

DEPARTMENT OF HOMELAND SECURITY

UNITED STATES SECRET SERVICE WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program Communications Center 245 Murray Lane, S.W., Building T-5 Washington, D.C. 20223

Date:

JUL 1 7 2018

Citizens for Responsibility and Ethics in Washington 455 Massachusetts Avenue, NW 6th Floor Washington, DC 20001 Attn: Anne Weismann

File Number: 20171343 - 20171345

Dear Requester:

This is the final response to your Freedom of Information Act (FOIA) request, originally received by the United States Secret Service (Secret Service) on April 6, 2017, for information pertaining to the following:

File Number 20171343: The use of Government funds to provide security and any other services for Eric Trump's trip to Vancouver on or about February 28, 2017;

File Number 20171344: The use of Government funds to provide security and any other services for Tiffany Trump's trip to Vancouver on or about February 28, 2017; and

File Number 20171345: The use of Government funds to provide security and any other services for Donald Trump Jr.'s trip to Vancouver on or about February 28, 2017.

Enclosed are documents responsive to your request. In efforts to provide you with the greatest degree of access authorized by law, we have considered the reference material under the FOIA regulation, Title 5 U.S.C. § 552. Pursuant to this Act, exemptions have been applied where deemed appropriate. The exemptions cited are marked below.

In addition, approximately 30 page(s) were released, and approximately 0 page(s) were withheld in their entirety. An enclosure to this letter explains the exemptions in more detail.

If this box is checked, deletions were made pursuant to the exemptions indicated below.
Section 552 (FOIA)
$ \begin{array}{cccccccccccccccccccccccccccccccccccc$
The following checked item(s) also apply to your request:
Fees: In the processing of this FOIA/PA request, no fees are being assessed.
Other:
If you deem our decision an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within sixty (60) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above. If you have any questions or would like to discuss this matter, please contact this office at (202) 406-6370. FOIA File No. 20171343 - 20171345 is assigned to your request. Please refer to this file number in all future communication with this office.
Sincerely,
Kim E. Campbell Special Agent In Charge Freedom of Information Act & Privacy Act Officer
Enclosure:
FOIA and Privacy Act Exemption List

FREEDOM OF INFORMATION ACT SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552

Provisions of the Freedom of Information Act do not apply to matter that are:

- (b) (1) (A) specifically authorized under criteria established by an Executive Order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified pursuant to such Executive order;
- (b) (2) related solely to the internal personnel rules and practices any agency;
- (b) (3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on the issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b) (4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b) (5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b) (6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b) (7) records or information compiled for law enforcement purposes, but only to the extent that the information: (A) could reasonable be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonable be expected to disclose the identity of a confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of a record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law; (F) could reasonably be expected to endanger the life or physical safety of any individual;
- (b) (8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for regulation or supervision of financial institutions;
- (b) (9) geological and geophysical information and data, including maps, concerning wells.

PRIVACY ACT SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

The provisions of the Privacy Act do not apply to:

- (d) (5) material compiled in reasonable anticipation of civil action or proceeding;
- (j) (2) material reporting investigative efforts pertaining to enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;
- (k)(1) material is currently and properly classified pursuant to an Executive Order in the interest of national defense or foreign policy;
- (k) (2) material compiled during investigations for law enforcement purposes;
- (k) (3) material maintained in connection with providing protective services to the President of the United States or other individuals pursuant to section 3056 of Title 18;
- (k) (5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment, military service, Federal contracts, or for access to classified information, but only to the extent that the disclosure of such material would reveal the identity of the person who furnished information to the Government under an express promise that the identity of the source would be held in confidence, or prior to the September 27, 1975, under an implied promise that the identity of the source would be held in confidence:
- (k) (6) testing or examination material used solely to determine individual qualifications for appointment or promotion in the Federal service the disclosure of which would compromise the objectivity or fairness of the testing or examination process;

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LRC Air/Rail Detail Report by Project Code Report Period: 2/1/2017 thru 2/28/2017

P.Code Invoke # Inv Date

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Passenger Name 013.036

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		013.037		013.039

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Trip End Date

(b)(7)(E)

NAME OF PROTECTEE:

Presidential Protective Division

2/28/2017 - 3/1/2017

VISIT LOCATION:

DATE OF VISIT:

Eric Trump

	VISIT LOCATION:	:ATION:	'A	ancouve	Vancouver, CANADA			AV #.	NA.		_		
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	CHANGES -	Green		inree r 01:	Inree Follow-Ups are requested in support of Eric Trump 013.036, Don Trump Jr. 013.037, and Tiffany Trump 013.039 visit to Vancouver 2/28/17 - 3/1/17	ereque any Tra	sted in a ump 013	support. 039 vis	t of Eric sit to Va	. Trum Incouv	o 013.03 er 2/28/	16, Don Trum 17 - 3/1/17	p Jr.
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RENTAL VEHICLE REQUEST (for Protective-Related Travel) (page 2)

LRC APPROVAL:

Page 1 of 4

1000	PENTED'S NAME	OFFICE			PICKUP	DROP OFF					CAP COMPANY	
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FOR ADDITIONAL ENTRIES, USE SHEET 2 BY CLICKING ON SHEET2 BELOW.

(Pages 3 and 4 will be printed separately from Sheet 2.)

//ROUTINE//

SAIC - Presidential Protective Division FILE: 300.000 X-REF: 400.060

TO: NETWORK CONTROL (Please transmit text to Embassy and/or Consulate following Dept of State format,

as shown below the double line)

INFO: AD - Office of Protective Operations

> - Office of Investigations CHIEF - Financial Management Division

CHIEF - Office of the Chief Financial Officer

RAIC - Vancouver Resident Office

SAIC - Ottawa Field Office

SUBJ: Support and Fund/Billing Information for United States

Secret Service (USSS) personnel traveling to Vancouver,

Canada for a protective mission.

FOR OFFICIAL USE ONLY

FM USSS WASHDC

TO AMCONSULATE - VANCOUVER, CANADA

AMEMBASSY - OTTAWA, CANADA

SECSTATE WASHDC

VANCOUVER, CANADA FOR CG, FMO, RSO, AND GSO OTTAWA, CANADA FOR DCM, FMO, RSO, AND GSO

E.O. 12958: DECL: N/A

TAGS: AFIN, AMGT, ASEC, USSS

SUBJECT: SUPPORT AND FUND/BILLING INFORMATION FOR USSS

PERSONNEL TRAVELING TO VANCOUVER, CANADA

1. Event: Visit of Donald Trump Jr, Eric Trump and Tiffany Trump

Location: Vancouver, Canada

Date: February 28, 2017 to March 1, 2017

Presidential Protective Division / PPD Ops

Telephone: (b)(6):(b)(7)(C)

Email: (b)(6);(b)(7)(C);(b)(7)(E)

Billing information: All costs incurred in direct support of the USSS-PPD, should be charged against the following fiscal data:

Appropriation # : 7020170400 Agency Location Code: 70-04-0001 Obligation Number : 434-0018

EXP Auth/Allotment : 17 Function (RCC) : PPD Project (Code) : 013.037

: 2172 (Hotel costs) Object (Class)

> 2171 (Car rentals) 2614 (Gas and oil)

2325 (Cellular phone rental)

2334 (Cellular phone charges) 2323 (Rental of reproduction equipment) 2322 (Rental of computer equipment) 2139 (Ambulance) 2329 (Rental of equipment) 2619 (Supplies) 25304 (FSN Overtime and Per Diem) 25316 (Misc. services by other Govt. agency) 2170 (Airfare - Foreign) 2175 (Foreign chartered travel) 4211 (Car damage) 2564 (Health Services, Other)

Vendor Name Special Comments

: NA

It is imperative that Post enter the above fiscal data into the system as directed.

- 3. Hotel Charges:
 - (A) Please direct the hotel to divide rooms into separate folios.
 - (B) Room cost and tax to be charged against fiscal data.

: NA

- (C) Incidentals, including all telephone calls, should be billed directly to the responsible USSS employee prior to his/her departure from Post.
- 4. Other Charges: All costs exclusive of transportation and accommodations - must be approved by the USSS, PPD, Operations Section, prior to funds being obligated/disbursed. The USSS Lead/Logistics agent on site is the point of contact for approvals.
- Prior to the Lead/Logistics agent leaving Post, the USSS requests that FMO meet with him/her to go over and approve the list of the estimated expenses incurred.
- Once all expenses are paid, the USSS requests that Post provide a summary of all actual costs incurred in direct support of the USSS via email to USSS WASHDC, for: PPD, Operations Section,
 (b)(6):(b)(7)(E) and Financial Management Division (Attn:(b)(6):(b)(7)(E) usss.dhs.gov).
- 7. Please contact ATSAIC (b)(6);(b)(7)(C) telephone (b)(6);(b)(7)(C) (b)(6);(b)(7)(C);(b)(7)(E) if Post has any further questions.
- 8. The USSS appreciates Post assistance.

USSS/Presidential Protective Division (b)(6):(b)(7)(C)

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DEPARTMENT OF HOMELAND SECURITY United States Secret Service

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Department of State/ U.S. Secret Service - Funding Authorization

Hotel Costs

VANCOUVER, CANADA

FUNDING CODES

FUNDING CODES		NC	DTES		
APPROPRIATION:	7020170400	(Fund code for c	urrent fiscal y	ear)	
AGENCY/BUREAU:	70/04	(First 4 character			•
OBLIGATION NUMBER:	FD4340018	434-601-037-00		<u> </u>	
EXPENSE AUTH:	17	(Fiscal Year)			
FUNCTION:	PPD	(RCC)			
OBJECT CLASS:	2172	(Hotel Costs)			
PROJECT CODE:	013037	(Project code ass	signed for the	trip)	
PROPERTY:	1	(Month/Phase)			
ESTIMATED COST:	\$ 20,000 01	(U.S. Dollars)			
DATE:	02/28/17-03/01/17			110.05	
Approval: (b)(6);(b)	(7)(C)	(b)(6)	;(b)(7)(C);(b)(7)(E) -	
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Hotel 2: HYATT PEGENCY	LANGUAGE & 5.000 5.50	200			
Hotel 3:					
Hotel 4:					
Hotel 5:					
Total Number of Hotel Ni		rooms per night X	total numbe	r of days in h	otel = tota
EOD Reference #:N/	4				
EOD Canine Reference #	NA				
USSS/PPD Point of Cont	ect: (b)(6);(b)(7)(C)	2 2 2		
*Please email or fax this pa	acket along with the	Final hotel & vehicle	e build up spi		hotels,
vehicles and cell phones, a	and any copies of inv	roices or receipts to	(b)(6);(b)	(7)(C) at	
(b)(6);(b)(7)(C) 2uss	s.dhs.gov - FAX: 20	2-757-1164			

Name/Assignment Confirm 9	Check-in	Check-Out Nights	Rate per night (CAN)	Rate per stay (CAM)	Tours per night	Terms per ottoy	TOTAL
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	(b)(6);	(も)(も);(も)(で);(も)(市)(年)					
Hotel Code: Nump Münmülünel Hotel & Yamer		Neth		Total Rate		Total Taxes	Grand Total
Address - 1161 W Georgia Simet, Vanceaver IBC VIIE 003 Agancy Loadion Cade 70-04-0001			(h)(⁊)(F)	(h)(7)(F)	П		CAD FUNDS
Obligation Number 434-0018 (Vancouver, Censola) EXP Auth/Allobnent 17 Fundion (RCC) : PPD Project (Code) : 2172 (Hotel costs)				***APPROX. EXCHANGE RATE. \$1 00USD = \$1.30 CAD***	WIGE RATE.	TOTAL \$1 00USD = \$1.	30 CAD***
Trip # 434-601-036-0027-17-13			TAXES:	TOTAL	¥05.51		
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Page 2 of 14

Department of State/ U.S. Secret Service - Funding Authorization

Car Rentals

EVINDING CODES			NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(First 4 cha	e for current fiscal year) aracters of Agency location code) 37-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2171 013037 1 \$ 02/28/17-03/01/1	(Month/Pha (U.S. Dollar	s de assigned for the trip) ase)
Approval: (b)(6); State Departm	(b)(7)(C)	Approval:_	(b)(6);(b)(7)(C);(b)(7)(E) ead Advance or Logistics Agent
	LES PAID BY CR		YES NO
USSS/PPD Point of Conta	et (b)((6);(b)(7)(C)	
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Department of State/ U.S. Secret Service - Funding Authorization

Gas and Oil

FUNDING CODE	8	NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for current fiscal year) (First 4 characters of Agency location code) 434-601-037-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2614 013037 1 \$ 02/28/17-03/01/2	(Fiscal Year) (RCC) Gas and Oil (Project code assigned for the trip) (Month/Phase)(U.S. Dollars)
Approval: (b)(6);(15)(7)(C)	Approval: (b)(6);(b)(7)(C);(b)(7)(E) Lead/Advance or Logistics Agent
NOTE: If the Embassy of Card).	loes not provide ga	asoline coupons, please use your fleet credit card (Maste
USSS/PPD Point of Cont	act: (t	o)(6);(b)(7)(C)
tothered and act buckles'	acket along with the and any coples of in s.dhs.gov — FAX: 2	Final hotel & vehicle build up spreadsheets for hotels, ivoices or receipts to (b)(6);(b)(7)(C) at 202-757-1164

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Department of State/ U.S. Secret Service - Funding Authorization

Miscellaneous Contractual Services

FUNDING CODES	<u>l</u>	NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for current fiscal year) (First 4 characters of Agency location code) 434-601-037-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 25316 013037 1 \$ 02/28/17-03/01/17	(Fiscal Year) (RCC) (Site Preparation and Interpreters) (Project code assigned for the trip) (Month/Phase) _(U.S. Dollars)
Approval: (b)(6);(b		Approval: (b)(6);(b)(7)(C);(b)(7)(E) Lead Advance or Logistics Agent
Category Examples - (SITE PREP, TENTS	, PIPE & DRAPE, BARRICADES, <u>INTERPRETERS</u> , ETC.)
USSS/PPD Point of Conta	(b)(6);(b)(7)(C)
A STREET THE CONTROL OF THE PROPERTY OF	cket along with the F nd any copies of invo dhs.gov — FAX: 202	inal hotel & vehicle build up spreadsheets for hotels, lices or receipts to (b)(6);(b)(7)(C) at -757-1164

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Department of State/ U.S. Secret Service - Funding Authorization

Rental of Computer/ADP Equipment

FUNDING CODES	ì	NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for current fiscal year) (First 4 characters of Agency location code) 434-601-037-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2322 013037 1 \$ 02/28/17-03/01/17	(Fiscal Year) (RCC) (Rental of Computer/ADP Equipment) (Project code assigned for the trip) (Month/Phase) _(U.S. Dollars)
Approval: (b)(6);(b) State Depart		Approval: (b)(6);(b)(7)(C);(b)(7)(E) Lead Advance or Logistics Agent

USSS/PPD Point of Co	(b)(6);(b)(7)(C)	
venicies and cell phone	s packet along with the Final hotel & vehicle s, and any copies of invoices or receipts to	build up spreadsheets for hotels, (b)(6):(b)(7)(C)
(b)(6);(b)(7)(C)	ISSS,dhs,gov - FAX: 202-757-1164	(6)(6)((6)(6)

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Department of State/ U.S. Secret Service - Funding Authorization

Ambulance

APPROPRIATION: 7020170400 (Fund code for current fiscal year) AGENCY/BUREAU: 70/04 (First 4 characters of Agency location code) OBLIGATION NUMBER: FD4340018 434-601-037-0018-17-13 EXPENSE AUTH: 17 (Fiscal Year) FUNCTION: PPD (RCC) OBJECT CLASS 2139 (Ambulance) PROJECT CODE: 013037 (Project code assigned for the trip) PROPERTY: 1 (Month/Phase) ESTIMATED COST: \$ (U.S. Dollars) DATE: (b)(6);(b)(7)(C) Approval: (b)(6);(b)(7)(C) State Department Lead Advance or Logistics Agent	EUNDING (TONES		NOTES	
FUNCTION: PPD (RCC) OBJECT CLASS 2139 (Ambulance) PROJECT CODE: 013037 (Project code assigned for the trip) PROPERTY: 1 (Month/Phase) ESTIMATED COST: \$ (U.S. Dollars) DATE: (b)(6);(b)(7)(C) Approval: (b)(6);(b)(7)(C) S(a(C) Denote (Froderic Code) Approval: (b)(6);(b)(7)(C):(b)(7)(E)	AGENCY/BUREAU:	70/04	(First 4 ch	aracters of Agency locati	ion code)
Approval: (a)(a)(b)(b)(b)(b)(b)(b)(b)(b)(b)(b)(b)(b)(b)	FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST	PPD 2139 013037 1 : \$	(RCC) (Ambuland) (Project co) (Month/Pham) (U.S. Dolla	ce) de assigned for the trip) ase)	
	•••				ľ
USSS/PPD Point of Contact (b)(6);(b)(7)(C)	i/ USSS/PPD Point o	Contact:	ā		- Gen
*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for	Please email or fax	this packet along with the	o Final hatal 0	vehicle build up spreads	
(b)(6):(b)(7)(C) Dusss.dhs.gov — FAX: 202-757-1164 (b)(6):(b)(7)(C) at	(b)(6);(b)(7)(C)	Pusss.dhs.gov - FAX: 2	202-757-1164	(8)(8);(8)(7)(C)	at

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Department of State/ U.S. Secret Service - Funding Authorization

Car Damage

APPROPRIATION: 7020170400 (Fund code for current fiscal year) AGENCY/BUREAU: 70/04 (First 4 characters of Agency location code) OBLIGATION NUMBER: FD4340018 434-601-037-0018-17-13 EXPENSE AUTH: 17 (Fiscal Year) FUNCTION: PPD (RCC) OBJECT CLASS 4211 (Car Damage) PROJECT CODE: 013037 (Project code assigned for the trip) PROPERTY: 1 (Month/Phase) ESTIMATED COST: \$ (U.S. Doilars) DATE: 02/28/17-03/01/17 Approval: (b)(6):(b)(7)(C) State Department Léad Advance or Logistics Agent USSS/PPD Point of Contact: (b)(6):(b)(7)(C)	FUNDING CODES	İ		NOTES	
PUNCTION: PPD (RCC) OBJECT CLASS 4211 (Car Damage) PROJECT CODE: 013037 (Project code assigned for the trip) PROPERTY: 1 (Month/Phase) ESTIMATED COST: \$ (U.S. Dollars) DATE: 02/28/17-03/01/17 Approval: Stale Department	AGENCY/BUREAU:	70/04	(First 4 cha	racters of Agency location code)	
Approval:Approval:Approval:	FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST:	PPD 4211 013037 1 \$	(RCC) (Car Damas (Project cod (Month/Pha(U.S. Dollar)	je) le assigned for the trip) se)	
	Approval:	<i>V</i>	• • • • • • • • • • • • • • • • • • • •		
"Diogrammail as for this and that all all the state of th					
*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hote vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at	vehicles and cell phones, a	icket along with the nd any copies of in	Final hotel & v voices or recei	ehicle build up spreadsheets for to (b)(6):(b)(7)(7)	iotels,
(b)(6);(b)(7)(C) JSSS.dhs.gov – FAX: 202-757-1164	(b)(6);(b)(7)(C)	s.dhs.gov - FAX: 20	2-757-1164	**************************************	

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Department of State/ U.S. Secret Service - Funding Authorization

Rental of Equipment

VANCOUVER, CANADA

EUI	NDING CODES				NOTES	
APPROPRI AGENCY/B OBLIGATI		702017 70/04 FD4340		(First 4 ci	de for current fiscal year) haracters of Agency location code) 037-0018-17-13	
EXPENSE . FUNCTION OBJECT C PROJECT (PROPERTY ESTIMATE DATE:	: Lass Code:	17 PPD 2329 013037 1 \$ 02/28/1	<u> </u>	(Fiscal Ye (RCC) (Rental of (Project of (Month/Pi _(U.S. Doll	f Other Equipment) code assigned for the trip) hase)	
Approval:	(b)(6);(b)(7)	(C)		Approval:	(b)(6);(b)(7)(C);(b)(7)(E)	
8	State Depart	nent	-	- produit	Lead Advance or Logistics Agent	
CATEGOR'	Y EXAMPLES:	(REFRIC	GERATORS PRI	and SAF	E <u>NOT</u> COMPUTER EQUIPMENT OR SIT	Έ

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels,

(b)(6);(b)(7)(C)

on at

vehicles and cell phones, and any copies of invoices or receipts to

usss.dhs.gov - FAX: 202-757-1164

USSS/PPD Point of Contact

(b)(6);(b)(7)(C)

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Department of State/ U.S. Secret Service - Funding Authorization

Supplies

FUNDING CODES			NOTES
APPROPRIATION: AGENCY/BURBAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(First 4 ch	de for current fiscal year) naracters of Agency location code) 037-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2619 013037 1 \$ 02/28/17-03/01/17	(Month/Pt (U.S. Doll) ode assigned for the trip) hase)
Approval: (b)(6);(b)(Approval:	(b)(6);(b)(7)(C);(b)(7)(E)
State Depart	ment		Leaf Advance or Logistics Agent
CATEGORY EXAMPLES	·(OFFICE SUPPLI	ES – KEEP	TO A MINIMUM)
USSS/PPD Point of Conta	ict (b)	(6);(b)(7)(C)	
*Please email or fax this pa vehicles and cell phones, a	cket along with the nd any copies of in	Final hotel &	vehicle build up spreadsheets for hotels, eipts to (b)(6):(b)(7)(C) at
(b)(6);(b)(7)(C)	.dhs.gov - FAX: 20	2-757-1164	(b)(b).(b)(/)(c)

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Department of State/ U.S. Secret Service - Funding Authorization

Foreign Service National (FSN)

FUNDING CODES			NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(First 4 chai	for current fiscal year) racters of Agency location code) 7-0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 25304 013037 1 \$/4/486 02/28/17-03/01/17	(Project cod (Month/Pha: (U.S. Dollars	rvice National) le assigned for the trip) se)
Approval: (b)(6);(b)		Approval:	(b)(6);(b)(7)(C);(b)(7)(E)
State Depart		L	ead Advance or Logistics Agent
CATEGORY EXAMPLES	OVERTIME & PER from another city	DIEM (NOT) to work the	E: Only when FSN lives and travels visit do we pay FSN hotel cost)
USSS/PPD Point of Contr	let (b)(6);(b)(7)(C)	
*Please email or fax this pa vehicles and cell phones, a	cket along with the f	Final hotel & v	ehicle build up spreadsheets for hotels
(b)(6);(b)(7)(C)	s.dhs.gov - FAX: (20)	2) 757-1164	(b)(6);(b)(7)(C) at

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Department of State/ U.S. Secret Service - Funding Authorization

Rental and Usage of Cellular Phones

FUNDING CODE	<u>s</u>	NOTES
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for current fiscal year) (First 4 characters of Agency location code) 434-601-037-0018-17-13
EXPENSE AUTH: FUNCTION: A. OBJECT CLASS PROJECT CODE:	17 PPD 2325	(Fiscal Year) (RCC) (Rental of Cellular Phone)
PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	013037 1 \$ 02/28/17-03/01/1	(Project code assigned for the trip) (Month/Phase)(U.S. Dollars) 7
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for current fiscal year) (First 4 characters of Agency location code) 434-601-037-0018-17-13
EXPENSE AUTH: FUNCTION:	17 PPD	(Fiscal Year) (RCC)
B. OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST:	2334 013037 1 \$	(Cellular Phone Usage Charges) (Project code assigned for the trip) (Month/Phase)(U.S. Dollars)
DATE:	02/28/17-03/01/17	
Approval: (b)(6);(b		(b)(6);(b)(7)(C);(b)(7)(E)
State Depai	ment	Lead Advance or Logistics Agent
JSSS/PPD Point of Con	(b)	(6);(b)(7)(C)
renicies and cell phones,	eacket along with the and any copies of inv ss.dhs.gov - FAX: 20	Final hotel & vehicle build up spreadsheets for hot roices or receipts to (b)(6);(b)(7)(C) at 12-757-1164

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Department of State/ U.S. Secret Service - Funding Authorization

Copy Machine Rental

VANCOUVER, CANADA

FUNDING CODES		NOTE	S	
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018	(Fund code for curre (First 4 characters of 434-601-037-0018-	f Agency location	n code)
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE: (b)(6);(b) State Depart	<u>""" </u>	Approvat:		
USSS/PPD Point of Conta *Please email or fax this pa	nct: (b)(c)	5);(b)(7)(C) Final hotel & vehicle by		-
vehicles and cell phones, a	nd any copies of inve	pices or receipts to	(b)(6);(b)(7)(C)	at

usss.dhs.gov - FAX: 202-757-1164

(b)(6):(b)(7)(C)

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Department of State/ U.S. Secret Service - Funding Authorization

Foreign Chartered Travel

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER:	7020170400 70/04 FD4340018		or current fiscal year) cters of Agency location code) -0018-17-13
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2175 013037 1 \$ 02/28/17-03/01/17	(Project code (Month/Phase _(U.S. Dollars)	
Approval: (b)(6);(b)(7) State Depart	L	Approval:	(b)(6);(b)(7)(C);(b)(7)(E) ad Adyánce or Logistics Agent
USSS/PPD Point of Contr	(b)(a	6);(b)(7)(C)	
vehicles and cell phones, a	icket along with the lind any copies of investigation of the cov. — FAX: 20	oices or receipt	hicle build up spreadsheets for hotels s to (b)(6):(b)(7)(C) at

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Department of State/ U.S. Secret Service - Funding Authorization

Airline Tickets

VANCOUVER, CANADA

FUNDING CODES

			NOTES		
APPROPRIATION: AGENCY/BUREAU: OBLIGATION NUMBER	7020170400 70/04 : FD4340018	(First 4 chara	for current fiscal year) acters of Agency location code) 7-0018-17-13		
EXPENSE AUTH: FUNCTION: OBJECT CLASS PROJECT CODE: PROPERTY: ESTIMATED COST: DATE:	17 PPD 2170 013037 1 \$ 02/28/17-03/01/1	(Project code (Month/Phase (U.S. Dollars)	nrtered Travel) assigned for the trip) e)		
Approval: (b)(c) State Dep	6);(b)(7)(C) artinent	Approval: Le	(b)(6);(b)(7)(C);(b)(7)(E) ad Adyance or Logistics Agent		
ATRLINE	TICKETS PAID BY	CREDIT CARD	- YesNo		
USSS/PPD Point of Cor	<u>`</u>)(6);(b)(7)(C)			
*Please email or fax this vehicles and cell phones.	packet along with the and any copies of in	Final hotel & vel	hicle build up spreadsheets for hotels,		
(b)(6);(b)(7)(C)	ss.dhs.gov - FAX: 2	and the same	s to (b)(6);(b)(7)(C) at		

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Department of State/ U.S. Secret Service - Funding Authorization

Medical Expenses

VANCOUVER, CANADA

The U.S. Secret Service is au	thorizing funding for me	dical expenses for	
FUNDING CODES			
AGENCY/BUREAU: 70/ OBLIGATION NUMBER: FD EXPENSE AUTH: 17 FUNCTION: PP OBJECT CLASS: 256 PROJECT CODE: 013 PROPERTY: 1 ESTIMATED COST: \$	D	TRIP# 434-801-037-0018-17-	13
Approval: (b)(6):(b)(7)(C) State Department	Approval:	(b)(6);(b)(7)(C);(b)(7)(E) Advance or Logistics Agent	
Please send all invoices to:	U.S. Secret Service Accounting Branch 950 H Street NW Washington, DC 202		

For hospital/medical expenses incurred overseas, the following documentation will be needed:

- 1. CA-1 Form
- 2. CA-20 Form
- 3. Copy of hospital bill
- 4. Copies of doctors notes

A copy of CA-1 and CA-20 are provided. Complete the forms and send to Personnel Division, Employee Relations Branch.

For the expense sheet, fill in name(s) and complete the dollar amount. Make a copy for Department of State before leaving. Send the original expense sheet along with the copy of the hospital bill and doctor notes to Financial Management Division, Accounting Branch. When Department of State bills the Service, Accounting will forward the information to Employee Relations to obtain reimbursement from Department of Labor – Workers' Compensation.