

Document Header Information

Document Type: Vch Document VCH145728-1
Name:
Travel TAA04GP5 Trip Name: Trip from Washington to Rome
Authorization
Number:
TA Date: 06/30/17 Currency: USD
Organization: EPAAO1110 Current PENDING
Status:
Purpose: 7-SPECIAL TRAVEL Document Traveler is the Senior Adviser to the Administrator for Water & Cross cutting Issues. Traveler will be providing support for the EPA Administrator Pruitt's mission to Italy, which will include bilateral meetings in Rome and Vatican and participation in the G-7 Environmental Ministerial Meeting in Bologna.
Detail:
Type Code: FOREIGN TRAVEL

Traveler Profile

Name: GREENWALT, SARAH A TID: (b) (6)
Organization: EPAAO1110 Duty Station: Headquarters
Card: CARDHOLDER EXEMPT Office Address: PLEASE UPDATE
,
EMAIL: GREENWALT.SARAH@EPA.GOV Office Phone: (b) (6)

Document Information

Trip

Number: 1

Purpose: Traveler is the Senior Adviser to the Administrator for Water & Cross cutting Issues. Traveler will be providing support for the EPA Administrator Pruitt's mission to Italy, which will include bilateral meetings in Rome and Vatican and participation in the G-7 Environmental Ministerial Meeting in Bologna.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/02/17	06/09/17	ROME, ITA	7-SPECIAL MISSION TRAVEL	359.00 / 134.00
06/10/17	06/13/17	BOLOGNA, ITA	7-SPECIAL MISSION TRAVEL	273.00 / 122.00

Document Totals

Total Expenses:	5,173.92
Reimbursable Expenses:	5,173.92
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	1,697.83
Net to Government:	.00
Pay to Charge Card:	3,476.09

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,919.96	.00
Lodging-PerDiem	1,876.11	.00
M&IE-PerDiem	1,216.00	.00
Misc Expense	132.35	.00
Transaction Fees	29.50	.00
Total Expenses:	5,173.92	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
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COMM-CARR	(b) (6)	(b) (6)	1,841.56
COMM-CARR	(b) (6)	(b) (6)	.00
COMM-CARR	(b) (6)	(b) (6)	.00
COMM-CARR	(b) (6)	(b) (6)	.00

Trip Itinerary

From: (b) (6), (b) (7)(C) Washington, DC (USA) (b) (6), (b) (7)(C) TO: JFK-New York, NY (USA) (John F. Kennedy

Air

Friday June 02, 2017

(b) (6), (b) (7)(C) Washington, DC (USA) to JFK-New York, NY (USA) (

Jun 02	(b) (6), (b) (7)(C)	Washington, DC (USA) (National Apt) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 1 Hour 17 Minutes Nonstop
		Confirmation Number: (b) (6)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 212 miles
No Seat Assigned

Emissions 82.7 lbs of CO2
Cost 1,841.56 USD

(b) (6), (b) (7)(C) Washington, DC (USA) to JFK-New York, NY (USA) (

Jun 02	(b) (6), (b) (7)(C)	Washington, DC (USA) (b) (6), (b) (7)(C) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 1 Hour 17 Minutes Nonstop
		Confirmation Number: (b) (6)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 212 miles
No Seat Assigned

Emissions 82.7 lbs of CO2
Cost 1,841.56 USD

(b) (6), (b) (7)(C) Washington, DC (USA) to JFK-New York, NY (USA) (

Jun 02	(b) (6), (b) (7)(C)	Washington, DC (USA) (b) (6), (b) (7)(C) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 1 Hour 17 Minutes Nonstop
		Confirmation Number: (b) (6)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 212 miles
No Seat Assigned

Emissions 82.7 lbs of CO2
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(b) (6), (b) (7)(C) Washington, DC (USA) to JFK-New York, NY (USA) (

Jun 02	(b) (6), (b) (7)(C)	Washington, DC (USA) (b) (6), (b) (7)(C) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 1 Hour 17 Minutes Nonstop
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(b) (6), (b) (7)(C) Washington, DC (USA) to JFK-New York, NY (USA) (

Jun 02	(b) (6), (b) (7)(C)	Washington, DC (USA) (b) (6), (b) (7)(C) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 1 Hour 17 Minutes Nonstop
		Confirmation Number: (b) (6)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 212 miles
No Seat Assigned

Emissions 82.7 lbs of CO2
Cost 1,841.56 USD

JFK-New York, NY (USA) (to FCO-Rome, Italy (Fiumici

Jun 02	(b) (6), (b) (7)(C)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 8 Hours 45 Minutes Nonstop
		Confirmation Number: (b) (6)	Rome, Italy (Fiumicino Apt) 06/03/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 4263 miles
No Seat Assigned

Emissions 1662.6 lbs of CO2

JFK-New York, NY (USA) (to FCO-Rome, Italy (Fiumici

Jun 02	(b) (6), (b) (7)(C)	New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C)	Duration: 8 Hours 45 Minutes Nonstop
		Confirmation Number: (b) (6)	Rome, Italy (Fiumicino Apt) 06/03/2017 (b) (6), (b) (7)(C)

Flight Information
Distance 4263 miles
No Seat Assigned

Emissions 1662.6 lbs of CO2

JFK-New York, NY (USA) (to FCO-Rome, Italy (Fiumici

Jun 02 (b) (6), (b) (7)(C) Duration: 8 Hours 45 Minutes Nonstop
New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C) Rome, Italy (Fiumicino Apt) 06/03/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

JFK-New York, NY (USA) (to FCO-Rome, Italy (Fiumici

Jun 02 (b) (6), (b) (7)(C) Duration: 8 Hours 45 Minutes Nonstop
New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C) Rome, Italy (Fiumicino Apt) 06/03/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

JFK-New York, NY (USA) (to FCO-Rome, Italy (Fiumici

Jun 02 (b) (6), (b) (7)(C) Duration: 8 Hours 45 Minutes Nonstop
New York, NY (USA) (John F. Kennedy Apt) 06/02/2017 (b) (6), (b) (7)(C) Rome, Italy (Fiumicino Apt) 06/03/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

Tuesday June 13, 2017**FCO-Rome, Italy (Fiumici to JFK-New York, NY (USA) (**

Jun 13 (b) (6), (b) (7)(C) Duration: 9 Hours 52 Minutes Nonstop
Rome, Italy (Fiumicino Apt) 06/13/2017 (b) (6), (b) (7)(C) New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

FCO-Rome, Italy (Fiumici to JFK-New York, NY (USA) (

Jun 13 (b) (6), (b) (7)(C) Duration: 9 Hours 52 Minutes Nonstop
Rome, Italy (Fiumicino Apt) 06/13/2017 (b) (6), (b) (7)(C) New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

FCO-Rome, Italy (Fiumici to JFK-New York, NY (USA) (

Jun 13 (b) (6), (b) (7)(C) Duration: 9 Hours 52 Minutes Nonstop
Rome, Italy (Fiumicino Apt) 06/13/2017 (b) (6), (b) (7)(C) New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

FCO-Rome, Italy (Fiumici to JFK-New York, NY (USA) (

Jun 13 (b) (6), (b) (7)(C) Duration: 9 Hours 52 Minutes Nonstop
Rome, Italy (Fiumicino Apt) 06/13/2017 (b) (6), (b) (7)(C) New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

FCO-Rome, Italy (Fiumici to JFK-New York, NY (USA) (

Jun 13 (b) (6), (b) (7)(C) Duration: 9 Hours 52 Minutes Nonstop
Rome, Italy (Fiumicino Apt) 06/13/2017 (b) (6), (b) (7)(C) New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)
Confirmation Number: (b) (6)

Flight Information
Distance 4263 miles Emissions 1662.6 lbs of CO2
No Seat Assigned

JFK-New York, NY (USA) (to (b) (6), (b) (7)(C) Washington, DC (USA)

Jun 13 Delta 4153 Duration: 1 Hour 47 Minutes Nonstop
New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C) Washington, DC (USA) (b) (6), (b) (7)(C) 06/13/2017 (b) (6), (b) (7)(C)

Confirmation Number: (b) (6)

Flight Information

Distance 227 miles

No Seat Assigned

Emissions 88.5 lbs of CO2

JFK-New York, NY (USA) (to (b) (6), (b) (7)(C) Washington, DC (USA)

Jun 13

(b) (6), (b) (7)(C)

New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)

Confirmation Number: (b) (6)

Duration: 1 Hour 47 Minutes Nonstop

Washington, DC (USA) (Dulles Apt) 06/13/2017 (b) (6), (b) (7)(C)

Flight Information

Distance 227 miles

No Seat Assigned

Emissions 88.5 lbs of CO2

JFK-New York, NY (USA) (to (b) (6), (b) (7)(C) Washington, DC (USA)

Jun 13

(b) (6), (b) (7)(C)

New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)

Confirmation Number: (b) (6)

Duration: 1 Hour 47 Minutes Nonstop

Washington, DC (USA) (Dulles Apt) 06/13/2017 (b) (6), (b) (7)(C)

Flight Information

Distance 227 miles

No Seat Assigned

Emissions 88.5 lbs of CO2

JFK-New York, NY (USA) (to (b) (6), (b) (7)(C) Washington, DC (USA)

Jun 13

(b) (6), (b) (7)(C)

New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)

Confirmation Number: (b) (6)

Duration: 1 Hour 47 Minutes Nonstop

Washington, DC (USA) (b) (6), (b) (7)(C) 06/13/2017 (b) (6), (b) (7)(C)

Flight Information

Distance 227 miles

No Seat Assigned

Emissions 88.5 lbs of CO2

JFK-New York, NY (USA) (to (b) (6), (b) (7)(C) Washington, DC (USA)

Jun 13

(b) (6), (b) (7)(C)

New York, NY (USA) (John F. Kennedy Apt) 06/13/2017 (b) (6), (b) (7)(C)

Confirmation Number: (b) (6)

Duration: 1 Hour 47 Minutes Nonstop

Washington, DC (USA) (Dulles Apt) 06/13/2017 (b) (6), (b) (7)(C)

Flight Information

Distance 227 miles

No Seat Assigned

Emissions 88.5 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,081.81	Total Per Diem Expenses:	3,092.11
Date	Description	Category	Cost	Pay Method	Per Diem
05/26/2017	Travel Fee	Com. Carrier	39.90	GOVCC	
Comment:	LB ATRS Intl w-Air-Rail				
06/02/2017	Airline Flight	Com. Carrier	1,082.26	GOVCC	
06/02/2017	Travel Fee	Com. Carrier	39.90	GOVCC	
Comment:	LB ATRS Intl w-Air-Rail				
06/02/2017	Train	Com. Carrier	68.78	GOVCC	
06/02/2017	TMC Fee	Com. Carrier	33.82	GOVCC	
06/02/2017	M&IE	M&IE-PerDiem	100.50	PERSONAL	*
06/05/2017	Travel Fee	Com. Carrier	39.90	GOVCC	
Comment:	LB ATRS Intl w-Air-Rail				
06/05/2017	M&IE	M&IE-PerDiem	134.00	PERSONAL	*
06/06/2017	Lodging	Lodging-PerDiem	362.73	GOVCC	*
Comment:	Lowest available rate				
06/06/2017	M&IE	M&IE-PerDiem	134.00	PERSONAL	*
06/06/2017	Trans - Airport/Hotel	Misc Expense	56.64	PERSONAL	
06/07/2017	Lodging	Lodging-PerDiem	362.73	GOVCC	*
Comment:	lowest available rate				
06/07/2017	M&IE	M&IE-PerDiem	134.00	PERSONAL	*
06/08/2017	Lodging	Lodging-PerDiem	362.73	GOVCC	*
Comment:	lowest available rate				
06/08/2017	M&IE	M&IE-PerDiem	134.00	PERSONAL	*
06/09/2017	Airline Flight	Com. Carrier	575.50	GOVCC	
06/09/2017	TMC Fee	Com. Carrier	39.90	GOVCC	
06/09/2017	Lodging	Lodging-PerDiem	362.73	GOVCC	*
Comment:	lowest available rate				
06/09/2017	M&IE	M&IE-PerDiem	122.00	PERSONAL	*
06/10/2017	Lodging	Lodging-PerDiem	141.73	PERSONAL	*
06/10/2017	M&IE	M&IE-PerDiem	122.00	PERSONAL	*

06/11/2017	Lodging	Lodging-PerDiem	141.73	PERSONAL	*
06/11/2017	M&IE	M&IE-PerDiem	122.00	PERSONAL	*
06/12/2017	Lodging	Lodging-PerDiem	141.73	PERSONAL	*
06/12/2017	M&IE	M&IE-PerDiem	122.00	PERSONAL	*
06/13/2017	M&IE	M&IE-PerDiem	91.50	PERSONAL	*
06/13/2017	Trans - Office/Residence	Misc Expense	75.71	GOVCC	
06/30/2017	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
01/16/2018	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 3,092.11

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/02/2017	359.00/134.00	0.00	0.00	100.50	100.50	
06/03/2017	359.00/134.00	0.00	0.00	0.00	0.00	
06/04/2017	359.00/134.00	0.00	0.00	0.00	0.00	
06/05/2017	359.00/134.00	0.00	0.00	134.00	134.00	
06/06/2017	359.00/134.00	362.73	362.73	134.00	134.00	
06/07/2017	359.00/134.00	362.73	362.73	134.00	134.00	
06/08/2017	359.00/134.00	362.73	362.73	134.00	134.00	
06/09/2017	273.00/122.00	362.73	362.73	122.00	122.00	
06/10/2017	273.00/122.00	141.73	141.73	122.00	122.00	
06/11/2017	273.00/122.00	141.73	141.73	122.00	122.00	
06/12/2017	273.00/122.00	141.73	141.73	122.00	122.00	
06/13/2017	273.00/122.00	0.00	0.00	91.50	91.50	

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
EPAAO11IO	17 OA IO ACCOUNT	A7T.20172018.B.11.ZZZME8.MN111100.	GOVCC	3,476.09
EPAAO11IO	17 OA IO ACCOUNT	A7T.20172018.B.11.ZZZME8.MN111100.	PERSONAL	1,697.83

Totals by Label

EPAAO11IO	17 OA IO ACCOUNT Total	A7T.20172018.B.11.ZZZME8.MN111100.	5,173.92
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Totals by Payment Method

GOVCC Total	3,476.09
PERSONAL Total	1,697.83

Document History 01/16/2018 Vch: VCH145728-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/16/2018	12:55PMEST	DICKERSON, AARON ARTHUR	
PREPARED	01/16/2018	1:35PMEST	DICKERSON, AARON ARTHUR	
SIGNED	01/16/2018	1:37PMEST	GREENWALT, SARAH A	
AUTHORIZED	01/16/2018	2:09PMEST	WOODEN-AGUILAR, HELENA E	
VOUCHER APPROVED	01/16/2018	2:27PMEST	SULLENDER, KATHRYN A	
PENDING	01/16/2018	2:28PMEST	SYSUTILITY	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____