



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES SECRET SERVICE
WASHINGTON, D.C. 20223

Freedom of Information Act & Privacy Act Program
Communications Center
245 Murray Lane, S.W., Building T-5
Washington, D.C. 20223

Date: JUL 17 2018

Citizens for Responsibility and Ethics in Washington
455 Massachusetts Avenue, NW 6th Floor
Washington, DC 20001
Attn: Anne Weismann

File Number: 20171343 - 20171345

Dear Requester:

This is the final response to your Freedom of Information Act (FOIA) request, originally received by the United States Secret Service (Secret Service) on April 6, 2017, for information pertaining to the following:

File Number 20171343: The use of Government funds to provide security and any other services for Eric Trump's trip to Vancouver on or about February 28, 2017;

File Number 20171344: The use of Government funds to provide security and any other services for Tiffany Trump's trip to Vancouver on or about February 28, 2017; and

File Number 20171345: The use of Government funds to provide security and any other services for Donald Trump Jr.'s trip to Vancouver on or about February 28, 2017.

Enclosed are documents responsive to your request. In efforts to provide you with the greatest degree of access authorized by law, we have considered the reference material under the FOIA regulation, Title 5 U.S.C. § 552. Pursuant to this Act, exemptions have been applied where deemed appropriate. The exemptions cited are marked below.

In addition, approximately 30 page(s) were released, and approximately 0 page(s) were withheld in their entirety. An enclosure to this letter explains the exemptions in more detail.

☒ If this box is checked, deletions were made pursuant to the exemptions indicated below.

Section 552 (FOIA)

<input type="checkbox"/> (b) (1)	<input type="checkbox"/> (b) (2)	<input type="checkbox"/> (b) (3) Statute:		
<input type="checkbox"/> (b) (4)	<input type="checkbox"/> (b) (5)	<input checked="" type="checkbox"/> (b) (6)	<input type="checkbox"/> (b) (7) (A)	<input type="checkbox"/> (b) (7) (B)
<input checked="" type="checkbox"/> (b) (7) (C)	<input type="checkbox"/> (b) (7) (D)	<input checked="" type="checkbox"/> (b) (7) (E)	<input type="checkbox"/> (b) (7) (F)	<input type="checkbox"/> (b) (8)

The following checked item(s) also apply to your request:


☒ Fees: In the processing of this FOIA/PA request, no fees are being assessed.

☐ Other:

If you deem our decision an adverse determination, you may exercise your appeal rights. Should you wish to file an administrative appeal, your appeal should be made in writing and received within sixty (60) days of the date of this letter, by writing to: Freedom of Information Appeal, Deputy Director, U.S. Secret Service, Communications Center, 245 Murray Lane, S.W., Building T-5, Washington, D.C. 20223. If you choose to file an administrative appeal, please explain the basis of your appeal and reference the case number listed above.

If you have any questions or would like to discuss this matter, please contact this office at (202) 406-6370. FOIA File No. 20171343 - 20171345 is assigned to your request. Please refer to this file number in all future communication with this office.

Sincerely,


b. Kim E. Campbell
Special Agent In Charge
Freedom of Information Act & Privacy Act Officer

Enclosure:

☒ FOIA and Privacy Act Exemption List

**FREEDOM OF INFORMATION ACT
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552**

Provisions of the Freedom of Information Act do not apply to matter that are:

- (b) (1) (A) specifically authorized under criteria established by an Executive Order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified pursuant to such Executive order;
- (b) (2) related solely to the internal personnel rules and practices any agency;
- (b) (3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on the issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b) (4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b) (5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b) (6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b) (7) records or information compiled for law enforcement purposes, but only to the extent that the information: (A) could reasonably be expected to interfere with enforcement proceedings; (B) would deprive a person of a right to a fair trial or an impartial adjudication; (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy; (D) could reasonably be expected to disclose the identity of a confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of a record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source; (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law; (F) could reasonably be expected to endanger the life or physical safety of any individual;
- (b) (8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for regulation or supervision of financial institutions;
- (b) (9) geological and geophysical information and data, including maps, concerning wells.

**PRIVACY ACT
SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a**

The provisions of the Privacy Act do not apply to:

- (d) (5) material compiled in reasonable anticipation of civil action or proceeding;
- (j) (2) material reporting investigative efforts pertaining to enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;
- (k)(1) material is currently and properly classified pursuant to an Executive Order in the interest of national defense or foreign policy;
- (k) (2) material compiled during investigations for law enforcement purposes;
- (k) (3) material maintained in connection with providing protective services to the President of the United States or other individuals pursuant to section 3056 of Title 18;
- (k) (5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment, military service, Federal contracts, or for access to classified information, but only to the extent that the disclosure of such material would reveal the identity of the person who furnished information to the Government under an express promise that the identity of the source would be held in confidence, or prior to the September 27, 1975, under an implied promise that the identity of the source would be held in confidence;
- (k) (6) testing or examination material used solely to determine individual qualifications for appointment or promotion in the Federal service the disclosure of which would compromise the objectivity or fairness of the testing or examination process;

<u>Pick up Date</u>	<u>Return Date</u>	<u># of Cars</u>	<u>Rate</u>	<u># Days</u>	<u>Total Value</u>
02/27/2017	03/01/2017	1	\$68.78	2	\$137.56
02/27/2017	03/01/2017	1	\$68.78	2	\$137.56
02/27/2017	03/01/2017	1	\$68.78	2	\$137.56
		3		6	\$412.68

RIF

LRC Air/Rail Detail Report by Project Code

Report Period: 2/1/2017 thru 2/28/2017

Passenger Name
013.036

RO P.Code Invoice # Inv Date

Trip Begin Date A/L Ticket

FOP INV Amt

Ticket Reading

(b)(6);(b)(7)(C);(b)(7)(E)

013.037

013.036 Total:

(b)(7)(E)

\$11,040.78

(b)(6);(b)(7)(C);(b)(7)(E)

013.039

013.037 Total:

(b)(7)(E)

\$12,006.59

(b)(6);(b)(7)(C);(b)(7)(E)

013.039 Total:

Grand Total:

\$515.38

\$23,562.75

(b)(7)(E)

Trin End Date

(b)(7)(E)

RENTAL VEHICLE REQUEST (for Protective-Related Travel)

DIVISION: **Presidential Protective Division**
 DATE OF VISIT: **2/28/2017 - 3/1/2017**
 VISIT LOCATION: **Vancouver, CANADA**

NAME OF PROTECTEE: **Eric Trump**

TYPE OF REQUEST:
☒ NEW ☐ REVISION

AV #: **N/A**

DRAFT#: **1**

(For revisions, please indicate additions by highlighting additions yellow, deletions by highlighting deletions red, or changes by highlighting changes green.)

PROJECT CODE: 013.036		REQUESTING SA:				(b)(6);(b)(7)(C);(b)(7)(E)				TRAVEL MANAGEMENT CO. USE	
RENTER'S NAME	OFFICE CODE	CAR SIZE	VEHICLE PURPOSE	PICKUP AIRPORT / CITY	DROP OFF AIRPORT/ CITY	PICKUP DATE	RETURN DATE	PICKUP TIME	RETURN TIME	CAR COMPANY AND CONFIRMATION	TOTAL COST
(b)(6);(b)(7)(C);(b)(7)(E)	PPD	Full SUV	Follow-Up**	YVR	YVR	2/27/2017	3/1/2017	7PM	7PM		
	PPD	Full SUV	Follow-Up**	YVR	YVR	2/27/2017	3/1/2017	7PM	7PM		
	PPD	Full SUV	Follow-Up**	YVR	YVR	2/27/2017	3/1/2017	7PM	7PM		
4											
5											
6											
7											
8											
9											

COMMENTS: (Please use comment section to indicate any special instructions. Use page 2 for additional entries.)

ADDITIONS -	Yellow	TOTAL COST:	#REF!
CHANGES -	Green		
DELETIONS -	Red		

***Three Follow-Ups are requested in support of Eric Trump 013.036, Don Trump Jr. 013.037, and Tiffany Trump 013.039 visit to Vancouver 2/28/17 - 3/1/17

AD OPO OFFICE APPROVAL: _____ LRC APPROVAL: _____

RENTAL VEHICLE REQUEST (for Protective-Related Travel) (page 2)

RENTER'S NAME	OFFICE CODE	CAR SIZE	VEHICLE PURPOSE	PICKUP AIRPORT / CITY	DROP OFF AIRPORT / CITY	PICKUP DATE	RETURN DATE	PICKUP TIME	RETURN TIME	CAR COMPANY AND CONFIRMATION	TOTAL COST
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
											RIF

[illegible]

FOR ADDITIONAL ENTRIES, USE SHEET 2 BY CLICKING ON SHEET2 BELOW.
(Pages 3 and 4 will be printed separately from Sheet 2.)



SAIC - Presidential Protective Division FILE: 300.000
X-REF: 400.060

INFO: AD - Office of Protective Operations
AD - Office of Investigations
CHIEF - Financial Management Division
CHIEF - Office of the Chief Financial Officer
RAIC - Vancouver Resident Office
SAIC - Ottawa Field Office

FOR OFFICIAL USE ONLY
FM USSS WASHDC
TO AMCONSULATE - VANCOUVER, CANADA
AMEMBASSY - OTTAWA, CANADA
SECSTATE WASHDC

E.O. 12958: DECL: N/A
TAGS: AFIN, AMGT, ASEC, USSS
SUBJECT: SUPPORT AND FUND/BILLING INFORMATION FOR USSS
PERSONNEL TRAVELING TO VANCOUVER, CANADA

1. Event: Visit of Donald Trump Jr, Eric Trump and Tiffany Trump
Location: Vancouver, Canada
Date: February 28, 2017 to March 1, 2017
POC: Presidential Protective Division / PPD Ops
Telephone: (b)(6);(b)(7)(C)
Email: (b)(6);(b)(7)(C);(b)(7)(E)
2. Billing information: All costs incurred in direct support of the USSS-PPD, should be charged against the following fiscal data:

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Appropriation #      : 7020170400
Agency Location Code: 70-04-0001
Obligation Number    : 434-0018
EXP Auth/Allotment   : 17
Function (RCC)       : PPD
Project (Code)       : 013.037
Object (Class)       : 2172 (Hotel costs)
                     : 2171 (Car rentals)
                     : 2614 (Gas and oil)
                     : 2325 (Cellular phone rental)

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2334 (Cellular phone charges)
2323 (Rental of reproduction equipment)
2322 (Rental of computer equipment)
2139 (Ambulance)
2329 (Rental of equipment)
2619 (Supplies)
25304 (FSN Overtime and Per Diem)
25316 (Misc. services by other Govt. agency)
2170 (Airfare - Foreign)
2175 (Foreign chartered travel)
4211 (Car damage)
2564 (Health Services, Other)

Vendor Name : NA
Special Comments : NA

It is imperative that Post enter the above fiscal data into the system as directed.

3. Hotel Charges:
 - (A) Please direct the hotel to divide rooms into separate folios.
 - (B) Room cost and tax to be charged against fiscal data.
 - (C) Incidentals, including all telephone calls, should be billed directly to the responsible USSS employee prior to his/her departure from Post.
4. Other Charges: All costs - exclusive of transportation and accommodations - must be approved by the USSS, PPD, Operations Section, prior to funds being obligated/disbursed. The USSS Lead/Logistics agent on site is the point of contact for approvals.
5. Prior to the Lead/Logistics agent leaving Post, the USSS requests that FMO meet with him/her to go over and approve the list of the estimated expenses incurred.
6. Once all expenses are paid, the USSS requests that Post provide a summary of all actual costs incurred in direct support of the USSS via email to USSS WASHDC, for: PPD, Operations Section, (b)(6);(b)(7)(C);(b)(7)(E) and Financial Management Division (Attn: (b)(6);(b)(7)(C);(b)(6);(b)(7)(C) usss.dhs.gov).
7. Please contact ATSAIC (b)(6);(b)(7)(C) telephone - (b)(6);(b)(7)(C) (b)(6);(b)(7)(C);(b)(7)(E) if Post has any further questions.
8. The USSS appreciates Post assistance.

USSS/Presidential Protective Division

(b)(6);(b)(7)(C)

UNITED STATES SECRET SERVICE
FOREIGN PROTECTIVE TRAVEL COST TRACKING WORKSHEET

1. LEAD LOGISTICS SA: SA (b)(6); (b)(7)(C)	2. PROTECTEE(S): Donald Trump Jr., Eric Trump, and Tiffany Trump	3. TRIP NUMBER: 434-891-037-0018-17-13	4. PROJECT CODE: 013.007
3. LOCATION OF VISIT: Innoover, Canada		6. DATED OF VISIT	
		7. NUMBER OF HOTEL NIGHTS	

1 HOTEL COSTS (2172) - HOTEL COSTS SHOULD BE SEPARATED BY LOCATION.	6. DATES OF VISIT	7. NUMBER OF HOTEL NIGHTS
Encounter, Canada	02/20/17 - 03/01/17	(b)(7)(C)

[illegible]

Please explain any special details pertaining to the above estimates, and list any other costs not accounted for in the "other costs" section (Item 9).

FOUO (b)(6);(b)(7)(C);(b)(7)(E)

OTHER COST TOTAL **\$1,914.88**

TOTAL COST FOR THE VISIT

10. Was the DOD Asset and Cost Tracking Worksheet Forwarded to the Logistics Resource Center (LRC)?

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If Department of Defense personnel are included in the USSS room costs, the TSD, SOD, or Air Security Advance person MUST e-mail the DOD Asset and Cost Tracking Worksheet, to the LOGRC@usss.dhs.gov. Reference is made to procedures set forth in the Protective Operations Manual, section OPO-18

SSSF 4078 (Rev. 8/2015)

Department of State/ U.S. Secret Service - Funding Authorization

Hotel Costs

VANCOUVER, CANADA

FUNDING CODESNOTES

APPROPRIATION: 7020170400 (Fund code for current fiscal year)
 AGENCY/BUREAU: 70/04 (First 4 characters of Agency location code)
 OBLIGATION NUMBER: FD4340018 434-601-037-0018-17-13

 EXPENSE AUTH: 17 (Fiscal Year)
 FUNCTION: PPD (RCC)
 OBJECT CLASS: 2172 (Hotel Costs)
 PROJECT CODE: 013037 (Project code assigned for the trip)
 PROPERTY: 1 (Month/Phase)
 ESTIMATED COST: \$ 29,000.00 (U.S. Dollars)
 DATE: 02/28/17-03/01/17

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

HOTELS PAID BY CREDIT CARD - ☐ YES ☒ NO(List names of hotels & totals - breaking out military branches from totals)

Hotel Name	Total: US\$	DAF	DAR	USN	USM
Hotel 1: TRUMP INT. HOTEL	\$15,000				
Hotel 2: HYATT REGENCY VANCOUVER	\$5,000				
Hotel 3:					
Hotel 4:					
Hotel 5:					

Total Number of Hotel Nights: (b)(7)(E) (total rooms per night X total number of days in hotel = total hotel nights)

EOD Reference #: N/A

EOD Canine Reference #: N/A

US\$S/PPD Point of Contact: (b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at

(b)(6);(b)(7)(C) Russ.dhs.gov - FAX: 202-757-1164

Name/Assignment	Confirm #	Check-In	Check-Out	Nights	Rate per night (CAN)	Rate per stay (CAN)	Taxes per night	Taxes per stay	TOTAL
-----------------	-----------	----------	-----------	--------	----------------------	---------------------	-----------------	----------------	-------

(b)(6);(b)(7)(C);(b)(7)(E)

Hotel Code: Trump International Hotel & Tower	Total Rooms	Total Nights	Total Rate	Total Taxes	Grand Total
Address: 1161 W Georgia Street, Vancouver BC V6E 0C8			(b)(7)(E)		
Agency Location Code: 70-04-0001					
Obligation Number: 434-0018 (Vancouver, Canada)					
EXP Auth/Amount: .17					
Function (RCC): PPD					
Project (Code): 013 037					
Object (Class): 2172 (Hotel costs)					
Special Comments: Trip # 434-801-038-0018-17-13 (Vancouver)					
Trip # 434-801-038-0027 17-13					
Trip # 434-801-038-0003-17-13					

including 1 night rate change on 02/28/17

APPROX. EXCHANGE RATE: \$1 USUSD = \$1.30 CAD

TAXES: TOTAL 17.50%

(b)(7)(E)

TOTAL \$20,061.03

Name/Assignment	Confirm #	Check-In	Check-Out	Nights	Rate per night (CAN)	Rate per stay (CAN)	Taxes per night	Taxes per stay	TOTAL
-----------------	-----------	----------	-----------	--------	----------------------	---------------------	-----------------	----------------	-------

(b)(6);(b)(7)(C);(b)(7)(E)									
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Total		Nights		Total Rate		Total Taxes		Grand Total	
Rooms		(b)(7)(E)		(b)(7)(E)		(b)(7)(E)		\$4,621.40	
								CAD FUNDS	

APPROX. EXCHANGE RATE: \$1.00USD = \$1.30 CAD

TAXES: TOTAL 17.50%

(b)(7)(E)	(b)(7)(E)
(b)(7)(E)	6,521.40

Royal Registry Vancouver
 Address : 885 Burnard Street, Vancouver, BC V6C 2K7
 Agency Location Code : 70-04-0001
 Obligation Number : 434-0018 (Vancouver, Canada)
 EXP Auto/Allotment : 17
 Function (RCC) : PPD
 Project (Code) : 013.037
 Object (Class) : 2172 (Hotel costs)
 Special Comments : Trip # 434-601-037-0018-17-13 (Vancouver)
 Trip # 434-601-038-0027-17-13
 Trip # 434-601-039-0003-17-13

Department of State/ U.S. Secret Service - Funding Authorization

Car Rentals

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2171	Car Rentals
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ 0	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

VEHICLES PAID BY CREDIT CARD - YES NO

TOTAL NUMBER OF VEHICLES -

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) uss.s.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Gas and Oil

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-801-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2614	Gas and Oil
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ 0	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

NOTE: If the Embassy does not provide gasoline coupons, please use your fleet credit card (Master Card).

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) ussd.dhs.gov – FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Miscellaneous Contractual Services

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	25316	(Site Preparation and Interpreters)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead/Advance or Logistics Agent

Category Examples – (SITE PREP, TENTS, PIPE & DRAPE, BARRICADES, INTERPRETERS, ETC.)

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

***Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) uss.s.dhs.gov – FAX: 202-757-1164**

Department of State/ U.S. Secret Service - Funding Authorization

Rental of Computer/ADP Equipment

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2322	(Rental of Computer/ADP Equipment)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to

(b)(6);(b)(7)(C)

uss.s.dhs.gov - FAX: 202-757-1164

(b)(6);(b)(7)(C)

at

Department of State/ U.S. Secret Service - Funding Authorization

Ambulance

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2139	(Ambulance)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u>0</u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) ussd.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Car Damage

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	4211	(Car Damage)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) ussd.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Rental of Equipment

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2329	(Rental of Other Equipment)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ 0	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

CATEGORY EXAMPLES: (REFRIGERATORS and SAFE NOT COMPUTER EQUIPMENT OR SITE PREP NEEDS)

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

***Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to**

(b)(6);(b)(7)(C)

uss.s.dhs.gov - FAX: 202-757-1164

(b)(6);(b)(7)(C)

on at

Department of State/ U.S. Secret Service - Funding Authorization

Supplies

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2619	(Supplies)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

CATEGORY EXAMPLES - (OFFICE SUPPLIES - KEEP TO A MINIMUM)

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

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(b)(6);(b)(7)(C)

ussd.dhs.gov - FAX: 202-757-1164

(b)(6);(b)(7)(C)

at

Department of State/ U.S. Secret Service - Funding Authorization

Foreign Service National (FSN)

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	25304	(Foreign Service National)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	<u>\$1,914,886</u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

CATEGORY EXAMPLES - OVERTIME & PER DIEM (NOTE: Only when FSN lives and travels from another city to work the visit do we pay FSN hotel cost)

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) usss.dhs.gov - FAX: (202) 757-1164

Department of State/ U.S. Secret Service - Funding Authorization
Rental and Usage of Cellular Phones
VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
A. OBJECT CLASS	2325	(Rental of Cellular Phone)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
B. OBJECT CLASS	2334	(Cellular Phone Usage Charges)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval: (b)(6);(b)(7)(C)
State Department

Approval: (b)(6);(b)(7)(C);(b)(7)(E)
Lead Advance or Logistics Agent

USSS/PPD Point of Contact: (b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) ussd.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Copy Machine Rental

VANCOUVER, CANADA

<u>FUNDING CODES</u>		<u>NOTES</u>
APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2323	(Rental of Reproduction Equipment)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u> 0 </u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval: (b)(6);(b)(7)(C)
State Department

Approval: (b)(6);(b)(7)(C);(b)(7)(E)
Lead Advance or Logistics Agent

USSS/PPD Point of Contact: (b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to (b)(6);(b)(7)(C) at (b)(6);(b)(7)(C) uss.s.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Foreign Chartered Travel

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-601-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2175	(Foreign Chartered Travel)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u>0</u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

USSS/PPD Point of Contact:

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to

(b)(6);(b)(7)(C)

at

(b)(6);(b)(7)(C)

uss.s.dhs.gov - FAX: 202-757-1164

Department of State/ U.S. Secret Service - Funding Authorization

Airline Tickets

VANCOUVER, CANADA

FUNDING CODES

NOTES

APPROPRIATION:	7020170400	(Fund code for current fiscal year)
AGENCY/BUREAU:	70/04	(First 4 characters of Agency location code)
OBLIGATION NUMBER:	FD4340018	434-801-037-0018-17-13
EXPENSE AUTH:	17	(Fiscal Year)
FUNCTION:	PPD	(RCC)
OBJECT CLASS	2170	(Foreign Chartered Travel)
PROJECT CODE:	013037	(Project code assigned for the trip)
PROPERTY:	1	(Month/Phase)
ESTIMATED COST:	\$ <u>0</u>	(U.S. Dollars)
DATE:	02/28/17-03/01/17	

Approval:

(b)(6);(b)(7)(C)

State Department

Approval:

(b)(6);(b)(7)(C);(b)(7)(E)

Lead Advance or Logistics Agent

AIRLINE TICKETS PAID BY CREDIT CARD - YES NO

USSS/PPD Point of Contact

(b)(6);(b)(7)(C)

*Please email or fax this packet along with the Final hotel & vehicle build up spreadsheets for hotels, vehicles and cell phones, and any copies of invoices or receipts to

(b)(6);(b)(7)(C)

usss.dhs.gov - FAX: 202-757-1164

(b)(6);(b)(7)(C)

at

Department of State/ U.S. Secret Service - Funding Authorization

Medical Expenses

VANCOUVER, CANADA

The U.S. Secret Service is authorizing funding for medical expenses for _____

FUNDING CODES

APPROPRIATION: 7020170400
AGENCY/BUREAU: 70/04
OBLIGATION NUMBER: FD4340018 TRIP# 434-601-037-0018-17-13
EXPENSE AUTH: 17
FUNCTION: PPD
OBJECT CLASS: 2564
PROJECT CODE: 013037
PROPERTY: 1
ESTIMATED COST: \$ 0 U.S. Dollars
DATE: 02/28/17-03/01/17

Approval: (b)(6);(b)(7)(C)
State Department

Approval: (b)(6);(b)(7)(C);(b)(7)(E)
Lead Advance or Logistics Agent

Please send all invoices to: U.S. Secret Service
Accounting Branch
950 H Street NW
Washington, DC 20223

For hospital/medical expenses incurred overseas, the following documentation will be needed:

1. CA-1 Form
2. CA-20 Form
3. Copy of hospital bill
4. Copies of doctors notes

A copy of CA-1 and CA-20 are provided. Complete the forms and send to Personnel Division, Employee Relations Branch.

For the expense sheet, fill in name(s) and complete the dollar amount. Make a copy for Department of State before leaving. Send the original expense sheet along with the copy of the hospital bill and doctor notes to Financial Management Division, Accounting Branch. When Department of State bills the Service, Accounting will forward the information to Employee Relations to obtain reimbursement from Department of Labor - Workers' Compensation.