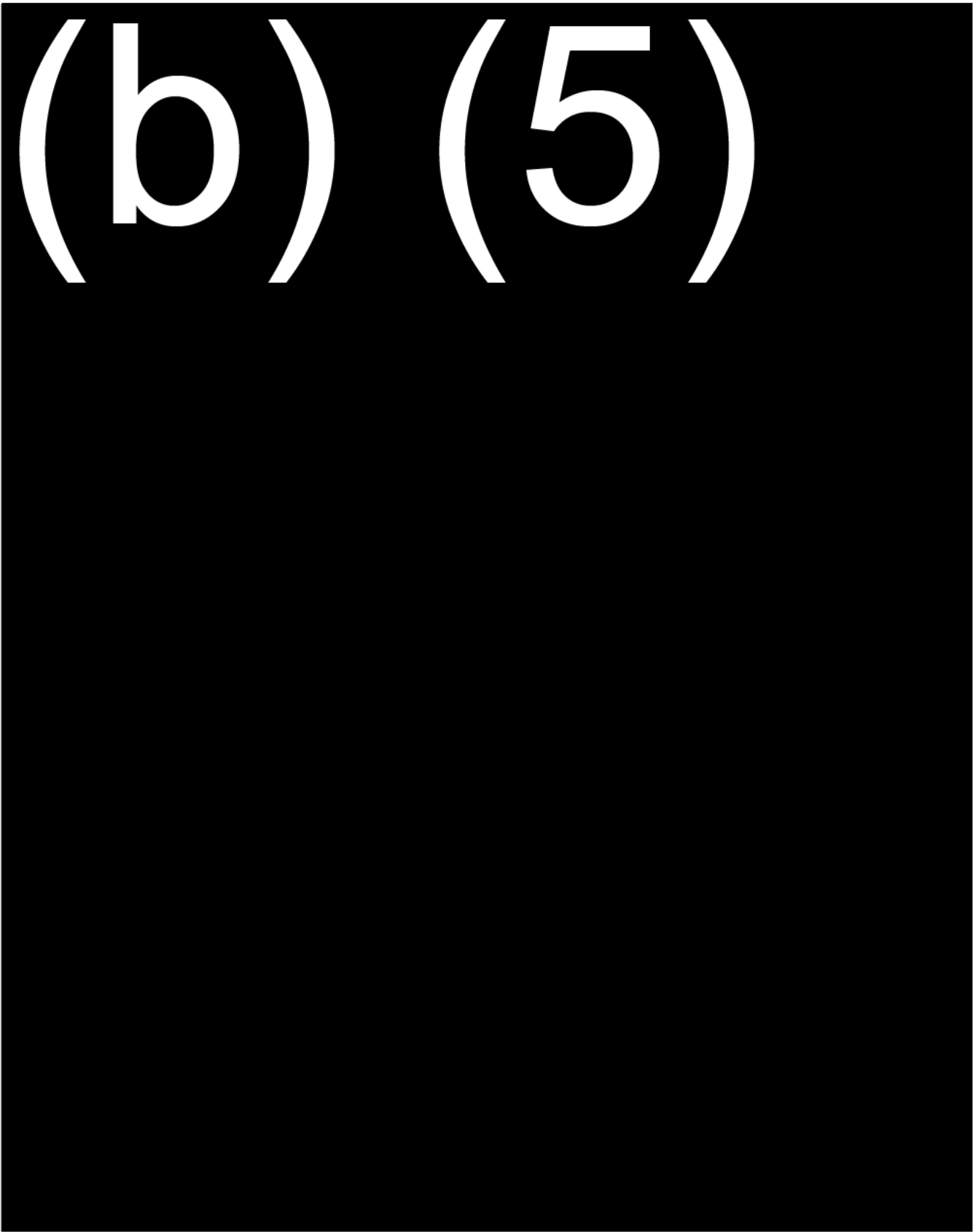


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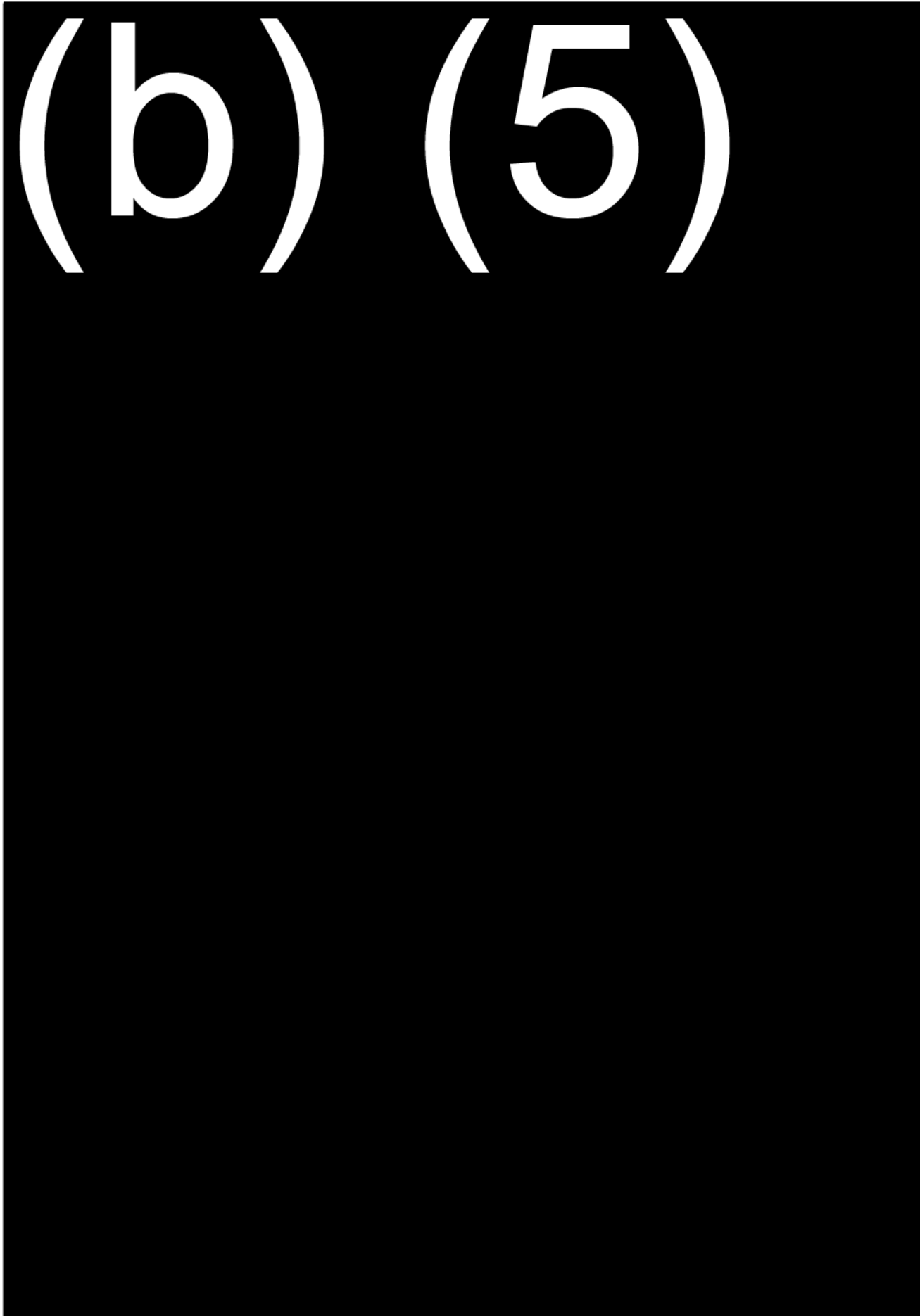
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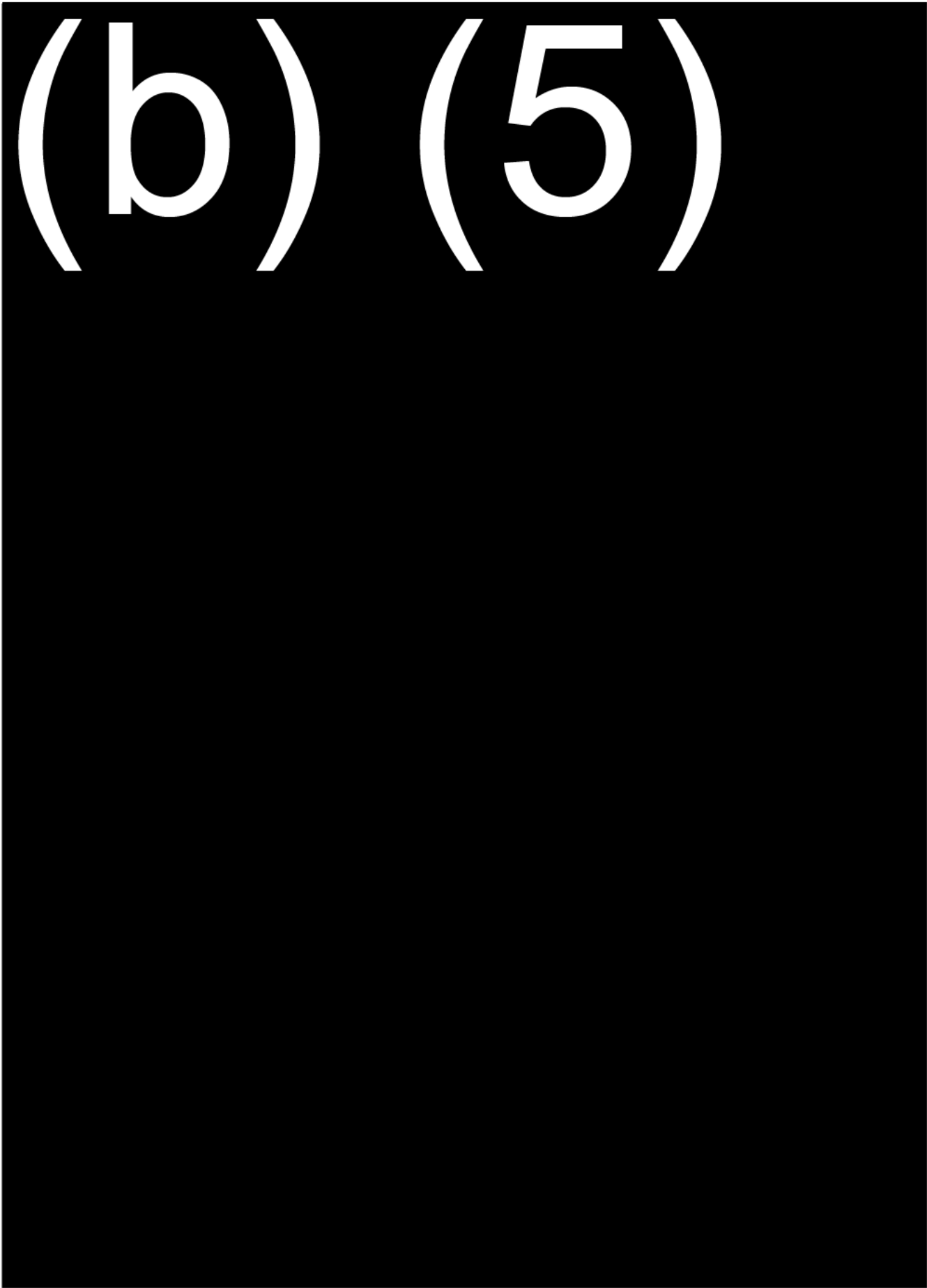


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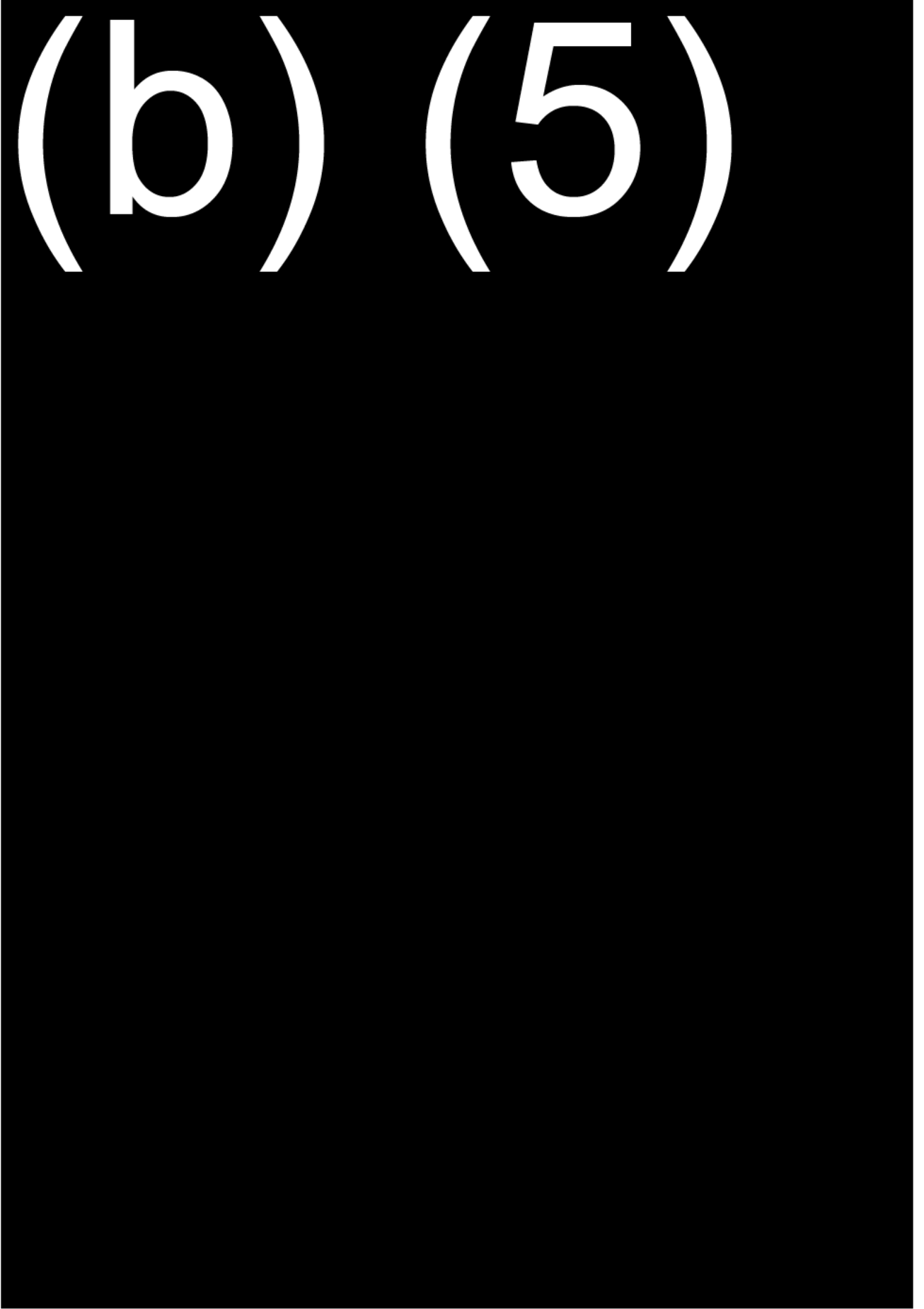
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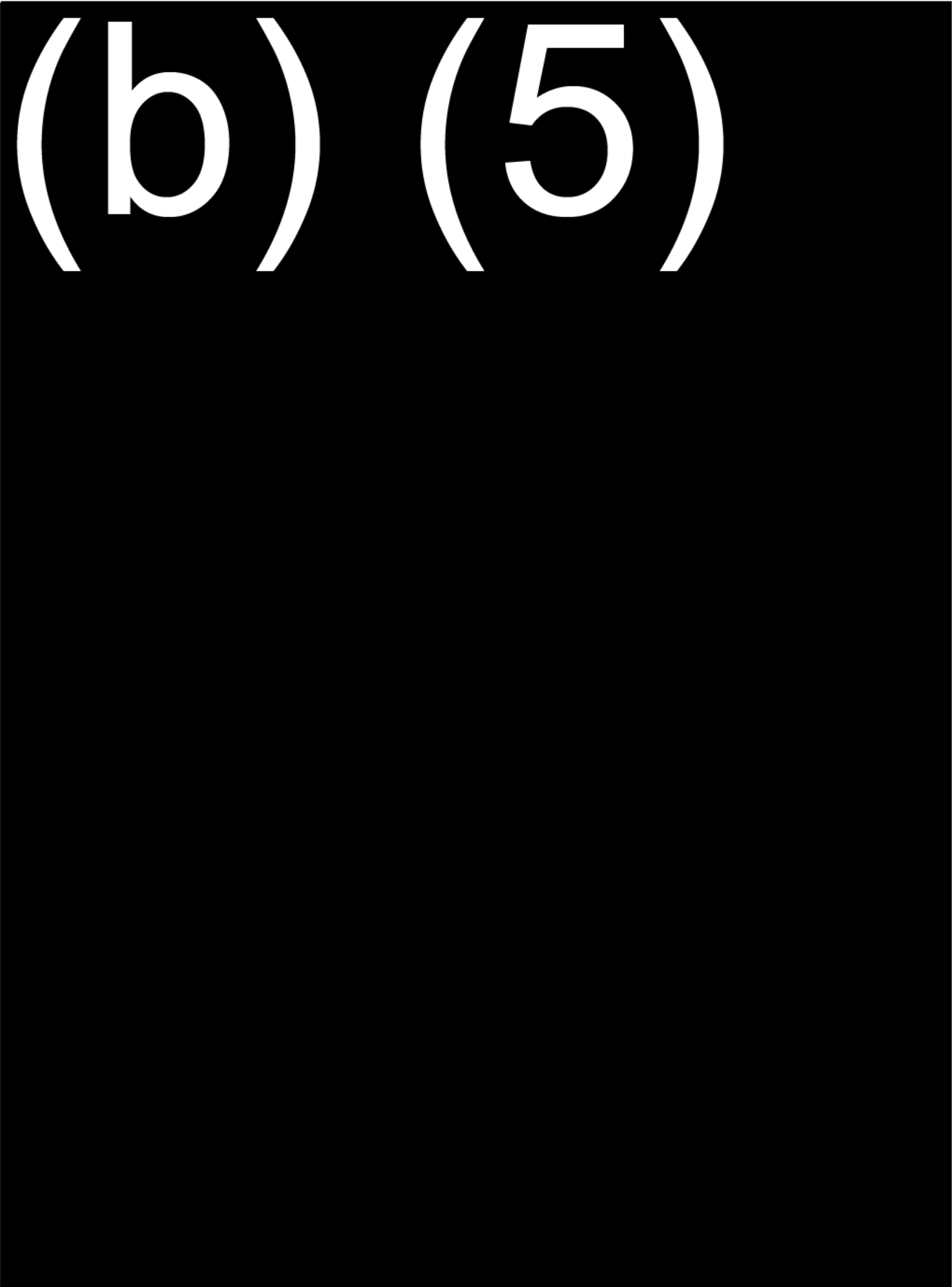
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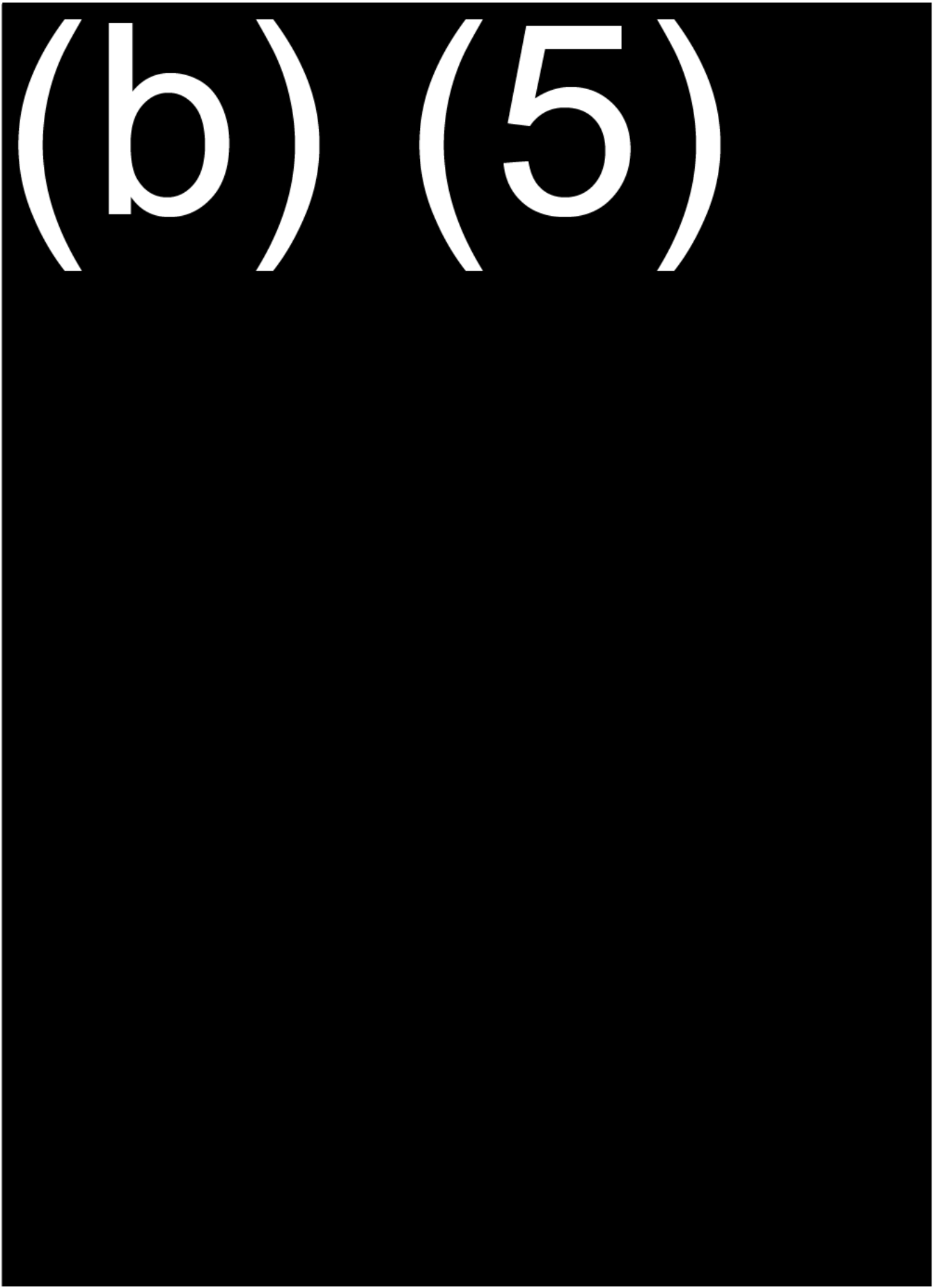
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